

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
COUNCIL CHAMBERS
150 N McKenzie Ave., Gillett, WI
MINUTES

Thursday, September 3, 2020 at 6:00 PM

1. **Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited. Roll Call:** Present: Alderpersons Marie Blaser, Nanette Mohr, Sandra Hubbard, Matthew Stroik, Mayor Josh McCarthy, Clerk Treasurer Chelsea Anderson, Police Chief Kevin Schneider, Fire Chief Kurt Hicks, and Engineer Craig Schuh from Ayres Associates. Gary Spaulding, Debbie Rudie, Librarian Kim Meyers and Tourism Chair Jake Steldt were absent. Utility Operator Ron Anderson was excused. Public Leone Christensen.

Clerk informs the Council that the Open Meeting Law has been complied with

2. **PUBLIC INPUT: None**

3. Discussion & possible action on minutes for August 4, 2020 and Special August 26, 2020

MOTION: Mohr/Blaser

Motion to approve the minutes from August 4, 2020 and August 26, 2020.

Voice Vote: All Ayes - MOTION CARRIED

4. **CDA Report:** Alderperson- Possible sale on campground, waiting to receive a written offer.

5. **Library Report:** No Report

6. **Tourism & Marketing Commission Report:** No Report

7. **Financial Report:** Chelsea Anderson

- a. Updated Monthly Check Register Provided

MOTION: Stroik/Mohr

Motion to approve the check register for August 2020.

Roll Call Vote: All Ayes - MOTION CARRIED

8. **Police Department Report:** Police Chief Schneider

- a. Discussion on Incident Summary Report –provided the incident report.

- b. Discussion on Training and Public Relations – Chief stated Officer Hoeft started field training. Ambulance, Fire Depart., and Police Depart. will work on an In-Service day for active shooter. Gillett School changed drop off location so the police have been monitoring the new routines.

9. **Fire Department Report:** Chief Hicks reported 4 fire calls. 2 Alarms and serenity gardens, alarm by Berry Lake cottage, and Lift assist.

- a. Discussion on Training, Public Relations, and Incident Summary Report – Ladder Truck joint training in Suring went great.

Gillett Milling training- police quartered off the road, set up trucks as if it was an actual fire. Planned emergency management, scene setup, and went through the motions of all the things that would take place. Department will participate in the Labor Day parade. Golf outing October 3, 2020 in place of corn roast for fund raising for Gillett Area Firefighters Association. Generator at firehouse is hooked up and working so we can use it as an emergency facility. Gravel was added to the parking lot.

10. **Health, Protection and License Committee Report:** Alderperson Blaser, No Report

11. **Board of Public Works Committee Report:** Alderperson Stroik reported that we promoted Ron Anderson to Head of Public Works. \$27,660.17 in equipment fund for new blade for loader. Kiosk is completed in the park. The leaf vacuum is getting serviced for pickup starting soon. Waiting for quotes to fix the back of the library building and community center roof and getting quotes for cemetery cutting and weed spraying. Working on getting Family Dollar to clean their storm retention pond. Budget has been set to bring to Finance and Personnel Committee. Working on grant for equipment like lawn mower and one-ton truck. League of Municipalities stated employees do not need a CDL to use our equipment in the City of Gillett limits.

- a. Discussion and possible on action on purchasing a 14-foot blade for the wheel loader not to exceed \$17,000 dollars, money to be taken from Public Works Equipment Savings.

MOTION: Mohr/Blaser

Motion to purchase a 14-foot blade for the wheel loader not to exceed \$17,000 dollars, money to be taken from Public Works Equipment Savings Fund.

Roll Call Vote: All voting aye. – **MOTION CARRIED**

12. **Utility Committee Report:** Alderperson Mohr reported we are working on the road construction projects. Utility Operator Anderson wrote a written report stating that they are working on the utility budget and the construction is still ahead of schedule. Ashley Strehlow is working hard and studying for her wastewater test in fall and moved to full time. Copper and Lead testing is complete. Waiting on quotes for building a new utility garage.

- a. Discussion and possible on action on approving Ayres Contract for septage receiving for \$103,200 for A and B preliminary and final designs

MOTION: Stroik/Blaser

Motion to approve the Ayres Contract preliminary and final designs for septage receiving for \$103,200.

Roll Call Vote: All voting aye. – **MOTION CARRIED**

13. **Finance and Personnel Committee Report:** Alderperson Hubbard
- a. Discussion and possible action on hiring Ron Anderson as Utility/Public Works Department Head

MOTION: Stroik/Blaser

Motion to hire Ron Anderson as Utility and Public Works Department Head at a wage of \$50/hour.

Roll Call Vote: All Ayes - **MOTION CARRIED**

- b. Discussion and possible action on promoting Ashley Strehlow to Full Time

MOTION: Mohr/Stroik

Motion to promote Ashley Strehlow to full time position status in the Utility Department

Roll Call Vote: All Ayes - **MOTION CARRIED**

- c. Discussion and possible action on hiring Tonni Larson for the Deputy Clerk Treasurer Position

MOTION: Mohr/Blaser

Motion to approve hiring Tonni Larson as Deputy Clerk Treasurer at wage \$12/hour.

Roll Call Vote: All Ayes - **MOTION CARRIED**

- d. Discussion and possible action on extending contract with Hanaway Ross Law Firm for 2021

MOTION: Stroik/Blaser

Motion to approve extending Hanaway Ross Law Firm contract for 2021.

Roll Call Vote: All Ayes - **MOTION CARRIED**

14. **Park and Cemetery Committee Report:** Alderperson Rudie- No report.

15. **Planning Committee Report:** Alderperson Spaulding- absent-Mayor read actions

- a. Discussion and possible on action on 20 Year Comprehensive Plan Final Adoption

MOTION: Mohr/Hubbard

Motion to approve the final adoption of the 20 Year Comprehensive Plan 2020-2040

Roll Call Vote: All Ayes - **MOTION CARRIED**

16. **Clerk Treasurer's Report:** Clerk reported that Deputy Clerk Tonni Larson is doing great at training.

17. **Attorneys Report:** Hanaway Ross- No New Report.

18. **Mayor's Report:** Mayor McCarthy –reported that Kerber Rose has done payroll twice.

19. Adjournment at 6:40 PM.

MOTION: Stroik/Blaser

Motion to adjourn.

Voice Vote: All Ayes - **MOTION CARRIED**

Respectfully Submitted by
Clerk Treasurer Chelsea Anderson

9/8/2020 11:06:12 AM