

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
THURSDAY, JULY 6, 2023 AT 6:00 PM
MINUTES

1. Mayor McCarthy calls the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Roll Call

Present: Mayor Josh McCarthy, Alderperson Nanette Mohr, Jerry Luther, Irene Drake, Jacob Ketchem, and Marie Blaser. Deputy Clerk Treasurer Lisa Anderson, Office Assistant Leone Christensen, Police Chief Shane Breitenbach, Public Works Department Head Nate Anderson, Fire Chief Kurt Hicks, and Librarian Shannon Stoner. Utility Department Head Ron Anderson, Alderperson Jon Gildemeister and Attorney Alex Sickel were excused. Public: Kevin Smith, Dennis Heise, Jane Schmidt, Eleanor Drake and Warren Bluhm (Time Herald).

2. **Deputy Clerk informs the Council that the Open Meeting has been complied with**

3. **Public Input:** Dennis Heise voiced his opinion about the front of City Hall poles. When concrete was poured. Will be painted shortly. He questioned the Reimer property and if the city buys it what will it be used for. That will be decided later on at a Planning Meeting.

Jane Schmidt is wondering what is being done with the Bierhals house. Has it been condemn? No basement cover and weeds all over. She is trying to sell her house and the Bierhals house is bringing the value of her house down. Mayor will check into it.

4. Discussion & possible action on minutes for June 1, 2023

Motion: Drake/Blaser

Motion to approve minutes June 1, 2023

Voice Vote: All Voting Aye **Motion Carried**

5. **CDA Report:** Alderperson Mohr

Alderperson Mohr reported that no CDA meeting was held. Looking for new member

6. **Library Report:** Alderperson Gildemeister

Library Director Report: Shannon Stoner

1. Story times are Friday 10:30-11:30 am in the Ebenreiter Square at Gillett Public Library,

200 E. Main Street. All ages are welcome to story time. Visit www.gilpubliclibrary.org or call 920-855-6224 for more information.

- i. July 7: Destination: Ukraine.

- ii. July 14: Destination: France

- iii. July 21: Gillett Police Department

- iv. July 28: Destination: Egypt

- v. July 17th 6-7pm: Randy Peterson in Ebenreiter Square

- vi. July 18th 4-5pm: DIY Soap Class. We're going to be making Goat's Milk Soap

2. ADRC Memory Café, Chair Yoga, Thursday, July 15th from 10:30-12 pm

ADRC doing Free Memory Screens 12-3pm on Monday, July 10th

3. We have our Reader's Advisory on Monday July 24th from 5-5:30 pm

4. National Night Out, Tuesday August 1st, 5:30-7:30 pm

5. Breakfast on the farm- Went well. Worked with Lena. Handed out over 300 book

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and over 250 projects that kids could make.

6. Are working on Harvest Day and deciding if we are doing a haunted house.

7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:**

Garden walk for this year has been canceled. Alderperson Luther asked where the proceeds from last year walk are and who do they go to.

8. **Financial Report:** Clerk Treasurer

a. Updated Monthly Check Register Provided

Questioned if check for Police Department grievance was cashed

Motion by Luther, second by Drake to approve financial report as presented

Roll Call Vote: All Voting Aye – Motion carried.

9. **Police Department Report:** Police Chief Breitenbach

a. Discussion on Training, Public Relations, and Incident Summary Report

From the Chief's Desk:

