

# CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building  
150 N McKenzie Ave – Gillett, WI 54124

**THURSDAY, APRIL 6, 2023 AT 6:00 PM**

## MINUTES

1. Mayor McCarthy called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

### **Roll Call**

**Present:** Mayor Josh McCarthy, Alderpersons Nanette Mohr, Debbie Rudie, Jon Gildemeister, Matt Stroik, Clerk Treasurer Chelsea Anderson, Police Chief Shane Breitenbach, Utility and Public Works Department Head Ron Anderson, Public Works Department Head Nate Anderson, Attorney Alex Sickel, Librarian Shannon Stoner, Fire Chief Kurt Hicks, MSA Art Bahr, and Public Irene Drake, Jerry Luther, Steve Frederick Breakfast on the Farm, Katie Dual Chamber of Commerce, Dr. Wayne Johnson School Superintendent, Kevin Smith, Tim Via, and Tracy Ondik Ambulance Service.

Excused: Alderpersons Gary Spaulding and Marie Blaser

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

3. **Public Input:** Dr. Wayne Johnson is filling in as Gillett School District Superintendent in our community and helping lead the school district. He wanted to share he was mayor for 2 terms in his home community and knows the struggles we all face, but the main reason he is here is to thank the council and the departments. We had a threat in the school district that was taken care with an outstanding response from EMS, City police, City fire, other police county departments, county highway department, and more. Exceptional service from all. Every child was safe every minute thanks to the practiced crisis plan and effective way of using it. Stroik also thanked him for keeping everyone safe and updating parents, with a child of his own in school.

Steve Frederick for Breakfast on the Farm, asked if he could put up signs in the City for Kohl's Farm Breakfast on the Farm. Event will be June 11, 2023.

Jerry Luther commented about water flowing around his house from a project WE Energies did when they buried some lines, the landscape did not direct water properly. Michaels did the work but they will be back to fix the landscape.

Tracy Ondik provided a report on EMS reliability of WI 911 Ambulance Service, for all the members to read.

4. Discussion & possible action on minutes for February 2, 2023 – March was Cancelled

### **MOTION: Rudie/Mohr**

*Motion to approve minutes from February 2, 2023*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

5. **CDA Report:** Alderperson Mohr – no report

6. **Library Report:** Librarian Shannon Stoner reported- Library Director Report-February/March 2023
  1. VITA will return to do 2022 taxes at the community center. This year VITA will charge \$5 for tax preparation which will be used for the group to use the community center for the next couple months.
  2. Our Rural Technology Fund Grant money came in and now we have 3 new coding robots for kids and 2 additional kits! We are relocating our “Kit-ten Corner” to where our audiobooks used to be and moving the audiobooks across from the Wisconsin Collection.
  3. Our Library Love Notes Pop-In Program was very sweet. Some of our love notes read:

