

CITY OF GILLETT
FINANCE & PERSONNEL
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
TUESDAY, APRIL 27, 2021 AT 5:30 PM
MINUTES

Chairperson Hubbard called the meeting to order at 4:30 PM.

Roll Call

Present: Alderpersons Sandra Hubbard and Debbie Rudie
Mayor Josh McCarthy, Alderperson Nanette Mohr, Clerk Treasurer Chelsea Anderson,
Utility and Public Works Department Head Ron Anderson. Marie Blaser is excused.

Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.

Public Input: The city put the wood chipper on Govdeals, an auction site, and the auction ended today and sold for \$5,450.00

AGENDA ITEMS:

1. Discussion and possible action on minutes from April 1, 2021

MOTION: Rudie/Hubbard

Motion to approve minutes from April 1, 2021.

Voice Vote: All Ayes **MOTION CARRIED**

2. Discussion and possible action on purchase of new UTV or Mule for Utility Department- The utility department used the UTV to spray weeds at the wastewater treatment plant. We donated Orby Jones Sports Complex to the Gillett School District and everything that went with it, including the mule. Utility has been saving for a new mule. It will be used to spray weeds on the sidewalks, curbs, gutters, parking lots, parks, wastewater treatment plant, and many more areas. It can be used for the fair, events, for the public works department, the police department, and many other areas.

MOTION: Rudie/Hubbard

Motion to approve purchasing the Diesel Kubota RTV-X900W-H Utility Vehicle with a dump box, glass windshield, plastic canopy, and standard features from Service Motor Company for \$14,300.00. Payment from Utility Savings Account.

Roll Call Vote: All Voting Aye **MOTION CARRIED**

3. Discussion and possible action on offer to purchase Brett Zahn parking lot- Utility purchased the garage and the lot it sits on at 137 S Lake Street. The parking lot is across Lake Street by the Library parking area. Area is assessed at \$2,500. Lot would be an asset to the City but is in need of repair.

MOTION: Rudie/Hubbard

Motion to approve offering \$5,000 for the Zahn parking lot.

Roll Call Vote: All Voting Aye **MOTION CARRIED**

4. Discussion and possible action on sale of half of Seneca Park to Chuck Breed- Very few citizens utilize Seneca Park. Chuck Breed 539 East Foelker Street is a neighboring lot to Seneca Park and has a smaller lot. He is interested in purchasing half of Seneca Park to eventually put up a garage on his property. The playground equipment would be moved to the grassy area on the same parcel, still would be called Seneca Park, but in a more noticeable spot.

MOTION: Rudie/Hubbard

Motion to approve selling half (South end) of Seneca Park to Chuck Breed for \$5,000 with an easement to the storm sewer at the northeast corner of the lot.

Roll Call Vote: All Voting Aye **MOTION CARRIED**

5. Discussion and possible action on Hanaway Ross Law Firm- Items are not being done in a timely manner. Send registered letter, do not pay until we have service.

MOTION: Rudie/Hubbard

Motion to send a registered letter to our attorneys Hanaway Ross SC about deficiencies of our contract items not being done on time and lack of correspondence with family dollar issue, code book, building inspector agreement, garbage ordinance, sidewalk program, burning ordinance and smoking ordinance. Finance committee will review and pursue different attorney options. Cease payment until we have correspondence.

Voice Vote: All Voting Aye **MOTION CARRIED**

6. Set Next Meeting Date – To Be Determined

7. Adjournment at 5:20 pm

MOTION: Rudie/Hubbard

Motion to adjourn.

Voice Vote: All Voting Aye **MOTION CARRIED**

Respectfully Submitted by
Clerk Treasurer Chelsea Anderson

CITY OF GILLETT
FINANCE & PERSONNEL
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
TUESDAY, APRIL 27, 2021 AT 4:30 PM
AGENDA

Committee may deviate from agenda as needed

Meeting Called to Order

Roll Call is taken

Verification of Open Meeting Law Compliance

PUBLIC INPUT

AGENDA ITEMS:

1. Discussion and possible action on minutes from April 1, 2021
2. Discussion and possible action on purchase of new UTV or Mule for Utility Department
3. Discussion and possible action on offer to purchase Brett Zahn parking lot
4. Discussion and possible action on sale of half of Seneca Park to Chuck Breed
5. Discussion and possible action on Hanaway Ross Law Firm
6. Set Next Meeting Date
7. Adjournment

cc: Committee members Hubbard, Blaser, Rudie, council members, Mayor

Please remember to silence cell phones before attending meetings at City Hall

It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's office 920-855-2255 with as much advance notice as possible.

Agenda subject to change up to 24 hours prior to the meeting

CITY OF GILLETT
FINANCE & PERSONNEL
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
THURSDAY, APRIL 1, 2021 AT 5:30 PM
MINUTES

Chairperson Hubbard called the meeting to order at 5:30 PM.

