



December 2024

## Library Director Report

### 1. Programming

- a. The market will take place inside the Community Center on Thursday, December 12
- b. Halloween costume exchange was well received.
- c. We have a Little Free Pantry in our foyer for people who are in need. They can grab a bag and take anything they need to feed their family.
- d. Planning Spring and Summer Reading Program 2025.
- e. Science in a Bag was another huge hit this year. All our bags were gone in 4 days!
- f. We collected gifts for local kids for We Believe.

2. Wrapping up 2024 and making sure that I have all the numbers I need for the annual report and reviewing programming numbers.

3. I'm already planning for Summer Reading Program 2025. The theme is Color Our World (Art). So I'm planning to explore different periods and mediums of art.

## 2025 Goals

### Gillett Public Library

1. Expand engagement between library and non-users through community event outreach
2. Ensure responsible financial stewardship of Library funds
3. Will provide the highest level of customer service to each patron
4. Continuing evaluating and developing library collection to enhance existing collection and ensure relevancy in the community
5. Establish partnerships with community groups, organizations, libraries, and other local businesses to provide cost-effective programming
6. Expand digital collection
7. Continue to write grants to supplement expansion of the collection.
8. Reach out to the Gillett Schools to determine supplemental programming or programming partnerships

**Gillett Public Library  
Board of Trustees  
200 E Main Street  
Gillett, Wisconsin 54124**

**Library Director Evaluation**

The Gillett Public Library Board of Trustees will conduct a formal, written evaluation of the Library Director at the end of September.

**Purpose of Evaluation**

- To provide the director with a clear understanding of the board's expectations
- To ensure the director and board are aware of how well expectations are being met
- To demonstrate management practices and accountability to municipality and community

**Definition of Rating:**

**5-Outstanding:** The director's performance is exceptional in comparison to expectations

**4-Highly Effective:** The director meets and frequently exceeds expectations

**3-Effective:** The director consistently meets expectations and performs in a professional and competent manner

**2-Needs Improvement:** The director minimally meets levels of expectations; needs extra direction from the Library Board of Trustees

**1-Unacceptable/Needs Substantial Improvement:** The director does not meet expectations, even at a minimal level; the director requires significant directions and/or constant supervision from the Library Board of Trustees; the need for immediate and substantial improvement

**0-N/A: not applicable to this situation**

.....

**Library Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please rate the library director in the following areas using the above scale.

\_\_\_\_\_ **1. Budgeting & Financial Management**

- Necessary work is completed in a timely manner (bills, timesheets, budget, etc)
- Funds are effectively communicated
- Prepare a draft of the annual library budget for Board discussion & approval
- Reports are complete, accurate, and submitted in a timely manner (City & State)
- Other funding sources are explored and applied for as appropriate
- COMMENTS:

\_\_\_\_\_ **2. Managing Staff**

- Positive management and staff relations are maintained
- Staff informed of clerical tasks and responsibilities
- Policies are administered fairly
- Peak service hours have been identified, and staff scheduled appropriately
- Evaluate timesheets and job responsibilities
- COMMENTS:

\_\_\_\_\_ **3. Library Collection**

- Collection development policy is up to date
- Collection is current and reflects present community needs and interests
- Selection and weeding policies are systematically implemented
- Maintains adequate knowledge of current library practices
- Maintain an awareness of technological advances in the profession
- COMMENTS:

\_\_\_\_\_ **4. Professional Awareness**

- Innovative methods for service delivery and library programming
- Effectively communicates library services to the public
- Fair and equitable policies are proposed for board adoption
- Maintains certification and educational requirements for the position
- Presents yearly goals with the Board of Trustees at the time of evaluation
- Attends all required meetings (Friends of the Library & city)
- COMMENTS:

\_\_\_\_\_ **5. Administrative Responsibilities**

- Acts as the Board's executive officer
- Implement policies of the library as established by the Board
- Prepare annual report for review and approval by the Board
- Conducts ongoing evaluations of programs, services, policies, and procedures
- Establishes short-range and long-range plans for the library
- Buildings and grounds are adequately maintained and welcoming
- COMMENTS:

.....

\_\_\_\_\_ / 25 points

Date of Expiration of State Certification: \_\_\_\_\_

Date of Employment: \_\_\_\_\_

## Policy For Friends of the Library Spending Limit

In order to ensure reasonable and responsible spending of Friends' funds, any purchase of more than \$500 must also be approved by the Gillett Public Library Board. Once the Library Director receives approval from the Library Board, the Friends may issue a check made payable to the Library's "Business Card" or vendor providing a service. If the purchase is less than \$499, Friends, working with the Library Director, may directly procure the purchase without approval from the Library Board.

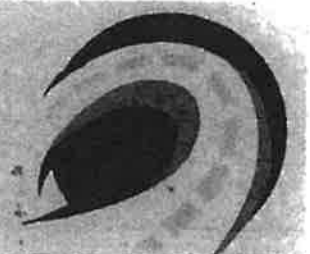


up to drive thru

# ARNDT BROTHERS PAVING

JEFF ARNDT: 920-373-3848  
TIM ARNDT: 920-373-5033

## PAVING ESTIMATE



NAME:	City of Gillett		GRADE:		
ADDRESS:	Main Street Gillett		ASPHALT:	4 in compacted	
CITY:	Gillett	STATE:	WV	TOTAL:	17,972 Square Feet
ZIP:		PH:			

Grade water compact  
city will do the removal of asphalt and concrete  
Install 17,972 Square feet of asphalt at 4 inch

Total: \$ 60,152.00

CUSTOMER: \_\_\_\_\_

OWNER: \_\_\_\_\_

VOID AFTER: \_\_\_\_\_

WARRANTY: \_\_\_\_\_

NOTES:

Any gravel hauled in  
or digout will be  
time and material

PAYMENT DUE UPON COMPLETION

including drive through

# ARNDT BROTHERS PAVING



JEFF ARNDT: 920-373-3848  
TIM ARNDT: 920-373-5033

## PAVING ESTIMATE

NAME: City of Gillett		GRADE:	
ADDRESS: Main Street Gillett		ASPHALT: 4 in compacted	
CITY: Gillett	STATE: Wt	TOTAL: 2,040 square feet	
ZIP:	PH:		

Look at the red highlighted part of map

Grader water compact  
city will do removal of asphalt  
install 2,040 square feet of asphalt at 4 inch

total \$5,890.00

CUSTOMER: \_\_\_\_\_

NOTES:

OWNER: \_\_\_\_\_

Any gravel hauled in  
or dig out will be  
time and material

VOID AFTER: \_\_\_\_\_

WARRANTY: \_\_\_\_\_

**PAYMENT DUE UPON COMPLETION**



# PROPOSAL

## *Wolf River Asphalt & Sealcoating Inc.*

N5541 Old 54 Rd • Shiocton, WI 54170  
 Office 920-986-3122 • Fax 920-986-3976 • Nick's Cell 920-241-6778  
 NickB@wolfriverasphalt.com • WolfRiverAsphalt.com

PROPOSAL SUBMITTED TO <b>Gillett Public Library</b>		PHONE <b>920-855-6224</b>	DATE <b>9/4/24</b>
STREET <b>200 E Main St</b>		JOB NAME <b>New Parking Lot</b>	
CITY, STATE, ZIP <b>Gillett, WI 54124</b>		JOB LOCATION <b>Same</b>	
CONTACT <b>Shannon</b>	FAX	EMAIL <b>SSTONER@GILPUBLICLIBRARY.ORG</b>	

We hereby submit specifications and estimates for all labor and materials as specified on plans for:

Asphalt paving to include:

1. ~~Excavate~~ / Mill as required an area of approximately 12,000 sq. ft.  
Subbase excavation is extra charge if needed, unless noted below.
2. Fine grade and compact the existing base, to provide a suitable base on which to pave on, an area of approximately 18,700 sq. ft.
3. Place, fine grade and compact any additional crushed aggregate base course as needed on an area of approximately \_\_\_\_\_\* sq. ft. for asphalt paving. **\*Stone is additional charge if needed.** \$35/ton
4. Lay a 3" compacted average depth asphalt surface course on approximately 18,700 sq. ft.
5. Line striping to be completed and included in the price.  Yes  No

*Any permits needed are responsibility of property owner.*

All materials meet Wisconsin Department of Transportation Standard Specifications.

