

CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
THURSDAY, FEBRUARY 6, 2025 AT 6:00 PM
AGENDA

Council may deviate from agenda as needed

1. Mayor calls meeting to order. Pledge of Allegiance
2. Clerk takes roll and informs the Council that the Open Meeting Law has been complied with
3. **Public Input**
4. Discussion & possible action on January 2, 2025 Minutes
5. **Library Report:** Alderperson Drake
6. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Alderperson Luther
7. **Financial Report:** Clerk Treasurer
 - a. Updated Monthly Check Register Provided -January
8. **Police Department Report:** Police Chief Breitenbach
 - a. Discussion on Training, Public Relations, and Incident Summary Report
9. **Fire Department Report:** Fire Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report
10. **Health, Protection and License Committee Report:** Alderperson VanStraten
 - a. Discussion and Possible Action on Roy Hubbard Memorial Truck Show Picnic License
 - b. Discussion and Possible Action on Oconto County Youth Fair Picnic License
 - c. Discussion and Possible Action on Operator License for Abigail Gutenberger
11. **Board of Public Works Committee Report:** Alderperson Drake
12. **Utility Committee Report:** Alderperson Young
 - a. Discussion and Possible Action on interim financing from Peshtigo National Bank
 - b. Discussion and Possible Action on MSA Contract for a Licensed Utility Operator
13. **Finance and Personnel Committee Report:** Alderperson Mohr
14. **Park and Cemetery Committee Report:** Alderperson Luther
 - a. Discussion and Possible Action on Zippel Park CDBG Grant Application and Zippel Park Engineering Agreement
 - b. Discussion and Possible Action on Special Events Roy Hubbard June 13-14 and Oconto County Fair August 20-23, 2025
15. **Planning Committee Report:** Alderperson Bunker
 - a. Discussion and Possible Action on new home build and change of address to 100 N Richmond Avenue
16. **Clerk Treasurer's Report:** Clerk Treasurer
17. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law
18. **Public Input**
19. **Mayor's Report:** Mayor Blaskowski
20. **Adjourn**

Posted: City Hall and City Website----**Agenda subject to change up to 24 hours prior to meeting** Cc: City Council, Mayor, Attorney, Gillett Fire Dept., Gillett Police Dept. Contact City Clerk at 920-855-2255 prior to meeting if additional services are required. **It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance** at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

"An Equal Opportunity Employer"

CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, JANUARY 2, 2025, AT 6:00 PM

MINUTES

1. Mayor Blaskowski called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.
Roll Call
Present: Mayor Jon Blaskowski, Deputy Clerk Treasurer Lisa Anderson, Alderpersons Nanette Mohr, Irene Drake, Jerry Luther, Ashley VanStraten, Sandra Hubbard, David Bunker, Utility Operator Ron Anderson, Utility Operator Matt Wichman, Police Chief Shane Breitenbach, Fire Chief Kurt Hicks, Librarian Shannon Stoner, and City Attorney Robert Gagan. New Media Warren Bluhm, Craig Schuch from Ayres Associates, Chris Byars and Kevin Smith Excused Nanette Mohr and Public Works Foreman Nate Anderson.
2. **Deputy Clerk informs the Council that the Open Meeting Law has been complied with. Roll call has been taken**
3. Public Input: Craig Schuch from Ayres Associates introduced himself. Craig stated how Ayres has worked with the City of Gillett for years on projects. He brought calendars for 2025. Part of what they do is put out calendar of projects they have done. The City of Gillett Washington Street project is in the 2025 calendar. He also brought cashews to share with employees and pocket calendars.
4. Discussion & possible action on minutes from December 5, 2024
MOTION: Drake/Vanstraten
Motion to approve minutes from December 5, 2024
Voice Vote: All Voting Aye - **MOTION CARRIED**
5. **Park and Cemetery Committee Report:** Alderperson Luther stated that prior to this meeting the park playground project was discussed. Discussion was had about how to get money coming in to help fund it. How to make people aware of how they can help donate. Luther brought up web sites like Zeffy to donate at. They would pretty much have it ready for the next meeting. Looking to visit municipalities for donations. Art Bahr MSA is working on more grants. Also, in the meeting prior to the council meeting, Alderperson Luther stated that a grant was available through Oconto Electric for a grant. Information was forwarded to Art Bahr. Grant had to be applied for by February 17th.
6. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Alderperson Luther stated we had a combination meeting with Parks and Cemetery prior to the meeting. Work with the Chamber of Commerce on signage for the 2026 road project. Signage would provide people with information on how to direct people during the road project. Members from the Chamber of Commerce and Tourism and Marketing were in attendance. Discussion was had about the signage where to put them and put on them. Chris Byars said that they will be having meetings. There are 6 members on the committee they formed. They are going to have meetings to discuss signage so people will be informed how to get to businesses. Chris said they also need to meet with Robert E. Lee where their signs are going.
 - a. Discussion and possible action changing members of the CDA from 4 to 6 to 4 to 7 per our bylaws. Mayor Jon Blaskowski said because we are getting rid of the CDA committee and taking in extra members into Tourism and Marketing they need council to approve it.
MOTION: Drake/Luther
Motion to change the number of members on Tourism and Marketing from 4 to 6 to 4 to 7 members.
Voice Vote: All Voting Aye - **MOTION CARRIED**

- b. Discussion and Possible action on the Circus. Alderperson Luther said Chris Byar is in contact with the company. He hasn't received an answer. Alderperson Luther said they would like approval from council that if he can get it set up between August 1st and August 15th they can get the \$290 from Tourism and Marketing.

