

# CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

**THURSDAY, NOVEMBER 4, 2021 AT 6:00 PM**

## MINUTES

Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

### **Roll Call:**

**Present:** Mayor Josh McCarthy, Alderpersons Nanette Mohr, Debbie Rudie, Gary Spaulding, Marie Blaser, Sandra Hubbard, Clerk Treasurer Chelsea Anderson, Deputy Clerk Lisa Anderson, Librarian Shannon Stoner, Library Board Members Linda Hougas and Irene Drake, Police Chief Shane Breitenbach, Officer Anna Buettner, and Utility and Public Works Department Head Ron Anderson. Public Jerry Luther, Chris Byars, Tracie Delzer, Kevin Smith, Richard Rudie, and Kevin and Michelle Magee. Luke Riemer with New Media. Katie Daul with Tourism and Marketing. Dan Buell, owner of Nicolet Trail Campground.

**Excused:** Alderperson Matt Stroik and Fire Chief Kurt Hicks

1. **Clerk informs the Council that the Open Meeting Law has been complied with**
2. **Public Input-** Chief Shane Breitenbach introduced our new Officer Anna Buettner. Magee's were wondering on the welfare of a citizen and asked about the raze orders, they do not want to risk parking in their driveway with things falling, will refer to police department to see where to park.
3. Discussion & possible action on minutes for October 7, 2021

### **MOTION: Rudie/Mohr**

*Motion to approve minutes from October 7, 2021*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

4. **CDA Report:** Alderperson Mohr- Oconto County Economic Development Director Jayme Sellen was here for our Community Development Meeting again for another brainstorm session for a new project.
5. **Library Report:** Alderperson Rudie reported that the haunted house put on by the library was great and attendance was wonderful. She thanked the staff and explained how glad she was the haunted house could return this year (canceled last year because of Covid-19). Librarian Shannon Stoner reported Monday November 8th Dementia Care Specialists came to talk at the library and how to let our locals know how to find local support. Movie Night next Friday featuring House with a Clock in the Walls. New Zoo presentation on Friday November 19th for children to be close to real animals and learn about amphibians and many other animals. Rudie thanked Shannon again for having such a special program come to Gillett. All November the library will be doing "Sign up for Santa calling", where Santa calls Gillett children. Cookie Decorating Day might be moved due to a conflict with other programs going on that day. 454 people attended programs for October. The Star Gazing event went well; they came with two telescopes and lots of knowledge; standing room only in the Community Center. Starting a "Change maker group for teens", for projects to complete for the community. In addition, a reminder: We are Closed for Thanksgiving.
6. **Tourism & Marketing Commission:** Katie Daul reported they rescheduled their October meeting for November 16th, they will continue to work on a partnership with GBA (Gillett Business Association) and work on the possibility to make a Chamber of Commerce.
7. **Financial Report:** Clerk Treasurer
  - a. Updated Monthly Check Register Provided and Budget

