

CITY OF GILLETT COMMON COUNCIL

NOTICE OF REGULAR MEETING

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, MAY 4, 2023 AT 6:00 PM

AGENDA

Council may deviate from agenda as needed

1. Mayor calls meeting to order. Pledge of Allegiance
2. Clerk takes roll and informs the Council that the Open Meeting Law has been complied with
3. Public Input
4. Discussion & possible action on minutes for April 6 & 18, 2023
5. **CDA Report:** Alderperson Mohr
6. **Library Report:**
7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:**
8. **Financial Report:** Clerk Treasurer
 - a. Updated Monthly Check Register Provided
9. **Police Department Report:** Police Chief Breitenbach
 - a. Discussion on Training, Public Relations, and Incident Summary Report
10. **Fire Department Report:** Fire Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report
11. **Health, Protection and License Committee Report:** Alderperson Blaser
 - a. Discussion and Possible Action on purchasing vest
 - b. Discussion and Possible Action on Chicken permits
 - c. Discussion and Possible Action on New Ordinances
12. **Board of Public Works Committee Report:** Alderperson Luther
 - a. Discussion and Possible Action on 113/115 W Park Street Storm Sewer connection with City
 - b. Discussion and Possible Action on selling L&N parcel 231012116106 with easement to storm sewer
13. **Utility Committee Report:** Alderperson Drake
 - a. Discussion and Possible Action on upgrading SCADA system
 - b. Discussion and Possible Action on PFOS
 - c. Discussion and Possible Action on approving Peshtigo National Bank and USDA for total water and sewer projects
 - d. Discussion and Possible Action on No hunting on Wastewater Treatment Plant Land
 - e. Discussion and Possible Action on increasing sewer rates from \$4 per 1000 gallons to \$5
14. **Finance and Personnel Committee Report:** Alderperson Mohr
 - a. Discussion and Possible Action on Ehlers Update on Financing
 - b. Discussion and Possible Action on approving the purchase of a 2002 Peirce fire truck for \$195,000 from remaining ARPA funds, split between city hall security window, park cameras, and police department radios, and pay the rest with financing
 - c. Discussion and Possible Action on approving putting in a security window from Total Security Solutions Inc. for the clerk's office and a new access door, Spaulding Construction to do the remodel, not to exceed \$35,000 from ARPA funds.

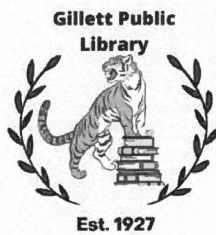
Posted: City Hall and City Website---Agenda subject to change up to 24 hours prior to meeting Cc: City Council, Mayor, Attorney, Gillett Fire Dept., Gillett Police Dept. Contact City Clerk at 920-855-2255 prior to meeting if additional services are required. **It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance** at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

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- c. Discussion and Possible Action on approving the purchase of 2 new radios for the police department, not to exceed \$12,000 from ARPA Funds
- d. Discussion and Possible Action on approving 24 hours a week and joining WI retirement system for Deputy Clerk
- e. Discussion and Possible Action on approving a 7-year loan from Peshtigo National bank for Washington Street Project, contingent upon financial analysis being done by Ehlers.
- f. Discussion and Possible Action on Fund Balance Policy
- g. Discussion and Possible Action on First Net
- 15. **Park and Cemetery Committee Report:** Alderperson Gildemeister
 - a. Discussion and Possible Action on park rental fee/security deposit being \$150 per event, no special event permit fee, and barricade and cones rental deposit of \$150.00
- 16. **Planning Committee Report:** Alderperson Ketchem
 - a. Discussion and Possible Action on 141 W Main Street New Garage Build
 - b. Discussion and Possible Action on Easement for Reimer Property split purchase
- 17. **Clerk Treasurer's Report:** Clerk Treasurer
- 18. **Attorneys Report:** Hinkfuss, Sickel, Petitjean, and Wieting Attorneys at Law
- 19. **Mayor's Report:** Mayor McCarthy
- 20. **Adjourn**

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Library Director Report

May 2023

1. Programming

- a. Senator Mary Felzkowski and Assembly Rep Jeffrey Mursau came to the Gillett Library for a budget listening session on Saturday, April 22nd. It was well attended and the discussion lively and respectful throughout the event. Thank you to all who attended.
 - b. Full "STEAM" Ahead Program A program for kids aged K-5th grade which will have readings and activities which focus on STEAM (Science, Technology, Engineering, Arts, and Math). I Spy Mysteries
 - c. Teen Tuesday: Make a craft for mom on Tuesday, May 9th
 - d. ADRC Memory Café, Thursday, April 20th, Earthaven Museum from 10:30-12 pm,
 - e. Sew-cial Club for people to bring in their needlework projects and socialize. We're trying to build that program, so if you know anyone, invite them! Feel free to bring your own project.
 - f. National Library Week, April 23-29
 - i. We're planning Bookworm day (Gummi Worms) and other themed days
 - g. We have our Reader's Advisory on 4th Monday from 5-5:30 pm.
 - h. Programming Policy and Banning Policy has been approved by the board.
2. More Summer Reading Program planning....
- a. I have scheduled Randy Peterson's Library Performance: Welcome to my Band on Monday, July 17th at 6 pm.
3. 2023 Improvement and Innovation Grant forthcoming. My staff has requested a die-cut.
4. I attended WAPL and attended seminars on Legal Foundations of Patron Involvement in Collection Building, Connecting School Libraries and Public Library through collaboration, and building a strategic plan, and networked with other librarians.
5. We have free day passes to Wisconsin state parks.
6. We are participating in the Infosoup Library Road Trip. People can come pick up a booklet and to get a stamp, you need to check out a book, attend a program, or use a public computer. For every ten entries at different libraries, you can sign a form for a prize drawing.

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PNB - CITY CHECKING

ALL Checks

Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
TID	4/10/2023	WISCONSIN DEPARTMENT OF REVENUE	450.00
	Manual Check	TID ANNUAL FEES	
38359	4/05/2023	ASTREA	194.85
38360	4/05/2023	CELLCOM INVOICE#682605	103.32
38361	4/05/2023	FAST SIGNS NAME PLATES	173.60
38362	4/05/2023	GILDEMEISTER, JONATHAN RL HALL TITLE COMPANY-REGISTER OF DEEDS	75.00
38363	4/05/2023	LAFORCE	85.00
38364	4/05/2023	NEW MEDIA INC. PW	530.48
38365	4/05/2023	OCONTO COUNTY CLERK OF COURTS CITY OF GILLETT-MARCH 2023	140.00
38366	4/05/2023	QUILL CORPORATION	43.99
38367	4/05/2023	RIESTERER & SCHNELL, INC	146.41
38368	4/05/2023	STATE OF WISCONSIN COURT FINES & ASSESSMENTS CITY OF GILLETT MARCH -2023	508.80
38369	4/05/2023	SUPERIOR CHEMICAL CORPORATION	293.92
38370	4/05/2023	US BANK EQUIPMENT FINANCE INVOICE#497535237	342.37
38371	4/05/2023	UW MADISON - LOCAL GOVERNMENT CENTER CHELSEA TRAINING	40.00
38372	4/11/2023	CELLCOM INVOICE# 720897	23.67
38373	4/11/2023	CELLCOM INVOICE#682605	234.61
38374	4/11/2023	CULLIGAN OF OCONTO COUNTY ACCOUNT#1055791	25.09
38375	4/11/2023	GARROW OIL MARKETING, INC FUEL	910.41
38376	4/11/2023	GENERAL TEAMSTERS UNION LOCAL 662 APRIL 2023	137.00
38377	4/11/2023	HAWKINS ASH CPA'S LLP	1,145.00

