

CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, JULY 7, 2022 AT 6:00 PM

MINUTES

1. Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Roll Call

Present: Mayor Josh McCarthy, Alderpersons Nanette Mohr, Debbie Rudie, Gary Spaulding, Jon Gildemeister, Marie Blaser, Clerk Treasurer Chelsea Anderson, Librarian Shannon Stoner, Police Chief Shane Breitenbach, Fire Chief Kurt Hicks, Utility and Public Works Department Head Ron Anderson, and Katie Daul Tourism and Marketing. Public Kevin Smith, Irene Drake, and Warren Bluhm from NEW Media. Alderperson Stroik is excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **Public Input:** Irene Drake asked the council to consider changing the meeting rules for payroll, other communities only are paid if the member attends the meeting. She was also wondering when we will have a Community Development Authority meeting, which she is a member of; the committee does not have enough members for a quorum. Mayor asked what projects she had in mind for CDA, and answered with a city expansion and growth.

4. Discussion & possible action on minutes from June 2, 2022

MOTION: Mohr/Blaser

Motion to approve minutes from June 2, 2022

Voice Vote: All Voting Aye - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr –Waiting for a full roster/quorum to have a meeting.

6. **Library Report:** Librarian Shannon Stoner reported- We are still hiring for Part Time Library Aide. 20 hours a week. I have reached out to the Gillett High School to inquire about a student work program candidate.

We had Einstein’s Sandbox come and do STEM activities with kids on Thursday, June 30th. Our fossil program in June was a huge success. Thank you, Earthaven Museum, for coming out to our library and teaching us all about fossils.

Summer Library Experience

- a. We are having a Pizza Party on Thursday, June 9 to kick off our Summer Library Experience. 4-5 pm.
- b. I went to Gillett Elementary to speak to the kids about our Summer Program. I also sent two flyers home with a list of events for the 2022 program.
- c. Our programs in July include the Oconto County Parks department on Friday, July 15; Bay Beach Wildlife Sanctuary presents “Birds of Prey” on Tuesday, July 19 from 3-4 pm, Moon Day on Friday, July 22, and Under the sea on Friday, July 29th.

I wrote a grant for a makerspace in our teen area.

2023 Budget planning underway.

Our library gardens will be in the Garden Walk on July 14th.

Friends of the Library will be coordinating efforts with High School students to rebuild Little Free Libraries around the city, which need replacement. New View currently maintaining those, which they are able to.

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7. **Tourism & Marketing Commission:** Katie Daul reported the committee continues to work on final plans for Garden Walk next Thursday July 14, with an after event at Spirits of Gillett. Historical Society will also have music on the same evening. October 1 through whole first week, planning a fall party. Katie reported she was able to attend the soft opening of New Beginnings, where they thanked the City for the collaboration. And lastly, The City of Gillett “City for All Seasons” rebrand was in the Times Herald.

8. **Financial Report:** Clerk Treasurer
a. Updated Monthly Check Register Provided and Budget

MOTION: Rudie/Mohr

Motion to approve June 2022 Check Register and Budget.

Roll Call Vote: All Voting Aye - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Breitenbach

a. Discussion on Training, Public Relations, and Incident Summary Report -Chief Breitenbach provided the incident report. Training and Public Relations- 187 incidents through June 1-July 6. Several training events have occurred since our last meeting. Officer Buettner attended a 40 hr. ICAC Investigative Techniques training provided by the US Dept. of Justice. This type of training is critical to skill development to deal with the ever-changing laws, technology advancements, and expanding investigative resources. Officer Buettner also completed her Advanced Crisis Negotiations Course sponsored by the National Tactical Officers Association. Both of these trainings were of no cost to the city.

The Gillett Police Department has been awarded a \$7000 grant from the State of WI Dept. of Administration. I am looking into several different areas for the use of these funds including upgrading of officer body armor. I am also currently authoring a grant through the US Bureau of Justice to supplement up to 50% of the cost of body armor. I have submitted a grant through WE Energies for the purchase of two BOLA Wrap 150 systems. The BOLA Wrap is a non-pain compliant detention tool. This tool utilizes a Kevlar cord, which is deployed from a hand, held unit that limits a subjects movements, greatly reducing or eliminating the need to escalate force to gain compliance.

The Rainbow House Domestic Abuse Shelter has utilized the Gillett Police Department parking lot as a designated Secure Child Exchange for some time now. The Rainbow House has graciously donated a security camera, including installation, to the Gillett Police Department. The camera will be placed to monitor the front and side areas of the Gillett Municipal Building. The Rainbow House also has provided signage to be posted on the side of the building.

I would like to have the council recognize the efforts and actions of Officer Buettner. Officer Buettner was dispatched to assist with a felony vehicle pursuit that deputies from the Oconto County Sheriff's Office were involved in. Officer Buettner successfully deployed one of our new STOP STICK Tire deflation devices. The vehicle was disabled and came to a stop without any persons being injured. The suspect was under the influence of Methamphetamines and was arrested for felony fleeing and multiple traffic/drug violations.

