

CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, SEPTEMBER 2, 2021 AT 6:00 PM MINUTES

1. Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.
Roll Call : Stroik is excused.
Present: Mayor Josh McCarthy, Alderpersons Nanette Mohr, Debbie Rudie, Gary Spaulding, Marie Blaser, Sandra Hubbard, Clerk Treasurer Chelsea Anderson, Librarian Shannon Stoner, Fire Chief Kurt Hicks, Police Chief Shane Breitenbach, and Utility and Public Works Department Head Ron Anderson. Public Irene Drake, Jerry Luther, Leone Christensen, Tracie Delzer, and Kevin Smith. Matt
2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **Public Input:** Jerry Luther received a letter from the mayor terminating him from Tourism and Marketing. Irene Drake received the same letter. The letter thanks them for their time on the commission and states they are moving in a different direction. He is upset that he has not had time to make a difference because they have not had any meetings, and stated the letter was not signed. Irene asked what they did wrong and asked to be told in person. Mayor McCarthy stated the committee has not had any new ideas and wishes for the commission to be successful and has found two new members with new ideas.
4. Discussion & possible action on minutes for August 5, 2021
MOTION: Rudie/Spaulding
Motion to approve minutes from August 5, 2021
Voice Vote: All Voting Aye - **MOTION CARRIED**
5. **CDA Report:** Alderperson Mohr- Asked members to think about ideas and new projects for CDA. Ideas: expansion on day care, serenity gardens, or nursing home, Orchard circle on the tax roll or make a park, Seneca needs housing (needs ideas).
6. **Library Report:** Librarian Shannon Stoner reported their “movie nights” start next week and will be every month; they purchased a movie license and will have popcorn and drinks. New display at the library is “100 years of Gillett Schools” items. Has also begun process of replacing power strips with new strips to save money. Summer reading program finishes tomorrow, they have logged over 150 hours of childhood reading. 194 program attendees at programs, such as pathfinder’s society, writers club, readings at day care and Serenity Garden, and so on. The Library will be doing fall programs including a “library card sign up month”, which includes a ticket for a basket raffle. Collection for back to school had a great turnout; many items were collected to donate. Staff is keeping an eye on covid levels for future preparation; they will follow CDC and county guidelines. New newsletter that will come out quarterly/seasonally: includes programs and welcome back to school, preschool story time, writers club, and hopefully will have a haunted house (covid precautions). New zoo coming to the library, cookie decorating in December, and Santa calling right before Christmas. Patrons using library is 426 in July -515 in August, doing over 90 crafts a month and lots of computer use.
7. **Tourism & Marketing Commission:** Katie Daul printed a written report. Report stated they reviewed the past projects supported by T&M, reviewed the initiatives from the 20-yr comprehensive plan drawn out by Bay Lakes Regional Planning Commission, completed a mini-SWOT analysis, and determined short- and long-term priorities. Assignments for completion prior to next meeting:
Determine ownership of Little Libraries: Start a marketing campaign that includes discussion on new logo, new slogan, and ownership of “Gillett Community and Events” social media page: Investigate partnership/support of GBA restructuring to Chamber of Commerce: Reach out to local grant writers

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and investigate appropriate grants available. Budget concerns - will continue to address and the next meeting is not yet scheduled.

8. **Financial Report:** Clerk Treasurer
 - a. Updated Monthly Check Register Provided and Budget
MOTION: Rudie/Blaser
Motion to approve August 2021 Check Register.
Roll Call Vote: All Voting Aye - **MOTION CARRIED**
9. **Police Department Report:** Police Shane Breitenbach- Introduced new Chief of Police. Chief Breitenbach thanked the council for the opportunity. He stated they had 156 intendants in August. Traffic offences, uptick in suspicious person activity, theft, and welfare checks to name a few.
 - a. Discussion on Training, Public Relations, and Incident Summary Report -Chief Breitenbach provided the incident report. Fair weekend went great, a few issues at the campground, next week rescheduled training for emergency vehicle operation course will be in Oconto falls. Officer will be trained with the Stop stick and will be certified. Vacant full time position is posted and applications will be accepted until September 13. Looking into funding for free training for our officers and investigating grant funds for radar units and ballistic body armor.
10. **Fire Department Report:** Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report- Four fire calls for Seneca alarm system.
Training: Testing is done on trucks. Driver's operations to be certified will be done on Tuesday. Driving will be done in the park. Working on trucks and replacing or fixing lights or safety equipment. For DOT inspections, the fire department does two trucks a year, 1912 engine has been at Lambrecht's Garage and will be back soon. Golf outing last month was a great turnout and fundraised money will be used to purchase new equipment.
11. **Health, Protection and License Committee Report:** Alderperson Blaser- Meeting set for September 13, 2021 at 5:30 pm to look at application for full time officer position. Welcomed new police chief.
12. **Board of Public Works Committee Report:** Ron Anderson Head of Public Works and Utility reported the bathroom lights in Zippel park were not working correctly and have been fixed. Fixing manhole heights so snow plowing is seamless. Getting ready for leaf pickup. Sold old items in cold storage on govpay and still clearing and cleaning. Might not see the new public works truck this year because of shortages. Construction project should be closed out soon. Working on recycling grant, wislr (Wisconsin information system for local roads) and working on GIS points and pictures in cemetery. Next project to inventory of all our signs. Also in process of making a truck route.
13. **Utility Committee Report:** Ron Anderson Head of Public Works and Utility reported well #4 is back on line. Inspection went well. Wastewater Treatment Plant lost two recirculation pumps and stalled our plant. Rented a submersible pump while waiting for new one. One pump came and was installed, then received second and installed. Also lost electrical valve and replaced with in stock item. All was storm related; a surge took the pumps and valve out. Septage receiving station is going well.
14. **Finance and Personnel Committee Report:** Alderperson Hubbard- Budget Meeting is set for September 13th, following HPL.
15. **Park and Cemetery Committee Report:** Alderperson Rudie- pickle ball court was moved to the new court because the trees overhanging the prior location; it was dropping acorns and other debris. The old court also had flat spots. New location is large enough for two courts so another was ordered and still have room for half a court of basketball. Previous holes are already in the concrete to put in fence to catch the balls from rolling away. Looking into an equipment box for the court. Also budgeted money to remove trees in cemetery, they are ruining the stones foundation and causing damage. Beer stand will get the tin put on when the items come in. Wanted to purchase additional and new

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playground equipment and will be put in the budget for next year. New bathrooms shower stall of stainless steel rusted, public works spent time restoring the stainless, seems some kind of chemical was put on it for it to rust. The foundation also seems to be moving and cracking; will continue to monitor.

16. **Planning Committee Report:** Alderperson Spaulding-discussion on creating a marketing pamphlet, hoping to team up with Tourism and Marketing for help. Mr. Ort on Park Street will be fined until his lot is cleaned up.
17. **Clerk Treasurer's Report:** Clerk Treasurer reported that Joint Review Board has been planned for September 20th at 4:30 pm to review the TIF Districts. Art Bahr from MSA will be facilitating the meeting.
18. **Attorneys Report:** Hanaway Ross Law Firm – Raze Orders to be finished next week.
19. **Mayor's Report: working on budget process.**
 - a. Discussion & possible action on appointing members to Tourism and Marketing
MOTION: Rudie/Blaser
Motion to appoint Keri Hicks and Tonya Krushe to Tourism and Marketing Committee effective 9/1/21.
Voice Vote: All Voting Aye - **MOTION CARRIED**
20. **Adjourn** at 7:00 PM
MOTION: Mohr/Balser
Motion to adjourn.
Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,
Clerk Treasurer Chelsea Anderson