

# CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

**THURSDAY, FEBRUARY 3, 2022 AT 6:00 PM  
MINUTES**

1. Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

**Roll Call:**

**Present:** Mayor Josh McCarthy, Alderpersons Nanette Mohr, Debbie Rudie, Gary Spaulding, Marie Blaser, Sandra Hubbard, Matt Stroik, Clerk Treasurer Chelsea Anderson, Police Chief Shane Breitenbach, Utility and Public Works Department Head Ron Anderson, and Fire Chief Kurt Hicks. Public Ron Lambrecht, Irene Drake, Jon Cameron from Ehlers, Jerry Luther, Jon Myrick, Jon Gildemister, Warren Bluhm with New Media, Kevin Smith, Chris Byars, Katie Daul with Tourism and Marketing and From Dollar General Jim Lundberg and Todd Platt.

**Excused:** Librarian Shannon Stoner

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **Public Input-** Ron Lambrecht owns Lambrecht Garage and is in favor of Dollar General; stated we need to move forward with this project. He said when he was Mayor he begged for growth and it was very hard, we can't let this opportunity go. He reminded the citizens that we closed a road for Seneca to expand and tore down houses, tore down houses for Peshtigo National Bank, and other examples. Jerry Luther asked again to please move forward with this opportunity.

4. Discussion & possible action on minutes for January 6, 2022

**MOTION: Mohr/Rudie**

*Motion to approve minutes from January 6, 2022*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

**MOTION: Stroik/Mohr**

*Motion to move Finance and Personnel items on agenda next.*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

**Finance and Personnel Committee Report:** Alderperson Hubbard

- a. Discussion and Possible Action on Post Issuance Debt Compliance Policy, Procedures, and Resolution 2-2022 Adopting Post Issuance Debt Compliance Policy for Tax exempt and tax advantaged Governmental Bonds

**MOTION: Mohr/Blaser**

*Motion to approve Post Issuance Debt Compliance Policy, Procedures, and Resolution 2-2022 Adopting Post Issuance Debt Compliance Policy for Tax exempt and tax advantaged Governmental Bonds*

**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**

- b. Discussion and Possible Action on Resolution 3-2022 Resolution Authorizing the Issuance and Sale of \$2,040,000 General Obligation Refunding Bonds, Series 2022A

**MOTION: Mohr/Stroik**

*Motion to approve Resolution 3-2022 Resolution Authorizing the Issuance and Sale of \$2,040,000 General Obligation Refunding Bonds, Series 2022A*

**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr- No meeting last month to report.

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6. **Library Report:** Alderperson Rudie- Reported the library hosted a Genre Dating Game Night, will be reviewing their bylaws and updating policies, and will be cutting back on programming. Ben Davis will be putting the steel on the back of the Library building next week, February 7, 2022. Carmen Brown has resigned as a board member for the Library and Dawn Byars is interested in filling the position.
  - a. Discussion and Possible Action On approving Library Board Member  
**MOTION: Mohr/Stroik**  
*Motion to approve Dawn Byars as a library board member.*  
**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**
  
7. **Tourism & Marketing Commission:** Katie Daul- Reported that it is a slow transition with the restructure of the commission and Business Association. State officer positions are being reviewed, the commission has created a new logo to be reviewed, and had the bylaws created. Daul reported that the commission will donate to the Oconto County Youth Fair as a sponsor, and the Bird City application is also being done.
  
8. **Financial Report:** Clerk Treasurer
  - a. Updated Monthly Check Register Provided and Budget  
**MOTION: Rudie/Stroik**  
*Motion to approve January 2022 Check Register and Budget.*  
**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**
  
9. **Police Department Report:** Police Chief Shane Breitenbach-
  - a. Discussion on Training, Public Relations, and Incident Summary Report -Chief Breitenbach provided the incident report. Chief stated there were 153 events responded to last month. January was a training filled month for himself and several officers involved in these skill-enhancing opportunities. Officer Buettner attended the 40 hr. ICAC Undercover Concepts and Techniques class. This class specifically teaches the officer how to investigate a child computer crime, how to legally obtain evidence, and the role of these in the successful apprehension and conviction of a suspect. Officer Buettner also attended Emotional Survival for Female Enforcers symposium. The topics discussed included gender specific differences female officers face versus male officers. Also discussed were the short and long term effects stress has on a female officer. Officer Schultz and Cheif participated in Abusive Marriages training sponsored by Family Services Sexual Assault Center. The material presented covered topics such as communication tools when engaging survivors of abusive relationships and how these relationships can be related to sex trafficking activities. Chief attended TAC (TIME Agent Coordinator training) and has officially been appointed as the coordinator for our police department. The TIME system is an international records keeping/sharing organization comprised of local, state, federal, and international agencies. As TAC, Chief is required to monitor our agencies security requirements and employee protocols in reference to compliance with certifications, sharing of information, and the maintenance of secure facility measures. He mentioned that through the participation and membership in certain law enforcement groups and through our continued excellent working relationship with the local State of WI Technical College system, all of these trainings were of no cost to the city.

