

CITY OF GILLETT PUBLIC WORKS

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

**WEDNESDAY, FEBRUARY 23, 2022 AT 5:00 PM
MINUTES**

Chair Stroik called the meeting to order at 5:00 pm.

Roll Call

Present: Members: Alderpersons Matt Stroik and Nanette Mohr

Also Present: Mayor Josh McCarthy, Clerk Treasurer Chelsea Anderson, Deputy Clerk Lisa Anderson, Alderperson Marie Blaser, Alderperson Debbie Rudie (5:30) and Alderperson Sandy Hubbard. Utility and Public Works Department Head Ron Anderson and Tourism and Marketing Katie Daul. Public Dan Buell and Linda Hougas.

Absent: Alderperson Gary Spaulding

Public Input: None

AGENDA ITEMS:

1. Discussion and Possible Action on approval of minutes December 1, 2021

MOTION: Mohr/Stroik

Motion to approve the meeting minutes from December 1, 2021

Voice Vote: All Voting Aye – **MOTION CARRIED**

2. Discussion and Possible Action on approval of Department Head Ron Anderson and Mayor McCarthy to become a Representative-Signature- Certify for the USDA (United States Department of Agriculture) Rural Development application, for Clerk Chelsea Anderson to become the Administrator, and Ayres and Associates to become the Engineering Consultant

MOTION: Mohr/Stroik

Motion to approve Department Head Ron Anderson and Mayor McCarthy to become a Representative-Signature- Certify for the USDA (United States Department of Agriculture) Rural Development application, for Clerk Chelsea Anderson to become the Administrator, and Ayres and Associates to become the Engineering Consultant.

Voice Vote: All Voting Aye – **MOTION CARRIED**

3. Discussion and Possible Action on Equipment grant- Ron Anderson reported that we have an opportunity for a grant for up to 5\$0,000 matching. The lawn mowers and skid steer need to be replaced. He said it would help to have two skids. Paperwork will be submitted online for the USDA.

MOTION: Mohr/Stroik

Motion to proceed with equipment grant from USDA with a 50/50 grant, max is \$100,000 for the grant (50,000 matching).

Roll Call Vote: All Voting Aye – **MOTION CARRIED**

4. Discussion and Possible Action on Scrolling sign in front of City Hall- scrolling sign outside of city hall for information for the public. Donate the bell to the Fire Department, will fill in with rock a walkway around the sign. Pedestal under the stand with our address on it and name of building. Cost would be approximately \$5,000. Would need an electricity budget. Possible for the new Chamber of Commerce to collaborate with, to help with adding events and maintenance. Leave Lay.

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5. Discussion and Possible Action on Painting city hall and building maintenance- inside color will be light gray with a stained wood trim. Outside color would be gray. New carpet. The clerk's office should also be updated with a new customer service window and bulletproof glass. Get quotes for items.
MOTION: Mohr/Stroik
Motion to approve painting city hall outside, solicit for bids.
Roll Call Vote: All Voting Aye – **MOTION CARRIED**

6. Discussion and Possible Action on Recycle center hours- close for winter, we provide curbside pickup. November 1 to April 1. Will reduce recycle dumpster costs. 2 workers at the same time could possibly be one. Compost side only needs to be open during summer.
MOTION: Mohr/Stroik
Motion to approve closing the Recycle Center from November 1 to April 1 every year starting in 2022.
Voice Vote: All Voting Aye – **MOTION CARRIED**

7. Discussion and Possible Action on gas disconnection at 133 E First Street Raze Order- Electric was free.
MOTION: Mohr/Stroik
Motion to approve the gas disconnection for \$1,231.00, to pay out of raze order budget.
Roll Call Vote: All Voting Aye – **MOTION CARRIED**

8. Discussion and Possible Action on Logos on work trucks- Tourism and Marketing is designing logos. Leave lay until we can see the new designs.

9. Discussion and Possible Action on work schedule of 4 10 hour shifts- still on-call on off days.
MOTION: Mohr/Stroik
Motion to approve changing the Public Works and Utility Department hours to Monday through Thursday of four 10-hour shifts from 6a to 4p.
Voice Vote: All Voting Aye – **MOTION CARRIED**

10. Discussion and Possible Action on State Municipal Financial Agreement for State Highway Project
MOTION: Mohr/Stroik
Motion to approve the State/Municipal Financial Agreement. City portion is \$54,000.
Roll Call Vote: All Voting Aye – **MOTION CARRIED**

11. Set Next Meeting Date- To Be Determined.
12. Adjournment at 6:05 PM.
MOTION: Mohr/Stroik
Motion to adjourn.
Voice Vote: All Voting Aye – **MOTION CARRIED**

Respectfully Submitted by Clerk Treasurer Chelsea Anderson