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Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
38378	4/11/2023	MCCLONE CLERK LIABILITY	2,523.31
38379	4/11/2023	NEW MEDIA INC. ALCOHOL PUBLICATION	75.44
38380	4/11/2023	OCONTO COUNTY ECONOMIC DVLP CORP. 2023 JOINT MARKETING	2,000.00
38381	4/11/2023	SECURIAN FINANCIAL GROUP INC MAY 2023	399.70
38382	4/20/2023	BROWN COUNTY TREASURER GILLETT SCHOOL DISTRICT BOMB 3/8/23	624.54
38383	4/20/2023	BUSINESS CARD	24.03
38384	4/20/2023	BUSINESS CARD BUSINESS CARDS FOR NATE ANDERSON	1,168.81
38385	4/20/2023	BUSINESS CARD	1,466.14
38386	4/20/2023	BUSINESS CARD	621.32
38387	4/20/2023	CENTURY LINK 4/18/2023	50.00
38388	4/20/2023	KURT HICKS JANUARY 1 THRU JUNE 30, 2023	1,020.00
38389	4/20/2023	NEW MEDIA INC. AFFADAVIT ALCOHOL - 1/27/23	21.70
38390	4/20/2023	OCONTO COUNTY CLERK ELECTION SUPPLIES SPRING 2023	517.67
38391	4/20/2023	OCONTO ELECTRIC KLAUS LAKE & PARK LIGHT, CROSSING GUARD	10.23
38392	4/20/2023	R&R ASSESSING SERVICES CITY ASSESSOR	1,265.00
38393	4/20/2023	RICK RAATZ JANUARY I THRU -JUNE 30, 2023	1,040.00
38394	4/20/2023	SECURIAN FINANCIAL GROUP INC BREITENBACH ACCIDENT POLICY	12.32
38395	4/27/2023	AMERICAN LEGAL SERVICES GILLETT POLICE DEDUCTION REMITTANCE NOV	14.48
38396	4/27/2023	BUMPER TO BUMPER	13.86
38397	4/27/2023	BUSINESS CARD	437.59

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Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
38398	4/27/2023	CITY OF GILLETT LIBRARY	33.19
38399	4/27/2023	FAST SIGNS -INVOICE#GB-70689	38.60
38400	4/27/2023	HAWKINS ASH CPA'S LLP	4,735.00
38401	4/27/2023	JEFFERSON FIRE & SAFETY INC. INVOICE# IN301560	6,009.70
38402	4/27/2023	MARCO TECHNOLOGIES LLC. INV11112308-CONTRACT USAGE CHARGE	1,337.00
38403	4/27/2023	OCONTO COUNTY CLERK 2023 DOG FEBRUARY SETTLEMENT	290.00
38404	4/27/2023	OCONTO COUNTY HIGHWAY DEPARTMENT SPOT REPAIR	1,748.52
38405	4/27/2023	WE ENERGIES	5,381.98
38406	4/27/2023	WE ENERGIES ACCT# 0710022491-00001-INV#4554913243	150.10
EFTPS Manual Check	4/13/2023	INTERNAL REVENUE SERVICE 4.13.2023 PAYROLL	6,123.58
EFTPS Manual Check	4/27/2023	INTERNAL REVENUE SERVICE PAYROLL 4.27.2023	5,001.90
V5424 Manual Check	4/13/2023	AMMERMAN, ANN Pay period 03/27/2023 to 04/09/2023	367.55
V5425 Manual Check	4/13/2023	ANDERSON, CHELSEA E Pay period 03/27/2023 to 04/09/2023	1,597.62
V5426 Manual Check	4/13/2023	ANDERSON, LISA Pay period 03/27/2023 to 04/09/2023	588.31
V5427 Manual Check	4/13/2023	ANDERSON, NATHAN Pay period 03/27/2023 to 04/09/2023	1,299.72
V5428 Manual Check	4/13/2023	ANDERSON, RONALD J Pay period 03/27/2023 to 04/09/2023	3,102.09
V5429 Manual Check	4/13/2023	BLASER, MARIE A Pay period 02/27/2023 to 04/09/2023	277.05
V5430 Manual Check	4/13/2023	BREITENBACH, SHANE P Pay period 03/27/2023 to 04/09/2023	2,461.82
V5431 Manual Check	4/13/2023	BUBOLZ, BETTY M Pay period 02/27/2023 to 04/09/2023	52.92

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Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
V5432	4/13/2023	BUETTNER, ANNALISE	1,592.38
	Manual Check	Pay period 03/27/2023 to 04/09/2023	
V5433	4/13/2023	CHRISTENSEN, LEONE M	85.96
	Manual Check	Pay period 02/27/2023 to 04/09/2023	
V5434	4/13/2023	COVERT, AUTUMN R	47.04
	Manual Check	Pay period 02/27/2023 to 04/09/2023	
V5435	4/13/2023	FREDERICK, JANE E	56.52
	Manual Check	Pay period 12/05/2022 to 04/09/2023	
V5436	4/13/2023	FROELICH, NICOLE	368.67
	Manual Check	Pay period 03/27/2023 to 04/09/2023	
V5437	4/13/2023	GABLE, RUSSELL	1,535.94
	Manual Check	Pay period 03/27/2023 to 04/09/2023	
V5438	4/13/2023	GILDEMEISTER, JONATHAN	277.05
	Manual Check	Pay period 02/27/2023 to 04/09/2023	
V5439	4/13/2023	HICKS, KURT L	277.05
	Manual Check	Pay period 03/27/2023 to 04/09/2023	
V5440	4/13/2023	HOEFT, ZACHARY	1,774.20
	Manual Check	Pay period 03/27/2023 to 04/09/2023	
V5441	4/13/2023	HULL, ASHLEY N	271.45
	Manual Check	Pay period 03/13/2023 to 04/09/2023	
V5442	4/13/2023	MCCARTHY, JOSHUA	461.75
	Manual Check	Pay period 02/27/2023 to 04/09/2023	
V5443	4/13/2023	MOHR, NANETTE	277.05
	Manual Check	Pay period 02/27/2023 to 04/09/2023	
V5444	4/13/2023	NELSON, THERESA M	66.15
	Manual Check	Pay period 12/05/2022 to 04/09/2023	
V5445	4/13/2023	RUDIE, DEBORAH	277.05
	Manual Check	Pay period 02/27/2023 to 04/09/2023	
V5446	4/13/2023	SMITH, KEVIN	58.81
	Manual Check	Pay period 12/05/2022 to 04/09/2023	
V5447	4/13/2023	SPAULDING, GARY	276.10
	Manual Check	Pay period 02/27/2023 to 04/09/2023	
V5448	4/13/2023	STONER, SHANNON	1,229.63
	Manual Check	Pay period 03/27/2023 to 04/09/2023	
V5449	4/13/2023	STROIK, MATTHEW	277.05
	Manual Check	Pay period 02/27/2023 to 04/09/2023	
V5450	4/13/2023	TENNESSEN, TYLER	1,510.30
	Manual Check	Pay period 03/27/2023 to 04/09/2023	

