

CITY OF GILLETT
FINANCE & PERSONNEL
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
MONDAY, JULY 13, 2020 AT 5:00 PM
MINUTES

Chairperson Hubbard called the meeting to order at 5:00 PM.

Roll Call

Present: Alderpersons Sandra Hubbard and Debbie Rudie, Mayor Josh McCarthy, Alderpersons Matthew Stroik and Nanette Mohr, Deputy Clerk Treasurer Chelsea Anderson. City Attorney Clarence Duchac and Christina Peterson Hanaway Ross Lawfirm. Marie Blaser was excused.

Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.

PUBLIC INPUT: None

Agenda Items:

1. Discussion and possible on action minutes from June 30, 2020

MOTION: Rudie/Hubbard

Motion to approve the minutes from June 30, 2020.

Voice Vote: All Ayes **MOTION CARRIED**

MOTION: Rudie/Hubbard

Motion to move item #5 up to item #2.

Voice Vote: All Ayes **MOTION CARRIED**

2. Discussion and possible action on appointing Judge

MOTION: Rudie/Hubbard

Motion to approve Randy Winker as Gillett Joint Municipal Court Judge.

Voice Vote: All Ayes **MOTION CARRIED**

3. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

MOTION: Rudie/Hubbard

Motion to go into Closed Session at 5:05 pm, to include council members, mayor, and attorney.

Voice Vote: All Ayes **MOTION CARRIED**

4. Committee will return to open session and may take action on matters discussed in closed session.

MOTION: Rudie/Hubbard

Motion to return to open session at 7:00 pm.

Voice Vote: All Ayes **MOTION CARRIED**

5. Discussion and possible on action accepting Judge resignation

MOTION: Rudie/Hubbard

Motion to accept the resignation for Honorable Douglas Kurek as of July 9, 2020.

Voice Vote: All Ayes **MOTION CARRIED**

6. Discussion and possible action on Clerk Treasurer Position

MOTION: Rudie/Hubbard

Motion to move item #6 under item #8

Voice Vote: All Ayes MOTION CARRIED

7. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

MOTION: Rudie/Hubbard

Motion to go into Closed Session at 7:05 pm, to include council members, mayor, and deputy clerk.

Voice Vote: All Ayes MOTION CARRIED

8. Committee will return to open session and may take action on matters discussed in closed session.

MOTION: Rudie/Hubbard

Motion to return to open session at 7:50

Voice Vote: All Ayes MOTION CARRIED

Discussion and possible action on Clerk Treasurer Position

MOTION: Rudie/Hubbard

Motion to hire Chelsea Anderson as Clerk Treasurer as of August 11, 2020, retain Kerber Rose for an accounting firm, advertise for a 16 hour a week deputy clerk at \$10-12 an hour based on experience with no benefits, and to close City Hall on Fridays for hours to be Monday-Thursday 8am-4pm.

Roll Call Vote: All Ayes MOTION CARRIED

9. Discussion and possible action on Adding Administration Fees to Invoices

MOTION: Rudie/Hubbard

Motion to approve adding a 5% administration fee to irregular billings.

Roll Call Vote: All Ayes MOTION CARRIED

10. Discussion and possible action on starting budget process- Review Budget and prepare for 2021.

11. Discussion and possible action on reviewing Code Book to finalize update-Review Code Book.

Rudie chapters 1-3, Stroik 4-7, Hubbard 8-11, Mohr 9-12 and 13-15, McCarthy Zoning Chapter 21.

12. Set Next Meeting Date – To Be Determined

13. Adjournment at 8:00 pm

MOTION: Rudie/Hubbard

Motion to adjourn.

Voice Vote: All Ayes MOTION CARRIED

Respectfully Submitted by

Deputy Clerk Treasurer Chelsea Anderson