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- a. I love my library because it makes me feel better and safe. T. Schmidt
  - b. I love my library because of all the great activities going on!
  - c. I love my library because of all the help I get from the various helpers.
  - d. What I love about the library it makes me feel safe.
  - e. I love my library because it is a safe place and a hangout.
4. Programming
- a. Senator Mary Felzkowski and Assembly Rep Jeffrey Mursau will be coming to the Gillett Library for a budget listening session on Saturday, April 1<sup>st</sup> from 11 am-12 pm.
  - b. Calling All Peeps! Program: Patrons can make a diorama using peeps. All dioramas must be family friendly and have a title. Dioramas can be from a book, movie, or place in Gillett. Peep dioramas can be brought to the library until March 30 and voting begins Monday, April 3<sup>rd</sup> to Friday, April 7<sup>th</sup>. Submit your dioramas for “Peep-le’s Choice” today!
  - c. Ann and Nicole will be hosting a children’s table at the Hillside Easter Egg Hunt this year on Saturday, April 8<sup>th</sup>.
  - d. April is Sexual Assault Awareness and Prevention Month, so we will be having a Self-Defense class on Thursday, April 13<sup>th</sup> from 4-5 in the community center. That day we will also have “Scrabble with a Librarian”.
  - e. Full “STEAM” Ahead Program A program for kids aged K-5th grade which will have readings and activities which focus on STEAM (Science, Technology, Engineering, Arts, and Math). As seen on tv
  - f. Teen Tuesday: Youth Art Month!
  - g. ADRC Memory Café, Thursday, April 20<sup>th</sup> from 10:30-12 pm, has painting and singalong.
  - h. Sew-cial Club for people to bring in their needlework projects and socialize
  - i. National Library Week, April 23-29
    - i. We’re planning Bookworm day (Gummi Worms) and other themed days
  - j. I spoke to several adults regarding what they would like to see for programming for adults. Multiple patrons responded that they would like to see a book discussion club so people can get book recommendations or find new authors similar to who they are reading at the moment. Therefore, we will try having the first meeting on Thursday, April 27<sup>th</sup> from 5-5:30 pm.
5. It’s time for Summer Reading Program planning. This year’s theme is All Together Now: Kindness, Friendship, and Unity
- a. Battle of the Books-4 categories (Kids, Middle school, teens, and families). Can form teams, name them, and compete to see who can read more books. They fill out a little form and the teams that earn the most will have a pizza party.
  - b. Chalk Party
  - c. Lost in Space-Oops! We are lost in space! We have to find a new planet to settle using “milk planets”. Now we need shelter and we need to find food before our rations are all used up! We have to work together to survive on Friday, June 16<sup>th</sup>!
  - d. Animatronic Dinosaurs
  - e. Engineering Fun...with Marshmallows

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- f. National Night Out, Aug. 1 from 5:30-7:30 pm: Homegrown band, local businesses involved-Oj's, Pats, La Mexicana Grocery Store. First Responder Vehicles. (Possible Dunk Tank, Police Dogs)
  - g. For adults, we are planning an adult game night called "Publess Pub Trivia Night." We'll have root beer floats, pretzels, and pizza and games. With all the kids programming, we need one special one for adults. Bring your smartphones to join in the fun Friday, August 4<sup>th</sup> from 5-6 pm!
  - h. We're going around the world and in our community! Polish Storytime, Egyptian storytime, French storytime, Mexican storytime, and hoping to get the Menominee involved in this too for a native storytime and the Pulaski Historical Society to do a Polish storytime to learn about Casimir Pulaski.
  - i. The ADRC will host free memory screens on Monday, July 10th from 12-3 pm in the Gillett Library Community Center. The ADRC offers free memory screens; which are a brief test used to evaluate memory, judgment and the ability to understand visual information; for individuals who are concerned about their memory or for those who are 65 years of age or older and want to track their cognitive ability over time. Please call Mary Jo at 715-526-4712 or Johanna at 715-526-4708 to RSVP!
7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Katie Dual reported next meeting is April 13 at 12:00. They continue to work on various projects such as the light pole banners and looking into opportunities to beautify the city with murals. City of Gillett sign entrances: new designs are being worked up. Working with community partners to update some spots in the city. Spring cleanup May 6, with Lion's Club Spaghetti Dinner. Garden Walk July 13, Homecoming Harvest Days will be the week of September 18, and still awaiting funding from the city if possible.
8. **Financial Report:** Clerk Treasurer
- a. Updated Monthly Check Register Provided  
**MOTION: Rudie/Stroik**  
*Motion to approve February and March 2023 Check Register.*  
**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**
9. **Police Department Report:** Police Chief Breitenbach
- a. Discussion on Training, Public Relations, and Incident Summary Report -Chief Breitenbach provided the incident report: Training and Public Relations-  
From the Chief's Desk;  
Gillett Police Department / 107 incidents / February 2023 - /127 incidents / March 2023

This past month I attended the winter WI Chiefs of Police Training Conference event hosted by the WI Chiefs of Police Association. The conference assists police leaders throughout the state with educating chiefs on the ever changing law enforcement environment. Topics discussed included major critical incident response, transformational leadership, recruiting and hiring, WI Act 75 (Duty to Intervene and Off-Duty Considerations), the updated WI High Risk Vehicle Contact Model, and legal

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updates from the WI Department of Justice, WI Attorney General's Office and the United States District Attorney's Office.