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Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
V5451	4/13/2023	VIA, TIMOTHY J	138.52
	Manual Check	Pay period 03/27/2023 to 04/09/2023	
V5452	4/13/2023	WINKLER, RANDY	93.91
	Manual Check	Pay period 03/27/2023 to 04/09/2023	
V5453	4/27/2023	AMMERMAN, ANN	75.27
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5454	4/27/2023	ANDERSON, CHELSEA E	1,241.43
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5455	4/27/2023	ANDERSON, LISA	678.99
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5456	4/27/2023	ANDERSON, NATHAN	1,257.13
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5457	4/27/2023	ANDERSON, RONALD J	2,942.76
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5458	4/27/2023	BREITENBACH, SHANE P	2,146.60
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5459	4/27/2023	BUETTNER, ANNALISE	1,452.19
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5460	4/27/2023	FINNELL, NORMAN W	188.32
	Manual Check	Pay period 03/27/2023 to 04/24/2023	
V5461	4/27/2023	FROELICH, NICOLE	359.78
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5462	4/27/2023	GABLE, RUSSELL	1,575.94
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5463	4/27/2023	HERTWIG, CAMERON D	41.56
	Manual Check	Pay period 03/27/2023 to 04/24/2023	
V5464	4/27/2023	HOEFT, ZACHARY	1,507.77
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5465	4/27/2023	HULL, ASHLEY N	104.41
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5466	4/27/2023	MILHANS, CHRIS	41.56
	Manual Check	Pay period 03/27/2023 to 04/24/2023	
V5467	4/27/2023	SHERMAN, TROY J	41.56
	Manual Check	Pay period 03/27/2023 to 04/24/2023	
V5468	4/27/2023	STONER, SHANNON	1,215.17
	Manual Check	Pay period 04/10/2023 to 04/24/2023	
V5469	4/27/2023	TENNESSEN, TYLER	1,510.30
	Manual Check	Pay period 04/10/2023 to 04/24/2023	

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Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
DEFCOMP	4/13/2023	WISCONSIN DEFERRED COMPENSATION PROGRAM	260.00
	Manual Check	4.13.2023 PAYROLL	
DEPTREV	4/13/2023	WISCONSIN DEPARTMENT OF REVENUE	982.58
	Manual Check	4.13.2023 PAYROLL	
DEPTREV	4/27/2023	WISCONSIN DEPARTMENT OF REVENUE	854.27
	Manual Check	PAYROLL 4.27.2023	
4/11/2023	4/11/2023	OCONTO COUNTY ECONOMIC DVLP CORP.	-2,000.00
	Manual Check	DUPLICATE CHECK	
		Grand Total	86,936.48

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ALL Checks

Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	66,168.41
Total Expenditure from Fund # 220 - LIBRARY	7,214.97
Total Expenditure from Fund # 320 - TIF 2	150.00
Total Expenditure from Fund # 330 - TIF 3	150.00
Total Expenditure from Fund # 340 - TIF 4	150.00
Total Expenditure from Fund # 600 - WATER UTILITY	6,448.85
Total Expenditure from Fund # 602 - SEWER UTILITY	6,448.85
Total Expenditure from Fund # 700 - CAPITAL OUTLAY	205.40
Total Expenditure from all Funds	86,936.48

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ALL Checks

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Check Nbr	Check Date	Payee	Amount
4629	4/05/2023	BADGER METER	49.76
4630	4/05/2023	ENVIRONMENTAL IMPROVMENT FUND -STATE OF WI	269,769.65
4631	4/05/2023	GFL ENVIRONMENTAL INVOICE# U60000140416	95.16
4632	4/05/2023	MENARDS INVOICE#12173	158.48
4633	4/05/2023	MSA PROFESSIONAL SERVICES INC	3,343.75
4634	4/05/2023	TRUE VALUE	526.07
4635	4/05/2023	USA BLUE BOOK 6" FLANGE BALL CHECK VALVE FLOWMATIC DUC	3,899.56
4636	4/11/2023	CELLCOM INVOICE# 715230	210.18
4637	4/11/2023	CELLCOM INVOICE#720845	13.67
4638	4/11/2023	HYDROCORP	1,049.00
4639	4/11/2023	MCCCLONE W/COMP INS -	526.69
4640	4/11/2023	OCONTO COUNTY TREASURER COUNTY OVERPAYMENT TO CITY- REFUND CHECK	581.27
4641	4/20/2023	BUSINESS CARD	9,912.77
4642	4/20/2023	HAWKINS INC	4,300.97
4643	4/20/2023	OCONTO ELECTRIC ACCOUNT#617503	1,912.90
4644	4/20/2023	PAT'S MARKET	93.26
4645	4/20/2023	WE ENERGIES 4/11/23	654.86
4646	4/27/2023	GILLETT POSTMASTER WATER BILL DUE 5/22/23	252.00
4647	4/27/2023	WE ENERGIES 4/26/23	3,176.86
04042023	4/04/2023	GPM INVESTMENTS SOUTHEAST-EFT ACH Manual Check 4/4/2023	154.37

PNB - UTILITY CHECKING

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Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
04182023	4/18/2023	GPM INVESTMENTS SOUTHEAST-EFT ACH	187.58
	Manual Check	4/18/2023	
		Grand Total	300,868.81

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Posted From: 4/01/2023 From Account:
Thru: 4/30/2023 Thru Account:

	Amount
Total Expenditure from Fund # 600 - WATER UTILITY	283,174.17
Total Expenditure from Fund # 602 - SEWER UTILITY	17,694.64
Total Expenditure from all Funds	300,868.81