Roll Call

Present: Alderpersons Sandra Hubbard, Marie Blaser, Debbie Rudie
Mayor Josh McCarthy, Alderperson Matthew Stroik, and Nanette Mohr, Clerk
Treasurer Chelsea Anderson, Utility and Public Works Department Head Ron
Anderson. Public Katie Daul.

Clerk informs Committee that Open Meeting Law has been complied with and Roll has been taken.

Public Input: None

AGENDA ITEMS:

1. Discussion and possible action on minutes from March 15, 2021

MOTION: Rudie/Blaser

Motion to approve minutes from March 15, 2021

Voice Vote: All Ayes **MOTION CARRIED**

2. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

MOTION: Rudie/Blaser

Motion to go into Closed Session at 5:31 PM to include council members, mayor, and clerk.

Voice Vote: All Voting Aye **MOTION CARRIED**

3. Committee will return to open session and may take action on matters discussed in closed session.

MOTION: Rudie/Blaser

Motion to go back into Open Session at 5:55 pm.

Voice Vote: All Voting Aye **MOTION CARRIED**

4. Discussion and possible action on Deputy Clerk Treasurer Position

MOTION: Rudie/Blaser

Motion to offer Deputy Clerk Treasurer Position to Lisa Anderson.

Voice Vote: All Voting Aye **MOTION CARRIED**

5. Set Next Meeting Date – To Be Determined

6. Adjournment at 5:58 pm

MOTION: Blaser/Rudie

Motion to adjourn.

Voice Vote: All Voting Aye **MOTION CARRIED**

Respectfully Submitted by
Clerk Treasurer Chelsea Anderson



Customer Name	City Of Gillett c/o Ron 598-1230		
Address	150 N. McKenzie St.		
City	Gillett	St	Wi Zip 54124
County	Oconto	Phone	855-1920
Customer Acct #	GILLE 002		

Salesman Carl Moeller

[illegible]

KUBOTA

RTV-X900W Worksite Models

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE
Model Kubota D902
3 Cyl. 54.8 cu in
+21.6 Gross Eng HP
60 Amp Alternator

TRANSMISSION
VHT-X
Variable Hydro Transmission
Forward Speeds:
Low 0 - 15 mph
High 0 - 25 mph
Reverse 0 - 17 mph
Limited-slip Front Differential
Rear differential lock

HYDRAULICS
Hydrostatic Power Steering
with manual till-feature
Hydraulic Cargo Dump
Hydraulic Oil Cooler

+ Manufacturer Estimate

FLUID CAPACITY
Fuel Tank 7.9 gal
Cooling 6.4 qts
Engine Oil 3.3 qts
Transmission Oil 1.8 gal
Brake Fluid 0.4 qts

TIRES AND WHEELS
ATV Tire 25 x 10 - 12, 6 ply
Turf Tire 25 x 12 - 12, 4 ply
Heavy Duty Worksite 25 x 10 - 12, 6 ply

DIMENSIONS
Width 63.2 in
Height 79.5 in
Length 120.3 in
Wheelbase 80.5 in
Tow Capacity 1300 lbs.
Ground Clearance 10.4 in
Suspension Travel 8 in
Turning Radius 13.1 ft.

Factory Spray-on Bedliner
"L" Models Only

Bright Alloy Wheels (Silver-painted)
"S" Models Only

CARGO BOX
Width 57.7in
Length 40.5 in
Depth 11.2 in
Load Capacity 1102 lbs.
Vol. Capacity 15.2 cu ft.

KEY FEATURES
Digital Multi-meter
Front Independent Adjustable Suspension
Rear Independent Adjustable Suspension
Brakes - Front/Rear Wet Disc
Rear Brake Lights / Front Headlights
2" Hitch Receiver, Front and Rear
Deluxe 60/40 split bench seats
with driver's side seat adjustment
Underseat Storage Compartments
Lockable Glove Box
Front Guard (radiator guard and bumper)

SAFETY EQUIPMENT
SAE J2194 & OSHA 1926 ROPS
Dash-mounted Parking Brake
Horn
Spark Arrestor Muffler
Retractable 2-point Seat Belts
Rear Protective Screen

ORDER CODE	DESCRIPTION	FACTORY NUMBER	APPROX. SHIP WT.	SUGGESTED LIST PRICE
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*** STANDARD MACHINE ***



JOHN DEERE

Quote Id: 24172904

Prepared For:
CITY OF GILLETT

RIESTERER
&
SCHNELL INC
"Coming Through For You"

WWW.RANDS.COM

Prepared By: **Allison Faehling**

Riesterer & Schnell, Inc.
W6013 County Road Be
Shawano, WI 54166

Tel: 715-526-3012
Mobile Phone: 920-358-3756
Fax: 715-526-3099
Email: afaehling@rands.com

