

CITY OF GILLETT
PARKS & CEMETERY COMMITTEE MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

TUESDAY, JUNE 30, 2020 IMMEDIATELY FOLLOWING
PUBLIC WORKS COMMITTEE
MINUTES

Chairman Rudie called the meeting to order at 5:20 PM.

Roll Call

Present: Alderpersons Debbie Rudie and Sandy Hubbard

Also Present: Deputy Clerk Treasurer Chelsea Anderson, Alderperson Matt Stroik, Mayor Josh McCarthy, Public Works Foreman Shane Rank, Public Wendy Vorphal. Nanette Mohr and Gary Spaulding were excused.

Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.

PUBLIC INPUT- None

AGENDA ITEMS:

1. Discussion and Possible Action on minutes from June 2, 2020
MOTION: Hubbard/Rudie
Motion to approve the minutes from June 2, 2020.
Voice Vote: All Voting Aye – **MOTION CARRIED**

2. Discussion and Possible Action on Gillett Business Association park rental for July 4, 2020
Wendy Vorpahl represented the Gillett Business Association who would like to rent the park for the 4th of July. The plan resembles the Truck Show plan minus alcohol sales. GBA will sell cotton candy, popcorn, glow sticks and small items. They will have a self DJ that will play no later than 10pm and fireworks will be lit off behind Pat's Market as in the past. It was recommended that the committee go and clean up the businesses especially Rank's Distributing and the Storage sheds, which happen to get a lot of the debris. 12 vendors like Color Street, Metal Arts, and crafters, etc will be there from 3-9:00 pm social distancing.
MOTION: Hubbard/Rudie
Motion to approve the park rental for July 4th for the GBA contingent upon certificate of insurance.
Voice Vote: All Voting Aye – **MOTION CARRIED**

3. Discussion and Possible Action on Corey and Co Landscaping estimate on landscaping trailhead-
MOTION: Hubbard/Rudie
Motion to approve the Corey and Co Landscaping quotes to plant trees for \$490 and prepare lawn for \$985=1475.00.
Roll Call Vote: All Voting Aye – **MOTION CARRIED**

4. Discussion and Possible Action on finishing Trailhead- Kiosk and benches and layout- GBA will donate a bench and will be placed by the only tree near the trailhead. City will purchase two more benches for the area. Quote of \$3,118.00 for triangle kiosk, rubber backing and made of poly wood from poly products.
MOTION: Rudie/Hubbard
Motion to approve buying a kiosk and two benches, not to exceed \$10,000.
Roll Call Vote: All Voting Aye – **MOTION CARRIED**

5. Discussion and Possible Action on Seneca Park picnic table shelters- Look into building picnic table shelters in Seneca Park during the budget process. Building trades from school would cost only labor.

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6. Discussion and Possible Action on increasing rate for James Kasten from \$600.00 to 650.00 for grave and 250.00 to 300.00 for cremations.

MOTION: Hubbard/Rudie

Motion to approve increasing the rate for grave digger James Kasten.

Roll Call Vote: All Voting Aye – **MOTION CARRIED**

7. Discussion and Possible Action on raising grave openings and cremations on fee schedule

MOTION: Rudie/Hubbard

Motion to approve increasing the rates for cemetery fee schedule \$50 dollars for each.

Roll Call Vote: All Voting Aye – **MOTION CARRIED**

8. Set Next Meeting Date- To Be Determined

9. Adjournment at 6:05 pm.

MOTION: Hubbard/Rudie

Motion to adjourn.

Voice Vote: All Voting Aye – **MOTION CARRIED**

Respectfully Submitted by,
Deputy Clerk Treasurer Chelsea Anderson