Gillett Police Department

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup	3
911 Open Line	8
Alarm	2
Request for ambulance	5
Animal Problem	3
Building Check	7
Citizen Assist	6
Civil Matter	3
Direct Traffic	20
Disturbance	2
Domestic Disturbance	2
EM 1 Transport	1
Extra Patrol	3
Fire	1
Harassment	1
Internet Crimes Against Chldrn	1
Identity Theft	1
Information Report	6
Juvenile Problem	4
Lockout	1
Open Doors/Windows	1
Open Records Request	4
Ordinance Violation	3
Parking Problem	1
Traffic Accident with Damage	3
Property Damage, Not Vandalism	2
Public Relations	3
School Safety Check	6
Service Papers	3
Suspicious Person, Circumstnce	1
Threatening	2
Traffic Accident-No Report	1
Traffic Hazard	1
Traffic Miscellaneous	1
Traffic Violation	2
Traffic Stop	6
Trespassing	2
Wanted Person	1
Welfare Check	5

Total reported: 128

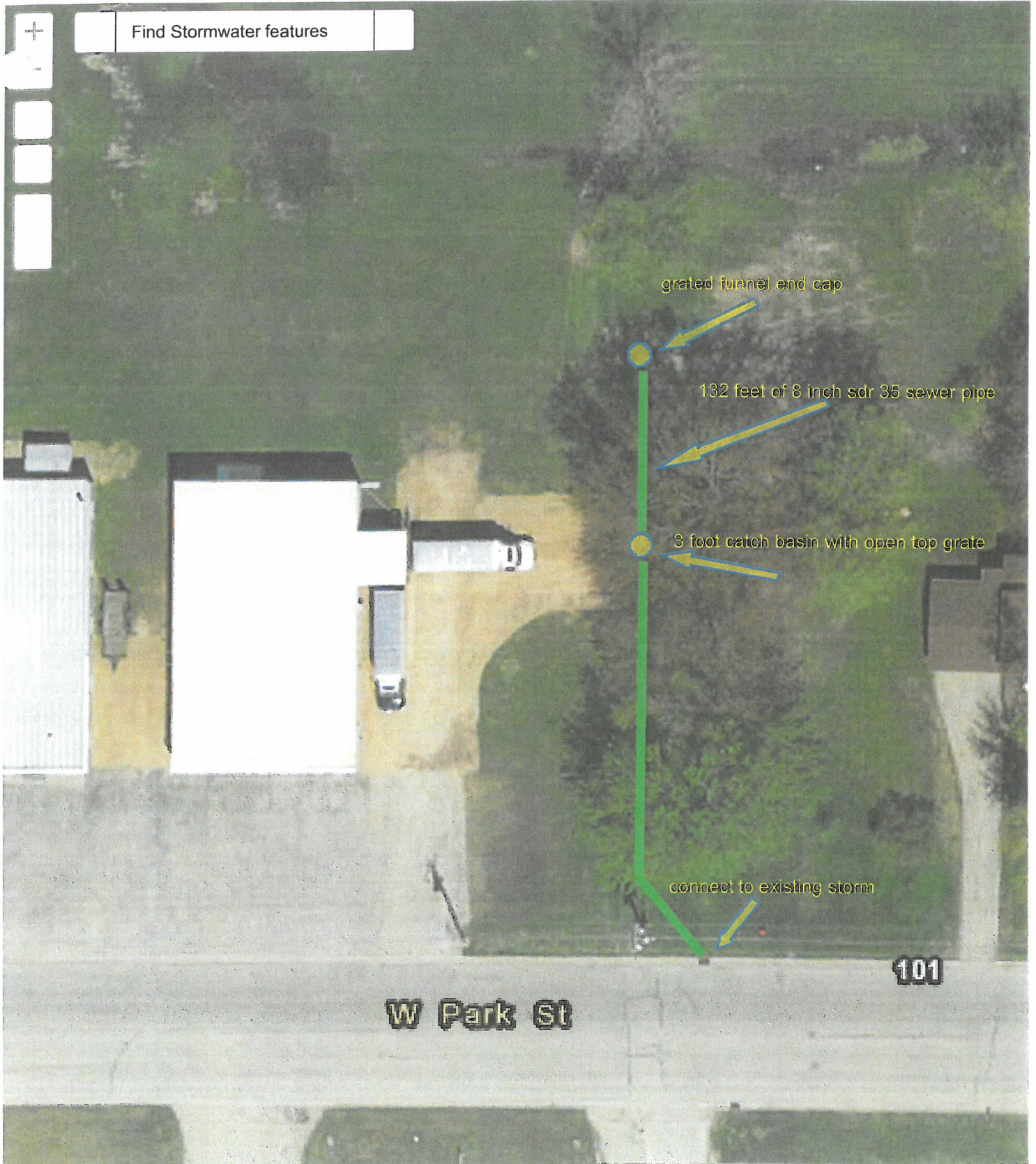
Report Includes:

All dates between `00:00:01 04/01/23` and `10:26:00 05/04/23`, All agencies matching `GPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

Jordan Rank Add.



Sanitary System Maintenance App



grated funnel end cap

132 feet of 8 inch sdr 35 sewer pipe

3 foot catch basin with open top grate

connect to existing storm

W Park St

101

40ft

-88.307 44.893 Degrees

To: City of Gillett

From: Rank's Northern Distributing

Date: 3-16-23

Re: Install sewer pipe in ditch along property line

I'm inquiring for permission to eliminate a current ditch along my east property line at 113 West Park Street. I would be willing to install 6" sewer pipe the length of my property. It would be installed by a contractor in the specific field. My property including the home next door would be landscaped/ sloped towards the new inlet of the sewer pipe.

This would be beneficial to me as my business continues to expand and I'm in need of more parking along the property line.

Thanks,

Jordan Rank

if can fit 12" pipe

with open grate on top to take
runoff so there is not a bottle neck
at other end need drawings of some kind



L&N Metal Works LLC

159 W Park St
Gillett, WI 54124
920-855-6100

www.lnmetalworks.com

To City of Gillett, WI

L & N Metal Works would like to purchase the following real estate from The City of Gillett, WI.

Purchase price of \$250.00

Parcel #: 231012116106

LOT 6 CITY OF GILLETT ASSESSOR PLAT NO 3 400-543

The City of Gillett will have an easement onto the lot for storm sewer access.

Thank you.

Neal VanDonsel



Oconto County Land Information Systems makes every effort to produce the most current and accurate information possible. No warranties, expressed or implied, are provided for the data provided, its use, or its interpretation. Oconto County does not guarantee the accuracy of the material contained herein and is not responsible for any misuse or misrepresentation of this information or its derivatives. Oconto County parcel maps are for tax and real property listing purposes only and do NOT represent a survey. The tax parcel maps are compiled from official records, including survey plats and deeds, but only contain the information required for Oconto County business. You should always use the original recorded documents for legal or survey information.