### **MOTION: Rudie/Blaser**

*Motion to approve October 2021 Check Register.*

**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**

## CITY OF GILLETT COMMON COUNCIL

8. **Police Department Report:** Police Chief Shane Breitenbach
  - a. Discussion on Training, Public Relations, and Incident Summary Report -Chief Breitenbach provided the incident report. Chief stated there were 136 events responded to last month. The department increased traffic watch near Main Street to prevent the traffic issues brought up last council meeting. October 21 Officer Hoeft is out for paternity leave until December. Chief Schneider from the Village of Suring assisted with field training our Officer Anna Buettner, we appreciate the much needed assistance from Chief Schneider. The \$1,000 donation from Laurie Wold was used to purchase a ballistic vest and partially paid for an AED. Gillett EMS will be donating the rest of the funds for the purchase on the AED, thank you Gillett Area Ambulance! The new squad that we received on a 50/50 grant has been paid for and getting upfitted for the road, new graphics, cage equipment, computers, etc. The Squad we purchased from Suring needs repair to the transfer case and water pump, quoted at \$4,200. Lambercht's Service Garage will repair the squad for us.
9. **Fire Department Report:** Chief Hicks reported six calls on his written report.
  - a. Discussion on Training, Public Relations, and Incident Summary Report- Training: 6 calls were Underhill Lift Assist, Seneca Alarm x4, and MABAS Plane Crash. Live fire burn at Zahn's farm, Underhill, Town of Gillett, and City of Gillett were present.
10. **Health, Protection and License Committee Report:** Alderperson Blaser
  - a. Discussion and Possible Action On Firework Permit for Christmas in the Park  
**MOTION: Mohr/Rudie**  
*Motion to approve the Fireworks Permit for Christmas in the Park on December 4, 2021 at 5pm.*  
**Voice Vote:** All Voting Aye - **MOTION CARRIED**
  - b. Discussion and Possible Action On Home Occupation Permit  
**MOTION: Rudie/Hubbard**  
*Motion to approve the Home Occupation permit for John Ross Realty at 212 North McKenzie Avenue.*  
**Voice Vote:** All Voting Aye - **MOTION CARRIED**
  - c. Discussion and Possible Action On Sign Variance- No action taken
11. **Board of Public Works Committee Report:** Ron Anderson Head of Public Works and Utility reported they have been picking up leaves all month. Parts for new truck have arrived and will be put on by Monroe Truck. He reported the team is ready for snow. They are currently vacuuming the parks and have the street sweeper out to keep the storm sewers clean.
12. **Utility Committee Report:** Ron Anderson Head of Public Works and Utility reported that the large meters have all been tested, which is required by the State of Wisconsin. The DNR did approve our Wastewater Treatment Plant permit; every five years we are required to renew our permit to discharge into the Oconto river. The new utility building has been sided and a new wall added, still needs heat, electric and plumbing.
13. **Finance and Personnel Committee Report:** Alderperson Hubbard
  - a. Discussion and Possible Action approving General Teamsters Union Contract for 2022-2024  
**MOTION: Rudie/Blaser**  
*Motion to approve General Teamsters Union Contract 2022-2024.*  
**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**
  - b. Discussion and Possible Action on Ordinance adopting a revision and codification of the ordinances of the City of Gillett  
**MOTION: Mohr/Blaser**  
*Motion to approve Ordinance adopting a revision and codification of the ordinances of the City of Gillett*  
**Voice Vote:** All Voting Aye - **MOTION CARRIED**

## CITY OF GILLETT COMMON COUNCIL

- c. Discussion and Possible Action on Code Adoption Ordinance Schedule A Specific Revisions at Time of Adoption of Code

**MOTION: Mohr/Spaulding**

*Motion to approve on Code Adoption Ordinance Schedule A Specific Revisions at Time of Adoption of Code*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

- d. Discussion and Possible Action on Resolution for the Enactment of the Code Adoption Ordinance

**MOTION: Rudie/Mohr**

*Motion to approve Resolution 5-2021 for the Enactment of the Code Adoption Ordinance*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

14. **Park and Cemetery Committee Report:** Ron Anderson Head of Public Works and Utility reported that the tin around the beer stand has been installed, in a stronger steal. Contract for cemetery is up for Green Boyz, will look at bids in Public Works. He stated they will finish the fence for the pickle ball court, and the new second court will be stored inside until after winter.

15. **Planning Committee Report:** Alderperson Spaulding

- a. Discussion and Possible Action on rezoning 312 East Washington Street from Residential to Commercial

**MOTION: Rudie/Mohr**

*Motion to approve rezoning 312 E Washington Street to commercial.*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

16. **Clerk Treasurer's Report:** Clerk Treasurer reported special charges (unpaid bills) have been put on taxes with a 10 percent penalty. Deputy Clerk Treasurer Lisa Anderson has completed her notary tests, learned many new skills including a few such as printing water bills, accounts payable, citation (court) payments, and started election training.

17. **Attorneys Report:** Hanaway Ross Law Firm-Nothing to report.

18. **Mayor's Report:** Mayor reported we would be finishing the budget this month.

19. **Adjourn** at 6:55 PM

**MOTION: Rudie/Mohr**

*Motion to adjourn.*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,  
Clerk Treasurer Chelsea Anderson