The full time staff attended CPR/AED certification training hosted by Gillett Area Ambulance. Members of Gillett Area Ambulance recently became certified instructors and we were able to utilize their brand new interactive feedback CPR training mannequins. We are very fortunate to have this type of advanced training equipment in our area. As always, we appreciate Gillett Area Ambulance for including us in these training opportunities.

Due to the snow event that occurred on February 22<sup>nd</sup>, 2023, the scheduled Oconto County Emergency Management hosted ASHER (ACTIVE SHOOTER HOSTILE EVENT RESPONSE) event at the Gillett High School has been rescheduled to the evening of March 29<sup>th</sup>, from 6p-10p. As a reminder, an ASHER training event includes personnel from Fire, EMS, and Police Services, along with members of school administration staff covering an array of topics including designated safe zones, building structure limitations, tactical response considerations, emergency responder staging, and media release protocols.

On February 7<sup>th</sup> 2023, Officer Ashley Hull, and deputies for the Oconto County Sheriff's Office, responded to the Sleepy Hollow Motel, and arrested 50 yr. old, Edward A. Lewis, on an active warrant out of Brown County. During the course of the incident, possible drug activity was discovered. A search warrant was obtained for the room Lewis had been staying in. During the execution of the search warrant approx. 168 grams of methamphetamine and approx. 17 grams of marijuana along with vape pens and cartridges was found. Lewis is facing charges of Possession With Intent to Deliver Methamphetamine, Bail Jumping, Maintaining a Drug Trafficking Place, Possession of THC, and Possession of Drug Paraphernalia.

On the morning of March 8, 2023, shortly after 7:40 a.m., the City of Gillett Police Department received a report of a bomb threat at the Gillett Elementary School, 210 W. Main St, in the City of Gillett. Initial information received stated a vague phone call had been made to the elementary school stating a bomb was going to go off in the school. At this time, all Gillett School District students and faculty were evacuated to designated off-site facilities. Law enforcement officials from the City of Gillett Police Department, Oconto County Sheriff's Office, Village of Suring Police Department, Village of Lena Police Department, and the Brown County Sheriff's Office K-9 Explosive Detection Unit, responded to the Gillett School District Campus. Fire department units from the City of Gillett, Town of Underhill, and emergency medical services from Gillett Area Ambulance also staged in the area. A thorough search of the buildings and grounds was completed. No suspicious persons, items, or activities were observed. At approximately 11:00a.m., all students and staff were allowed to return. This case is still under investigation.

Last year several communities throughout Oconto County received a donation of a school zone radar unit from the Oconto County Health and Human Resources Department. I had been waiting for the 2023 budget to purchase a trailer allowing the radar unit to be portable! The Gillett City Public Works

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and Utility Departments assisted with building the trailer unit. On behalf of the Gillett Police Department, Gillett School District, and the citizens of Gillett, we thank everyone involved for this wonderful tool to help make our community safer for our children!

On March 28th, the Gillett Police Department welcomed Boy Scout Pack#3024, to the police station for a tour and lessons on fingerprinting. All of the scouts earned a fingerprinting merit badge. The evening was closed out with an epic question and answer session! It was great to see all of the enthusiasm! If there are any groups that would like a tour or special teaching lesson, please reach out to us and we will do our best to assist.

I also have several items of personnel related topics. Officer Buettner will be transitioning to light duty at some point later this month. At that time duty responsibilities and schedules will be changing to best serve the citizens of our community. I regret to inform the resignation of Officer Ryan Roesch. Officer Roesch has been with our department for approximately 4 years and he will be missed. I'm asking the city council to please consider the hiring of more staff for our police department. With the elimination of the full-time officer and crossing guard positions, resignation of part time staff, and the pending family leave this summer, we will be stretched to the absolute bare minimums. As it stands now, approximately 15 or more shifts per month are going unstaffed. The sheriff's office has been assisting but they too only have a finite amount of deputies available to handle county issues yet alone the cities calls for service. I am open and welcome to further discuss this matter. On a related note, I may have found a grant that would cover the wages allowing the reinstatement of the school crossing guard at no cost to the city. Please give this matter your consideration.

Rudie asked for the paperwork on Officer's Buettner's light duty staffing and laws on light duty or short term disability. Also asked for a medial note from her doctor. Asked if county investigators can help us more if we are short staffed, they always assist. Two part time officers may not be in the budget; one resigned and can be filled. Officer Zach Schultz denied part time work.

