

**CITY OF GILLETT
COMMON COUNCIL ORGANIZATIONAL MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
TUESDAY, APRIL 20, 2021 – AT 6:00 PM
MINUTES**

Mayor McCarthy called the meeting to order at 6:00 PM

Roll Call

Clerk informs the Council that the Open Meeting Law has been complied with

Present: Alderpersons Debbie Rudie, Sandy Hubbard, Gary Spaulding, Nanette Mohr

Also Present: Mayor Josh McCarthy, Clerk Treasurer Chelsea Anderson, Public Works Foreman and Utility Operator Ron Anderson. Marie Blaser and Matt Stoik are excused. Public Katie Daul and Jerry Luther

PUBLIC INPUT: Jerry Luther would like to know the procedure of Tourism and Marketing Commission to attend via telephone. He stated he would also like to be the chairperson of Tourism and Marketing.

1. Discussion & possible action on Resolution #1-2021 setting Treasurer's bond, Deputy Treasurer's bond, and Office Staff bond.

MOTION: Spaulding/Hubbard

Motion to approve Resolution 1-2021: BE IT RESOLVED by the Common Council of the City of Gillett that the Treasurer's Bonds for the City Treasurer, Deputy Treasurer, and Office Staff be set at a minimum of \$50,000 each, to be furnished by a surety company, with the premium to be paid by the City of Gillett

Roll Call Vote: All Voting Aye - **MOTION CARRIED**

2. Discussion & possible action on Resolution #2-2021 setting official depositories

MOTION: Mohr/Rudie

Motion to approve Resolution 2-2021: BE IT RESOLVED by the Common Council of the City of Gillett, that the following financial institutions: Flagstar Bank, Peshtigo National Bank, and Wisconsin Department of State Trust Funds be designated as official depositories of the City of Gillett, and all funds are to be deposited therein.

Voice Vote: All Voting Aye - **MOTION CARRIED**

3. Discussion & possible action on Resolution #3-2021 setting official newspaper

MOTION: Mohr/Spaulding

Motion to approve Resolution 3-2021: BE IT RESOLVED by the Common Council of the City of Gillett that the following newspaper, Oconto County Times Herald be designated as official newspaper of the City of Gillett.

Voice Vote: All Voting Aye - **MOTION CARRIED**

4. Election of Council President

Sandy Hubbard nominates Nanette Mohr.

MOTION: Hubbard/Spaulding

Motion for Nanette Mohr to become Council President.

Roll Call Vote: Hubbard Aye, Spaulding Aye, Rudie Nay, Mohr Abstains - **MOTION CARRIED**

5. Discussion & possible action on authorizing official signees for depositories account

MOTION: Spaulding/Hubbard

Motion to have the Mayor Josh McCarthy, Council President Nanette Mohr, Clerk Treasurer Chelsea Anderson, and Deputy Clerk Treasurer Lisa Anderson as official signees for depository accounts.

Voice Vote: All Voting Aye, Mohr abstains- **MOTION CARRIED**

6. Discussion & possible action on Council Committee Recommendations
MOTION: Spaulding/Mohr
Motion to accept recommendations as printed. See attachment.
Voice Vote: All Voting Aye - **MOTION CARRIED**

7. Discussion & possible action on appointments to Police & Fire Disciplinary Review Committee
MOTION: Mohr/Hubbard
Motion to approve the Police & Fire Disciplinary Review Committee to include Carol Swim, Michelle Magee, and Tom Wolfgram.
Voice Vote: All Voting Aye - **MOTION CARRIED**

8. Discussion & possible action on appointments to Sexual Predator Committee
MOTION: Mohr/Hubbard
Motion to approve Sexual Predator Committee to include Police Chief Kevin Schneider, Karen Herzog, Debbie Rudie, Katie Daul, and Kevin Magee.
Voice Vote: All Voting Aye - **MOTION CARRIED**

9. Discussion & possible action on appointment of Weed Commissioner
MOTION: Rudie/Hubbard
Motion to appoint Public Works and Utility Department Head Ron Anderson.
Voice Vote: All Voting Aye - **MOTION CARRIED**

10. Discussion & possible action on appointment to Library board
MOTION: Hubbard/Spaulding
Motion to appoint Debbie Rudie to the Library Board.
Voice Vote: All Voting Aye - **MOTION CARRIED**