MOTION: Luther/Drake

Approve Tourism and Marketing to get \$290 for set-up fee.

Voice Vote: All Voting Aye - MOTION CARRIED

7. Library Report: Library Director Report- January 2025

Programming:

Mitten Tree helped local families in need to get Christmas presents for their children.

Winter Break Survival Kits are available at the library. Each kit contains an activity book, candy, hot chocolate, and cup.

Newsletter is out for January -April 2025

Community Market on January 9. The market will be cancelled if the library is closed that day for snow or temperatures.

DIY Clay Creations: Come to the Gillett Public Library after Early Release on Wednesday, January 15th from 3-4 pm and make something special with clay. Will you make a clay pot with clay flowers? A phone charger? A plate? It's up to you!

Bugtussle will host "Online Tax Basics" at the Gillett Library Community Center on Monday, February 3 from 3- 5 pm. Learn the basics of online tax filing, including the types of online tax filing services and what factors to consider. Get a glimpse of what filing taxes online looks like and what kinds of tech skills are needed to file taxes online. Understand the online tools and services available to help prepare taxes and safety measures that are in place. Also, learn about IRS-provided free tax filing programs and what some commercial online tax preparation software programs offer. This class is designed for technology users comfortable using the internet, smartphones, and computers.

Moderate tech experience is expected.

Project: Slime: Join The Children's Museum of Green Bay at Gillett Library Community Center on Wednesday, March 19 from 3:30-4:30 pm to learn about states of matter and make your slime.

Let's play away the winter blues with a Bluey Party at the Gillett Library Community Center on Thursday, March 27 from 11 am to 12 pm! Enjoy a Bluey-themed snack and activities! Build a robot to clean your room, play librarian, and shake those wiggles out with a game of Keepy Uppy!

Gillett Library will also host VITA this year. VITA provides free tax preparation.

Our Peep-le's Choice competition is back for another year! Make a book or library related diorama using peeps and our community will vote on the top two! Dioramas are due at the Gillett Public Library on April 1st. Voting will be from Monday, April 14 and voting will conclude on Thursday, April 17! Who will win the Peep-le's vote?

Gillett Library will also host VITA this year. VITA provides free tax preparation. Taking VITA tax appointments from February 6 through March 18 on Tuesdays

Annual report time! This year, we've had 1,600 more people use our library! We've had 9,435 people walk through our doors to use our services, 1,048 pickups, 768 reference questions, 1,010 people use our computers, and 2,129 make and take crafts put together by our Library Aides, Ann & Christy.

Librarian said one of the most popular questions is what is the number of the Gillett post Office?

Getting ready for summer reading programs. Looking for a photographer, artsy people and landscaping also.

8. **Financial Report:** Clerk Treasurer – Updated Monthly Check Register Provided.

MOTION: Luther/Drake

Motion to approve December 2024 Check Register.

Roll Call Vote: All Voting Aye - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Breitenbach- From the Chief's Desk.
Gillett Police Department / 197 incidents / December 2024

This month Officers Braun, Kurtz and I attended the ASHER Oconto County Mass Critical Incident training event provided by Oconto County Emergency Management. The training was held at the Gillett Elementary School. This training event serves as a reminder of the incredible working relationships between all the countywide emergency responders. This group of individuals consisting of members of law enforcement, EMS, and fire personnel, concentrated on the use of specialized tactical teams that are to be utilized for the extraction of victims during a mass casualty event.

With a grant provided by the WI League of Municipalities, I was able to secure three LifeVac Choking Rescue Devices. Each of our patrol squads will be equipped with a kit and the remaining kit has been given to SRO Hull to keep with her on the Gillett School District Campus. This description was taken from the official LifeVac website;

“LifeVac is designed with a patented valve to prevent any air from exiting through the mask. This patented designed valve prevents air from pushing food or objects downward. This creates a one-way suction to remove the lodged food or object.”

As we move forward into January of 2025, you may notice some changes in how we will be providing police coverage. Officer Hull is now assigned to the Gillett School District as Gillett’s first School Resource Officer! Officers Anderson, Braun, Kurtz and I will be working varying shifts with emphasis on continuation of their field training programs while maintaining a daily police presence in the city. I am anticipating the transition of one of our part-time officers to full-time status next month, filling the vacancy created by the leaving of Officer Hoefl. I would like to thank Sheriff Skarban and the rest of the Oconto County Sheriff’s Office for their continued assistance with staffing as we work through re-establishing our department.

10. **Fire Department Report:** Fire Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report- Fire Chief Kurt Hicks said there were 4 fire calls. On 11/26 Alarm Serenity Garden, 11/28 Auto Aid Underhill brush fire, 12/16 Auto Aid carbon monoxide in Underhill, and Green Valley fire department MABAS call for a person stuck in silo. Training is set for 2025. 4 members applied for the Rescue Task Force team. These individuals would be going in with the police. One in front and one in the back. They are armed they would assist the police with securing the scene. On February 22nd from 8 to 3, MCI Responder Training with Oconto Falls Fire Department.