Date: 15 April 2021

Offer Expires: 31 May 2021

Confidential

**JOHN DEERE**

Selling Equipment

Quote Id: 24181878

Customer: CITY OF GILLETT

**2021 JOHN DEERE GATOR™HPX815E (Model Year 2021) -
1M0815EAJMM040059**

Hours: 0

Stock Number: 93709

			Selling Price
			\$ 14,681.35
Description	Qty	Unit	Extended
2021 JOHN DEERE GATOR (G&Y/ DIESEL)	1	\$ 12,699.00	\$ 12,699.00
Standard Options - Per Unit			
COUNTRY CODE- US/CANADA	1	\$ 0.00	\$ 0.00
BUILD TO ORDER	1	\$ 0.00	\$ 0.00
HPAP-ALL-PURPOSE TIRES	1	\$ 0.00	\$ 0.00
BENCHSEAT, GATOR YELLOW	1	\$ 0.00	\$ 0.00
PARK POSITION IN TRANSMISSIO	1	\$ 0.00	\$ 0.00
CARGO BOX,PAINT W/REFLECTORS	1	\$ 0.00	\$ 0.00
PROP ROD KIT-XUV & HPX	1	\$ 0.00	\$ 0.00
OPS W/ NET	1	\$ 0.00	\$ 0.00
BLACK POLY ROOF	1	\$ 470.00	\$ 470.00
FRONT BRUSHGUARD	1	\$ 263.00	\$ 263.00
Standard Options Total			\$ 733.00
Dealer Attachments			
OPS Abrasion Resistant Full Windshield	1	\$ 638.09	\$ 638.09
Backup Alarm	1	\$ 107.00	\$ 107.00
Cargo Box Power Lift	1	\$ 936.26	\$ 936.26
Dealer Attachments Total			\$ 1,681.35
Value Added Services Total			\$ 0.00
Other Charges			
Delivery	1	\$ 75.00	\$ 75.00
Setup	1	\$ 500.00	\$ 500.00
Other Charges Total			\$ 575.00
Suggested Price			\$ 15,688.35
Customer Discounts			
Customer Discounts Total		\$ -1,007.00	\$ -1,007.00
Total Selling Price			\$ 14,681.35



JOHN DEERE

Quote Summary

Prepared For:
CITY OF GILLETT
PO BOX 95
GILLETT, WI 54124
Business: 920-855-2315

Prepared By:
Allison Faehling
Riesterer & Schnell, Inc.
W6013 County Road Be
Shawano, WI 54166
Phone: 715-526-3012
Mobile: 920-358-3756
afaehling@rands.com

Quote Id: 24181878
Created On: 16 April 2021
Last Modified On: 16 April 2021
Expiration Date: 30 April 2021

Equipment Summary	Selling Price	Qty	Extended
2021 JOHN DEERE GATOR™HPX815E (Model Year 2021) - 1M0815EAJMM040059	\$ 14,681.35 X	1 =	\$ 14,681.35
Equipment Total			\$ 14,681.35