Gillett Police Department / 104 incidents / June 2023

- This month Officer Hoeft represented the Gillett Police Department at the annual employee Welcoming meeting at Seneca Foods. Officer Hoeft was tasked with educating the traveling Workers on city rules, laws, schedules and behavioral expectations. The Gillett Police Department continues to build a great working relationship with all of the Seneca Foods team!
- On June 9th, the Gillett Police Department kicked off the Summer 2023 Reading Program at the Gillett Public Library. Officer Hoeft enjoyed his time with everyone and is looking forward to the next event.
- Also the National Night Our event planning coming along nicely! If anyone is interested in Donating time or resources to the event please contact Gillett Librarian Shannon Stoner or Myself! I have a few remaining flyers if anyone has a place they would like to put one up!
- On June 11th, I assisted with traffic control for the Oconto County Breakfast on the Farm at Kohl's Farm on Klaus Lake Rd. The traffic control team that was in place included the City of Gillett Police Department, WI State patrol, and the Oconto County Sheriff's Office. The event Had a large turnout with no traffic related issue!
- On June 16th – June 17th the Roy Hubbard Memorial Truck Show was held at Zippel Park. I Worked evening shifts for both days of the event. The event was a success with minimal crowd Related issues. I wish to recognize and the thank the WI State Patrol for assigning Trooper Caleb Traux to the City of Gillett after my request for additional manpower needs for the weekend.
- On July 3rd -4th the Gillett Fourth of July Celebration was held at Zippel Park. The event was well Attended with minimal issues. Again, I wish to recognize and thank the WI State Patrol for Assigning Trooper Dan Hester to the City of Gillett after my request for additional manpower Needs during the parade.
- I have begun to send out quote requests for replacement of our aging office printer. As with our Portable radios, the printer is regularly malfunctioning and parts are become harder to find. The Fax portion of the printer is unusable and can no longer be repaired. I ask the council to please Consider this need as we move forward in our budget considerations.
- We continue to address ordinance issues specific to lawn care. Vehicles, and junk/litter. We have been experiencing increased compliance.

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- On a personnel note, July 13th will be Officer Buettner's last day before taking family leave for the birth of her and her husband's first child! We wish the best for the Buettner's and look forward to seeing Officer Buettner back sometime in October!
10. **Fire Department Report:** Fire Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report
Chief Hicks reported 6 fire calls. Did training at Burn Tower in Oconto Falls. Finished Spellman training last night. Participated in Breakfast on the Farm and the Truck Show. Helped with the 4th of July fireworks. Still waiting for parts on new truck. Thanked Public Works for their help with the approach to fire house. Sat August 12th is their Golf Outing.
 11. **Health, Protection and License Committee Report:** Alderperson Blaser
Will have meeting to work on ordinances next month
 12. **Board of Public Works Committee Report:** Alderperson Luther
Work on Washington Street Project is going slow. The truck show and 4th of July went well. Lines have been painted on Main Street. Road closed sign need to reposition.
 13. **Utility Committee Report:** Alderperson Drake
Utility Head Ron Anderson was excused for Utility Chairperson Drake read his written report. Utility has been busy with construction and their own work. Dug up a water service to replace curb stop on Green Bay Ave. There is one more to dig up on that street. Last week we had a main break next to the old carriage house on Lake Street. Dug it up and repaired it. There I a main water valve stem that snapped so well be digging that up at the end of Escher Street next week. A storm drain needs to be installed behind pump house 1. Large meters were tested for the year and all is good with their accuracy. Still waiting for one last bid to upgrade the SCADA system. All the well and booster motors had the oil changed before the start of the canning season. On the wastewater side the ferric salt tanks need to be upgraded. We have 1000-gallon tank coming so that muse be installed via cutting a hole in the wall. We got the backup generator at the garage installed and Marlin has it wired up. Need to work out a few bugs. The jettors are in town cleaning that need to be cleaned and this year they are cleaning the 15-inch main interceptor line in the woods behind Seneca. Still waiting for Peshtigo Bank for intern financing for the Washington Street Project. Construction is moving along somewhat slowly due to major errors in engineering. Who will be paying for the errors? We are looking to do something at National Night Out.
Drake has concerns about working with Ayes. Maybe will need to look for a different Engineering firm for the future.
 14. **Finance and Personnel Committee Report:** Alderperson Mohr
Department heads need to start working on budget for next year
 15. **Park and Cemetery Committee Report:** Alderperson Gildemeister
Mayor reported that Ron Anderson is working on a grant for new playground equipment. Should know in a couple of weeks if we got it.
 16. **Planning Committee Report:** Alderperson Ketchem
Nothing to report
 17. **Clerk Treasurer's Report:**
Deputy Clerk Treasurer reported that the week on July 17th she will be attending Clerk Institute. Once again this year it will be thru Zoom.
 18. **Attorneys Report:** Hinkfuss, Sickel, Petitjean, and Wieting Attorneys at Law
Attorney was excused

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19. **Mayor's Report:** Mayor McCarthy

Greg Reimer once again trying to sell part of his land to the City. Will have a planning meeting in August to discuss it.

20. **Adjourn**

Motion by Luther, Mohr

Motion to adjourn.

Voice Vote: All Voting Aye – **MOTION CARRIED**

Respectfully Submitted,
Office Assistant Leone Christensen