11. **Health, Protection and License Committee Report:** Alderperson Vanstraten – Alderperson Vanstraten said that the Dean of Students said Officer Ashley Hull school resource officer had a great first day, everything went well.

12. Board of Public Works Committee Report: Alderperson Drake-

a. Discussion and Possible action on garbage pickup day- Leave Lay

GFL our garbage/recycling collector would like to change day from Tuesday to Monday. It was approved contingent upon replacing the lids to determine which can it is. Public works foreman Nate Anderson was going to talk to them about damaged lids. He has been using lids and other parts from other bins. Alderperson Drake read report from Public Works Foreman Nate Anderson who was unable to be at the meeting. In the beginning of December we took apart the leaf vac and put a new lining in, it's ready for the Spring. They have been working on the library bathroom. A new toilet and sink will be installed soon in the library. We had our first snowstorm of the season and the equipment was working good. Christmas lights were put up and they will be taking them down next week. Working on Clerks office in between other work, it should be done soon.

13. Utility Committee Report: Alderperson Young- Alderperson Matt Young said he recently got a

tour of City Utilities thanks to Ron and Matt he said he has an appreciation for what they do. He urges others to do it. Utility head Ron Anderson turned the meeting over to the New Utility head after he retires, Matt Wichman. Matt said he is getting used to knowing the city through learning from Ron. Learning more every week. They assisted Public Works with snow removal, getting to know that. Ron and I did locates that needed to be done before the road project. Locates will be ongoing this summer. Matt said Ron got a call on Christmas Eve, customer had high water usage they knew about. The customer broke the handle off in the basement, the water couldn't be shut off. The curb box was damaged. They had to repair the curb box. Matt expressed he got experience from that.

14. Finance and Personnel Committee Report: Alderperson Mohr. Alderperson Mohr was excused from the meeting. The mayor said prior to the meeting the finance report was looked over by council with no issues.

15. Planning Committee Report: Alderperson Bunker stated about a month ago a person came in with a new build. This is at the end of Main Street. They were given updated parameters he didn't hear what they decided to do.

16. Clerk Treasurer's Report: Deputy Clerk Treasurer Lisa Anderson said that the office is busy with Tax payments coming in.

17. Attorneys Report: Conway, Olejniczak, and Jerry S.C. Attorneys at Law- City Attorney Robert Gagan stated the Waters Edge apartments were discussed at the last meeting with parking issues. He wrote a letter to their Attorney he got a response looking for solutions. He said Clerk Chelsea Anderson said there was vacant property kitty corner that could be a solution. He was going to get back to them on that. He will report back at the next meeting. He had two nuisance properties, one on Main Street, he said they cleaned it up. The other property is still being worked on. It may need to go through the municipal court process. Utility Operator Ron Anderson asked the Lawyer how he was doing on easement. Robert said he reached out to Jennifer at Robert E. Lee and hadn't heard back from her. He needed a diagram and legal from her. It will then be inserted into a document. He would reach out to her in the morning. The easement is for water line.

18. **Public Input: None**

19. **Mayor's Report:** Mayor Blaskowski stated nothing new. He won't be at the February meeting. If anyone needs anything contact Chelsea, she is good about contacting him.

20. **Adjourn** at 6:40 PM

MOTION: Luther/Drake

Motion to adjourn.

Voice Vote: All Voting Aye - MOTION CARRIED

Respectfully Submitted,
Deputy Clerk Treasurer Lisa Anderson



Library Director Report

January 2025

1. Programming

- a. Mitten Tree helped local families in need to to get Christmas presents for their children.
- b. Winter Break Survival Kits available at the library. Each kit contains an activity book, candy, hot chocolate, cup
- c. Newsletter is out for January -April 2025
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PNB - CITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
32379	1/01/2025	GANDT, RICHARD & KARI	-5.07
	Manual Check	VOID - Stale Check sent to County	
32571	1/01/2025	OCONTO COUNTY OFFICERS ASSOCIATION	-50.00
	Manual Check	VOID - Stale Check sent to County	
32953	1/01/2025	WALMART COMMUNITY / GECRB	-82.43
	Manual Check	VOID - Stale Check sent to County	
32967	1/01/2025	KEVIN RUDIE	-29.54
	Manual Check	VOID - Stale Check sent to County	
33055	1/01/2025	BUCHHOLZ OIL LLC	-294.57
	Manual Check	VOID - Stale Check sent to County	
33216	1/01/2025	WE ENERGIES	-6,029.23
	Manual Check	VOID - Stale Check sent to County	
34018	1/01/2025	CIESIELCZYK, NED	-18.91
	Manual Check	VOID - Stale Check sent to County	
35622	1/01/2025	CORA PEDERSON	-10.00
	Manual Check	VOID - Stale Check sent to County	
35624	1/01/2025	GANNETT WISCONSIN MEDIA	-13.00
	Manual Check	VOID - Stale Check sent to County	
36328	1/01/2025	BUNN, ZACHARY	-100.00
	Manual Check	VOID - Stale Check sent to County	
36891	1/01/2025	GRIFFIN CARRIE MAE	-4.00
	Manual Check	VOID - Stale Check sent to County	
36892	1/01/2025	LOBERGER BERT	-50.00
	Manual Check	VOID - Stale Check sent to County	
37889	1/01/2025	NORTHWOODS FIRE PROTECTION	-8.75
	Manual Check	VOID - Stale Check sent to County	
38167	1/01/2025	BARANCZYK, HARRY & CAROLINE	-37.01
	Manual Check	VOID - Stale Check sent to County	
38174	1/01/2025	HENKEL, DANIEL	-74.18
	Manual Check	VOID - Stale Check sent to County	
39613	1/02/2025	AT&T MOBILITY	315.66
Previous Year Expense		POLICE	
39614	1/02/2025	BARANCZYK, HARRY & CAROLINE	284.12
Previous Year Expense		OVERPAYMENT TAXES 2022	
39615	1/02/2025	BERGMANN'S SERVICE STATION	248.99
Previous Year Expense		INVOICE#14384	
39616	1/02/2025	BROCKMAN, ANDREW	231.47
Previous Year Expense		OVERPAYMENT TAXES 2024	