Oconto County GIS

TextBox1



SCALE: 1" = 145'



2018 Rates thru 2023

GILLETT WATER AND SEWER FEES	PER MONTH	INCREASES/DECREASES		
5/8 in WATER METER	\$7.00	SEWER METER CHARGE	2017-\$22	2018-\$28
5/8 in SEWER CHARGE	\$28.00	SEWER CHARGE	2015-\$13.00	2016-\$22.00
5/8 in PUBLIC FIRE PROTECTION	\$11.30	SEWER REHAB	2013-\$10.00	2014-\$15.00
SEWER REHABILITATION FEE	\$20.00	PUBLIC FIRE PROT	2014 -12.39	2015-11.30
WATER PER THOUSAND GALLONS	\$3.40	SEWER METER CHARGE	1/1/2018	INCREASE \$6
SEWER PER THOUSAND GALLONS	\$4.00			

3/4 in WATER METER	\$7.00
3/4 in SEWER CHARGE	\$28.00
3/4 in PUBLIC FIRE PROTECTION	\$11.30

1 in WATER METER	\$14.00
1 in SEWER CHARGE	\$62.50
1 in PUBLIC FIRE PROTECTION	\$28.40

1.5 in WATER METER	\$28.00
1.5 in SEWER CHARGE	\$107.50
1.5 in PUBLIC FIRE PROTECTION	\$56.80

2 in WATER METER	\$42.00
2 in SEWER CHARGE	\$171.50
2 in PUBLIC FIRE PROTECTION	\$90.90
2 in OR LESS PRIVATE FIRE PROTECTION	\$9.00

3 in WATER METER	\$76.00
3 in SEWER CHARGE	\$271.00
3 in PUBLIC FIRE PROTECTION	\$170.00
3 in PRIVATE FIRE PROTECTION	\$17.00

4 in WATER METER	\$117.00
4 in SEWER CHARGE	\$524.00
4 in PUBLIC FIRE PROTECTION	\$284.00
4 in PRIVATE FIRE PROTECTION	\$28.00

6 in PRIVATE FIRE PROTECTION	\$56.00
8 in PRIVATE FIRE PROTECTION	\$90.00
10 in PRIVATE FIRE PROTECTION	\$134.00
12 in PRIVATE FIRE PROTECTION	\$179.00
14 in PRIVATE FIRE PROTECTION	\$224.00

ADDITIONAL METER CHARGES

5/8 inch	\$3.50
3/4 inch	\$3.50
1 inch	\$7.00
1.5 inch	\$14.00
2 inch	\$21.00

WATER HARDNESS LEVEL

2023

8 grains per gallon and a 1/2

We are buying the truck from brindlee mountains the truck is a 2002 Pierce Dash 100' Platform
The price of the truck is 195.000 including in that price is all new tires , new front grill and seat replacement

PROPOSAL NUMBER: 00028925

PROJECT: City of Gillett

DATE: November 28, 2022 EXPIRES: Jan 28, 2023

SUMMARY: SCOPE OF WORK

During our initial conversations, we have determined that the main objectives of this project are:

Ballistic Interior Arched Window System

Furnish & Install UL 752 Tested & Rated Level 1: 1-1/4" uncoated acrylic glazing fabricated into level 1: BL 2.5 clear satin or dark bronze anodized aluminum 2pc channel system.

Unit Size: 8' x 4'

Includes:

Furnish & Install (2) arched windows for natural sound transmission.

Furnish & Install (2) stainless steel counter mount deal trays lined with level 1 fiberglass: 16" x 8" x 2"

Gaskets, fasteners, field measure, approval drawings, project management, logistics and final installation (open shop or prevailing wage). Sales tax not included.

PROPOSAL NUMBER: 00028925

PROJECT: City of Gillett

DATE: November 28, 2022 EXPIRES: Jan 28, 2023

PROPOSAL SUMMARY

Acknowledgment of acceptance on **Customer Acceptance Form** means that prices, specification and conditions listed are satisfactory and hereby accepted. Options and alternatives accepted or declined will be added or removed from scope as indicated. Payment terms are fixed as provided in the quote. In the event of conflicts or discrepancies among the contract documents, interpretations will give priority to the Total Security Solutions Approval Drawings over the proposal, or any other document included with the agreement. This quote shall remain in effect for 60 days from date created. Customer is responsible for payment of state taxes.

Sub Total:	\$11,575.00
Tax %:	
Total Due:	\$11,575.00
Payment Terms:	50% Down/Bal. due prior to install

ALTERNATES / OPTIONS

ITEM		PRICE:	ACCEPTED
1.)	Add for level 3 protection.	\$1,511.00	
2.)			

QUALIFICATIONS AND EXCLUSIONS

1. Structural calculations not included.
2. Testing for ballistics only. A fully tested assembly unit is not rated for air or water leakage, wind debris, forced entry, fire suppression and/or thermally broken characteristics.
3. Standard anodized selections limited to clear satin and dark bronze. Other options may be requested at an extra charge.
4. Proposal does not include installation unless noted. Customer responsible for their own material take-offs.
5. Warranty is from 1-year of ship date or installation (if noted). For all orders where TSS furnishes material only, warranty covers cost of replacement material only.
6. 30% restocking fee for TSS approved returns. No returns on custom made items (i.e. doors, windows and/or systems).
7. Total Security Solutions will not pay for liquidated damages for failure to meet customer's delivery or construction schedules.
8. In the event of conflicts or discrepancies among specifications and plans, Total Security Solutions' proposal document serves as the defining document.
9. Paint, anodized & veneers finishes not included in the above scope are subject to price review and/or change order.



MOTOROLA SOLUTIONS

QUOTE-2144992
Gillett Police; (2) APX6000 VHF Model
1.5

Billing Address:

GILLETT POLICE DEPARTMENT
150 N MCKENZIE ST
GILLETT, WI 54124
US

Quote Date:04/27/2023

Expiration Date:07/26/2023

Quote Created By:

Eric Schroeder

Communications Consultant

eschroeder@baycominc.com

920-544-4203

End Customer:

GILLETT POLICE DEPARTMENT

Shane Breitenbach

shane.breitenbach@ci.gillett.ci.wi.us

920-621-9413

Contract: 24752 - WCA

Payment Terms:30 NET

Radio programming if needed will be invoiced separately at \$100 per radio.

