

CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, AUGUST 5, 2021 AT 6:00 PM
MINUTES

1. Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Roll Call

Present: Mayor Josh McCarthy, Alderpersons Nanette Mohr, Debbie Rudie, Gary Spaulding, Marie Blaser, Sandra Hubbard, Clerk Treasurer Chelsea Anderson, Librarian Shannon Stoner, Fire Chief Kurt Hicks, Tourism and Marketing Katie Daul and Wendy Vorpahl. Matt Stroik, Chief Kevin Schneider, and Utility and Public Works Department Head Ron Anderson were excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **Public Input:**

4. Discussion & possible action on minutes for July 1, 2021

MOTION: Rudie/Blaser

Motion to approve minutes from July 1, 2021

Voice Vote: All Voting Aye - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr- Final Sale of campground will be Monday, August 9, 2021. The broken contamination mat has not been resolved with the DNR.
6. **Library Report:** Alderperson Rudie reported the back of building will be repaired for about a cost of \$6,000: it will be steal over the siding 10 feet tall. The library and community center buildings are struggling with extremely high electric bills. The electric company came in, did an audit, and then gave recommendations, which we will follow to save money. Librarian Shannon Stoner reported the summer reading program is doing very well, 60 people in June -148 for July, including programs such as writers, path finder club, reading to assisted living and daycare. The Library will have a back to school night on August 30, where they will give away bookmarks and free books. They will also have a School supply drive and nonperishable snacks for Gillett school students. The Library Facebook has joined Gillett Chat to reach more people as well. Budget 101 was a small crowd but looking forward to more classes and more people joining. Curbside services percent has went up. Many of the Library Policies now are outdated and the librarian will update the policies.
7. **Tourism & Marketing Commission:** Katie Daul announced their next meeting is 8/10/21. Will discuss what Tourism and Marketing has done so far, and deep dive into what the City has to offer.
8. **Financial Report:** Clerk Treasurer
 - a. Updated Monthly Check Register Provided and Budget**MOTION: Rudie/Mohr**

Motion to approve July 2021 Check Register.

Roll Call Vote: All Voting Aye - **MOTION CARRIED**
9. **Police Department Report:** Police Chief Schneider
 - a. Discussion on Training, Public Relations, and Incident Summary Report -Chief Schneider provided the incident report.

Training and Public Relations- Written Report – Gillett 4th of July Celebration went well along with the new parade route. Seneca has recently thanked us for all our assistance and we have continued to keep a good working relationship with them. Gillett Police Department is now an active member of the Internet Crimes against Children (ICAC) Regional Task Force.

Training: The entire Gillett Police Department will be attending the Emergency Vehicle Operator Training class on Tuesday August 10, 2021 in Oconto Falls, and we will be training on our spike strips, which were purchased with funds from the USDA grant.

CITY OF GILLETT COMMON COUNCIL

10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report- Four fire calls, Seneca foods alarm, auto accident, trees on a power line, MABAS (Mutual Aid Box Alarm System) call Oconto Falls gas leak.

Training is ongoing, trained with Suring at Romy's Holiday Inn. They did advanced pumping-drafted off of Kelly Lake, about 700 feet, and was still 1400 gallons a minute with our ladder truck. Only lost about 10 percent pressure, which was very good, and we know what we are capable of doing. Did hose training and had hose work done. We are certified and tested under pressure every year. Pump testing done on trucks next Wednesday (8/11/21), which also needs to be done every year. Two new members welcomed into the City department. Training this fall for entry level A and B. City Roster is at 21 people. Reminder the Gillett Area Firefighter Association Golf Outing for their fundraiser is August 14, 2021.

11. **Health, Protection and License Committee Report:** Alderperson Blaser- Meeting set for August 9 at 4:00 PM to discuss Chief Kevin Schneider's resignation and filling the position.
12. **Board of Public Works Committee Report:** Alderperson Stroik-Written Report from Utility and Public Works Department Head Ron Anderson- reported that tin would be placed all around the beer stand and will be done before the fair. Extra chipping days were added and are done from the storm. Street sweeping is done, continuing weed spraying, and will be training employees on GIS for cemetery.
13. **Utility Committee Report:** Alderperson Mohr-Written Report from Utility and Public Works Department Head Ron Anderson -reported they had a sanitary survey inspection on the pump houses and all records that went well. No definitions and no follow up action, excellent report. DNR did a water audit. They have been cleaning reservoir 4 on County HWY BB and getting it back online. Utility is working on a simplified rate case of 3% if we need to raise rates. Sewer jetting lines was done the week of July 20th, and are now redoing ferric injection line at the wastewater treatment plant.
14. **Finance and Personnel Committee Report:** Alderperson Hubbard- Budget Meeting is set for August 30, 2021 at 5:00; all departments have turned in their budgets.
15. **Park and Cemetery Committee Report:** Alderperson Rudie- reported the tin around the beer stand will be approximately \$2,000.-2,500 . Parks and cemetery purchased a pickle ball court, which will lay on top of the asphalt of the basketball court nearest the pump house. Painting of lines will be done by us, should be up and ready by September 10th . Will buy a net with rollers on the ends to be easy to put away, will also purchase paddles and balls the will be set in a locked box by the court. The cost of the court is about \$9,000, without accessories. Talked about a new vision for our park to be beatified, a new walking path with greens and benches, new equipment, and repairs to what we have. The area by the bathrooms will be blacktopped by the Fair Association for handicap parking. Cemetery trees need to be taken down and trimmed, work to be done by Pubic Works, money was budgeted for this.
16. **Planning Committee Report:** Alderperson Spaulding

- a. Discussion and Possible action on building inspections performed by building inspector

MOTION: Blaser/Mohr

Motion to approve a Raze order at 212 East Main Street, Gillett WI 54124

Voice Vote: All Voting Aye - **MOTION CARRIED**

MOTION: Blaser/Mohr

Motion to approve a Raze order at 133 East First Street, Gillett WI 54124

Voice Vote: All Voting Aye - **MOTION CARRIED**

CITY OF GILLETT COMMON COUNCIL

MOTION: Rudie/Blaser

Motion to have the health inspector inspect 108 North Lake Street Gillett WI bar area and basement for health issues. If there are issues, the bar needs to be closed and liquor license suspended until it is up to code. Have Officer make sure tenants have evacuated.

Voice Vote: All Voting Aye - **MOTION CARRIED**

Dollar General is interested in building in the City, they need just over an acre. Clerk will send parcel information.

17. **Clerk Treasurer's Report:** Clerk Treasurer reported that the Campground Land Contract was emailed to us yesterday August 4, 2021 and sent to Daniel Buell's attorney to look over. Dan got his license from the state to run the campground, paid his earnest money, and signing the contract will be the final item in the sale. Clerk got an email from the County to set meeting dates to review and adopt a redistricting plan and return to them by October 18th. Clerk also got an email to set a date for a bargaining meeting for the Police Department agreement. Deputy Clerk Lisa Anderson finished her first year at the Clerk's Institute. R&R Assessing called to confirm Open Book dates of August 23 and 24, 2021 and Board of Review September 23, 2021.
18. **Attorneys Report:** Hanaway Ross Law Firm – All items finished.
19. **Mayor's Report:** Mayor McCarthy thanked the departments for turning in the budgets and hoped everyone will attend the upcoming golf outing and Oconto County Fair.
20. **Adjourn** at 7:00 PM

MOTION: Rudie/Blaser

Motion to adjourn.

Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,
Clerk Treasurer Chelsea Anderson