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Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39617	1/02/2025	BUMPER TO BUMPER	86.75
Previous Year Expense			
39618	1/02/2025	GFC LEASING - WI GORDON FLESCH CO	125.84
Previous Year Expense			
39619	1/02/2025	GFL ENVIRONMENTAL INVOICE#U60000250730	12,678.78
Previous Year Expense			
39620	1/02/2025	GILLETT SCHOOL DISTRICT DECEMBER 2024	105.69
Previous Year Expense			
39621	1/02/2025	GRZELAK, REX TAX BATCH# 231003	172.94
Previous Year Expense			
39622	1/02/2025	LAMBRECHTS SERVICE AND TOWING LLC INVOICE# 1349	125.00
Previous Year Expense			
39623	1/02/2025	LAMBRECHTS SERVICE AND TOWING LLC INVOICE#1342	1,390.11
Previous Year Expense			
39624	1/02/2025	LEMMENES HYDROMETRIC SERVICES 2539	890.00
Previous Year Expense			
39625	1/02/2025	MARCO TECHNOLOGIES LLC. INV13337405	67.60
Previous Year Expense			
39626	1/02/2025	MUELLER, MARILYN TAX BATCH# 231004	562.17
Previous Year Expense			
39627	1/02/2025	OCONTO COUNTY LAND & WATER RESOURCES FOR 2024 TAXES	471.15
Previous Year Expense			
39628	1/02/2025	OCONTO COUNTY TECHNOLOGY SERVICES PD CELLPHONE	4,752.00
Previous Year Expense			
39629	1/02/2025	OCONTO COUNTY TREASURER JAIL ASSESSMENT FEES DECEMBER 2024	65.00
Previous Year Expense			
39630	1/02/2025	PESHTIGO NATIONAL BANK PRINCIPAL WASHINGTON STREET PROJECT CITY	15,130.00
Previous Year Expense			
39630	1/02/2025	PESHTIGO NATIONAL BANK Rev Check #39630-Posted 2024-2025 Exp	-15,130.00
Prev YR Exp/Manual Check			
39630	1/02/2025	PESHTIGO NATIONAL BANK Jan 2025 Washington St Project Payment	15,130.00
Manual Check			
39631	1/02/2025	RANDY G. WINKLER MILAGE-LODGING-MEALS	614.85
Previous Year Expense			
39632	1/02/2025	S&L FORD	352.73
Previous Year Expense			
39633	1/02/2025	STATE OF WISCONSIN COURT FINES & ASSESSMENTS CITY OF GILLETT - DEC 2024	367.40
Previous Year Expense			

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Posted From: 1/01/2025 From Account:
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Check Nbr	Check Date	Payee	Amount
39634	1/02/2025	TOWN OF BRAZEAU	38.00
Previous Year Expense		CITATION PAYMENT	
39635	1/02/2025	WE ENERGIES	305.10
Previous Year Expense		INVOICE#5298630492	
39636	1/02/2025	WE ENERGIES	5,486.33
Previous Year Expense			
39637	1/02/2025	WOELFEL, MARK	1.00
Previous Year Expense		TAX BATCH#231002	
39638	1/07/2025	ASTREA	532.75
		PD TRANSFER PLUS PHONE PLUS 1/3 INTERNET	
39639	1/07/2025	BAYCOM	6,013.00
Previous Year Expense		COMPUTER/TOUGHBOOK	
39640	1/07/2025	FAST SIGNS	77.50
Previous Year Expense		INVOICE#GB-79849	
39641	1/07/2025	GENERAL CODE	995.00
		GC00128464- YRLY MAINT	
39642	1/07/2025	GFC LEASING - WI GORDON FLESCH CO	115.00
39643	1/07/2025	GILLETT CHAMBER OF COMMERCE	75.00
		2025 MEMBERSHIP RENEWAL	
39644	1/07/2025	GILLETT SCHOOL DISTRICT	150,704.07
		JAN SETTLEMENT	
39645	1/07/2025	HAWKINS ASH CPA'S LLP	5,300.00
Previous Year Expense		AUDIT	
39646	1/07/2025	KASTEN, JAMES	650.00
39647	1/07/2025	KERBER ROSE	4,068.75
Previous Year Expense		SERVICES FOR 12/31/2024 AUDIT QUESTION	
39648	1/07/2025	NEW MEDIA INC.	146.37
Previous Year Expense		RES.8 & 9 - AFFADAVIT	
39649	1/07/2025	NORTHEAST WI TECHNICAL COLLEGE	14,315.29
		JAN SETTLEMENT - CITY OF GILLETT TAX	
39650	1/07/2025	OCONTO COUNTY TREASURER	76,661.12
		JAN SETTLEMENT - TAXES	
39651	1/07/2025	TEAMSTERS LOCAL 662	154.00
		FEBRUARY-2025	
39652	1/13/2025	BERGMANN'S SERVICE STATION	14.98
		TIRE LUBE / TIRE SWAB	

