#### COMMUNITY DEVELOPMENT AUTHORITY MEETING

## Council Chambers – Municipal Building 150 N McKenzie Ave – Gillett, WI 54124

# THURSDAY, JULY 1, 2021 AT 4:00 PM. MINUTES

**Alderperson Mohr** called the meeting to order at 4:00 PM.

Roll Call

Present: Alderperson Nanette Mohr and Gary Spaulding, Mayor Josh McCarthy, Clerk Treasurer

Chelsea Anderson, Members Ron Lambrecht, Irene Drake, and Jerry Luther via phone. Alderpersons Matt Stroik, Sandy Hubbard, Marie Blaser, and Debbie Rudie. Chief Kevin Schneider and Public Works and Utility Head Ron Anderson. Public Daniel Buell. Katie Daul

is excused.

Open Meeting Law has been complied with.

Public Input – None AGENDA ITEMS:

1. Discussion and Possible action on minutes from June 23, 2021

**MOTION: Drake/Lambrecht** 

Motion to approve the minutes from June 23, 2020 **Voice Vote:** All Ayes - **MOTION CARRIED** 

2. Committee may go into closed session to discuss matters 19.85(1)e Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties.

**MOTION: Lambrecht/Drake** 

Motion to go into Closed Session at 4:05 PM to include members, mayor, and clerk.

Voice Vote: All Ayes - MOTION CARRIED AMEND MOTION: Drake/Lambrecht

Amend Motion to go into Closed Session at 4:30 PM to include members, mayor, and clerk and

Daniel Buell.

Voice Vote: All Ayes - MOTION CARRIED

3. Committee will return to open session and may take action on matters discussed in closed session

MOTION: Lambrecht/Spaulding

Motion to return to Open Session at 4:45 PM. Voice Vote: All Ayes - MOTION CARRIED

4. Discussion and Possible action on Nicolet Trail Campground Sale

**MOTION: Lambrecht/Drake** 

Motion to accept Daniel Buell's offer of \$60,000, \$12,000 down, has to stay a campground, 5% interest, 10-year land contract, reverts to us after 60 days missed payment, and attorney will draw up agreement. \$5,000 earnest money towards 20 percent down. Buyer to pay closing costs, money from future registrations goes toward payment.

Roll Call Vote: All Ayes - MOTION CARRIED

- 5. Set Next Meeting Date- To Be Determined
- 6. Adjournment at 4:50 pm.

MOTION: Lambrecht/Spaulding

Motion to adjourn. Voice Vote: All Voting Aye- MOTION CARRIED

Respectfully Submitted by Clerk Treasurer Chelsea Anderson

## **Community Development Authority Meeting**

Council Chambers – Municipal Building 150 N McKenzie Ave – Gillett, WI 54124

### **THURSDAY, JULY 1, 2021 AT 4:00 PM**

Committee may deviate from agenda as needed

Meeting Called to Order Roll Call Open Meeting Law has been complied with PUBLIC INPUT

#### **AGENDA ITEMS:**

- 1. Discussion and Possible action on minutes from June 23, 2021
- 2. Committee may go into closed session to discuss matters 19.85(1)e Wis. Stats. for the purpose of deliberating or negotiating the purchase of public properties.
- 3. Committee will return to open session and may take action on matters discussed in closed session
- 4. Discussion and Possible action on Nicolet Trail Campground Sale
- 5. Set Next Meeting Date
- 6. Adjournment

cc: Committee members (Mohr, Spaulding, Luther, Drake, Daul, Lambrecht), council members, Mayor

Please remember to silence cell phones before attending meetings at City Hall

It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's office 920-855-2255 with as much advance notice as possible.

#### COMMUNITY DEVELOPMENT AUTHORITY MEETING

## Council Chambers - Municipal Building 150 N McKenzie Ave – Gillett, WI 54124

## WEDNESDAY, JUNE 23, 2021 AT 6:00 PM MINUTES

Mayor McCarthy called the meeting to order at 6:00 PM.