NOTICE BY PRIME CONTRACTOR PURSUANT TO SECTION 289.02 (2) (A) AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

\$ 70,000.00      **Balance due upon completion.**

BUDGETARY PRICING FOR 2025 AS SCHEDULE IS FULL FOR 2024

PRICE BREAKDOWN : LIBRARY 6,700SQFT= \$25,000

REMAINDER OF LOT & BACK ALLEY OUT TO STREET / NEIGHBORS PROPERTY - 12,000SQFT=\$45,600

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature *Nick Brennan*  
 Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal** – The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

NOTE: Wolf River Asphalt & Sealcoating reserves the right to refuse to construct a pavement unless minimum grades of 1% are attainable for surface drainage. If the owner directs construction with less than a minimum grade of 1%, it is understood that waterponding may occur and that no warranty attaches to our work as to satisfactory surface drainage. Wolf River Asphalt & Sealcoating is not responsible for the redesigning of plan grades in order to establish a minimum of 1% drainage.

# PROPOSAL

## *Wolf River Asphalt & Sealcoating Inc.*

N5541 Old 54 Rd • Shiocton, WI 54170  
 Office 920-986-3122 • Fax 920-986-3976 • Nick's Cell 920-241-6778  
 NickB@wolfriverasphalt.com • WolfRiverAsphalt.com

PROPOSAL SUBMITTED TO <b>Gillett Public Library</b>		PHONE <b>920-855-6224</b>	DATE <b>9/6/24</b>
STREET <b>200 E Main St</b>		JOB NAME <b>Sealcoat/Crackfill Drive Through Lanes</b>	
CITY, STATE, ZIP <b>Gillett, WI 54124</b>		JOB LOCATION <b>Same</b>	
CONTACT <b>Shannon</b>	FAX	EMAIL <b>SSTONER@GILPUBLICLIBRARY.ORG</b>	

We hereby submit specifications and estimates for all labor and materials as specified on plans for:

Asphalt crack filling to include:

- Crack fill approximately 500 lineal feet.
- All cracks will be cleaned and filled with hot rubber.
- Structural cracks will be routed to a 1:1 ratio.  Yes  No

Asphalt seal coating to include:

- Seal coat an area of approximately 4,400 Sq. Ft.
- Clean asphalt of all debris before seal coat is applied.
- Clean and treat oil spots with oil spot primer.
- Apply commercial grade pavement sealer.
- Our seal coat is professionally applied with additives such as rubber and silica sand.

Asphalt patching to include:

- Remove and replace approximately -- square feet with compacted asphalt.
- Infrared patch approximately -- square feet. – heat area, add asphalt, & compact.

Line striping is to be completed and included in the price.  Yes  No

**Any permits needed are responsibility of property owner**

All materials meet Wisconsin Department of Transportation Standard Specifications.

NOTICE BY THESE CONTRACTORS PURSUANT TO SECTION 200.02 (2) (A)  
 AS REQUIRED BY THE WISCONSIN DEPARTMENT OF TRANSPORTATION (DOT), WE HEREBY HEREOF NOTICE OWNERS THAT FINISHES OR CONTRACTS PACKAGING LABOR OR MATERIALS FOR THE CONTRACTOR TO OWNER, AND MAY HAVE LUMP SUM PROFITS OR OWNER'S LUMP SUM PROFITS AND CHALLENGE BY US. THESE FINISHES TO LUMP SUM PROFITS, IN ADDITION TO THE UNDERSTANDING, ALSO ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OF THESE LUMP SUM PROFITS NOTICE BEFORE WE BEGIN AFTER THEY FIRST FINISH LABOR OR MATERIALS FOR THE CONTRACTOR. RESPONSIBLY, OWNER PROBABLY WILL RECEIVE NOTICE FROM THOSE WHO FINISH LABOR OR MATERIALS FOR THE CONTRACTOR AND SHOULD HAVE A COPY OF EACH NOTICE RECEIVED TO HIS PORTFOLIO UNDER, IF ANY, WALKER AIDES TO COORDINATE WITH THE OWNER AND HIS LENDER, PLAN, TO SEE THAT ALL POTENTIAL OWNERS CLERKS ARE FULLY PAID.

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

\$ 1,400.00 Balance due upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized Signature Nick Brennan  
 Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance \_\_\_\_\_  
 Signature \_\_\_\_\_



Work Safe. Work Smart. Work Hard.

1103 S Lynndale Drive, Appleton, WI 54914 (920) 944-3234 info@paveblackasphalt.com www.paveblackasphalt.com

Act Now! Secure your spot for your brand-new asphalt project. We are currently scheduling projects approximate 2+ months out. If you need completion sooner or asap, please contact us so we can possibly rush your project in with other work close by in your area.

Contact Name: Shannon Stoner Phone Number: 920-855-6224
Company: N/A Municipality: Gillet Public Library
Address: 200 E. Main St. Gillet, WI 54124
Email: sstoner@gilpubliclibrary.org



Simple. Easy. Three-Step Offer. | Bid. Trust. Hire. Let's Get Started Together...

Scope of work:

- Demolish, load, haul away and dispose/recycle of 3" of 8429 SF of existing asphalt concrete.
Mill SF of pavement, load, haul away and dispose/recycle.
Excavate, load, haul away and dispose/recycle 4774 SF of 8" of existing subgrade base.
Purchase, haul, placement, and compaction of 293 tons of gravel. Extra gravel is \$ 35.00 per ton.
Purchase and apply gallons of asphalt tack.
Fine grading, compaction and paving of 13,203 SF of HMA (hot-mixed asphalt) pavement.

Step-1. Permitting: Buyer responsible to obtain. Seller; extra \$500 fee plus costs of permits

Step-2. Scope of work:

- Offer A: 4" Binder & Surface Layer in Two Lifts. Premier Service \$ 74,640.00
Offer B: 3" Surface Layer in One Lift. Most Popular \$ 65,731.00
Offer C: 2.5" Surface Layer in One Lift. Most Affordable \$ N/A
Custom: Overlay SF Binder Layer Surface Layer \$ N/A

Optional: Expert Recommended, we advise amending subgrade by removing 12" of existing base, install geotextile fabric, and add 8" plus of engineered stone for \$5.00 per SF plus mobilization and Offer A.

We recommend sealing 6-12 months after install. Asphalt is not structural. It is flexible and will have seams. It is made of stones, sand & ac cement. No guarantees on water movement if grade is < 1.5%. We lute edges.

Project notes: All ADA compliant pavement markings are included.

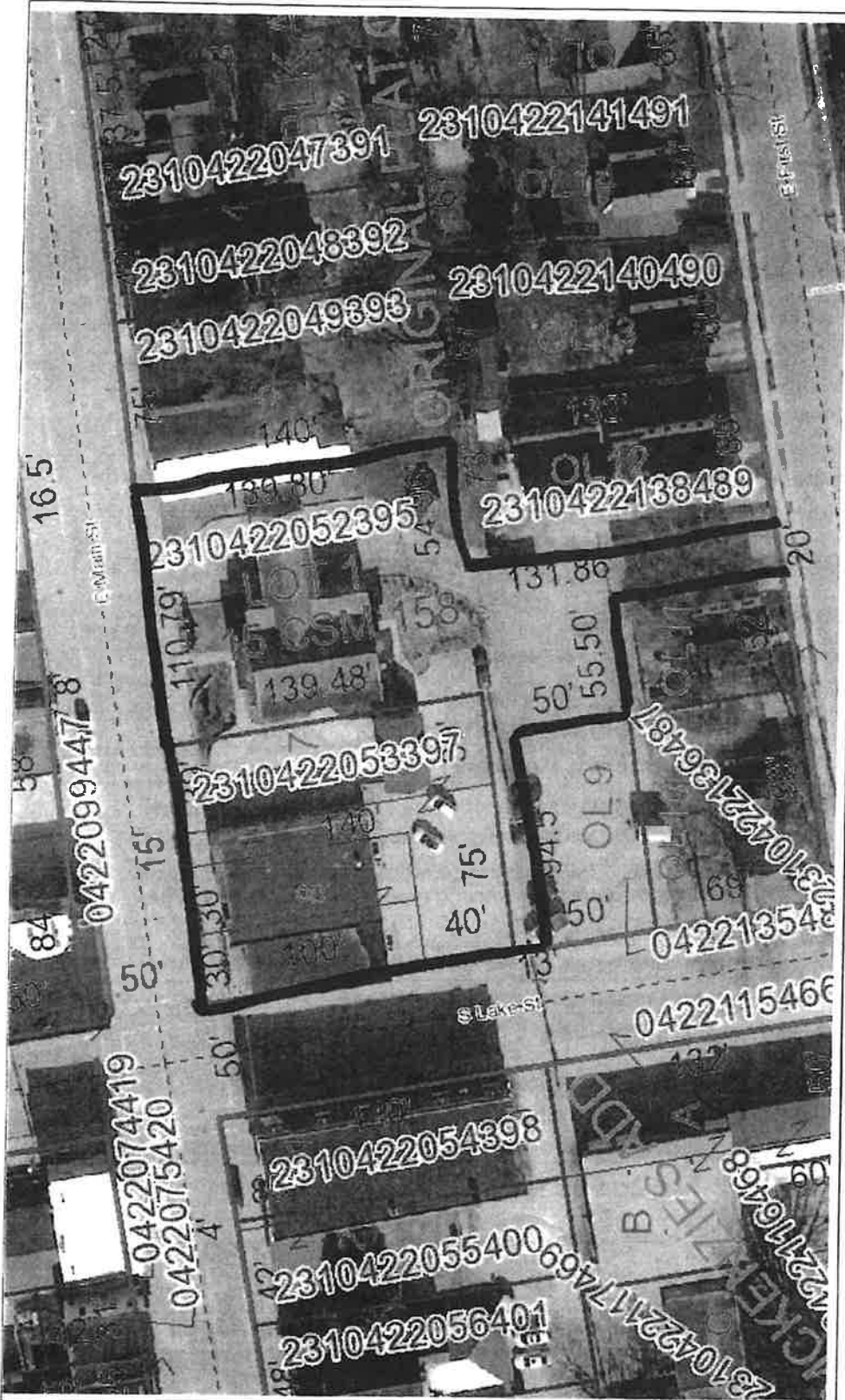
This proposal includes removal of the existing asphalt area, regrading and repaving. Concrete to be removed by others & then excavated, new stone base installed, then repaved.