Line #	Item Number	Description	Qty	List Price	Contract Price
	APX™ 6000 Series	APX6000			
1	H98KGD9PW5BN	APX6000 VHF MHZ MODEL 1.5 PORTABLE	2	\$3,213.00	\$2,345.49
1a	H869BZ	ENH: MULTIKEY	2	\$363.00	\$264.99
1b	QA05100AA	ENH: STD 1 YR WARRANTY APPLIES NO SFS	2	\$0.00	\$0.00
1c	H35BU	ADD: CONVENTIONAL OPERATION	2	\$550.00	\$401.50
1d	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	2	\$879.00	\$641.67
1e	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	2	\$567.00	\$413.91
2	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	2	\$186.50	\$136.15
3	RLN6554A	APX WIRELESS RSM W/ DUC US/NA/JP/TW	2	\$324.00	\$236.52

Grand Total

\$8,880.46(USD)



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



QUOTE-2144992

04/27/2023

GILLETT POLICE DEPARTMENT
150 N MCKENZIE ST
GILLETT, WI 54124

RE: Motorola Quote for Gillett Police; (2) APX6000 VHF Model 1.5
Dear Shane Breitenbach,

Motorola Solutions is pleased to present GILLETT POLICE DEPARTMENT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide GILLETT POLICE DEPARTMENT with the best products and services available in the communications industry. Please direct any questions to Eric Schroeder at eschroeder@baycominc.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Eric Schroeder
Communications Consultant

Motorola Solutions Manufacturer's Representative

FUND BALANCE POLICY

A formal written policy governing the purpose and acceptable range of the various fund balances is an effective financial management tool to responsibly utilize the resources to stabilize the mill rate and to ensure the continued provision of services to residents.

It is essential to maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration in long-term financial planning.

Credit rating agencies monitor levels of fund balance to evaluate continued creditworthiness. Likewise, laws and regulations often govern appropriate levels of fund balance for state and local governments. Those interested primarily in a government's creditworthiness or economic condition (e.g. rating agencies) is likely to favor increased levels of fund balance. That should be weighted against opposing pressures often times coming from unions, taxpayers, and citizen's groups, which may view high levels of fund balance as "excessive".

Fund balance will be classified into the following five categories depicting the relative strength of the spending constraints placed on the purposes for which resources can be used, with the highest level of constraint being nonspendable, and the lowest being unassigned.

1. NONSPENDABLE - Nonspendable fund balance amounts are those not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).

- Assets that will never be converted to cash (i.e. prepaids and inventories)
- Assets that will not convert to cash soon enough to affect the current period (i.e. long-term portion of receivables and the nonfinancial assets held for resale such as land)
- Resources that must be maintained intact based on legal or contractual requirements (i.e. principal of an endowment or the capital of a revolving loan fund)
- **Examples: Non-expendable Library Trust Fund Endowment, TID Advances**

2. RESTRICTED - Restricted fund balance amounts are constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation. Funds can become restricted because of or through:

- Other governments through laws and regulations
- Grantors or contributors through agreements
- Creditors through debt covenants or other contracts
- Enabling legislation that limits how a revenue can be used (i.e. gas tax for roads)
- If amounts collected from the long-term portion of receivables or from other long-term assets held for sale are also limited externally in how they can be spent, they would be shown as restricted instead of nonspendable.
- **Examples: Cemetery bequests, residential housing, Revolving Loan Fund, Business Improvement District, Expendable Library Trust Funds**

3. COMMITTED - Committed fund balance amounts are constrained to specific purposes by a government itself, using its highest level of decision-making authority. Committed fund balance

amounts are to be reported as committed, and amounts cannot be used for any other purpose *unless* the government takes the same highest-level action to remove or change the constraint.

- The action to commit the resources must be taken by the end of the reporting period.
- If amounts collected from the long-term portion of receivables or from other long-term assets held for sale are also limited internally, they would be shown as committed instead of nonspendable.
- **Examples: Positive TID fund balances, amounts set aside for specific future purposes (i.e. fire truck, ambulance, squad car)**

4. ASSIGNED - Assigned fund balance amounts are funds a government *intends* to use for a specific purpose. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. The Board authorizes the Administrator and/or Clerk-Treasurer to assign funds.

- Assigned fund balance does NOT have to come from the governing body.
- Assigned fund balance does NOT have to have formal action to be considered assigned.
- Amounts in excess of nonspendable, restricted and committed fund balance in funds other than general fund automatically will be reported as assigned fund balance.
- If amounts collected from the long-term portion of receivables or from other long-term assets held for sale are limited in this manner, they would be shown as assigned instead of nonspendable.
- Amounts in assigned fund balance can never cause unassigned fund balance to be a deficit.
- This is the category used to reflect the portion of existing fund balance that is planned to be used to eliminate a projected deficit in the subsequent year's budget.

5. UNASSIGNED - Unassigned fund balance amounts are available for any purpose. If the general fund has net resources in excess of the other four categories that surplus is considered unassigned.

- Unassigned fund balances are typically reported only in the general fund.
- Unassigned fund balances can be used in other funds **ONLY** if it has a negative balance (deficit). Once the negative fund balance becomes positive, the balance will be converted to assigned.

For any fund where the current year results in expenditures exceeding revenues, the deficit will first reduce unassigned fund balance, then assigned fund balance and finally to committed fund balance until exhausted.

The order in which resources are to be used when any of these amounts are available for expenditure will be restricted, committed, assigned and then unassigned.

Chelsea Anderson

From: BUTZLER, LUCAS D <lb397x@att.com>
Sent: Tuesday, March 7, 2023 11:44 AM
To: Chelsea Anderson
Subject: RE: City of Gillett

Congratulations! Wishing you the best with your little one!

Ipad and mifi monthly pricing will be the same, falling under 'data devices'. See below for a snip of State of WI pricing. When looking at numbers on this grid, and the way I got to that \$50 price point for 2 ipads for example was taking 1 ipad on the '5GB pooled plan' for \$30.49 and then 1 iPad from the 'FirstNet add a line' section at \$19.49. As you can see when crunching the numbers, anything more than a couple of GB usage per tablet quickly becomes just as cost effective to go unlimited.

Data Devices				
FirstNet Data Only Unlimited	State Mobile Broadband Unlimited Data - Public Safety & First Responder Plan	Data Only	\$33.49	Unlimited Data/Hotspot & Tethering Incl
FirstNet - Add a Line - Tablet/Mifi/USB		Data Only	\$19.49	Pooled Data Access Charge
FirstNet Data 3GB Pool		Data Only	\$26.50	3GB Pooled Data
FirstNet Data 5GB Pool		Data Only	\$30.49	5GB Pooled Data
FirstNet Telemetry Pooled/SMB		Telemetry	\$3.55	SMB Pooled Telemetry Data

As I noted, you will never be billed overages or even get throttled/slowed down as a FirstNet subscriber. What happens if we have a much higher usage than expected (say we set up data devices to share 10GB but average 100GB/mo) after a few months of continued high usage, the devices would be at risk of losing their priority status on the network. The vast majority of public works and fire/ems ipads I see can get away with a lower tiered data plan but you may have a better idea on usage for the specific use cases in Gillett.

Luke Butzler
FirstNet Principal Consultant
Wisconsin



AT&T Services, Inc.
Lucas.Butzler@ATT.com
M: 715-456-6645
FirstNet 24x7x365
Support 1-800-574-7000

From: Chelsea Anderson <chelsea.anderson@ci.gillett.wi.us>
Sent: Tuesday, March 7, 2023 11:28 AM
To: BUTZLER, LUCAS D <lb397x@att.com>
Subject: RE: City of Gillett

Oh that is cool. Do you happen to have a pricing chart with like 10GB a month per pad or similar? And a price for mifi a month? I really wanted to get this done before my maternity leave (Approx. May 22) so fingers crossed.