Roll Call

**Present:** Alderperson Nanette Mohr, Mayor Josh McCarthy, Clerk Treasurer Chelsea Anderson,

> Members Ron Lambrecht, Irene Drake, and Jerry Luther. Alderpersons Matt Stroik, Sandy Hubbard, Marie Blaser, and Debbie Rudie. Public Bert Loberger, Tracie Delzer, Daniel Buell

And Cheryll Brooks. Gary Spaulding is absent.

Open Meeting Law has been complied with. -AGENDA ITEMS: Public Input - None

1. Discussion and Possible action on minutes from August 26, 2020

MOTION: Luther/Lambrecht

Motion to approve the minutes from August 26, 2020

Voice Vote: All Ayes - MOTION CARRIED

2. Discussion and Possible action on Appointing Chairperson

Drake nominated Nanette Mohr, Luther seconds

**MOTION: Luther/Drake** Motion to close nominations.

Voice Vote: All Ayes - MOTION CARRIED

**MOTION: Drake/Luther** 

Motion to appoint Alderperson Nanette Mohr as Chairperson.

**Voice Vote:** All Ayes - MOTION CARRIED

3. Discussion and Possible action on Appointing Secretary

**MOTION: Lambrecht/Drake** 

Motion to appoint Clerk Chelsea Anderson as Secretary.

**Voice Vote:** All Ayes - **MOTION CARRIED** 

- 4. Discussion and Possible action on Nicolet Trail Campground
  - a. Seasonal Bookings and Reserved for Fair

MOTION: Lambrecht/Luther

Motion to approve the seasonal campers be left on their sites. Fair reservations to be moved.

Voice Vote: All Ayes - MOTION CARRIED

b. Financial Report

MOTION: Mohr/Lambrecht

Motion to approve the Financial Report.

Roll Call Vote: All Ayes - MOTION CARRIED

c. Updates-MOTION: Lambrecht/Luther

Motion to have clerks office take reservations for the campground.

Voice Vote: All Ayes - MOTION CARRIED

d. Sale- offer 55,000-

MOTION: Lambrecht/Mohr

Motion to have a meeting on July 1 at 4:00 PM to discuss negotiations of the sale.

**Voice Vote:** All Ayes - **MOTION CARRIED** 

- 5. Set Next Meeting Date- Thursday, July 1, 2021 at 4pm
- 6. Adjournment at 6:50 pm.

MOTION: Mohr/Luther Motion to adjourn. Voice Vote: All Voting Aye- MOTION CARRIED Respectfully Submitted by Clerk Treasurer Chelsea Anderson

## WISCONSIN LAND PURCHASE AND SALE CONTRACT

	Parties. This Land Purchase and Sale Contract ("Agreement") made on, 20("Effective Date") is between:
B:	uyer:("Buyer") with a mailing address of , City of, State of who agrees to buy,
Al	ND
Se	eller:("Seller") with a mailing address of, City of, State of
in	, who agrees to sell and convey the real property described Section II. Buyer and Seller shall be collectively known as the "Parties."
of describ	al Description. The real property is described as vacant land with a total gross area  □ Square Feet (SF) □ Acres (AC). The real property is further seed as:
	Address:
	rcel Information (i.e., "Parcel ID" or "Tax Map & Lot"):
III. Ear	nest Money. After acceptance by all Parties, the Buyer agrees to make a payment amount of \$as consideration by,
20 to the f terms o	at
IV. Pur	chase Price and Terms. The Buyer agrees to purchase the Property by payment
	□ - All Cash Offer. No loan or financing of any kind is required in order to purchase the Property. Buyer shall provide Seller written third (3 <sup>rd</sup> ) party documentation verifying sufficient funds to close no later than



of Seller to provide Buyer written notice of objection to such verification shall be considered acceptance of verification of funds.			
□ - <b>Bank Financing</b> . The Buyer's ability to purchase the Property is contingent upon the Buyer's ability to obtain financing under the following conditions: (check one)			
<ul> <li>□ - Conventional Loan</li> <li>□ - FHA Loan (Attach Required Addendums)</li> <li>□ - VA Loan (Attach Required Addendums)</li> <li>□ - Other:</li> </ul>			
<ul> <li>a.) In addition, Buyer agrees, within a reasonable time, to make a good faith loan application with a credible financial institution;</li> <li>b.) If Buyer does not reveal a fact of contingency to the lender and this purchase does not record because of such nondisclosure after initial application, the Buyer shall be in default;</li> <li>c.) On or before</li></ul>			
□ - <b>Seller Financing</b> . Seller agrees to provide financing to the Buyer under the following terms and conditions:			
a.) Loan Amount: \$ b.) Down Payment: \$ c.) Interest Rate (per annum):% d.) Term: □ Months □ Years			