- Asphalt Pavement Specialists: Spencer Main, President Kyle Pohjola 920-808-3395
John Ward 920-365-1596 Tim Meyer 920-277-3232 Jack Hayden 920-202-6243

For scheduling or quality control information please email us at: info@paveblackasphalt.com

SCHEDULE NOW! 25% DOWN AND CHECK THE PROJECT OFF YOUR TO-DO LIST! Date Drafted: 9/12/24

Step-3. (Buyer's Signature) (Print Name) (Date)
(Seller's Signature) (Print Name) (Date)



Oconto County GIS

TextBox1



SCALE: 1" = 61'



Print Date: 7/29/2024

Oconto County Land Information Systems makes every effort to produce the most current and accurate information possible. No warranties, expressed or implied, are provided for the data provided, its use, or its interpretation. Oconto County does not guarantee the accuracy of the material contained herein and is not responsible for any misuse or misrepresentation of this information or its derivatives. Oconto County parcel maps are for tax and real property listing purposes only and do NOT represent a survey. The tax parcel maps are compiled from official records, including survey plats and deeds, but only contain the information required for Oconto County business. You should always use the original recorded documents for legal or survey information.

Lisowe Heating & Cooling, LLC

5485 Klatt Rd.  
Gillett, WI 54124

**PROPOSAL**

DATE	PROPOSAL #
10/24/2024	4608

NAME/ADDRESS

CITY OF GILLETT  
150 N. MC KENZIE  
GILLETT, WI 54124

JOB REFERENCE

GILLETT PUBLIC LIBRARY  
200 E. MAIN STREET  
GILLETT, WI 54124  
920-855-6224

Phone #	Fax #	E-mail
(920)855-2275	(920)855-2276	lhc03@granitewave.com

Description	Qty	Cost	Total
BRYANT 926TC48080V17 96% EFFICIENT TWO STAGE FURNACE WITH A CONSTANT TORQUE ECM MOTOR AND A FIVE YEAR FACTORY PARTS WARRANTY. ALL RELATED INSTALLATION MATERIALS AND ALL LABOR FOR A COMPLETE INSTALLATION.	1	5,230.00	5,230.00
A BRYANT 114SAN04800N 4 TON 14 SEER CONDENSING UNIT, PAIRED WITH AN ADP UNCASSED EVAPORATOR COIL, RELATED MATERIALS, AND ALL LABOR FOR A COMPLETE INSTALLATION.	1	6,465.00	6,465.00
THIS PROPOSED PRICE IS TO REPLACE THE FURNACE AND CENTRAL AIR SYSTEM FOR THE WEST END OF THE BUILDING.			
THIS ESTIMATED PRICE WILL HONORED FOR FIFTEEN (15) DAYS. A FIFTY (50) PERCENT DEPOSIT IS REQUIRED.			
<b>Sales Tax (5.5%)</b>			\$0.00
<b>Subtotal</b>			\$11,695.00
<b>Total</b>			\$11,695.00

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Lisowe Heating & Cooling, LLC

5485 Klatt Rd.  
Gillett, WI 54124

# PROPOSAL

DATE	PROPOSAL #
10/24/2024	4610

NAME/ADDRESS

CITY OF GILLETT  
150 N. MC KENZIE  
GILLETT, WI 54124

JOB REFERENCE

GILLETT PUBLIC LIBRARY  
200 E. MAIN STREET  
GILLETT, WI 54124  
920-855-6224

Phone #	Fax #	E-mail
(920)855-2275	(920)855-2276	lhc03@granitewave.com

Description	Qty	Cost	Total
<p>BRYANT 114SAN06000N 14 SEER CENTRAL AIR CONDENSING UNIT, PAIRED WITH AN ADP UNCASED EVAPORATOR COIL, A NEW LINE SET, RELATED MATERIALS, AND LABOR FOR A COMPLETE INSTALLATION.</p> <p>THIS PROPOSED PRICE IS TO INSTALL A BRYANT 14 SEER CENTRAL AIR SYSTEM IN THE EAST END OF THE MAIN LIBRARY BUILDING.</p>	1	8,475.00	8,475.00
<p>THIS ESTIMATED PRICE WILL HONORED FOR FIFTEEN (15) DAYS. A FIFTY (50) PERCENT DEPOSIT IS REQUIRED.</p>			<p><b>Sales Tax (5.5%)</b> \$0.00</p>
			<p><b>Subtotal</b> \$8,475.00</p>
			<p><b>Total</b> \$8,475.00</p>

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Check Nbr	Check Date	Vendor name	Check Amount	Transaction memo
39437	10/01/2024	CITY OF GILLETT	48.68	GARBAGE BAGS, USB DRIVES
39438	10/03/2024	CONWAY, OLEJNICZAK & JERRY, S.C.	1,272.35	STATEMENT#45069
39439	10/03/2024	NEW MEDIA INC.	108.09	PW AD-WINTER PARKING NOTICE
39440	10/03/2024	PESHTIGO NATIONAL BANK	15,130.00	PRINCIPAL WASHINGTON STREET PROJECT CITY
39441	10/03/2024	PETERS CONCRETE COMPANY	1,267.66	CRUSHED STONE
39442	10/03/2024	POMASL FIRE EQUIPMENT INC	740	
39443	10/03/2024	SHERWIN-WILLIAMS CO.	93.98	PAINT FOR HALLWAY/ BATHROOM
39444	10/03/2024	WE ENERGIES	151.8	INVOICE#5186332174
39445	10/09/2024	ASHLEY HULL	170.85	MILAGE REIMBURSEMENT FOR TRAINING
39446	10/09/2024	BUMPER TO BUMPER	228.98	INV#634-281623
39447	10/09/2024	CECIL TRUCKING & EXCAVATING, INC.	2,090.69	
39448	10/09/2024	CULLIGAN OF OCONTO COUNTY	13	ACCOUNT#1055791
39449	10/09/2024	GARROW OIL MARKETING, INC	749.83	
39450	10/09/2024	GFC LEASING - WI GORDON FLESCH CO	95.21	
39451	10/09/2024	GFL ENVIRONMENTAL	13,619.02	INVOICE# U60000235869
39452	10/09/2024	GILLETT CEMENT	1,164.44	IN09-0022806 HYDRAULIC HOSE & FITTING
39453	10/09/2024	GILLETT CEMENT	9,312.00	TO BE PAID OUT OF WHEEL TAX
39454	10/09/2024	GILLETT HARDWARE	71.39	
39455	10/09/2024	GREEN BOYZ INC.	1,400.00	INVOICE#170328
39456	10/09/2024	HAWKINS ASH CPA'S LLP	220	AUDIT
39457	10/09/2024	JET INDUSTRIAL LLC.	59.9	BANDSAW BLADE
39458	10/09/2024	MCCLONE	200	TAX COLLECTOR BOND
39459	10/09/2024	MSA PROFESSIONAL SERVICES INC	765	COM DEVEL ADMIN TTD 3-4
39460	10/09/2024	NEW MEDIA INC.	19.5	QAC AFFADAVIT
39461	10/09/2024	OCONTO COUNTY TREASURER	1.69	20% DUE TO CTY 8.47
39462	10/09/2024	PROCHECK INSPECTIONS, LLC	1,875.00	INVOICE#2024-03 QUARTER 3
39463	10/09/2024	QUILL CORPORATION	607.96	INVOICE#40773595-CHECKS
39464	10/09/2024	SECURIAN FINANCIAL GROUP INC	185.74	Nov-24
39465	10/14/2024	BUSINESS CARD	1,066.56	POLICE OFFICE SUPPLIES
39466	10/14/2024	GARROW OIL MARKETING, INC	169.7	
39467	10/14/2024	JUNIORS CUSTOM CURBING LLC	1,410.00	
39468	10/14/2024	OCONTO ELECTRIC	10.23	KLAUS LAKE & PARK LIGHT, CROSSING GUARD
39469	10/14/2024	ROBERTS, THEADORA	50	ZIPPEL PARK PARK DEPOSIT REFUND