No real cost difference between device types. For example, right now iPhone 12, Samsung Galaxy Xcover 6 Pro (rugged), and Samsung Galaxy S21FE are all free. If you are interested in any other makes or models, please let me know and I can send discounted pricing.

Monthly cost will be the same no matter the make/model

Unlimited Smartphone – \$37.49

Unlimited Smartphone w/ Hotspot – \$42.49

Unlimited Data Device (tablet, router, etc) - \$33.49

This is all for unlimited. There ARE some pooled/shared data plans that we can work down a couple dollars cheaper when all is said and done for the iPads but we would need to narrow down exactly what we are doing with the iPads as far as purchasing new or keeping old before we could get an exact number on these. At the end of the day though, unlimited is typically what we see folks go with and should be in line with your current pricing.

***Also remember that you will be receiving a \$200 credit per smartphone you activate and \$75 credit per iPad if you end up needing to purchase new. This credit will post to the bill as a lump sum in 3-4 billing cycles and pay for a few months of service for you.

Luke Butzler

FirstNet Principal Consultant

Wisconsin

AT&T Services, Inc.

Lucas.Butzler@ATT.com

M: 715-456-6645

FirstNet 24x7x365

Support 1-800-574-7000

To: BUTZLER, LUCAS D <lb397x@att.com>

Subject: RE: City of Gillett

Nate
Russ

Ron

Tyler

Shane

x 37.49 = 187.45



Page: 3 of 7
Account Number: 002-00223663
Billing Date: 03/05/2023
Invoice Number: 592710

Account Summary

Previous Balance		\$380.28
Payments		
Lockbox Payment	02/13	-\$380.28
Total Payments		-\$380.28
Remaining Balance		\$0.00
Total New Charges		\$480.26
Total Due		\$480.26

Service Number	Description	Page #	Plan Name	Total Monthly Charges	Usage		
					Data (GB)	Messages	Minutes
920-598-0062	RON PAD	3	Bus Premium Unl Plan	\$23.67	1.48	0	0
920-598-0149	UTILITIES	3	Bus Premium Unl Plan	\$23.67	3.08	0	0
920-598-0182	TABLET 2 RON	4	Bus Premium Unl Plan	\$23.67	0.15	0	0
920-598-0259	SHANE B	4	Bus Premium Unl Plan	\$38.57	1.52	29	135
920-598-0260	NATE ANDERSON	4	Bus Premium Unl Plan	\$114.87	0.08	0	15
920-598-0261	RUSS	5	Bus Premium Unl Plan	\$73.17	0.15	3	118
920-598-0826	POLICE	6	Bus Premium Unl Plan	\$23.67	1.94	0	0
920-598-0827	POLICE	6	Bus Premium Unl Plan	\$33.67	9.20	0	0
920-598-1230	RON A	6	Bus Premium Unl Plan	\$75.74	0.76	50	351
920-598-1263	ADHLEY TYLER	7	Bus Premium Unl Plan	\$49.56	0.20	2	11
Total				\$480.26	18.56	84	630

For a full description of your plan and included features, go to my.cellcom.com

SUMMARY FOR RON PAD 920-598-0062

Plan: Bus Premium Unl Plan

MONTHLY SERVICE CHARGES

SERVICE DATES

AMOUNT

Tablet - 10GB	03/06-04/05	\$20.00
Total Monthly Service Charges		\$20.00

CARRIER SURCHARGES

Regulatory and Other Recovery Fee	\$3.67
Total Carrier Surcharges	\$3.67

Total Charges for RON PAD

\$23.67

SUMMARY FOR UTILITIES 920-598-0149

Plan: Bus Premium Unl Plan

MONTHLY SERVICE CHARGES

SERVICE DATES

AMOUNT

Mobile BB - 10GB	03/06-04/05	\$20.00
Total Monthly Service Charges		\$20.00

CARRIER SURCHARGES

Regulatory and Other Recovery Fee	\$3.67
Total Carrier Surcharges	\$3.67

Total Charges for UTILITIES

\$23.67



Page: 3 of 3
Account Number: 002-01650856
Billing Date: 02/05/2023
Invoice Number: 468273

Account Summary

Previous Balance	\$0.00
Remaining Balance	\$0.00
Total New Charges	\$0.00
Total Due	\$0.00

Service Number	Description	Page #	Plan Name	Total Monthly Charges	Usage		
					Data (GB)	Messages	Minutes
920-598-0104		3	PR Demo 1200 Plan	\$0.00	0.00	0	0
920-598-1075		3	PR Demo 1200 Plan	\$0.00	0.00	0	0
920-598-1085		3	PR Demo 1200 Plan	\$0.00	0.86	0	41
Total				\$0.00	0.86	0	41

For a full description of your plan and included features, go to my.cellcom.com

SUMMARY FOR 920-598-0104

Plan: PR Demo 1200 Plan

MONTHLY SERVICE CHARGES	SERVICE DATES	AMOUNT
Rec PR Features		-\$1.95
Line Blocking	02/06-03/05	\$1.95
Total Monthly Service Charges		\$0.00
Total Charges for		\$0.00

SUMMARY FOR 920-598-1075

Plan: PR Demo 1200 Plan

MONTHLY SERVICE CHARGES	SERVICE DATES	AMOUNT
Rec PR Features		-\$1.95
Line Blocking	02/06-03/05	\$1.95
Total Monthly Service Charges		\$0.00
Total Charges for		\$0.00

SUMMARY FOR 920-598-1085

Plan: PR Demo 1200 Plan

MONTHLY SERVICE CHARGES	SERVICE DATES	AMOUNT
Rec PR Features		-\$1.95
Line Blocking	02/06-03/05	\$1.95
Total Monthly Service Charges		\$0.00
Total Charges for		\$0.00



Page: 3 of 3
Account Number: 002-15265720
Billing Date: 01/27/2023
Invoice Number: 435647

Account Summary

Previous Balance	\$102.46
Payments	
Lockbox Payment 01/09	-\$102.46
Total Payments	-\$102.46
Remaining Balance	\$0.00
Total New Charges	\$103.32
Total Due	\$103.32

					Usage		
Service Number	Description	Page #	Plan Name	Total Monthly Charges	Data (GB)	Messages	Minutes
920-598-1076	GILLETT FD IPAD #1	3	Bus Unlim Select	\$71.66	0.01	0	0
920-598-1078	GILLETT FD IPAD #2	3	Bus Unlim Select	\$31.66	0.01	0	0
Total				\$103.32	0.02	0	0

