

CITY OF GILLETT COMMON COUNCIL  
NOTICE OF REGULAR MEETING  
COUNCIL CHAMBERS  
150 N McKenzie Ave., Gillett, WI  
MINUTES

**Thursday, June 4, 2020 at 6:00 PM**

1. **Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.**

**Roll Call:**

**Present:** Alderpersons Marie Blaser, Nanette Mohr, Sandra Hubbard, Debbie Rudie, Matthew Stroik, Gary Spaulding, Mayor Josh McCarthy, Clerk Treasurer Kim Gruetzmacher, Police Chief Kevin Schneider, Utility Operator Ron Anderson, Public Works Foreman Shane Rank, Fire Chief Kurt Hicks, Librarian Kim Meyers, Public present Tracy Ondik, and Wendy Vorphal. Jake Steldt was absent.

**Clerk informs the Council that the Open Meeting Law has been complied with**

2. **PUBLIC INPUT:** Public works formen Rank addressed council to tell them what a great job Troy Krueger was going with cleaning up Iron Horse on both Park Street and Main Street.
3. Discussion & possible action on minutes for March 5 Council, April 21 Reorganizational Meeting, April 21 Special, and May 4, 2020 Special Meeting

**MOTION: Mohr/Stroik**

*Motion to approve the minutes from March 5, April 21, and May 4 as presented.*

**Voice Vote: All Ayes - MOTION CARRIED**

4. **CDA Report:** Mayor McCarthy stated that he is still looking for two more individuals to sit on the committee.
5. **Library Report:** Alderperson Rudie welcomes Kim Meyers to Council. She is the new Librarian. Kim reported that curbside pick-up is going on and she is working with the DPI guidelines for the next step of opening up the library. She is going to open with appointment only for those who would like to utilize the library due to only 2-3 people being allowed into the library at one time due to the size of the building. She is also working to get their items ready for new software that will be implemented in August. The new part-time employee, Rita Barke, is working out great at the library. She is an aide as well as the cleaning person. Next library board meeting is July 15, 2020 at 4pm.
6. **Tourism & Marketing Commission Report:** Jake Steldt was absent, no new report.
7. **Financial Report:** Kim Gruetzmacher
  - a. Updated Monthly Check Register Provided

**MOTION: Mohr/Hubbard**

*Motion to approve the check register for March, April and May as presented.*

**Roll Call Vote: All Ayes - MOTION CARRIED**

8. **Police Department Report:** Police Chief Schneider
  - a. Discussion on Incident Summary Report –provided the incident report. Report had new category titled Covid-19 checks.
  - b. Discussion on Training and Public Relations – Chief reported that he put together a new policy for the department when the safer at home order was on. A lot of training was cancelled during that time but they are catching up and everyone is on track for their training.
9. **Fire Department Report:** Chief Hicks reported that this past Tuesday the department started with meetings again. Since March the department had 4 calls – March 19<sup>th</sup> was the salon on Main Street, April 28<sup>th</sup> was auto aid, May 22<sup>nd</sup> was mutual aid to Zachow, and May 27<sup>th</sup> was a lift assist. The department assisted with the student parade for the Gillett High School seniors.
  - a. Discussion on Training, Public Relations, and Incident Summary Report
10. **Health, Protection and License Committee Report:** Alderperson Blaser

- a. Discussion and Possible Action on firework permits  
**MOTION: Rudie/Spaulding**  
*Motion to approve the firework permits for the truck show and 4<sup>th</sup> of July.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
- b. Discussion and Possible Action on Home Occupation permit for Unique Perfections  
**MOTION: Mohr/Rudie**  
*Motion to approve the home occupation permit for Unique Perfections.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
- c. Discussion and Possible Action on Picnic License for Corn Roast August 14, 2020 and 4<sup>th</sup> of July –  
leave lay as these both need to go through the parks committee approval first.
- d. Discussion and Possible Action On Operator Licenses for Ed Erickson, Patricia Randals, David  
Dietrich, Kimberly Borkovec, Denise Hicks, Kirk Pearsall, Donna Olson, Ali Elsner, Nancy  
DesJarlais, Gary Pemrich, Tracie Delzer, Dana Peterson, LouAnn Cibulka, Jean Farley, Rachel  
Borneman, Heather Adamski, Jacqueline Pendleton, Richard Moffat, Roxanne Reed, Nicholas  
Blumreich, Esther Verhagen, Donna Kilmer, Bonnie Wetzell, Emilee Kondi, Chris Engebretsen,  
Rick Raatz, Jacob Hintz, Katie Caelwaerts, Rick Raatz, Jennifer Neumann, and Jennifer Kumm.  
**MOTION: Rudie/Spaulding**  
*Motion to approve the Operator licenses as presented.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
- e. Discussion and Possible Action On Alcohol Licenses for Renewals and Originals to recommend to  
council

**Class A Fermented Malt Beverage**

-Pat's Market, Inc. d/b/a Pat's Market; Agent-Dayton Borneman, 117 N McKenzie Ave, Gillett, WI 54124