required by the Seller, verifying the Buyer's ability to purchase according to the Purchase Price and the terms of the Seller Financing. Therefore, such Seller Financing is contingent upon the Seller's approval of the requested documentation to be provided on or before				
V. Sale of Another Property. Buyer's performance under this Agreement: (check one)				
☐ - <b>Shall not</b> be contingent upon selling another property.				
☐ - <b>Shall be</b> contingent upon selling another property with a mailing address of, City of, State of, withindays from the Effective Date.				
VI. Closing Costs. The costs attributed to the Closing of the Property shall be the responsibility of □ Buyer □ Seller □ Both Parties. The fees and costs related to the Closing shall include but not be limited to a title search (including the abstract and any owner's title policy), preparation of the deed, transfer taxes, recording fees, and any other costs by the title company that is in standard procedure with conducting the sale of a property.				
VII. Funds at Closing. Buyer and Seller agree that before the recording can take place, funds provided shall be in one (1) of the following forms: cash, interbank electronic transfer, money order, certified check or cashier's check drawn on a financial institution located in the State, or any above combination that permits the Seller to convert the deposit to cash no later than the next business day.				
VIII. Closing. This transaction shall be closed on				
IX. Survey. Buyer may obtain a survey of the Property before the Closing to assure that there are no defects, encroachments, overlaps, boundary line or acreage disputes, or other such matters, that would be disclosed by a survey ("Survey Problems"). The cost of the survey shall be paid by the Buyer. Not later thanbusiness days prior to the Closing, Buyer shall notify Seller of any Survey Problems which shall be deemed to be a defect in the title to the Property. Seller shall be required to remedy such defects withinbusiness days and prior to the Closing.				



If Seller does not or cannot remedy any such defect(s), Buyer shall have the option of canceling this Agreement, in which case the Earnest Money shall be returned to Buyer.

**X. Mineral Rights**. It is agreed and understood that all rights under the soil, including but not limited to water, gas, oil, and mineral rights shall be transferred by the Seller to the Buyer at Closing.

**XI. Title**. Seller shall convey title to the property by warranty deed or equivalent. The Property may be subject to restrictions contained on the plat, deed, covenants, conditions, and restrictions, or other documents noted in a Title Search Report. Upon execution of this Agreement by the Parties, Seller will, at the shared expense of both Buyer and Seller, order a Title Search Report and have delivered to the Buyer.

Upon receipt of the Title Search Report, the Buyer shall have\_\_\_\_business days to notify the Seller, in writing, of any matters disclosed in the report which are unacceptable to Buyer. Buyer's failure to timely object to the report shall constitute acceptance of the Title Search Report.

If any objections are made by Buyer regarding the Title Search Report, mortgage loan inspection, or other information that discloses a material defect, the Seller shall have \_\_\_\_\_business days from the date the objections were received to correct said matters. If Seller does not remedy any defect discovered by the Title Search Report, Buyer shall have the option of canceling this Agreement, in which case the Earnest Money shall be returned to Buyer.

After Closing, Buyer shall receive an owner's standard form policy of title insurance insuring marketable title in the Property to Buyer in the amount of the Purchase Price, free and clear of the objections and all other title exceptions agreed to be removed as part of this transaction.

XII. Property Condition. Seller agrees to maintain the Property in its current condition, subject to ordinary wear and tear, from the time this Agreement comes into effect until the Closing. Buyer recognizes that the Seller, along with any licensed real estate agent(s) involved in this transaction, make no claims as to the validity of any property disclosure information. Buyer is required to perform their own inspections, tests, and investigations to verify any information provided by the Seller. Afterward, the Buyer shall submit copies of all tests and reports to the Seller at no cost.