39470	10/14/2024	SECURIAN FINANCIAL GROUP INC	10.46	Nov-24
39471	10/14/2024	UNDERHILL FIRE DEPARTMENT	194.25	INVOICE# 61998
39472	10/16/2024	BUSINESS CARD	2,367.10	TRANSIT/HAMMER DRILL
39473	10/16/2024	BUSINESS CARD	996.83	
39474	10/16/2024	BUSINESS CARD	81.68	
39475	10/16/2024	GRAINGER	183.24	DIAMOND SAW BLADE
39476	10/16/2024	TEAMSTERS LOCAL 662	106	Nov-24
39477	10/17/2024	CENTURY LINK	50	ACCT#301617494
39478	10/17/2024	GILLETT SCHOOL DISTRICT	105.69	Oct-24
39479	10/17/2024	KONKEL ACCOUNTING	3,000.00	FINAL PAYMENT
39480	10/17/2024	MCCLONE	2,320.86	INVOICE# 10789
39481	10/17/2024	MCCLONE	2,333.38	INVOICE# 10789
39482	10/17/2024	NEW MEDIA INC.	18.62	QAC AFFADAVIT/ELECTION PUBLICATION
39483	10/17/2024	OCONTO COUNTY LUMBER INC	1,165.96	WINDOW
39484	10/17/2024	SCHNEIDER MONUMENT CO	700	INVOICE# 20222311
39485	10/17/2024	THE PRESTWICK GROUP, INC	873.09	INV28414
39486	10/24/2024	AT&T MOBILITY	315.66	POLICE
39487	10/24/2024	BUMPER TO BUMPER	60.48	FUSES/WIRE/OIL DRY X4 BAGS
39488	10/24/2024	BUSINESS CARD	644.34	
39489	10/24/2024	GFC LEASING - WI GORDON FLESCH CO	62.73	
39490	10/24/2024	R&R ASSESSING SERVICES	1,540.00	CITY ASSESSOR
39491	10/24/2024	SCHNEIDER MONUMENT CO	425	INVOICE# 20222361
39492	10/24/2024	WE ENERGIES	3,926.66	
39493	10/24/2024	WISCONSIN DEPARTMENT OF JUSTICE - TIME	231	455TIME-0000016928
39494	10/30/2024	AMERICAN LEGAL SERVICES	14.48	GILLETT POLICE DEDUCTION REMITTANCE SEPT
39495	10/30/2024	GFL ENVIRONMENTAL	176.69	INV# U60000241656
39496	10/30/2024	GRAINGER	4.12	INVOICE# 9283610260
39497	10/30/2024	SCHNEIDER MONUMENT CO	225	INVOICE# 20222363
39498	10/30/2024	TEDCOR	1,930.00	OCEDC JOINT MARKETING
39499	10/30/2024	WE ENERGIES	151.8	INVOICE# 5224200933
39500	10/30/2024	WISCONSIN DEPARTMENT OF REVENUE	404.3	MANUFACTURING PROP ASSESSMENT FEE
39502	10/31/2024	GFL ENVIRONMENTAL	12,556.99	
39503	10/31/2024	OCONTO COUNTY CLERK	7.25	FINAL 2024 DOG TAX SETTLEMENT
39504	10/31/2024	OCONTO COUNTY TREASURER JAIL ASSESSMENT   50		Oct-24



		STAR MARKETING & DISTRIBUTION	50	2024 OCONTO COUNTY VISITOR GUIDE AD
39505	10/31/2024	STATE OF WISCONSIN COURT FINES & ASSESME	147.2	CITY OF GILLETT OCTOBER 2024
39506	10/31/2024	TOWN OF BRAZEAU	76	CITATION PAYMENT
39507	10/31/2024	TOWN OF LAKEWOOD	108	CITATION PAYMENT
39508	10/31/2024	INTERNAL REVENUE SERVICE -EFTPS	5,144.04	10.24.24 Payroll Withholding
EFTPS	10/24/2024	INTERNAL REVENUE SERVICE -EFTPS	1,663.31	9.12 & 9.26 Payroll Checks - Hoefl
EFTPS	10/22/2024	INTERNAL REVENUE SERVICE -EFTPS	425.26	Pay period 09/23/2024 to 10/06/2024
V6181	10/10/2024	AMMERMAN, ANN	130.56	Pay period 09/23/2024 to 10/06/2024
V6182	10/10/2024	AMMERMAN, THOMAS	1,507.69	Pay period 09/23/2024 to 10/06/2024
V6183	10/10/2024	ANDERSON, CHELSEA	680.96	Pay period 09/23/2024 to 10/06/2024
V6184	10/10/2024	ANDERSON, LISA	1,589.35	Pay period 09/23/2024 to 10/06/2024
V6185	10/10/2024	ANDERSON, NATHAN	2,567.66	Pay period 09/23/2024 to 10/06/2024
V6186	10/10/2024	ANDERSON, RONALD	461.75	Pay period 10/01/2024 to 10/31/2024
V6187	10/10/2024	BLASKOWSKI, JONATHAN	232.29	Pay period 09/23/2024 to 10/06/2024
V6188	10/10/2024	BRAUN, ALLISON	2,201.47	Pay period 09/23/2024 to 10/06/2024
V6189	10/10/2024	BREITENBACH, SHANE	277.05	Pay period 10/01/2024 to 10/31/2024
V6190	10/10/2024	BUNKER, DAVID	446.72	Pay period 09/23/2024 to 10/06/2024
V6191	10/10/2024	COX, KATHERINE	277.05	Pay period 10/01/2024 to 10/31/2024
V6192	10/10/2024	DRAKE, IRENE	282.48	Pay period 09/23/2024 to 10/06/2024
V6193	10/10/2024	FINNELL, NORMAN W	1,554.70	Pay period 09/23/2024 to 10/06/2024
V6194	10/10/2024	GABLE, RUSSELL	423.04	Pay period 09/23/2024 to 10/06/2024
V6195	10/10/2024	GRZYWACZ, CHRISTY	277.05	Pay period 10/01/2024 to 10/31/2024
V6196	10/10/2024	HUBBARD, SANDRA	1,502.23	Pay period 09/23/2024 to 10/06/2024
V6197	10/10/2024	HULL, ASHLEY N	656.7	Pay period 10/01/2024 to 10/31/2024
V6198	10/10/2024	KURTZ, KATELYN	277.05	Pay period 09/23/2024 to 10/06/2024
V6199	10/10/2024	LUTHER, JEROME	277.05	Pay period 10/01/2024 to 10/31/2024
V6200	10/10/2024	MOHR, NANETTE	277.05	Pay period 10/01/2024 to 10/31/2024
V6201	10/10/2024	STONER, SHANNON	1,281.55	Pay period 09/23/2024 to 10/06/2024
V6202	10/10/2024	TENNESSEN, TYLER	1,671.09	Pay period 09/23/2024 to 10/06/2024
V6203	10/10/2024	VAN STRATEN, ASHLEY	277.05	Pay period 10/01/2024 to 10/31/2024
V6204	10/10/2024	WINKLER, RANDY	93.91	Pay period 09/23/2024 to 10/06/2024
V6205	10/24/2024	AMMERMAN, ANN	425.26	Pay period 10/07/2024 to 10/20/2024
V6206	10/24/2024	AMMERMAN, THOMAS	261.12	Pay period 10/07/2024 to 10/20/2024
V6207	10/24/2024	ANDERSON, CHELSEA	1,601.59	Pay period 10/07/2024 to 10/20/2024
V6208	10/24/2024	ANDERSON, LISA	654.26	Pay period 10/07/2024 to 10/20/2024