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Check Nbr	Check Date	Payee	Amount
39653	1/13/2025	BROKIEWICZ, RACHEL A.	534.22
Previous Year Expense		OVERPAYMENT TAXES 2024	
39654	1/13/2025	CARQUEST AUTO PARTS	60.24
Previous Year Expense			
39655	1/13/2025	CONWAY, OLEJNICZAK & JERRY, S.C.	1,100.00
Previous Year Expense		STATEMENT#49914-49917	
39656	1/13/2025	FISHER, PATRICIA	188.67
Previous Year Expense		OVERPAYMENT 2024 TAXES	
39657	1/13/2025	GARROW OIL MARKETING, INC	70.06
Previous Year Expense		FIRE DEPARTMENT	
39658	1/13/2025	GENERAL CODE	900.00
		INVOICE# PG000039347	
39659	1/13/2025	GILLETT HARDWARE	106.26
Previous Year Expense		STAIN-BOLTS-OUTLET	
39660	1/13/2025	MCCLONE	2,320.53
		INVOICE#12982	
39661	1/13/2025	OCONTO COUNTY LUMBER INC	90.58
Previous Year Expense			
39662	1/13/2025	OCONTO ELECTRIC	10.23
		KLAUS LAKE & PARK LIGHT, CROSSING GUARD	
39663	1/13/2025	PROCHECK INSPECTIONS, LLC	1,875.00
Previous Year Expense		INVOICE#2024-04	
39664	1/13/2025	SECURIAN FINANCIAL GROUP INC	164.14
		FEBRUARY 2025	
39665	1/13/2025	WISCONSIN MUNICIPAL COURT CLERK ASSOCIATION	110.00
		DUES 2025 CHELSEA/LISA	
39666	1/13/2025	WISCONSIN MUNICIPAL JUDGES ASSOCIATION	150.00
		2025 DUES	
39667	1/20/2025	BOND TRUST SERVICES CORP	134,160.00
		INVOICE#93519GEN INTEREST	
39668	1/20/2025	BUSINESS CARD	323.62
Previous Year Expense			
39669	1/20/2025	BUSINESS CARD	144.57
Previous Year Expense			
39670	1/20/2025	BUSINESS CARD	852.93
Previous Year Expense		MONITOR-STAMPS-CARPET RUG GRIPPERS	
39671	1/20/2025	BUSINESS CARD	234.26
Previous Year Expense			
39672	1/20/2025	CENTURY LINK	50.00
		ACCT#301617494	

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Check Nbr	Check Date	Payee	Amount
39673	1/20/2025	CHELSEA ANDERSON CELL PHONE ALLOWANCE FOR 2025	240.00
39674	1/20/2025	GARROW OIL MARKETING, INC	412.29
Previous Year Expense			
39675	1/20/2025	GILLETT CHAMBER OF COMMERCE RENEWAL-ANN AMMERMAN	50.00
39676	1/20/2025	GILLETT HARDWARE	243.68
Previous Year Expense			
39677	1/20/2025	GILLETT SCHOOL DISTRICT JANUARY 2025	105.69
39678	1/20/2025	JIM'S SHARPENING SERVICE CHIPPER BLADES	80.00
39679	1/20/2025	KAHLER CONSTRUCTION	5,875.00
Previous Year Expense		CONCRETE CITY GARAGE PARKING LOT	
39680	1/20/2025	MCCLONE	820.00
39681	1/20/2025	POMASL FIRE EQUIPMENT INC 5 GAL. FOAM CONCENTRATE	436.00
39682	1/27/2025	AMERICAN LEGAL SERVICES GILLETT POLICE DEDUCTION REMITTANCE SEPT	43.44
39683	1/27/2025	BUSINESS CARD LIFEVAC EMS KITS	258.44
39684	1/27/2025	GFC LEASING - WI GORDON FLESCH CO	34.67
39685	1/27/2025	LAMBRECHTS SERVICE AND TOWING LLC 2021 FORD EXPLORER	1,140.38
39686	1/27/2025	MARCO TECHNOLOGIES LLC. INVOICE#INV13337405	67.60
Previous Year Expense			
39687	1/27/2025	NELSON TACTICAL	343.25
Previous Year Expense			
39688	1/27/2025	OLD DOMINION BRUSH INVOICE#9296953-ROLLER LINER	759.17
Previous Year Expense			
39689	1/27/2025	PECHA, LANCE BATCH# 231010	305.81
39690	1/27/2025	R&R ASSESSING SERVICES CITY ASSESSOR	770.00
39691	1/27/2025	S&L FORD	352.73
Previous Year Expense		VEHICLE MAINTENANCE	
39692	1/27/2025	TEAMSTERS LOCAL 662 MARCH-2025	154.00