McCarthy thanked the department for the work at the school.

## 10. **Fire Department Report:** Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report-  
March 8 Bomb Threat, March 13 lift assist, 24<sup>th</sup> lift assist, April 5 lift assist with EMS.  
Training: CPR training -8 fire fighters did the class, and more are willing to take the training.  
March 29 ASHER training at Gillett High School, participated in same training up in Suring. They attended Suring's training to learn other setups and school layouts. Asher training is vital. City of Gillett assisted in a Michigan fire call back in 2022, a letter was sent to Chief Thanking our department. 5 fire fighters went to help with fire. Rudie thanked the Fire Department.

## 11. **Health, Protection and License Committee Report:** Alderperson

- a. Discussion and Possible Action On Operator Licenses for Zachary Bierhals, William Burt, LouAnn Cibulka Tracie Delzer, Nancy DesJarlais, David Deitrich, Roxann Elsner, Richard Lange, Heather Moede, Clay Notz, Dana Peterson, Patricia Randals, Jane Winkler, Maureen McArthur, Jennifer Kumm, Donna Olson, Kirk Pearsall, Kim Holmes, Esther Verhagen, Jean Farley, Nick Bluemrieck, Logan Woodke, Jeffrey Wold

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**MOTION: Stroik/Mohr**

*Motion to approve the above stated Operator’s Licenses, all background checks have been completed.*

**Voice Vote: All Ayes MOTION CARRIED**

b. Discussion and Possible Action On Alcohol Licenses for Renewals

**Class A Fermented Malt Beverage**

-Pat’s Market, Inc. d/b/a Pat’s Market; Agent-Rachel Galland, 117 N McKenzie Ave, Gillett, WI 54124

- Dolgen Corp LLC DBA Dollar General Store 24181; Agent-John Greene, 217 N McKenzie Ave, Gillett, WI 54124

**Class B Fermented Malt Beverage & Class B Liquor**

-Spirits of Gillett LLC; Agent-Kris Piaskowski, 145 N McKenzie Ave, Gillett, WI 54124

-Sleepy Hollow Motel & Resort LLC d/b/a Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

-Thomas Fullerton d/b/a Fullerton’s Bar, 109 N Lake Ave, Gillett, WI 54124

-Todd Druckrey d/b/a The Fifth Wheel, 206 East Railroad Street, Gillett, WI 54124

- The Social, LLC; Agent-Joseph Quance, 108 North Lake Street, Gillett, WI 54124

**Class A Fermented Malt Beverage & Class A Liquor**

-GPM Southeast LLC. d/b/a R Store #19; Agent-Rhonda Urlaub, 200 N McKenzie Ave, Gillett, WI 54124

**MOTION: Mohr/Stroik**

*Motion to approve the Alcohol License renewals as presented.*

**Voice Vote: All Ayes MOTION CARRIED**

c. Discussion and Possible Action On Tobacco License Renewals

-Pat’s Market Inc. d/b/a Pat’s Market; Agent-Rachel Galland, 117 N McKenzie Ave, Gillett, WI 54124

-Family Dollar Stores of Wisconsin, Inc. #29424, 109 N McKenzie Ave, Gillett, WI 54124

-Thomas Fullerton d/b/a Fullerton’s Bar, 109 N Lake Ave, Gillett, WI 54124

- GPM Southeast, LLC. d/b/a R-Store #19; Agent-Rhonda Urlaub, 200 N McKenzie Ave, Gillett, WI

-Sleepy Hollow Motel & Resort LLC d/b/a Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

-Dolgen Corp LLC DBA Dollar General Store 24181; Agent-John Greene, 217 N McKenzie Ave, Gillett, WI 54124

-The Social, LLC; Agent-Joseph Quance, 108 North Lake Street, Gillett, WI 54124

**MOTION: Mohr/Stroik**

*Motion to approve the Tobacco License renewals as presented.*

**Voice Vote: All Ayes MOTION CARRIED**

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- d. Discussion and Possible Action On Home Occupation Permits for Jeff Hertwig Hertee's Custom Printing, Janelle Schroeder Tattooed Mannequin, Tammy Temple Body Basics, Jon Ross Realty Jon Gildemeister, and Weston Jannush High Falls Metal Shop