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Officer Zachary Schultz will begin solo patrol duties on February 15. Officer Schultz has been doing a fine job! Officer Schultz has embraced and is performing very well in his role as Ordinance Officer.

There has been an increase in suspicious activity in the area of the Savage Lake Apartment complex. The Police Department has stepped up patrols in the area and are working closely with the Oconto County Sheriff's Office in addressing these issues.

Chief reported he is exploring the options for fleet fuel credit cards for the squads. Most fuel stations are offering discounts of 5-10 cents per gallon when using their cards. Both of the local gas stations, the BP and the Shell, have such programs.

On a more somber note, Linda Hafelinger, the smiling and welcoming face of Gillett, is stepping down as the full time crossing guard after many years of faithful service. Linda asked to remain as a substitute guard and would assist when needed. Applications are being accepted in city hall for the position.

### 10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report- Training: Calls for January: garage fire, gas leak, structure fire, and lift assist with Gillett EMS. The training schedule is set up for the whole year. Gillett EMS is working with the Fire Department for the lift assist calls. The training will help the firefighters to know how to use the Gillett Ambulance Equipment used for the call. They had the election of officers at the annual meeting, Chief Kurt Hicks, Assistant Chief Tim Via, Secretary Shane Anderson, and Treasurer Rick Raatz. Will put on next council agenda to be voted on. AED has arrived, will have training on it first before it is put on the truck. Bob Conrad head of FEMA is coordinating and training with the Fire and Police Department. Event later this year for mass casualty training.

### 11. **Health, Protection and License Committee Report:** Alderperson Blaser – No meeting last month.

### 12. **Board of Public Works Committee Report:** Stroik reported that he had a joint meeting with Utility, where they discussed the bridge project and financing with Elhers, Inc, a financial advisor. The Public Works Department needs to update the lawn mowers, and will look at grants for new equipment.

### 13. **Utility Committee Report:** Ron Anderson Head of Public Works and Utility reported they are getting ready for spring and discussing a summer schedule of things to be done. Mohr reported she received the Wastewater Treatment Plant Facility Permit, which is from the Department of Natural Resources permitting us to discharge waste under the Wisconsin Pollutant Discharge Elimination System. The Permit expires December 31, 2026. Training with new utility employee is going well; Eric is very aggressive to learn and jumps right in for hands on learning. Utility is planning for the Washington Street and Highway 22 project.

### 14. **Finance and Personnel Committee Report:** Alderperson Hubbard –Motion was made to move item under approval of minutes.

### 15. **Park and Cemetery Committee Report:** Alderperson Rudie- No meeting last month to report.

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16. **Planning Committee Report:** Alderperson Spaulding

- a. Discussion and Possible Action On rezoning 112 W. Pine St. Gillett, WI, 217 N. McKenzie Ave. Gillett, WI, and 209 N. McKenzie Ave. Gillett, WI

**MOTION: Spaulding/Rudie**

*Motion to approve rezoning 112 W. Pine St. Gillett, WI, 217 N. McKenzie Ave. Gillett, WI, and 209 N. McKenzie Ave. Gillett, WI to commercial for Dollar General to build.*

**Roll Call Vote:** Hubbard Aye, Blaser Nay, Spaulding Aye, Rudie Aye, Stroik Nay - **MOTION CARRIED**

**Nanette Mohr excused herself from the table for this item.**

17. **Clerk Treasurer's Report:** Clerk Treasurer reported the 2021 Tax Collection is over and will have all the reports to the county by February 7<sup>th</sup> and the City has to pay the taxing districts (NWTC, Gillett School, Oconto County) by February 20, 2022. The City of Gillett does not have a February Primary Election and I have all shifts filled for the April 5<sup>th</sup> Election. Kerber Rose has sent out all W2's and 1099s by the deadline.

18. **Attorney's Report:** Hanaway Ross Law Firm – The raze orders are taking longer than expected. A motion for default judgment has been filed with the court and we are waiting for a response, hoping for a signed order allowing the city to move forward.

19. **Mayor's Report:** Mayor reported an individual showed interest in building an apartment complex in the city, but needed 5-7 acres of land. We will discuss options at a Planning Meeting.

20. **Adjourn** at 7:10 PM

**MOTION: Spaulding/Hubbard**

*Motion to adjourn.*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,  
Clerk Treasurer Chelsea Anderson