V6209	10/24/2024	ANDERSON, NATHAN	1,499.11	Pay period 10/07/2024 to 10/20/2024
V6210	10/24/2024	ANDERSON, RONALD	2,428.98	Pay period 10/07/2024 to 10/20/2024
V6211	10/24/2024	BRAUN, ALLISON	136.68	Pay period 10/07/2024 to 10/20/2024
V6212	10/24/2024	BREITENBACH, SHANE	1,993.18	Pay period 10/07/2024 to 10/20/2024
V6213	10/24/2024	COX, KATHERINE	492.9	Pay period 10/07/2024 to 10/20/2024
V6214	10/24/2024	FINNELL, NORMAN W	263.95	Pay period 10/07/2024 to 10/20/2024
V6215	10/24/2024	GABLE, RUSSELL	1,554.70	Pay period 10/07/2024 to 10/20/2024
V6216	10/24/2024	GRZYWACZ, CHRISTY	423.04	Pay period 10/07/2024 to 10/20/2024
V6217	10/24/2024	HOEFT, ZACHARY	52.55	Pay period 10/07/2024 to 10/20/2024
V6218	10/24/2024	HULL, ASHLEY N	1,466.09	Pay period 10/07/2024 to 10/20/2024
V6219	10/24/2024	KURTZ, KATELYN	671.94	Pay period 10/07/2024 to 10/20/2024
V6220	10/24/2024	STONER, SHANNON	1,251.29	Pay period 10/07/2024 to 10/20/2024
V6221	10/24/2024	TENNESSEN, TYLER	1,807.80	Pay period 10/07/2024 to 10/20/2024
V6222	10/24/2024	WINKLER, RANDY	93.91	Pay period 10/07/2024 to 10/20/2024
112024	10/03/2024	HEALTH INSURANCE WI DEPT OF ETF	19,558.96	2024 PREMIUMS
AUG-WR:10/25/2024		WISCONSIN DEPARTMENT OF ETF- WRS	11,066.74	August WRS Remittance
DEFCOM10/24/2024		WISCONSIN DEFERRED COMPENSATION PROGRAM 220		To record Deferred Comp PR 10.24.24
DEPTREV10/24/2024		WISCONSIN DEPARTMENT OF REVENUE	858.18	To record state withholding PR 10.24.24
9302024	10/14/2024	GPM INVESTMENTS SOUTHEAST-EFT ACH	305.36	STREET FUEL
10022024	10/02/2024	GILLETT WATER & SEWER - EFT	1,464.98	
10172024	10/17/2024	STATE OF WISCONSIN	50	BOILER RENEWAL FEE
10292024	10/29/2024	GPM INVESTMENTS SOUTHEAST-EFT ACH	210.28	STREET FUEL-POLICE FUEL
11012024	10/16/2024	DELTA DENTAL ACH	80.46	NOVEMBER 2024
SEPT-WR:10/31/2024		WISCONSIN DEPARTMENT OF ETF- WRS	8,171.56	September WRS Remittance
10.10.24 DO 10/10/2024		WISCONSIN DEPARTMENT OF REVENUE	877.55	10.10.24 Payroll
10.10.24DEF 10/10/2024		WISCONSIN DEFERRED COMPENSATION PROGRAM 220		10.10.24 Payroll
10.10.24FIC 10/10/2024		INTERNAL REVENUE SERVICE -EFTPS	5,612.12	10.10.24 Payroll
WIDOR9.12. 10/22/2024		WISCONSIN DEPARTMENT OF REVENUE	98.26	Additional State W/H Payment 9.12.24
WIDOR9.26. 10/22/2024		WISCONSIN DEPARTMENT OF REVENUE	215.27	Additional State W/H Payment 9.26.24

Check Nbr	Check Date	Vendor name	Check Amount	Transaction memo
5128	10/03/2024	BADGER METER	90.82	
5129	10/03/2024	GILLETT HARDWARE	304.84	ACCT# 1160
5130	10/03/2024	MIDWEST METER INC	7,000.00	INVOICE#0171337-IN
5131	10/03/2024	OCONTO COUNTY HIGHWAY DEPARTMENT	308.21	
5132	10/09/2024	BEAR GRAPHICS	818.92	WATERBILLS
5133	10/09/2024	GFC LEASING - WI GORDON FLESCH CO	50	COPIER LEASE
5134	10/09/2024	GRAINGER	1,092.48	INV#9264985400
5135	10/09/2024	HYDROCORP	1,106.00	
5136	10/14/2024	BERGMANN'S SERVICE STATION	1,561.86	
5137	10/14/2024	GARROW OIL MARKETING, INC	256.53	INVOICE#14263
5138	10/16/2024	BUSINESS CARD	1,157.06	
5139	10/16/2024	HAWKINS INC	30	
5140	10/17/2024	HAWKINS INC	5,824.37	
5141	10/17/2024	MCCLONE	849.47	W/COMP INS -
5142	10/17/2024	MCCLONE	854.29	W/COMP INS -
5143	10/17/2024	TENNESSEN, TYLER	379.33	TUBE CUTTER / BATTERIES
5144	10/24/2024	AT&T MOBILITY	276.92	UTIL- NOVEMBER
5145	10/24/2024	GFC LEASING - WI GORDON FLESCH CO	10	COPIER LEASE
5146	10/24/2024	OCONTO ELECTRIC	1,628.76	ACCOUNT#617503
5147	10/24/2024	PLC WATER JETTING SERVICE INC	14,637.50	
5148	10/24/2024	STANEK WELDING SERVICES LLC	150	
5149	10/24/2024	USA BLUE BOOK	116.79	
5150	10/30/2024	DEGROOT INC	326.94	
5151	10/30/2024	GFL ENVIRONMENTAL	110.57	INVOICE# U60000241590
5152	10/30/2024	GRAINGER	183.24	INV#9280527384
5153	10/30/2024	WE ENERGIES	4,112.94	INV#5218246341
5154	10/30/2024	WE ENERGIES	232.35	INV#5212110604
5155	10/31/2024	GILLETT POSTMASTER	288.96	WATER BILL DUE 11/20/24
5156	11/06/2024	ASTREA	195.42	INTERNET
5157	11/06/2024	BADGER METER	95.38	
5158	11/06/2024	BUMPER TO BUMPER	208.54	BLOWER BELT WWTP
5159	11/06/2024	CORE & MAIN LP	4,027.00	
5160	11/06/2024	GFC LEASING - WI GORDON FLESCH CO	18	COPIER LEASE

5161	11/06/2024	GILLETT HARDWARE	660.37	ACCT# 1160
5162	11/06/2024	GRAINGER	858.47	INV#9296956304
5163	11/06/2024	HYDROCORP	1,106.00	
5164	11/06/2024	PETERS CONCRETE COMPANY	359.16	INVOICE#60149G
5165	11/06/2024	USA BLUE BOOK	12,491.68	
9302024	10/14/2024	GPM INVESTMENTS SOUTHEAST-EFT ACH	184.17	FUEL
10022024	10/02/2024	GILLETT WATER & SEWER - EFT	31.3	
10142024	10/14/2024	GARROW OIL MARKETING, INC	-256.53	GARROW SAID WE HAVE CREDIT
10302024	10/30/2024	ENVIRONMENTAL IMPROVMENT FUND -STATE	16,541.84	4378-03
11012024	11/01/2024	USDA	12,750.00	91-16 WATER INTEREST
11052024	11/05/2024	GPM INVESTMENTS SOUTHEAST-EFT ACH	169.56	Fuel
11202024	11/05/2024	GILLETT WATER & SEWER - EFT	31.76	