**MOTION: Mohr/Stroik**

*Motion to approve the Home Occupation Permits for Jeff Hertwig Hertee's Custom Printing, Janelle Schroeder Tattooed Mannequin, Tammy Temple Body Basics, Jon Ross Realty Jon Gildemeister, and Weston Jannush High Falls Metal Shop*

**Voice Vote:** All Ayes Gildemeister abstains **MOTION CARRIED**

- e. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

**MOTION: Stroik/Mohr**

*Motion to approve going into Closed Session at 7:20 pm to include council members, clerk, mayor, and attorney.*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

- f. Committee will return to open session and may take action on matters discussed in closed session.

**MOTION: Mohr/Stroik**

*Motion to return to Open Session at 7:42 pm*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

**MOTION: Stroik/ Rudie**

*Motion for Attorney Sickel to directly follow up with the Teamsters Union on behalf of the grievance.*

**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**

12. **Board of Public Works Committee Report:** Stroik thanked Utility and Public Works Department Head Ron Anderson for the years of work they had working together. Ron reported the dump truck fuel tank rotted through and has been fixed, then the lift ram broke hauling snow, a new cylinder is ordered and will be back in working order. Working with new Public Works Department Head Nate Anderson, Ron sees good qualities, has high expectations, and is very motivated to learn. Tree City USA grant was submitted by Nate, he learned and looked over our salt contract, put together the speed radar sign for police, and is working on contraction projects with Ron. The City received a letter to proceed on Washington Street from USDA. Still working on the property we purchased by Seneca for the retention pond. Engineering done by Ayres, some issues that need to be worked out. The bridge on Washington Street cannot be disturbed until June when the fish eggs hatch per the DRN, so construction will work around that date. Construction packets will be delivered to all residents on that street, will talk with our Fire Department on what hydrants will be out of order during construction. Traffic will be rerouted; will talk with ambulance service as well. Mohr welcomed Nate aboard the team. Pipe on Robinhood Lane is caving in, will put cold patch in the cave in.

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- a. Discussion and Possible Action on purchasing a diesel engine Kubota F Series F2690E for \$23,982.81.

**MOTION: Mohr/Gildemeister**

*b. Motion to approve purchasing a diesel engine Kubota F Series F2690E for \$23,982.81.*

**Roll Call Vote: Mohr, Gildemeister, Stroik Voting Aye -Rudie Nay - MOTION CARRIED**

- c. Discussion & possible action on Chapter 25 Floodplain Ordinance

**MOTION: Mohr/Rudie**

*Motion to approve Chapter 25 Floodplain Ordinance.*

**Voice Vote: All Voting Aye - MOTION CARRIED**

13. **Utility Committee Report:** Utility/Public Works Department Head Ron Anderson stated new hire Tyler Tennessen has been doing great as well. He is starting to study for his water certifications and wastewater certifications. He already has his water distribution license. Public Works and Utility have been working together on the retention pond land and other projects. Utility SCADA system is 14 years old, looking into upgrading. Next week is PFAS testing in drinking water. Week of 24<sup>th</sup> hydrant flushing will be done.

- a. Discussion and Possible Action on hiring Assistant Utility Operator.

**MOTION: Stroik/Gildemeister**

*Motion to approve hiring Tyler Tennessen.*

**Voice Vote: All Voting Aye - MOTION CARRIED**

14. **Finance and Personnel Committee Report:** Alderperson Rudie- No Report

15. **Park and Cemetery Committee Report:** Alderperson Gildemeister- Met with Utility/Public Works Department Head Ron Anderson on park rental policy and fees. Made a rough draft on the zoning of the park with specific fees. Proposal will be discussed on April 27<sup>th</sup> at the Parks Meeting. Issue with lending out cones and barricades: Cones and barricades keep getting lost/stolen or damaged. Cones do not all get returned, we have to pick them up and drop off. Our name is on those barricades, does that make up liable if an accident happened? Need to make a policy on these items.