For a full description of your plan and included features, go to my.cellcom.com

SUMMARY FOR GILLETT FD IPAD #1 920-598-1076

Plan: Bus Unlim Select

MONTHLY SERVICE CHARGES	SERVICE DATES	AMOUNT
T2 Total Coverage	01/28-02/27	\$7.99
Tablet - 5GB	01/28-02/27	\$60.00
Total Monthly Service Charges		\$67.99

CARRIER SURCHARGES

Regulatory and Other Recovery Fee	\$3.67
Total Carrier Surcharges	\$3.67

Total Charges for GILLETT FD IPAD #1 \$71.66

SUMMARY FOR GILLETT FD IPAD #2 920-598-1078

Plan: Bus Unlim Select

MONTHLY SERVICE CHARGES	SERVICE DATES	AMOUNT
T2 Total Coverage	01/28-02/27	\$7.99
Tablet - 5GB	01/28-02/27	\$20.00
Total Monthly Service Charges		\$27.99

CARRIER SURCHARGES

Regulatory and Other Recovery Fee	\$3.67
Total Carrier Surcharges	\$3.67

Total Charges for GILLETT FD IPAD #2 \$31.66



Page: 3 of 3
Account Number: 002-15240078
Billing Date: 02/05/2023
Invoice Number: 468735

Account Summary

Previous Balance		\$23.67
Payments		
Lockbox Payment	01/20	-\$23.24
Total Payments		-\$23.24
Remaining Balance		
Total New Charges		\$23.67
Total Due		\$24.10

					Usage		
Service Number	Description	Page #	Plan Name	Total Monthly Charges	Data (GB)	Messages	Minutes
920-598-0051	BUSINESS IPAD	3	Data Only	\$23.67	0.00	0	0
Total				\$23.67	0.00	0	0

For a full description of your plan and included features, go to my.cellcom.com

SUMMARY FOR BUSINESS IPAD 920-598-0051

Plan: Data Only

MONTHLY SERVICE CHARGES	SERVICE DATES	AMOUNT
Mobile Broadband 1GB	02/06-03/05	\$20.00
Total Monthly Service Charges		\$20.00
CARRIER SURCHARGES		
Regulatory and Other Recovery Fee		\$3.67
Total Carrier Surcharges		\$3.67
Total Charges for BUSINESS IPAD		\$23.67

General Information

Name/Company/Organization Name _____
Mailing Address _____ City _____ Zip Code _____
Primary Phone _____
City of Gillett Resident? ☐ Yes ☐ No

Facility Rental Information

Facility:

- ☐ Zippel Park
☐ Honey Park

Rental Details: Please Circle One

Will alcoholic beverages be sold? No Yes

If yes, a picnic license is required

Will there be amplified sound of any kind? No Yes
(Live Band, DJ, stereo system, etc.)

If Yes, what type? _____

Will there be inflatables, tents or canopies? No Yes

Will you be using a grill, fryer, or No ☐ Yes

Other cooking utility?

If yes, what type? _____

Date of Rental _____ Private Event ☐ Open to Public ☐

Event Time: From _____ am/pm to _____ am/pm

Time You Wish Buildings to Be Unlocked: From _____ am/pm to _____ am/pm

Use Type: ☐ Family Party ☐ Wedding Reception ☐ Meeting ☐ Event ☐ Other: _____

Maximum # of Participants Expected : _____

Park Rental Fees

Category 1: Government agencies, non-profit organizations (proof of non-profit status required)

City of Gillett Residents, Charitable groups within Gillett, Schools

Category 2: Non-residents of City of Gillett, For-profit businesses

Park:	Category 1	Category 2
Zippel Park	\$100 Fee + \$50 Deposit (\$50 Refundable)	\$150 Rental Fee
Honey Park	\$75 Fee + \$50 Deposit (\$50 Refundable)	\$125 Rental Fee

Fee must be received to hold reservation. Questions or changes, call City Hall at 920-855-2255.

Please Note - There will be a \$50.00 per hour cleaning charge for any park rental to any group IF the area has not been cleaned or left in quality condition.

Please return confirmation and fee to Gillett City Hall, 150 N McKenzie Ave, Gillett WI 54124

Cancellations must be done one week prior to the event or the fee will be nonrefundable.

I have received a copy of the Park Reservation Policy and agree to the terms:

Responsible Party Signature: _____

- ☐ Garbage in Dumpster/Barrels
- ☐ All food removed
- ☐ Tables back in order
- ☐ Water Meter Read
- ☐ Supplies Used: _____

- ☐ Litter cleaned up in and around buildings
- ☐ Lights off
- ☐ Doors locked

Security Deposit Returned: YES / NO* Approved By: _____ Date: _____

Park Rental Policy
City of Gillett

Park Rental Fees

Park:	Category 1	Category 2
Zippel Park	\$100 Fee + \$50 Deposit (\$50 Refundable)	\$150 Rental Fee
Honey Park	\$75 Fee + \$50 Deposit (\$50 Refundable)	\$125 Rental Fee

Category 1: Government agencies, non-profit organizations (proof of non-profit status required)
City of Gillett Residents, Charitable groups within Gillett, Schools

Category 2: Non-residents of City of Gillett, For-profit businesses

Rentals will include bathrooms being opened, electricity to the shelter and water turned on.

All rental fees and security deposits must be paid in advance to the City Clerk. All checks will be deposited and a separate refund check for the returned security deposit will be issued upon inspection of the rental by city employees. All public events will be billed for supplies used. (i.e. toilet paper, soap, water, etc.)

At the close of the rental period, the shelter must be cleaned up by the renter so as to be left in the same condition as it was at the beginning of the day. *Please Note - There will be a \$50.00 per hour cleaning charge for any park rental to any group IF the area has not been cleaned or left in quality condition.*

Below are rules to be observed by users of all City of Gillett Parks. We want you and your guests to have a pleasant visit. Attention to the following items will help ensure that others who reserve the facilities will also enjoy their time at the park.

1. Dispose of trash and garbage responsibly, and clean up litter around the buildings
2. When you are finished using the buildings, place trash and garbage in dumpster
3. Clean-up must be done immediately following the event
4. The person or group renting facilities is responsible for anything damaged. If this is a large event you will be given 48 hours to complete any repairs to damages or the city will perform repairs at the cost of the person or group renting facilities.
5. The park and all buildings close promptly at 10:00pm
6. In each building before you leave:
 - a. Turn off all lights
 - b. Lock doors
 - c. Remove all food from refrigerator but leave refrigerator turned on
 - d. Put all tables back in order
7. If your event goes past 10:00pm you will be required to reserve the park for the next day

Copy of Drivers License is required for rental.

Should there be any questions relating to your reservation, please call the City Clerk at (920) 855-2255. Thank you for reserving our city park facilities, and we welcome the opportunity to serve you again next year. We hope your visit at the park is a memorable one and feel free to share suggestions you may have for improvements or correcting some difficulty. Cancellations must be done one week prior to the event or the fee will be nonrefundable.

Park Committee/City Council/City of Gillett
This Park Policy is effective March 4, 2021