**Class B Fermented Malt Beverage & Class B Liquor**

- Spirits of Gillett LLC; Agent-Vicky Pemrich, 145 N McKenzie Ave, Gillett, WI 54124
- Sleepy Hollow Motel & Resort LLC d/b/a Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124
- Thomas Fullerton d/b/a Fullerton's Bar, 109 N Lake Ave, Gillett, WI 54124
- Todd Druckrey d/b/a The Fifth Wheel, 206 East Railroad Street, Gillett, WI 54124
- John Timm at 100 N Lake Ave
- Johnny T's bar and Deli at 108 N Lake Ave, Gillett WI 54124 Agent John Timm

**Class A Fermented Malt Beverage & Class A Liquor**-GPM Southeast LLC. d/b/a R Store #19; Agent-Amber Zubricky, 200 N McKenzie Ave, Gillett, WI 54124

**MOTION: Stroik/Rudie**

*Motion to approve the Class A Fermented Malt Beverage, Class B Fermented Malt Beverage & Class B Liquor and Class A Fermented Mal Beverage & Class A Liquor licenses as presented.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

- f. Discussion and Possible Action On Tobacco License Renewals to recommend to council
- Pat's Market Inc. d/b/a Pat's Market; Agent-Dayton Borneman, 117 N McKenzie Ave, Gillett, WI 54124
- Family Dollar Stores of Wisconsin, Inc. #29424, 109 N McKenzie Ave, Gillett, WI 5412
- Thomas Fullerton d/b/a Fullerton's Bar, 109 N Lake Ave, Gillett, WI 54124
- GPM Southeast,, LLC. d/b/a R-Store #19; Agent-Amber Zubricky, 200 N McKenzie Ave, Gillett, WI 54124

-Sleepy Hollow Motel & Resort LLC d/b/a Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

**MOTION: Mohr/Hubbard**

*Motion to approve the tobacco license renewals as presented.*

**Voice Vote:** All Ayes - **MOTION CARRIED**

11. **Board of Public Works Committee Report:** Alderperson Stroik reported that Road Construction is moving along on N. Harding and Orchard Circle. Department is hoping Forest Avenue will be black topped next Tuesday unless Mother Nature does not cooperate. Public works Foreman Rank reported that he is impressed with Dorner so far on the road construction project and he hired Wyatt Herzog for summer part-time help again this year.
  - a. Discussion and Possible action on Truck Show Parade – Oconto County Highway department approved at their meeting today.

**MOTION: Rudie/Blaser**  
*Motion to approve the truck show parade.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
  - b. Discussion and Possible Action on 4<sup>th</sup> of July Parade  
**MOTION: Rudie/Blaser**  
*Motion to approve the 4<sup>th</sup> of July parade.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
  - c. Discussion and Possible Action on Mobile Home Park Driveways on E. First Street  
**MOTION: Hubbard/Rudie**  
*Motion to approve charging a lump sum for the 10 driveways on E. First Street to the Mobile Home Park owner.*  
**Roll Call Vote:** All Ayes - **MOTION CARRIED**
12. **Utility Committee Report:** Alderperson Mohr reported we are working on the road construction projects. Utility Operator Anderson reported that there was a water main break by the library Tuesday night.
  - a. Discussion and Possible Action on approving CMAR  
**MOTION: Stroik/Rudie**  
*Motion to approve Resolution 4-2020 to approve the CMAR*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
13. **Finance and Personnel Committee Report:** Alderperson Hubbard reported that we have a meeting coming up to interview attorneys for the City.
  - a. Discussion and Possible action on approving codebook contract – leave lay will take final approval to the committee.
14. **Park and Cemetery Committee Report:** Alderperson Hubbard reported no new report. Public Works Foreman Rank reported no new report.
  - a. Discussion and Possible Action on Truck Show Park Rental for June 19 – 21<sup>st</sup>, 2020  
**MOTION: Stroik/Blaser**  
*Motion to approve the park rental for the truck show for June 18 – 21, 2020.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**
  - b. Discussion and Possible Action on June 7<sup>th</sup> Park Rental – Hope Community Church Gillett Life Group  
**MOTION: Mohr/Spaulding**  
*Motion to approve the park rental for Hope Community Church on June 7<sup>th</sup>.*  
**Voice Vote:** All Ayes - **MOTION CARRIED**

15. **Planning Committee Report:** Alderperson Spaulding reported that the committee is working on the 20-year comprehensive plan.
- a. Discussion and Possible action on approving the 20 Year Comprehensive Plan  
**MOTION: Mohr/Hubbard**  
*Motion to approve the 20-year comprehensive plan as presented tonight at the Public Hearing.*  
**Voice Vote: All Ayes - MOTION CARRIED**
16. **Clerk Treasurer's Report:** Clerk reported that the City received \$4,844.77 for the Recycling Grant for 2020. Clerk also reported that the office will be open to the public starting Monday.
17. **Attorneys Report:** No new attorney, no new report.
18. **Mayor's Report:** Mayor McCarthy thanked the employees, council members and residents of the City for their patience during this challenging time, and said it's nice to get back to normal. He stated that in early May he was asked to sit in with the Gillett FFA through virtual meeting while they selected their new officers for next year. He also is looking forward to getting the Mayor's Youth Authority back on track.
19. Adjournment at 6:57 PM.  
**MOTION: Mohr/Rudie**  
*Motion to adjourn.*  
**Voice Vote: All Ayes - MOTION CARRIED**

Respectfully Submitted by  
Clerk Treasurer Kim Gruetzmacher