After many months of considerations, research, design changes, and officer input, I am proud to introduce to you the new patch of the Gillett Police Department. The design incorporates several of the prominent buildings in the city surrounded by autumn trees against a beautiful light blue fall sky. This design will be incorporated into uniforms, department stationary, decals, and squad graphics.

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10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report- 5 Fire Calls: Co2 call, Lift Assist with Gillett EMS, Missing person, Trailer fire auto aid, tree branch on power line. 30 calls overall so far this year. Average 25-35 calls a year- 47 last year total. Ladder truck in for service, needed repair. Applied for DNR grant, hose testing was done, two engines done. While hose testing, new fire fighters are running the pumps for training. New gutters on the fire department, new garage door openers installed, being paid by GAFA (Gillett Area Firefighters Association). AED was serviced and was at no cost thanks to Gillett EMS. Golf Outing August 13 for GAFA. County contacted us and asked us to donate smoke detectors – would be given to day care centers and like facilities. Donated 5 smoke detectors to county.

11. **Health, Protection and License Committee Report:** Alderperson Blaser

- a. Discussion and Possible Action On Operator Licenses for Nicholas Blumreich, LaKayla Grawey, and Don Waranka

MOTION: Rudie/Mohr

Motion to approve the above stated Operator's Licenses, all background checks have been completed.

Voice Vote: All Ayes **MOTION CARRIED**

- b. Discussion and Possible Action On Golf Cart Ordinance

MOTION: Spaulding/Mohr

Motion to approve Golf Cart Ordinance, following state statutes.

Voice Vote: All Ayes **MOTION CARRIED**

- c. Discussion and Possible Action On Chicken Ordinance- leave lay

- d. Discussion and Possible Action On Fence Ordinances (City and Ridgewood)- leave lay

- e. Discussion and Possible Action On Garbage and Recycling Ordinance

MOTION: Rudie/Spaulding

Motion to approve the Garbage and Recycling Ordinance to read one foot apart, opening of the bins must face the street.

Voice Vote: All Ayes **MOTION CARRIED**

12. **Board of Public Works Committee Report:** Alderperson Stroik- Utility/Public Works Department

Head Ron Anderson stated working on cleaning up the City; one storm sewer is finished and repaired on Main Street, more need to be done because holes are forming in the road. Stated they took a fence down by the previous utility office/garage, it was the old recycling center and no longer needed to be there. Cleaned cold storage. Street cleaned so storm sewers do not plug up. Hoping garbage problems will be solved and that GFL will have the correct information to the citizens and everyone will have the carts the correct way for pickup with the new automated truck. Some vandalism at the park on the picnic tables, other than that is has been good so far in the park. Dog owners are not picking up after their dogs. Construction- signing on the 15th for the Seneca lot for our engineering plans. Will go to USDA to approve, then will proceed with bids. Need to have a contractor under contract by September 7 for Washington construction project. Will lose state funding and Tax Incremental Financing money if we cannot get a contract. Shortages: Cannot get hydrants, 27 weeks out for water and sewer parts, will start North Green Bay Avenue and bridge. All other parts of road will be done next spring. Weed killer incident where employee sprayed the sidewalk and killed citizens grass, Public Works will replace the soil and seed and the employee has been talked to.

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13. **Utility Committee Report:** Alderperson Mohr mentioned Eric Anderson is a water certified “operator in training” that is mandated for the first year. Will start wastewater tests to earn 6 more licenses. – Utility Operator Ron Anderson stated we got a grant for PFAS testing. Tested for free, results will be coming back soon. Will get info to public when we can. Will put in meter vault pit for the fair board building for water consumption and correct billing, mandated by the PSC.
14. **Finance and Personnel Committee Report:** Alderperson Rudie- Meeting Monday July 11, 2022
 - a. Discussion and Possible Action on selling our trademark of ATV Capital of the World- has not sold
15. **Park and Cemetery Committee Report:** Alderperson Gildemeister- wants to have a meeting to discuss dogs in the park/not picking up after and trailhead parking.
16. **Planning Committee Report:** Alderperson Spaulding-
 - a. Discussion and Possible action on Dollar General Sign Permit
MOTION: Rudie/Spaulding
Motion to approve the sign permit for Dollar general, two wall signs and pole sign following city and state regulations.
Voice Vote: Spaulding, Rudie, Blaser, Gildemeister Voting Aye; Mohr Abstains - **MOTION CARRIED**
17. **Clerk Treasurer’s Report:** Clerk Treasurer stated she contacted Greg Riemer for an update on the land. He has not made a decision on whom to sell to. He stated he is a green space advocate and wants to place a conservation easement on the land and the party who purchases the land would have to follow.
18. **Attorneys Report:** Hanaway Ross Law Firm- No report.
19. **Mayor's Report:** Mayor McCarthy attended truck show and 4th of July celebration, all very good events looks forward to Historical Society ice cream social and Garden Walk. Gearing up for budget time.
20. **Adjourn** at 7:20 PM
MOTION: Rudie/Mohr
Motion to adjourn.
Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,
Clerk Treasurer Chelsea Anderson