Check Nbr	Check Date	Vendor name	Check Amount	Transaction memo
39509	11/06/2024	ASTREA	535.74	PD TRANSFER PLUS PHONE PLUS 1/3 INTERNET
39510	11/06/2024	BUMPER TO BUMPER	230.85	OIL/OIL FILTER
39511	11/06/2024	COMMAND CENTRAL	410	
39512	11/06/2024	CONWAY, OLEJNICZAK & JERRY, S.C.	2,945.00	STATEMENT#46232
39513	11/06/2024	FOX VALLEY TECHNICAL COLLEGE	575	FIELD TRAINING
39514	11/06/2024	GFC LEASING - WI GORDON FLESCH CO	109.21	
39515	11/06/2024	GILLETT POSTMASTER	438	500 STAMPS
39516	11/06/2024	GILLETT SCHOOL DISTRICT	50	SANDBOX COVER INCIDENT FROM 2022
39517	11/06/2024	KERBER ROSE	8,218.75	SERVICES FOR 5/31/24 AUDIT QUESTION
39518	11/06/2024	LAMBRECHTS SERVICE AND TOWING LLC	218.46	INVOICE#1234 2014 RAM 2500 HEAVY DUTY
39519	11/06/2024	LISA'S FLOWERS FROM THE HEART	50	FLOWERS FUNERAL-LOIS DANIELSON FATHER
39520	11/06/2024	MARCO TECHNOLOGIES LLC.	67.6	INVOICE#INV13133413
39521	11/06/2024	PESHITGO NATIONAL BANK	15,130.00	PRINCIPAL WASHINGTON STREET PROJECT CITY
39522	11/06/2024	PETERS CONCRETE COMPANY	361.05	
39523	11/11/2024	CHELSEA ANDERSON	89.47	MILAGE DROP OFF ELECTION EQUIP./FOOD
39524	11/11/2024	GARROW OIL MARKETING, INC	1,228.91	
39525	11/11/2024	MAGEE, LAURIE	20	NOT IN CITY OF GILLETT
39526	11/11/2024	MCCLONE	2,315.71	INVOICE#10789
39527	11/11/2024	RANDY G. WINKLER	538.12	MILAGE-LODGING-MEALS
39528	11/11/2024	SECURIAN FINANCIAL GROUP INC	185.74	Dec-24
39529	11/11/2024	WISCONSIN DEPARTMENT OF JUSTICE - TIM 231		455TIME-0000015483 FEB
39530	11/14/2024	BUSINESS CARD	105.96	USB CHARGER/CHARGER PLUG
39531	11/14/2024	BUSINESS CARD	1,563.68	
39532	11/14/2024	CENTURY LINK	50	ACCT#301617494
39533	11/14/2024	GILLETT HARDWARE	22.97	
39534	11/14/2024	GREEN BOYZ INC.	1,400.00	INVOICE#172208
39535	11/14/2024	OCONTO ELECTRIC	10.23	KLAUS LAKE & PARK LIGHT, CROSSING GUARD
39536	11/18/2024	BUSINESS CARD	181.08	CLEANING SUPPLIES
39537	11/18/2024	BUSINESS CARD	934.37	GENERIC SHOP TOWELS/FLAG
39538	11/18/2024	GILLETT HARDWARE	139.98	ACCT#2255
39539	11/18/2024	GILLETT SCHOOL DISTRICT	105.69	Nov-24
39540	11/18/2024	PAT'S MARKET	70.64	4 CASES SODA
39541	11/18/2024	TEAMSTERS LOCAL 662	202	Dec-24

39542	11/18/2024	UP AND RUNNING SOLUTIONS LLC	60	PRINTED BOARD
39543	11/21/2024	BERGMANN'S SERVICE STATION	1,404.00	SKID STEER TRES
39544	11/21/2024	HEARTLAND BUSINESS SYSTEMS, LLC	837	CAMERAS
39545	11/21/2024	KURT HICKS	1,040.00	JULY 1ST THRU DECEMBER 31ST
39546	11/21/2024	PACKER CITY TRUCKS INTERNATIONAL	91.18	INV#X102093102:01
39547	11/21/2024	R&R ASSESSING SERVICES	770	CITY ASSESSOR
39548	11/21/2024	RICK RAATZ	1,040.00	JULY 1ST THRU DECEMBER 31ST
39549	11/21/2024	SOPER, RICK	80.53	FINAL BILL OVERPAYMENT REFUND
39550	11/21/2024	WE ENERGIES	4,115.15	
39551	11/25/2024	AMERICAN LEGAL SERVICES	14.48	GILLETT POLICE DEDUCTION REMITTANCE NOV
39552	11/25/2024	AT&T MOBILITY	315.66	POLICE
39553	11/25/2024	BUSINESS CARD	24	SQUAD WASHED 2X
39554	11/25/2024	GENCOMM	76.8	SPEAKER REPLACEMENT
EFTPS 11/21/2024		INTERNAL REVENUE SERVICE -EFTPS	5,695.84	Payroll Withholding 11.21.24
EFTPS 11/07/2024		INTERNAL REVENUE SERVICE -EFTPS	5,620.72	Payroll Withholding 11.7.24
V6223 11/07/2024		AMMERMANN, ANN	382.64	Pay period 10/21/2024 to 11/03/2024
V6224 11/07/2024		AMMERMANN, THOMAS	241.04	Pay period 10/21/2024 to 11/03/2024
V6225 11/07/2024		ANDERSON, CHELSEA	1,496.01	Pay period 10/21/2024 to 11/03/2024
V6226 11/07/2024		ANDERSON, LISA	807.48	Pay period 10/21/2024 to 11/03/2024
V6227 11/07/2024		ANDERSON, NATHAN	1,610.84	Pay period 10/21/2024 to 11/03/2024
V6228 11/07/2024		ANDERSON, RONALD	2,567.66	Pay period 10/21/2024 to 11/03/2024
V6229 11/07/2024		BLASKOWSKI, JONATHAN	461.75	Pay period 11/01/2024 to 11/30/2024
V6230 11/07/2024		BRAUN, ALLISON	206.06	Pay period 10/21/2024 to 11/03/2024
V6231 11/07/2024		BREITENBACH, SHANE	1,965.33	Pay period 10/21/2024 to 11/03/2024
V6232 11/07/2024		BUNKER, DAVID	277.05	Pay period 11/01/2024 to 11/30/2024
V6233 11/07/2024		COX, KATHERINE	475.59	Pay period 10/21/2024 to 11/03/2024
V6234 11/07/2024		DRAKE, IRENE	277.05	Pay period 11/01/2024 to 11/30/2024
V6235 11/07/2024		FINNELL, NORMAN W	356.6	Pay period 10/21/2024 to 11/03/2024
V6236 11/07/2024		GABLE, RUSSELL	1,417.99	Pay period 10/21/2024 to 11/03/2024
V6237 11/07/2024		GRZYWACZ, CHRISTY	382.19	Pay period 10/21/2024 to 11/03/2024
V6238 11/07/2024		HULL, ASHLEY N	1,510.73	Pay period 10/21/2024 to 11/03/2024
V6239 11/07/2024		KURTZ, KATELYN	604.18	Pay period 10/21/2024 to 11/03/2024
V6240 11/07/2024		LUTHER, JEROME	277.05	Pay period 11/01/2024 to 11/30/2024
V6241 11/07/2024		MOHR, NANETTE	277.05	Pay period 11/01/2024 to 11/30/2024

V6242	11/07/2024	STONER, SHANNON	1,281.55	Pay period 10/21/2024 to 11/03/2024
V6243	11/07/2024	TENNESSEN, TYLER	1,671.09	Pay period 10/21/2024 to 11/03/2024
V6244	11/07/2024	VAN STRATEN, ASHLEY	277.05	Pay period 11/01/2024 to 11/30/2024
V6245	11/07/2024	WICKMAN, MATTHEW	911.23	Pay period 10/21/2024 to 11/03/2024
V6246	11/07/2024	WINKLER, RANDY	93.91	Pay period 10/21/2024 to 11/03/2024
V6247	11/21/2024	AMMERMAN, ANN	377.3	Pay period 11/04/2024 to 11/17/2024
V6248	11/21/2024	AMMERMAN, THOMAS	214.26	Pay period 11/04/2024 to 11/17/2024
V6249	11/21/2024	ANDERSON, CHELSEA	1,652.12	Pay period 11/04/2024 to 11/17/2024
V6250	11/21/2024	ANDERSON, LISA	674.29	Pay period 11/04/2024 to 11/17/2024
V6251	11/21/2024	ANDERSON, NATHAN	1,602.23	Pay period 11/04/2024 to 11/17/2024
V6252	11/21/2024	ANDERSON, RONALD	2,428.98	Pay period 11/04/2024 to 11/17/2024
V6253	11/21/2024	BRAUN, ALLISON	295.84	Pay period 11/04/2024 to 11/17/2024
V6254	11/21/2024	BREITENBACH, SHANE	1,916.62	Pay period 11/04/2024 to 11/17/2024
V6255	11/21/2024	BUBOLZ, BETTY M	99.73	Pay period 11/04/2024 to 11/17/2024
V6256	11/21/2024	CHRISTENSEN, LEONE M	58.1	Pay period 11/04/2024 to 11/17/2024
V6257	11/21/2024	COVERT, AUTUMN R	99.73	Pay period 11/04/2024 to 11/17/2024
V6258	11/21/2024	FINNELL, NORMAN W	41.56	Pay period 11/04/2024 to 11/17/2024
V6259	11/21/2024	FREDERICK, JANE E	110.82	Pay period 11/04/2024 to 11/17/2024
V6260	11/21/2024	GABLE, RUSSELL	1,554.70	Pay period 11/04/2024 to 11/17/2024
V6261	11/21/2024	GRZYWACZ, CHRISTY	382.19	Pay period 11/04/2024 to 11/17/2024
V6262	11/21/2024	HULL, ASHLEY N	1,670.80	Pay period 11/04/2024 to 11/17/2024
V6263	11/21/2024	KURTZ, KATELYN	472.08	Pay period 11/04/2024 to 11/17/2024
V6264	11/21/2024	NELSON, THERESA M	117.74	Pay period 11/04/2024 to 11/17/2024
V6265	11/21/2024	SMITH, KEVIN	118.2	Pay period 11/04/2024 to 11/17/2024
V6266	11/21/2024	STONER, SHANNON	1,266.42	Pay period 11/04/2024 to 11/17/2024
V6267	11/21/2024	TENNESSEN, TYLER	1,807.80	Pay period 11/04/2024 to 11/17/2024
V6268	11/21/2024	WICKMAN, MATTHEW	1,777.34	Pay period 11/04/2024 to 11/17/2024
V6269	11/21/2024	WINKLER, RANDY	93.91	Pay period 11/04/2024 to 11/17/2024
112024	11/05/2024	GILLET WATER & SEWER - EFT	1,138.95	
DEFCON	11/21/2024	WISCONSIN DEFERRED COMPENSATION PR(220		To record Deferred Comp PR 11.21.24
DEFCON	11/07/2024	WISCONSIN DEFERRED COMPENSATION PR(220		To record Deferred Comp PR 11.7.24
DEPTRE	11/21/2024	WISCONSIN DEPARTMENT OF REVENUE	989.93	To record state withholding PR 11.21.24
DEPTRE	11/07/2024	WISCONSIN DEPARTMENT OF REVENUE	901.6	To record state withholding PR 11.7.24
OCT-WI	11/29/2024	WISCONSIN DEPARTMENT OF ETF- WRS	6,844.45	October WRS Remittance