PNB - CITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39693	1/27/2025	WE ENERGIES	6,270.53
39695	1/30/2025	AT&T MOBILITY POLICE	315.66
39696	1/30/2025	GFL ENVIRONMENTAL INV#U60000256457	13,132.39
39697	1/30/2025	OCONTO COUNTY TREASURER	6,806.69
39698	1/30/2025	OUTAGAMIE WAUPACA LIBRARY SYSTEM INVOICE#4550-MICROSOFT OFFICE 365	12.00
39699	1/30/2025	PESHTIGO NATIONAL BANK PRINCIPAL WASHINGTON STREET PROJECT CITY	15,130.00
39700	1/30/2025	QUILL CORPORATION INVOICE#42364552	77.98
39701	1/30/2025	ROGAN'S SHOES ROGAN'S WORKBOOTS	200.00
39702	1/30/2025	SECURIAN FINANCIAL GROUP INC JANUARY 2024	15.78
39703	1/30/2025	WE ENERGIES INVOICE#5336214422	1.44
EFTPS	1/02/2025	INTERNAL REVENUE SERVICE -EFTPS Manual Check Payroll Withholding 1.2.25	5,702.53
EFTPS	1/16/2025	INTERNAL REVENUE SERVICE -EFTPS Manual Check Payroll Withholding 1.16.25	5,536.85
EFTPS	1/30/2025	INTERNAL REVENUE SERVICE -EFTPS Manual Check Payroll Withholding 1.30.25	5,522.66
V6335	1/02/2025	AMMERMAN, ANN Manual Check Pay period 12/16/2024 to 12/29/2024	393.28
V6336	1/02/2025	AMMERMAN, THOMAS Manual Check Pay period 12/16/2024 to 12/29/2024	133.91
V6337	1/02/2025	ANDERSON, CHELSEA Manual Check Pay period 12/16/2024 to 12/29/2024	1,524.93
V6338	1/02/2025	ANDERSON, LISA Manual Check Pay period 12/16/2024 to 12/29/2024	560.46
V6339	1/02/2025	ANDERSON, NATHAN Manual Check Pay period 12/16/2024 to 12/29/2024	1,745.89
V6340	1/02/2025	ANDERSON, RONALD Manual Check Pay period 12/16/2024 to 12/29/2024	2,678.58

PNB - CITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V6341	1/02/2025	BLASKOWSKI, JONATHAN	461.75
	Manual Check	Pay period 01/01/2025 to 01/31/2025	
V6342	1/02/2025	BRAUN, ALLISON	100.33
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6343	1/02/2025	BREITENBACH, SHANE	1,885.57
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6344	1/02/2025	BUNKER, DAVID	277.05
	Manual Check	Pay period 01/01/2025 to 01/31/2025	
V6345	1/02/2025	CHRISTENSEN, LEONE M	178.53
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6346	1/02/2025	COX, KATHERINE	102.05
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6347	1/02/2025	DRAKE, IRENE	277.05
	Manual Check	Pay period 01/01/2025 to 01/31/2025	
V6348	1/02/2025	FINNELL, NORMAN W	103.89
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6349	1/02/2025	GABLE, RUSSELL	1,505.31
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6350	1/02/2025	GRZYWACZ, CHRISTY	361.09
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6351	1/02/2025	HULL, ASHLEY N	2,044.07
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6352	1/02/2025	KURTZ, KATELYN	605.28
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6353	1/02/2025	LUTHER, JEROME	277.05
	Manual Check	Pay period 01/01/2025 to 01/31/2025	
V6354	1/02/2025	MOHR, NANETTE	277.05
	Manual Check	Pay period 01/01/2025 to 01/31/2025	
V6355	1/02/2025	STONER, SHANNON	1,235.05
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6356	1/02/2025	VAN STRATEN, ASHLEY	277.05
	Manual Check	Pay period 01/01/2025 to 01/31/2025	
V6357	1/02/2025	WICKMAN, MATTHEW	1,791.56
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6358	1/02/2025	WINKLER, RANDY	109.18
	Manual Check	Pay period 12/16/2024 to 12/29/2024	
V6359	1/02/2025	YOUNG, MATTHEW	277.05
	Manual Check	Pay period 01/01/2025 to 01/31/2025	

PNB - CITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V6360	1/16/2025	AMMERMAN, ANN	420.37
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6361	1/16/2025	AMMERMAN, THOMAS	187.47
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6362	1/16/2025	ANDERSON, CHELSEA	1,436.32
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6363	1/16/2025	ANDERSON, ERIC	750.88
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6364	1/16/2025	ANDERSON, LISA	751.65
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6365	1/16/2025	ANDERSON, NATHAN	1,459.72
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6366	1/16/2025	ANDERSON, RONALD	2,583.29
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6367	1/16/2025	BRAUN, ALLISON	397.74
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6368	1/16/2025	BREITENBACH, SHANE	2,483.02
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6369	1/16/2025	GABLE, RUSSELL	1,574.49
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6370	1/16/2025	GRZYWACZ, CHRISTY	389.73
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6371	1/16/2025	HULL, ASHLEY N	1,938.99
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6372	1/16/2025	KURTZ, KATELYN	313.14
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6373	1/16/2025	STONER, SHANNON	1,271.82
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6374	1/16/2025	WICKMAN, MATTHEW	1,612.89
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6375	1/16/2025	WINKLER, RANDY	93.91
	Manual Check	Pay period 12/30/2024 to 01/12/2025	
V6376	1/30/2025	AMMERMAN, ANN	408.83
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6377	1/30/2025	AMMERMAN, THOMAS	187.47
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6378	1/30/2025	ANDERSON, CHELSEA	1,508.53
	Manual Check	Pay period 01/13/2025 to 01/26/2025	