11. Discussion & possible action on appointments to Zoning Board of Appeals
MOTION: Mohr/Hubbard
Motion to approve Zoning Board of Appeals to include Marie Blaser, Steve Vandermause, Ruth Spang, Tom Wolfgram, and Darlene Fleishmann.
Voice Vote: All Voting Aye - **MOTION CARRIED**

12. Discussion & possible action on appointments to Board of Review
MOTION: Hubbard/Spaulding
Motion to approve Board of Review to include Mayor Josh McCarthy, Matthew Stroik and Clerk Chelsea Anderson.
Voice Vote: All Voting Aye - **MOTION CARRIED**

13. Discussion & possible action on Tourism & Marketing Commission recommendations
MOTION: Mohr/Hubbard
Motion to approve Tourism & Marketing Commission to include Gary Spaulding, Debbie Rudie, Wendy Vorpahl, Katie Daul, Irene Drake, and Jerry Luther.
Voice Vote: All Voting Aye - **MOTION CARRIED**

14. Discussion & possible action on Community Development Authority recommendations
MOTION: Rudie/Spaulding
Motion to approve Community Development Authority to include Gary Spaulding, Nanette Mohr, Katie Daul, with four open spots to fill.
Voice Vote: All Voting Aye - **MOTION CARRIED**

15. Discussion & possible action on appointments to Ambulance Board

MOTION: Mohr/Hubbard

Motion to approve Marie Blaser to the Ambulance Board.

Voice Vote: all - MOTION CARRIED

16. Discussion & possible action on appointments to Utility Committee

MOTION: Mohr/Hubbard

Motion to approve nominations of Louis Danielson and Ruth Spang for community members for the Utility Committee.

Voice Vote: All Voting Aye - MOTION CARRIED

17. Discussion & possible action on appointments to Mayor's Youth Advisory Board – Leave Lay

18. Discussion & possible action on other boards, commissions, and/or committees.

MOTION: Mohr/Hubbard

Motion to approve Disaster Plan Committee to include Utility and Public Works Department Head Ron Anderson, Fire Chief Kurt Hicks, Tracy Ondik from Gillett Ambulance and Police Chief Kevin Schneider.

Voice Vote: All Voting Aye - MOTION CARRIED

19. Adjourned at 6:30 AM.

MOTION: Mohr/Rudie

Motion to adjourn.

Voice Vote: All Voting Aye - MOTION CARRIED

Respectfully Submitted,
Chelsea Anderson Clerk Treasurer

*A quorum of the Common Council was in attendance of this meeting.

CITY OF GILLETT COMMON COUNCIL
NOTICE OF ORGANIZATIONAL MEETING
COMMON COUNCIL CHAMBERS
150 N. MCKENZIE AVE, GILLETT WI 54124
Tuesday, April 20, 2021 at 6:00 PM
AGENDA

1. Meeting is called to order
2. Clerk takes roll and informs council that the Open Meeting Law has been complied with
3. Public Input
4. Discussion & possible action on Resolution #1-2021 setting Treasurer's bond, Deputy Treasurer's bond, and Office Staff bond
5. Discussion & possible action on Resolution #2-2021 setting official depositories
6. Discussion & possible action on Resolution #3-2021 setting official newspaper
7. Election of Council President
8. Discussion & possible action on authorizing official signees for depositories account
9. Discussion & possible action on Council Committee Recommendations
10. Discussion & possible action on appointments to Police & Fire Disciplinary Review Committee
11. Discussion & possible action on appointments to Sexual Predator Committee
12. Discussion & possible action on appointment of Weed Commissioner
13. Discussion & possible action on appointment to Library board
14. Discussion & possible action on appointments to Zoning Board of Appeals
15. Discussion & possible action on appointments to Board of Review
16. Discussion & possible action on Tourism & Marketing Commission recommendations
17. Discussion & possible action on Community Development Authority recommendations
18. Discussion & possible action on appointments to Ambulance Board
19. Discussion & possible action on appointments to Utility Committee
20. Discussion & possible action on appointments to Mayor's Youth Advisory Board
21. Discussion & possible action on appointments to other boards, commissions and/or committees
22. Adjournment