Therefore, Buyer shall hold the right to hire licensed contractors, or other qualified professionals, to further inspect and investigate the Property until
, 20at: AM □ PM.
After all inspections are completed, Buyer shall have until,
20at: □ AM □ PM to present any new property disclosures to the Selle in writing. The Buyer and Seller shall have business days to reach an agreement over any new property disclosures found by the Buyer. If the Parties cannot come to ar



agreement, this Agreement shall be terminated with the Earnest Money being returned to the Buyer.

If the Buyer fails to have the Property inspected or does not provide the Seller with written notice of the new disclosures on the Property, in accordance with this Agreement, Buyer hereby accepts the Property in its current condition and as described in any disclosure forms presented by the Seller.

In the event improvements on the Property are destroyed, compromised, or materially damaged prior to Closing, the Agreement may be terminated at Buyer's option.

XIII. Seller's Indemnification. Except as otherwise stated in this Agreement, after recording, the Buyer shall accept the Property AS IS, WHERE IS, with all defects, latent or otherwise. Neither Seller nor their licensed real estate agent(s) or any other agent(s) of the Seller, shall be bound to any representation or warranty of any kind relating in any way to the Property or its condition, quality or quantity, except as specifically set forth in this Agreement or any property disclosure, which contains representations of the Seller only, and which is based upon the best of the Seller's personal knowledge.

XIV. Appraisal. Buyer's performance under this Agreement: (check one)		
	☐ - <b>Shall not</b> be contingent upon the appraisal of the Property being equal to or greater than the agreed upon Purchase Price.	
	□ - <b>Shall</b> be contingent upon the appraisal of the Property being equal to or greater than the agreed upon Purchase Price. If the Property does not appraise to at least the amount of the Purchase Price, or if the appraisal discovers lender-required repairs, the Parties shall havebusiness days to re-negotiate this Agreement ("Negotiation Period"). In such event the Parties cannot come to an agreement during the Negotiation Period, this Agreement shall terminate with the Earnest Money being returned to the Buyer.	

**XV. Required Documents**. Prior to the Closing, the Parties agree to authorize all necessary documents, in good faith, in order to record the transaction under the conditions required by the recorder, title company, lender, or any other public or private entity.

XVI. Termir	<b>ation</b> . In the event this Agreement is terminated, as provided in this
Agreement,	absent of default, any Earnest Money shall be returned to the Buyer, in-full
within	business days with all parties being relieved of their obligations as set forth
herein.	

**XVII. Sex Offenders**. Section 2250 of Title 18, United States Code, makes it a federal offense for sex offenders required to register pursuant to the Sex Offender Registration and Notification Act (SORNA), to knowingly fail to register or update a registration as required. State convicted sex offenders may also be prosecuted under this statute if the sex offender knowingly fails to register or update a registration as required, and engages in interstate travel, foreign travel, or enters, leaves, or resides on an Indian reservation.



A sex offender who fails to properly register may face fines and up to ten (10) years in prison. Furthermore, if a sex offender knowingly fails to update or register as required and commits a violent federal crime, he or she may face up to thirty (30) years in prison under this statute. The Buyer may seek more information online by visiting https://www.nsopw.gov/.

**XVIII.** Time. Time is of the essence. All understandings between the Parties are incorporated in this Agreement. Its terms are intended by the Parties as a final, complete and exclusive expression of their Agreement with respect to its subject matter and they may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement.

**XIX. Buyer's Default**. Seller's remedies shall be limited to liquidated damages in the amount of the Earnest Money set forth in Section III. It is agreed that such payments and things of value are liquidated damages and are Seller's sole and only remedy for Buyer's failure to perform the obligations of this Agreement. The Parties agree that Seller's actual damages in the event of Buyer's default would be difficult to measure, and the amount of the liquidated damages herein provided for is a reasonable estimate of such damages.

**XX. Seller's Default**. Buyer may elect to treat this Agreement as cancelled, in which case all Earnest Money paid by Buyer hereunder shall be returned and Buyer may recover such damages as may be proper, or Buyer may elect to treat this Agreement as being in full force and effect and Buyer shall have the right to specific performance or damages, or both.

**XXI. Earnest Money Dispute**. Notwithstanding any termination of this Agreement, the Parties agree that in the event of any controversy regarding the release of the Earnest Money that the matter shall be submitted to mediation as provided in Section XXII. XXII.