11062024	11/06/2024	HEALTH INSURANCE WI DEPT OF ETF	12,134.68	2024 PREMIUMS
11142024	11/14/2024	GPM INVESTMENTS SOUTHEAST-EFT ACH	310.48	STREET FUEL-POLICE FUEL
11182024	11/18/2024	DELTA DENTAL ACH	224.6	INVOICE # 861398



Check Nbr	Check Date	Vendor name	Check Amount	Transaction memo
5156	11/06/2024	ASTREA	195.42	INTERNET
5157	11/06/2024	BADGER METER	95.38	
5158	11/06/2024	BUMPER TO BUMPER	208.54	BLOWER BELT WWTP
5159	11/06/2024	CORE & MAIN LP	4,027.00	
5160	11/06/2024	GFC LEASING - WI GORDON FLESCH CO 18		COPIER LEASE
5161	11/06/2024	GILLETT HARDWARE	660.37	ACCT# 1160
5162	11/06/2024	GRAINGER	858.47	INV#9296956304
5163	11/06/2024	HYDROCORP	1,106.00	
5164	11/06/2024	PETERS CONCRETE COMPANY	359.16	INVOICE#60149G
5165	11/06/2024	USA BLUE BOOK	12,491.68	
5166	11/11/2024	MCCLONE	854.29	W/COMP INS -
5167	11/14/2024	GILLETT CEMENT	1,050.00	IN09-0023809 & IN09-0023815
5168	11/18/2024	BUSINESS CARD	797.26	
5169	11/18/2024	HAWKINS INC	9,330.64	
5170	11/18/2024	OCONTO ELECTRIC	1,805.06	ACCOUNT#617503
5171	11/18/2024	WE ENERGIES	263.81	INV#5249140702
5172	11/18/2024	WISCONSIN RURAL WATER ASSOCIATIC 410		
5173	11/25/2024	AT&T MOBILITY	288.92	UTTL- NOVEMBER
5174	11/27/2024	GILLETT POSTMASTER	288.96	WATER BILL DUE 12/20/24
11052024	11/05/2024	GPM INVESTMENTS SOUTHEAST-EFT AC 169.56		Fuel
11152024	11/18/2024	GPM INVESTMENTS SOUTHEAST-EFT AC 287.86		Fuel
11202024	11/05/2024	GILLETT WATER & SEWER - EFT	31.76	

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# Gillett Police Department

## Law Total Incident Report, by Nature of Incident

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<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup	1
911 Open Line	2
Assist Other Agency	3
Alarm	1
Request for ambulance	2
Animal Found	1
Animal Abuse-Neglect	1
Animal Problem	1
Building Check	62
Citizen Assist	5
Civil Matter	2
Coroner Call	1
Custodial Interference	2
Disorderly Conduct	1
Disturbance	4
Domestic Disturbance	1
Controlled Substance Problem	1
Extra Patrol	63
Found Property	1
Harassment	1
Information Report	4
Juvenile Problem	2
Lockout	2
Lost Property	1
Missing Person	1
Open Doors/Windows	2
Open Records Request	5
Ordinance Violation	7
Parking Problem	27
Traffic Acc Involving Deer	1
Traffic Accident with Damage	2
Public Relations	2
School Safety Check	1
Suspicious Person, Circumstnce	2
Traffic Miscellaneous	5
Traffic Violation	9
Traffic Stop	13
Truancy	2
Violate Court Order	1
Welfare Check	4

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Total reported: 249

FIRE CALL'S

11-26 - ALARM AT SERENITY GARDENS

WILL HAVE A ACTIVE SHOOTER TRAINING  
SESSION AT GILBERT HIGH SCHOOL NEXT  
WEDNESDAY, OUR OFFICERS WILL BE ATTENDING  
THIS EXERCISE.

HAD A JOINT MEETING WITH UNDERWOOD TO  
SET UP OUR TRAINING MODE FOR 2025

**RESOLUTION NO. 8-2024**

**RESOLUTION APPROVING 2025 GENERAL FUND BUDGET AMENDMENT**

**WHEREAS**, the City of Gillett Common Council adopted a budget on November 7, 2024,  
and

**WHEREAS**, the City of Gillett must amend the budget that was adopted; and

**WHEREAS**, Wisconsin Statutes Section 65.90(ar) provides the requirements for the City to amend its budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Gillett that the following budget amendment for 2025, to add \$152,170 to the levy for debt, is hereby approved.

**BE IT FURTHER RESOLVED** that amendment of the 2025 budget will be published as a Class 1 notice within 15 days after amending the budget as prescribed for under Wis. Statutes § 65.90(5)(ar).

Adopted this 5<sup>th</sup> day of December, 2024.

\_\_\_\_\_  
Jon Blaskowski, Mayor

ATTEST:

\_\_\_\_\_  
Chelsea Anderson, Clerk

\$152,170 ADD TO LEVY FOR DEBT. IT DOES NOT HAVE TO DO WITH OPERATING Costs. ADJUSTMENT TO LEVY LIMIT, DO NOT NEED TO CUT EXPENSE.

Last year mill rate 13.80 total 28.85

This year 12.53 total 25.11

**Fortigate 90G**
**Quote #357905 v1**

 Prepared For:  
**Oconto County**  
 Melissa Schwaller  
 301 Washington Street  
 Oconto, WI 54153

 Prepared By:  
**Heartland Business Systems**  
 Joanna Thoms  
 1700 Stephen Street  
 Little Chute, WI 54140

 Date Issued:  
**11.18.2024**  
 Expires:  
**12.06.2024**

 P: (920) 834-6870  
 E: melissa.schwaller@co.oconto.wi.us

 P: (920) 585-3995  
 E: jthoms@hbs.net

Fortigate		Price	Qty	Ext. Price
FG-90G-BDL-950-12	<b>Fortinet FortiGate FG-90G Network Security/Firewall Appliance - Content Security - 10 Port - 10GBase-X, 1000Base-X, 10GBase-T, 5GBase-T, 2.5GBase-T, 10/100/1000Base-T - 10 Gigabit Ethernet - 27.90 Gbit/s Firewall Throughput - SHA-256, AES (256-bit) - 2500</b>	\$2,367.28	1	\$2,367.28
<b>Subtotal</b>				<b>\$2,367.28</b>

Quote Summary	Amount
Fortigate	\$2,367.28
<b>Total:</b>	<b>\$2,367.28</b>

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 20% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote and any attached agreement are not subject to termination without cause or for convenience. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2021.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over any conflicting terms in the version on the website. If a current master services agreement does not cover the purchase of products, the ST&Cs located on the website shall govern the purchase of products. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2024.v2.0

**Acceptance**
**Heartland Business Systems**
**Oconto County**

Joanna Thoms

Signature / Name

11/18/2024

Date

Signature / Name

Initials

Date

## Chelsea Anderson

---

**From:** Melissa Schwaller <melissa.schwaller@ocontocountywi.gov>  
**Sent:** Monday, November 18, 2024 2:54 PM  
**To:** Chelsea Anderson  
**Subject:** RE: Firewall Replacement

To have maintenance & support on the firewall It would be around \$1265 (Rough Estimate for Budgetary numbers) The county would charge you whatever we get charged.