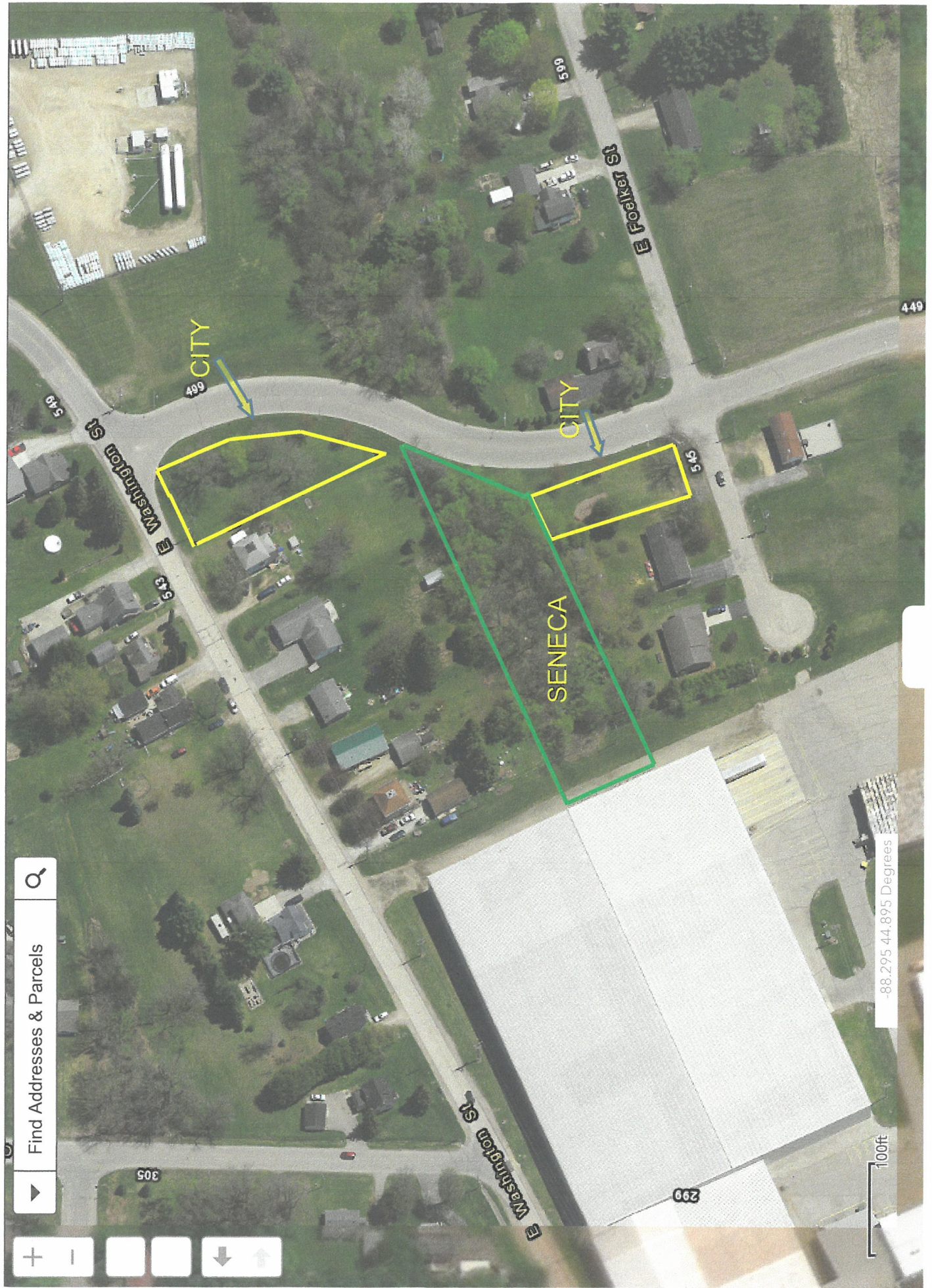
Quote Summary

Equipment Total	\$ 14,681.35
SubTotal	\$ 14,681.35
Est. Service Agreement Tax	\$ 0.00
Total	\$ 14,681.35
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 14,681.35

Salesperson : X _____

Accepted By : X _____

Confidential



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RETAINER AGREEMENT

AGREEMENT made effective June 25, 2020, between the City of Gillett, a municipal corporation, acting by and through its duly authorized officers, and located in the County of Oconto, State of Wisconsin, hereinafter referred to as "City", and Hanaway Ross, S.C., by Attorneys Christina Peterson and Clarence Duchac, of 345 S. Jefferson Street, Green Bay, County of Brown, State of Wisconsin, hereinafter referred to as "Attorney".

SECTION I. NATURE OF ENGAGEMENT

The City hereby retains and engages, pursuant to the authority conferred by it and its duly authorized officers according to Chapter 61, Wis. Stats., and its general police powers, said Hanaway Ross, S.C. and Attorneys Christina Peterson and Clarence Duchac, to render to the City and its duly authorized officers legal advice and to represent the City in code enforcement issues and to act as municipal prosecutors for the Gillett Municipal Court, and other legal services as the City or any of its duly authorized officers may request or require from time to time.

SECTION II. ACCEPTANCE OF ENGAGEMENT

Attorneys hereby accepts the retainer and engagement and promises and will render to the best of their ability the services described herein during the continuance of this Agreement.

SECTION III. TERM

This Agreement is for a term of six (6) months and shall be effective until December 31, 2020. The City shall have the option to extend this Agreement for up to two (2) additional one (1) year terms by sending Attorneys written notice of election of option at least sixty (30) days prior to the end of the then existing term of this Agreement.

SECTION IV. COMPENSATION

As compensation in full for all services to be rendered by any Attorney of Hanaway Ross, the City shall pay to Hanaway Ross the sum of One Hundred Fifty (\$150.00) Dollars per hour. Paralegal time shall be billed at the rate of Sixty Dollars (\$60.00) per hour. It is understood that the hourly time charges include, but are not limited to, attendance at meetings, pre-trials, court appearances, telephone conferences, office conferences, legal research, travel, depositions, review of file materials and documents sent and received, preparation for hearings and conferences, drafting of pleadings or instruments and office memorandums and correspondence. Monthly billings will be submitted and will itemize the services performed and the time spent and shall be due and payable upon receipt unless otherwise stated.

The City agrees to assume and pay for all out-of-pocket disbursements incurred and authorized in connection with the Attorney's representation of the City which shall include, but not be limited to, publication fees, filing fees, witness fees, travel expenses, sheriff's fees, expenses of depositions, investigative expenses and other incidental expenses.