

**CITY OF GILLETT
UTILITY COMMITTEE MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
TUESDAY, JULY 30, 2024 AT 4:30 PM
MINUTES**

Chair Mohr called the meeting to order at 4:30 pm.

Roll Call

Present: Alderpersons Nanette Mohr, Irene Drake, and Sandra Hubbard (at 5:30 pm). Public Members Louis Danielson and Ruth Spang.

Also Present: Alderpersons Jerry Luther and Ashley VanStraten, Clerk Treasurer Chelsea Anderson, Mayor Jon Blaskowski, and Utility Operator Ron Anderson.

Public Input: None

AGENDA ITEMS:

1. Discussion and Possible Action on June 13, 2024 Minutes

MOTION: Drake/Spang

Motion to approve the minutes from June 13, 2024.

Voice Vote: All Voting Aye – **MOTION CARRIED**

2. Discussion and Possible Action on DNR Audit Report- Audit report went great, all facilities were in great condition, and all forms were updated. Report will come out the end of August.

3. Discussion and Possible Action on Utility Truck Box- An employee accidentally backed into the Utility Truck box. We have received \$2,639.93 from our insurance company to fix it. Instead of fixing the box, Utility Department is in need of upgrading the box to hold tools called a service body. This is what previous utility truck had; it was sold because it was time to upgrade.

MOTION: Drake/Danielson

Motion to approve KA Commercial Trucks, LLC for \$12,400 for a steel service body truck box.

Roll Call Vote: All Voting Aye – **MOTION CARRIED**

4. Discussion and Possible Action on Engineers for Highway 22 Project- City has to have plans submitted by November 29, 2024. RA Smith did all the shots for the engineering company, which will speed up the planning process. We always pay for onsite engineering on all of our road projects and the last 3 projects we have had deficiencies. Committee would like to bid out for engineers. Put in Times Herald for August 9, bids due August 22, 2024. Public Meeting Monday, August 26th at 5:30 pm to open sealed bids.

MOTION: Drake/Danielson

Motion to request bids for the Highway 22 project, bids will be sealed, due on the August 22, 2024 by 4:00 pm, public meeting August 26, 2024 at 5:30 pm to open bids.

Voice Vote: All Voting Aye – **MOTION CARRIED**

5. Discussion and Possible Action on Highway 22 Planning- Plans are due November 26, 2024. After bids are opened, planning will start. Looking for interim financing and the best rate. Utility wants to loop water lines and do the Highway 22 project in the same year so we have zero dead end water lines in the City. State of WI wants us to be completed before they start their portion of the project.

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6. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

MOTION: Drake/Spang

Motion to go into Closed Session at 5:20 pm to include all council members, public members, mayor, clerk, and utility operator.

Voice Vote: All Voting Aye – **MOTION CARRIED**

7. Committee will return to open session and may take action on matters discussed in closed session.

MOTION: Drake/Spang

Motion to return to Open Session at 6:13 pm.

Voice Vote: All Voting Aye – **MOTION CARRIED**

8. Set Next Meeting Date for Interviews- Possible dates will be August 19 or 20, 2024.

9. Adjournment at 6:15 PM.

MOTION: Drake/Hubbard

Motion to adjourn.

Voice Vote: All Voting Aye – **MOTION CARRIED**

Respectfully Submitted by
Clerk Treasurer Chelsea Anderson