PNB - CITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V6379	1/30/2025	ANDERSON, ERIC	464.94
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6380	1/30/2025	ANDERSON, LISA	669.64
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6381	1/30/2025	ANDERSON, NATHAN	1,632.54
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6382	1/30/2025	ANDERSON, RONALD	2,444.68
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6383	1/30/2025	BRAUN, ALLISON	670.35
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6384	1/30/2025	BREITENBACH, SHANE	1,991.03
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6385	1/30/2025	COX, KATHERINE	110.80
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6386	1/30/2025	GABLE, RUSSELL	1,437.86
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6387	1/30/2025	GRZYWACZ, CHRISTY	476.33
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6388	1/30/2025	HULL, ASHLEY N	2,185.56
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6389	1/30/2025	KURTZ, KATELYN	340.29
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6390	1/30/2025	STONER, SHANNON	1,342.94
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6391	1/30/2025	WICKMAN, MATTHEW	1,791.56
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
V6392	1/30/2025	WINKLER, RANDY	109.18
	Manual Check	Pay period 01/13/2025 to 01/26/2025	
1022026	1/30/2025	OCONTO COUNTY TECHNOLOGY SERVICES	4,827.28
Prev YR Exp/	Manual Check	2 HP ELITE G9 SFF DESKTOPS	
DEC-WRS	1/31/2025	WISCONSIN DEPARTMENT OF ETF- WRS	7,139.85
	Manual Check	December 2024 WRS Remittance	
DEFCOMP	1/02/2025	WISCONSIN DEFERRED COMPENSATION PROGRAM	120.00
	Manual Check	To record Deferred Comp PR 1.2.25	
DEFCOMP	1/16/2025	WISCONSIN DEFERRED COMPENSATION PROGRAM	120.00
	Manual Check	To record Deferred Comp PR 1.16.25	
DEFCOMP	1/30/2025	WISCONSIN DEFERRED COMPENSATION PROGRAM	120.00
	Manual Check	To record Deferred Comp PR 1.30.25	

PNB - CITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
DEPTREV	1/02/2025	WISCONSIN DEPARTMENT OF REVENUE	931.92
	Manual Check	To record state withholding PR 1.2.25	
DEPTREV	1/16/2025	WISCONSIN DEPARTMENT OF REVENUE	948.63
	Manual Check	To record state withholding PR 1.16.25	
DEPTREV	1/30/2025	WISCONSIN DEPARTMENT OF REVENUE	950.51
	Manual Check	To record state withholding PR1.30.25	
01012024	1/01/2025	DELTA DENTAL ACH	352.54
	Manual Check	Repost Check in January 2025	
01022024	1/02/2025	GPM INVESTMENTS SOUTHEAST-EFT ACH	165.07
Prev YR Exp/Manual Check			
01022024	1/02/2025	GPM INVESTMENTS SOUTHEAST-EFT ACH	-165.07
	Manual Check	Rev Check Posted Jan 2025 Paid Dec 2024	
01022025	1/02/2025	OCONTO COUNTY TECHNOLOGY SERVICES	-3,780.00
	Manual Check	OVERPAID ON INVOICE	
01062025	1/06/2025	HEALTH INSURANCE WI DEPT OF ETF	18,580.80
	Manual Check	FEBRUARY 2025 Premiums	
01072025	1/07/2025	BAYCOM	-6,013.00
Prev YR Exp/Manual Check			
01202025	1/08/2025	GILLETT WATER & SEWER - EFT	913.01
Prev YR Exp/Manual Check			
01202025	1/20/2025	DELTA DENTAL ACH	352.54
	Manual Check	FEBRUARY DENTAL	
01272025	1/27/2025	S&L FORD	-352.73
Prev YR Exp/Manual Check		VEHICLE MAINTENANCE	
12312024	1/08/2025	GPM INVESTMENTS SOUTHEAST-EFT ACH	188.90
Prev YR Exp/Manual Check			
Grand Total			592,568.01

PNB - CITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	448,504.71
Total Expenditure from Fund # 220 - LIBRARY	11,337.16
Total Expenditure from Fund # 230 - TOURISM & MARKETING	75.00
Total Expenditure from Fund # 330 - TIF 3	79,825.20
Total Expenditure from Fund # 600 - WATER UTILITY	10,465.01
Total Expenditure from Fund # 602 - SEWER UTILITY	10,205.93
Total Expenditure from Fund # 700 - CAPITAL OUTLAY	32,155.00
Total Expenditure from all Funds	592,568.01

