

**CITY OF GILLETT**  
**UTILITY COMMITTEE MEETING**  
**Council Chambers – Municipal Building**  
**150 N McKenzie Ave – Gillett, WI 54124**  
**MONDAY, JANUARY 23, 2023 AT 5:00 PM**  
**MINUTES**

**Chairperson Mohr** called the meeting to order at 5:00 pm.

**Roll Call/Present:** Members: Alderpersons Nanette Mohr and Marie Blaser

Public Committee Members Ruth Spang and Louis Danielson, Mayor Josh McCarthy, Clerk  
Treasurer Chelsea Anderson, Alderperson Jon Gildemeister and Utility and Public Works  
Department Head Ron Anderson. **Excused:** Matt Stroik

**PUBLIC INPUT:** None

**AGENDA ITEMS:**

1. Discussion and Possible Action on Minutes from August 16, 2022

**MOTION: Blaser/Spang**

*Motion to approve the minutes from August 16, 2022*

**Voice Vote:** All voting aye – **MOTION CARRIED**

2. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

**MOTION: Danielson/Spang**

*Motion to go into Closed Session at 5:03 pm to include utility members, council members, mayor, clerk, and Utility Operator.*

**Roll Call Vote:** All voting aye – **MOTION CARRIED**

3. Committee will return to open session and may take action on matters discussed in closed session.

**MOTION: Spang/Danielson**

*Motion to return to Open Session at 5:40 pm.*

**Voice Vote:** All voting aye – **MOTION CARRIED**

4. Discussion and Possible Action on applicants for Assistant Utility Operator

**MOTION: Danielson/Spang**

*Motion to interview two candidates Tuesday, January 31, 2023 at 5:00 pm.*

**Roll Call Vote:** All voting aye – **MOTION CARRIED**

5. Discussion and Possible Action on Highway 22 Project – Met with state on project, will agree for us to put back 3 inches of asphalt in trenches after we upgrade our utility. If a trench settles, city will be responsible to level. Will budget 2025 for this. 2026 the state is supposed to reconstruct Highway 22.

**MOTION: Danielson/Spang**

*Motion to approve 3 inches of asphalt to fill in our trenches from our utility upgrades.*

**Roll Call Vote:** All voting aye – **MOTION CARRIED**

6. Discussion and Possible Action on general Utility information- Explanation on roads the utility department paid for and the city gets state funding on. The committee needs to start planning and designing for the HWY 22 project, also need bond council from Ehlers for project, could be \$10-20,000. Utility needs to start the project in 2025 for HWY 22 for state to come through 2026. The City has a 2.4 percent locked in rate for the project. SCADA upgrades this year- need 28 batteries that backup our system, replaced every 2 years. Will look into different batteries that could last 10 years, but the cost will be much higher. Will also update GIS system this year. Looking at simplified rate case for water rates and look at sewer rates.

7. Discussion and Possible Action on Utility Operator unused 2022 vacation – Utility Operator has 60 unused vacation hours from 2022 because of unforeseen circumstances and resigning employees.

**MOTION: Spang/Danielson**

*Motion to approve rolling over unused vacation hours to 2023, if unused by end of year, payout.*

**Roll Call Vote:** All voting aye – **MOTION CARRIED**

8. Adjournment at 6:20 PM

**MOTION: Spang/Danielson**

*Motion to adjourn.*

**Voice Vote:** All voting aye – **MOTION CARRIED**

Respectfully Submitted by  
Clerk Treasurer Chelsea Anderson