**XXII.** Dispute Resolution. Buyer and Seller agree to mediate any dispute or claim arising out of this Agreement, or in any resulting transaction, before resorting to arbitration or court action.

- a.) **Mediation**. If a dispute arises, between or among the Parties, and it is not resolved prior to or after recording, the Parties shall first proceed in good faith to submit the matter to mediation. Costs related to mediation shall be mutually shared between or among the Parties. Unless otherwise agreed in mediation, the Parties retain their rights to proceed to arbitration or litigation.
- b.) **Arbitration**. The Parties agree that any dispute or claim in law or equity arising between them out of this Agreement or any resulting transaction, which is not settled through mediation, shall be decided by neutral, binding arbitration. The arbitrator is required to be a retired judge or justice, or an attorney with at least five (5) years of residential real estate law experience unless the Parties mutually agree to a different arbitrator. Under arbitration, the Parties shall have the right to discovery in accordance with State law. Judgment upon the award of the arbitrator(s) may be entered into any court having jurisdiction.



- Enforcement of this Agreement to arbitrate shall be governed by the Federal Arbitration Act.
- c.) **Exclusions**. The following matters shall be excluded from the mediation and arbitration: (i) a judicial or non-judicial foreclosure or other action or proceeding to enforce a deed, mortgage or installment land sale contract as defined in accordance with State law; (ii) an unlawful detainer action, forcible entry detainer, eviction action, or equivalent; (iii) the filing or enforcement of a mechanic's lien; and (iv) any matter that is within the jurisdiction of a probate, small claims or bankruptcy court. The filing of a court action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a waiver or violation of the mediation and arbitration provisions of this Section.

**XXIII. Governing Law.** This Agreement shall be interpreted in accordance with the laws in the State of Wisconsin.

**XXIV. Terms and Conditions of Offer**. This is an offer to purchase the Property in accordance with the above stated terms and conditions of this Agreement. If at least one, but not all, of the Parties initial such pages, a counteroffer is required until an agreement is reached. Seller has the right to continue to offer the Property for sale and to accept any other offer at any time prior to notification of acceptance. If this offer is accepted and Buyer subsequently defaults, Buyer may be responsible for payment of licensed real estate agent(s) compensation. This Agreement and any supplement, addendum or modification, including any copy, may be signed in two or more counterparts, all of which shall constitute one and the same writing.

**XXV. Binding Effect**. This Agreement shall be for the benefit of, and be binding upon, the Parties, their heirs, successors, legal representatives, and assigns, which therefore, constitutes the entire agreement between the Parties. No modification of this Agreement shall be binding unless signed by both Buyer and Seller.

**XXVI.** Severability. In the event any provision or part of this Agreement is found to be invalid or unenforceable, only that particular provision or part so found, and not the entire Agreement, will be inoperative.

<b>XXVII.</b> Offer Expiration. This offer to purchase the Property as outlined in this	
Agreement shall be deemed revoked and the Earnest Money shall be returned unle	SS
this Agreement is signed by Seller and a copy of this Agreement is personally giver	ı to
the Buyer by, 20at: AM □ PM.	

**XXVIII.** Acceptance. Seller warrants that Seller is the owner of the Property or has the authority to execute this Agreement. Therefore, by the Seller's authorization below, he/she/they accepts the above offer and agrees to sell the Property on the above terms and conditions and agrees to the agency relationships in accordance with any agreement(s) made with licensed real estate agent(s). Seller has read and acknowledges receipt of a copy of this Agreement and authorizes any licensed real estate agent(s) to deliver a signed copy to the Buyer.



Delivery may be in any of the following: (i) hand delivery; (ii) email under the condition that the party transmitting the email receives electronic confirmation that the email was received to the intended recipient; and (iii) by facsimile to the other party or the other party's licensee, but only if the transmitting fax machine prints a confirmation that the transmission was successful.

**XXIX.** Licensed Real Estate Agent(s). If Buyer or Seller have hired the services of licensed real estate agent(s) to perform representation on their behalf, he/she/they shall be entitled to payment for their services as outlined in their separate written agreement.