Thank you,

Melissa Schwaller  
Technology Services Director  
Oconto County Technology Services  
301 Washington St.  
Oconto, WI 54153  
920-834-6870  
[melissa.schwaller@ocontocountywi.gov](mailto:melissa.schwaller@ocontocountywi.gov)

**From:** Chelsea Anderson <chelsea.anderson@ci.gillett.wi.us>  
**Sent:** Monday, November 18, 2024 1:43 PM  
**To:** Melissa Schwaller <melissa.schwaller@ocontocountywi.gov>  
**Subject:** RE: Firewall Replacement

Thank you!



*Chelsea Anderson*  
Clerk-Treasurer  
Clerk of Court  
Utility Clerk

City of Gillett | 150 N McKenzie Ave | Gillett Wisconsin 54124  
☎ (920) 855-2255 | 📠 Fax (920) 855-6283 | ✉ [chelsea.anderson@ci.gillett.wi.us](mailto:chelsea.anderson@ci.gillett.wi.us)

Office Hours Monday – Thursday 8:00 am to 4:00 pm

**From:** Melissa Schwaller <melissa.schwaller@ocontocountywi.gov>  
**Sent:** Monday, November 18, 2024 1:27 PM  
**To:** Chelsea Anderson <chelsea.anderson@ci.gillett.wi.us>  
**Subject:** Firewall Replacement  
**Importance:** High

Good Afternoon,

Guess what I just got! Firewall replacement quote price is attached. This doesn't currently include the annual support fees you will have to pay for the firewall maintenance. I'm waiting to hear back on a price for that. As soon as you get this approved let me know & I will go ahead & get this ordered & have them invoice it.

Thanks,



opportunity to come before the Finance and Personnel Committee to discuss his/her annual wage change no later than August 30 of each year. Pay periods to be bi-weekly.

The Finance and Personnel Committee shall set compensation for all part-time personnel at the time of the preliminary budget meetings in September or October each year. The Department Heads can make a request to their respective committees for the amount of compensation on behalf of the part-time personnel. Compensation for all part-time personnel shall be made bi-weekly.

Department Heads shall submit time sheets with date and hours worked to the Clerk/Treasurer at the end of each pay period. City employees shall submit daily time sheets with dates and hours worked to the Department Head who will check, approve, and forward to the Clerk/Treasurer at the end of each pay period. All City employees shall be required to prepare time sheets.

All employee wages shall be paid by way of direct deposit into an account designated by the employee. The employee is responsible for notification to the Clerk/Treasurer if the account changes. Federal and State withholding will be applied as required by law.

## **Section 6: Wisconsin Deferred Compensation**

The City offers access to Wisconsin Deferred Compensation through an employee requested payroll deduction. The City is not responsible, nor does it offer any match or contribution from city funds, for this benefit.

## **Section 7: State Mandated Retirement and Health Insurance Contributions**

The City will comply with Act 10, the 2011 Budget Repair Bill. The deductions from employee wages, as mandated by that bill for retirement contributions shall be made on a pre-tax basis.

## **Section 8: Overtime Compensation**

Overtime compensation shall be given to those non-administrative, full-time personnel who work more than forty “productive” hours per week, except for the Police Department. The Police Department shall be required to work more than eighty-four “productive” hours per two week pay period to be eligible for overtime compensation. Non-administrative personnel shall be understood to include all personnel paid on an hourly basis. Productive hours shall NOT include sick leave days, comp time hours, emergency leave days, vacation hours, or holidays. Overtime shall be authorized by Department Heads, with the use of overtime monitored by the Finance and Personnel Committee monthly.

The following rules shall apply to compensation for hourly employees:

member shall include spouse, domestic partner as defined by Family Medical Leave Act, parent, step-parent, child, or step-child. Full-time employees shall be entitled to a total of three days paid leave per year for the purpose of attending to matters caused by the death of other relatives not described as immediate family. Vacation and comp time days may be used for leave in addition to the bereavement leave with approval of the appropriate Department Head, Committee Chairperson or the Mayor.

As a public agency, the City of Gillett will comply with the Family Medical Leave Act.

All full-time City employees shall receive up to 8 hours pay per day for bereavement leave. (Added October 4, 2014)

### **Section 13: Holidays and Personal Days**

The following shall be considered holidays for full-time Public Works employees, Clerk/Treasurer's office employees, and Utility employees: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, December 24, December 25, and ½ day on the Friday before Easter. In addition, these employees shall receive two personal days to be scheduled with their Department Head.

Clerk shall receive eight hours of pay (four hours for Good Friday) at their regular pay rate on these holidays and/or personal days. Full-time employees working holiday duty for Utility, Public Works, or the Clerks office will receive an additional minimum three hours pay at their regular rate. Part-time employees working holiday duty for Utility, Public Works, or the Clerks office shall be paid at a rate of 1-1/2 hours of pay for each hour worked.

Public Works and Utility shall receive eight hours of pay (four hours for Good Friday) at their regular pay rate on these holidays and/or personal days. Holiday work will be scheduled by the Utility Department Head and the Public Works Department Head. Full-time employees working holiday duty for Utility, Public Works, or the Clerks office will receive an additional minimum three hours pay at their regular rate. Part-time employees working holiday duty for Utility, Public Works, or the Clerks office shall be paid at a rate of 1-1/2 hours of pay for each hour worked.

If any of the above holidays fall on a Saturday, the employee shall take the preceding Friday off. For the Public Works employee who is already scheduled to be off that Friday, he/she shall take the following Monday off. If any of the above holidays fall on a Sunday, the employee shall take the following Monday off. These days could be adjusted at the discretion of the Department Head in order to facilitate a more efficient work schedule.

The Police Department shall receive Holiday Pay for each holiday equal to eight hours wages at their regular rate of pay. In addition, full-time employees scheduled to work on a holiday shall be paid at a rate of 1-1/2 hours of pay for each hour worked. Full-time employees who work on the holiday shall have the opportunity to take compensatory

**RESOLUTION NO. 9-2024**

**RESOLUTION AUTHORIZING SUBMISSION  
OF A WEDC VIBRANT SPACES GRANT APPLICATION**

Relating to the City of Gillett's participation in the Wisconsin Economic Development Corporation (WEDC) Vibrant Spaces Grant Program.

**WHEREAS**, the City of Gillett is committed to improving the public spaces of the City of Gillett; and

**WHEREAS**, monies are available under the WEDC Vibrant Spaces Grant Program for the purpose of improving public spaces; and

**WHEREAS**, the City Finance Committee of the City of Gillett has reviewed the need for the proposed projects, and the benefits to be gained therefrom; and

**WHEREAS**, adequate local financial match has been committed to the proposed project by the City of Gillett.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Finance Committee of the City of Gillett does hereby authorize the submission of a WEDC Vibrant Spaces Grant Program application; and

**BE IT FURTHER, RESOLVED**, that the City Finance Committee authorizes the Mayor to sign all documents relating to the Vibrant Spaces Grant Program application.

The above resolution has been authorized by the Finance Committee of the City of Gillett.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Jerome Luther, Alderperson, Committee Chair

ATTEST: \_\_\_\_\_  
Chelsea Anderson, City Clerk

## Chelsea Anderson

---

**From:** Art Bahr <abahr@msa-ps.com>  
**Sent:** Monday, December 2, 2024 2:16 PM  
**To:** Chelsea Anderson  
**Subject:** Template for Vibrant spaces grant application  
**Attachments:** 09443017 Gillett Vibrant Grant Authorizing RES 12022024.docx

Chelsea,

Here is the grant resolution for the committee meeting. Please review and make any corrections that may be needed then email a copy to me.

The grant could cover up to \$50,000 and would require a match from the city of \$50,000. This is a grant with a ratio of 1:1. The match can be covered by other grants that we receive, city dollars, or donations.

I will have to specify what the City would be looking to fund with the grant. I intend to submit the request for the picnic tables, some of the trail (sidewalk/path), and possibly the restroom. The grant will not cover the play equipment.

I will not be able to attend the meetings this week. I have prior commitments. I will call Jerry this afternoon though. He is aware that I was planning on applying for this grant.

Art



**Art Bahr** | Senior Community Development Administrator

MSA Professional Services, Inc.

100% Employee Owned

+1 (920) 545-2086, [abahr@msa-ps.com](mailto:abahr@msa-ps.com)



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