- a. Discussion and Possible Action on Special Event Permit for FFA Alumni Auction

**MOTION: Stroik/Mohr**

*Motion to approve the Special Event Permit for FFA Alumni Auction.*

**Voice Vote: All Voting Aye - MOTION CARRIED**

16. **Planning Committee Report:** MSA Art Bahr

- a. Discussion and Possible Action on Approval of Citizen Participation Committee Members

**MOTION: Mohr/Stroik**

*Motion to approve the Citizen Participation Committee Members*

**Voice Vote: All Voting Aye - MOTION CARRIED**



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- b. Discussion and Possible Action on Resolution to adopt a Citizen Participation Plan for a CDBG Application

**MOTION: Stroik/Mohr**

*Motion to approve the Resolution to adopt a Citizen Participation Plan for CDBG*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

- c. Discussion and Possible Action on Resolution to adopt a Policy to Prohibit the Use of Excessive Force

**MOTION: Mohr/Gildemeister**

*Motion to approve the Resolution to adopt a Policy to Prohibit the Use of Excessive Force*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

- d. Discussion and Possible Action on Adoption of a Wisconsin Residential Anti-Displacement and Relocation Assistance Plan

**MOTION: Mohr/Stroik**

*Motion to approve the Adoption of a WI Residential AntiDisplacement & Relocation Assistance Plan*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

- e. Discussion and Possible Action on Resolution to Submit a CDBG Application

**MOTION: Stroik/Mohr**

*Motion to approve the Resolution to Submit a CDBG Application*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

- f. Discussion and Possible Action on Resolution Authorizing the City to Commit Match Funds for a CDBG.

**MOTION: Gildemeister/Stroik**

*Motion to approve the Resolution Authorizing the City to Commit Match Funds for a CDBG*

**Roll Call Vote:** All Voting Aye - **MOTION CARRIED**

- g. Discussion and Possible Action on Resolution to Adopt a Fair Housing Ordinance

**MOTION: Mohr/Stroik**

*Motion to approve the Resolution to adopt a Fair Housing Ordinance*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

- h. Discussion and Possible Action on Review of Robin Hood Lane Project Plan Set

**MOTION: Stroik/Mohr**

*Motion to approve the Robin Hood Lane Project Plan*

**Voice Vote:** All Voting Aye - **MOTION CARRIED**

- i. Discussion and Possible Action on Approve a 2023-2027 Utility/Streets Capital Improvement Plan

**MOTION: Stroik/Mohr**

*Motion to approve the 5 year Capital Improvement Plan*

**Roll Call Vote:** Stroik, Mohr, Gildemeister Voting Aye Rudie Nay - **MOTION CARRIED**

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17. **Clerk Treasurer's Report:** Clerk Treasurer stated the Clerk's Office sent out Dog License Reminders, posted in the Times Herald, Facebook, on the outdoor sign, and personal letters. February 21<sup>st</sup> Election went great with our new equipment called Badger Books, which is the electronic poll book, April Election went just as well. We had 293 voters come out to vote for April. Voters seemed to like the electronic poll books, no complaints, and it seemed to be faster. I sent out unpaid Personal Property Taxes to our attorney and he has sent out demand letters. Winter Parking restrictions have lifted April 1, and I will put our annual tall grass/ weed notice in the Times Herald, reminding all we have an ordinance to keep the yards looking good. Reorganizational Meeting will be April 18 at 6 PM.
18. **Attorneys Report:** Hinkfuss, Sickel, Petitjean, & Wieting Attorneys at Law-Attorney Sickel reported sample ordinances we had asked for would be written up and sent to Health Protection and Licensing Committee. A resident with a shallow lot wanting to build a new house can be approved per our ordinance known as a Non-conforming lot. It is permitted for a residential house to be built, there is no fee.
19. **Mayor's Report:** Mayor McCarthy –met with a business in the city that is looking to expand and asked for opportunities for funding. They want to add a 4000 sq. foot building expansion, which will bring more jobs to Gillett.  
Thanks to Debbie, Gary, and Matt for their service on council.
20. **Adjourn** at 8:30 PM  
**MOTION: Stroik/Mohr**  
*Motion to adjourn.*  
**Voice Vote:** All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,  
Clerk Treasurer Chelsea Anderson