Agenda subject to change up to 24 hours prior to meeting

Posted: City Hall and City Website---**Agenda subject to change up to 24 hours prior to meeting** Cc: City Council, Mayor, Attorney, Gillett Fire Dept., Gillett Police Dept.
Contact City Clerk at 920-855-2255 prior to meeting if additional services are required. **It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance** at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

**CITY OF GILLETT
ORGANIZATIONAL MEETING RESOLUTIONS**

RESOLUTION 1-2021: BE IT RESOLVED by the Common Council of the City of Gillett that the Treasurer's Bonds for the City Treasurer, Deputy Treasurer, and Office Staff be set at a minimum of \$50,000 each, to be furnished by a surety company, with the premium to be paid by the City of Gillett.

INTRODUCED BY: Spaulding

SECONDED BY: Hubbard

RESOLUTION 2-2021: BE IT RESOLVED by the Common Council of the City of Gillett, that the following financial institutions: Flagstar Bank, Peshtigo National Bank, and Wisconsin Department of State Trust Funds be designated as official depositories of the City of Gillett, and all funds are to be deposited therein.

INTRODUCED BY: Mohr

SECONDED BY: Rudic

RESOLUTION NO.: 3-2021

INTRODUCED BY: Mohr

SECONDED BY: Spaulding

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Common Council of the City of Gillett, that the Oconto County Times Herald be designated as the official newspaper and that it shall receive fees for services in publication of matters legally required by law to be published, with fees not to exceed work done.

Adopted this 20th day of April, 2021

~~6~~ayes, 0 nays, 0 abstain

5

Josh McCarthy, Mayor

Chelsea Anderson, Clerk

Published:

City of Gillett
Misc. Committees, Commissions, and Boards
2020-2021

Police and Fire Disciplinary Review Committee
3 Members appointed by the Mayor, yearly, subject to 2/3 council approval
Carol Swim, Michelle Magee, Tom Wolfgram

Sexual Predator Ordinance Committee
5 Members appointed by the Mayor, yearly, subject to 2/3 council approval
1 Police Representative and 4 Residents
Police Member- Kevin Schneider
Karen Herzog, ~~John Baumgartner~~, Kevin Magee, ~~TBD~~, *Debbie Rudie*, *Katire Daul*

Weed Commissioner
Appointed by the Mayor, yearly
~~Shane Rank~~ *Ron*

Library Board
One Common Council Member appointed by the Mayor, yearly
Debbie Rudie

Zoning Board of Appeals
One Common Council Member appointed yearly and 4 Community Members appointed by the Mayor for a 3 year term confirmed by the Common Council
Council Member- Marie Blaser
Steve Vandermause 2021 *call*
Ruth Spang 2022
Tom Wolfgram 2022
Darlene Fleishmann 2021 *call*

Board of Review
Appointed by the Mayor
Mayor or his/her Designee- Josh McCarthy
Aldersperson- Matthew Stroik
Clerk- Kim Gruetzmacher

Tourism and Marketing Commission
4-6 Members consisting of the Mayor or his/her designee and one council member appointed yearly-
one Hotel & Motel Member or GBA Representative- rest are community members
Designee- Gary Spaulding
Council – Debbie Rudie
Hotel/GBA – Wendy Vorpahl
Community – Katie Pecha Daul, Irene Drake, Jerry Luther

Community Development Authority/~~Block Grant~~
2 Council Members appointed yearly and 5 non-council member serve 4 year staggered terms
Council- ~~Debbie Rudie~~, Gary Spaulding, *Nanette Mohr*
Jerry Luther 2020
~~Jake Stelt~~ 2021
TBD 2022 *Irene Drake*
TBD 2021
Ron Lambrecht 2021 *call*

Ambulance Board: Marie Blaser

Utility Committee
2 non-council members appointed yearly
Louie Danielson
Ruth Spang

Mayor's Youth Advisory Board

8 Members for a 1 year term. 2 members from each class (2 freshman, 2 sophomores, 2 juniors, 2 eighth graders). Majority shall be City of Gillett residents with remainder residing in the Gillett School District. Clerk/Treasurer shall be an ex officio member. Advisors selected by Mayor. Advisors and ex officio members shall not have voting powers.

Advisor- TBD

Freshman- TBD

Sophomore- TBD

Junior- TBD

Senior- TBD