XXX. Disclosures. It is acknown	Medged by the Parties that: (check one)
$\square$ - There are no attached	I addendums or disclosures to this Agreement.
☐ - The following addendu	ums or disclosures are attached to this Agreement:
☐ - Lead-Based Pain	t Disclosure Form
XXXI. Additional Terms and C	Conditions
	***************************************
disclosures shall supersede an either oral or in writing, betwee shall constitute the sole and or said Property. All prior negotial the Property hereof are merged acknowledges that no represer otherwise, have been made by which are not embodied in this	s Agreement together with any attached addendums or any and all other prior understandings and agreements, en the parties with respect to the subject matter hereof and ally agreements between the parties with respect to the tions and agreements between the parties with respect to do into this Agreement. Each party to this Agreement entations, inducements, promises, or agreements, orally or any party or by anyone acting on behalf of any party, as Agreement and that any agreement, statement or any this Agreement shall not be valid or binding or of any
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#### **CHARTERED IN 1944**

Gillett, WI 54124 • www.cityofgillett.com Phone: 920-855-2255 • Fax: 920-855-6283

## **Nicolet Trail Campground**

ORDINANCE NO.:		
INTRODUCED BY:		
SECONDED BY:		

### **Campground Regulations**

### Purpose and definition

In order to protect the campground within the City of Gillett from injury, damage or desecration, these regulations are enacted.

Campground as hereinafter used in this chapter shall include all grounds and structures which are or may be located within any area dedicated to the public use as campground in the City of Gillett.

### Specific Regulations

- 1. Littering prohibited. No person shall litter, dump or deposit any rubbish, refuse, earth or other material in the campground. Your site must be kept clean and orderly.
- 2. Nothing will infringe onto a neighboring site (parked vehicles, stacks of wood, satellite dishes, etc.)
- 3. There shall not be more than one unit allowed per site.
- 4. Screen tents are permissible for eating purposes only and be no larger than 12'x12' in size.
- 5. Portable decks are allowed and be no larger than 12'x 6' in size.
- 6. Outdoor carpets and mats must be staked down with stakes no longer than 12 inches.
- 7. All must be removed at the end of your camping period.
- 8. No stakes over 12" in length are allowed. You will be held responsible for any damage/cost incurred to underground utilities.
- 9. Satellite dishes are allowed only if attached to the trailer/camper or on a portable stand. Inground posts are not allowed.
- 10. All hoses, cords, wires, etc., will be run under the camper or carpets/mats for safety and ease of grass cutting.
- 11. You are responsible for the care and maintenance of your site.
- 12. Each site will consist of one picnic table and one fire ring. Neither shall be moved off the site nor any moved in from another site.
- 13. Pets are allowed. Pets must be on a leash at all times, no longer than 6ft in length. No pets will be left unattended outside. Pets must be cleaned up after immediately, day or night. Do not allow pets to dig holes. Damages must be repaired or fines will incur.
- 14. No noisy, intoxicated or disorderly persons or loud parties shall be allowed in the campground. Quiet hours must be observed from 10 P.M. to 7 A.M.

#### Violation

§ 16-235 Violations and penalties.

Any person who violates this chapter shall be subject to the penalties found in §16-27 of this Code.

- A. Wherever the Police Officer determines that there are reasonable grounds to believe that there has been a violation of any provision of this chapter, or other campground regulation, he or she shall give notice of such alleged violation to the person or persons responsible therefor as hereinafter provided. Such notice shall:
- B. If the owner, agent or occupant, whichever is applicable, within ten (10) days shall not comply with the notice of violation issued by the Police Officer, the officer shall forthwith cause a summons to issue citing the particular violation or violations therein and which summons is returnable in the municipal court of the City of Gillett. The City may also take steps to obtain injunctive relief in a court of competent jurisdiction if it deems such action necessary.

Any person who violates this chapter shall be subject to the penalties found in §16-27 of this Code.

This Ordinance shall take effect upon passage and publication provided by law.

	CITY OF GILLETT
	Ву
	Nanette Mohr, Acting Mayor
	Ву
	Kim Gruetzmacher, Clerk-Treasurer
Adopted:	
Published:	