PNB - UTILITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
2106	1/01/2025	ARNDT, MARY	-22.60
	Manual Check	VOID - Stale Check sent to County	
2108	1/01/2025	BLOCK, MICHELLE	-11.41
	Manual Check	VOID - Stale Check sent to County	
2126	1/01/2025	KOZAK, JACQUELINE	-22.60
	Manual Check	VOID - Stale Check sent to County	
2128	1/01/2025	LEPAK, GERALD	-22.60
	Manual Check	VOID - Stale Check sent to County	
2138	1/01/2025	RHODE, DAVID	-22.71
	Manual Check	VOID - Stale Check sent to County	
2152	1/01/2025	MAGEE, MICHELLE	-4.00
	Manual Check	VOID - Stale Check sent to County	
2161	1/01/2025	LARSEN COOPERATIVE	-45.20
	Manual Check	VOID - Stale Check sent to County	
2416	1/01/2025	ROBERT SCHROEDER	-37.45
	Manual Check	VOID - Stale Check sent to County	
2565	1/01/2025	CINTAS CORPORATION #443	-137.18
	Manual Check	VOID - Stale Check sent to County	
3082	1/01/2025	JEFF EGGE JR	-9.53
	Manual Check	VOID - Stale Check sent to County	
4109	1/01/2025	BUSINESS CARD	-220.00
	Manual Check	VOID - Stale Check sent to County	
5215	1/02/2025	AT&T MOBILITY	315.66
Previous Year Expense		UTIL- DECEMBER	
5216	1/02/2025	BADGER METER	102.39
Previous Year Expense			
5217	1/02/2025	GFC LEASING - WI GORDON FLESCH CO	40.00
Previous Year Expense		COPIER LEASE	
5218	1/07/2025	ASTREA	194.85
		INTERNET	
5219	1/07/2025	GFC LEASING - WI GORDON FLESCH CO	30.21
		COPIER LEASE	
5220	1/07/2025	GILLETT HARDWARE	511.18
Previous Year Expense		ACCT# 1160	
5221	1/13/2025	CARQUEST AUTO PARTS	39.09
Previous Year Expense		OXYGEN TANK	
5222	1/13/2025	HYDROCORP	1,106.00
Previous Year Expense			

PNB - UTILITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
5223	1/13/2025	MCCLONE W/COMP INS -	849.47
5224	1/13/2025	MSA PROFESSIONAL SERVICES INC	594.46
Previous Year Expense			
5225	1/13/2025	PAT'S MARKET SODA CHRISTMAS PARTY	33.72
Previous Year Expense			
5226	1/20/2025	BUSINESS CARD VOICESHOT	1,409.57
Previous Year Expense			
5227	1/20/2025	BUSINESS CARD INDEED UTILITY POSITION	211.00
Previous Year Expense			
5228	1/20/2025	CRANE ENGINEERING INVOICE#476792-00	5,019.50
5229	1/20/2025	DIGGERS HOTLINE INV#241-2-74401	36.05
Previous Year Expense			
5230	1/20/2025	HAWKINS INC	5,003.16
5231	1/20/2025	MULCAHY/SHAW WATER INV# 326453	600.00
5232	1/27/2025	CORE & MAIN LP	206.07
5233	1/27/2025	DIGGERS HOTLINE INVOICE# 240 7 74401 PP1	400.40
5234	1/27/2025	GARROW OIL MARKETING, INC	361.80
5235	1/27/2025	OCONTO ELECTRIC ACCOUNT#617503	2,042.79
5236	1/27/2025	USA BLUE BOOK	533.90
Previous Year Expense			
5237	1/30/2025	AT&T MOBILITY UTIL- JANUARY	315.66
5238	1/30/2025	ERIC SCHANAU OVERPAYMENT REIMBURSEMENT ON FINAL BILL	64.02
5239	1/30/2025	GFL ENVIRONMENTAL INVOICE# U60000256439	120.85
5240	1/30/2025	GILLETT POSTMASTER WATER BILL DUE 2/20/25	286.72
5241	1/30/2025	OCONTO COUNTY TREASURER	555.28
5242	1/30/2025	QUILL CORPORATION CARTON COPY PAPER	38.99

PNB - UTILITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
5243	1/30/2025	WE ENERGIES INV#5323476565	818.04
5244	1/30/2025	WE ENERGIES INV#5330055313	2,715.30
01202025	1/08/2025	GILLETT WATER & SEWER - EFT	31.76
Prev YR Exp/Manual Check			
12312024	1/13/2025	GPM INVESTMENTS SOUTHEAST-EFT ACH	166.92
Prev YR Exp/Manual Check		FUEL	
Grand Total			24,199.53

PNB - UTILITY CHECKING

ALL Checks

Posted From: 1/01/2025 From Account:
Thru: 1/31/2025 Thru Account:

Amount

Total Expenditure from Fund # 600 - WATER UTILITY	7,774.51
Total Expenditure from Fund # 602 - SEWER UTILITY	16,425.02
Total Expenditure from all Funds	24,199.53

From the Chief's Desk;

Gillett Police Department \ 188 incidents \ January 2025

Officer Hull has been doing extremely well adjusting to her new role as the Gillett School District Resource Officer. SRO Hull handled 35 law enforcement related events in the schools. Officer Hull also has provided several presentations on vaping, bullying, self-defense, and law enforcement's role in a school environment. Officer Hull continues to build her relationships with students and staff!

All the members of our department have completed their training in the proper use of our new LifeVac anti-choking devices. All the department members have completed their annual Blood Borne Pathogen training. Officers Anderson, Braun, and Kurtz also completed Responding to Utility Emergencies training hosted by WE Energies.

Oconto County Sheriff Todd Skarban informed me that the Gillett Police Department's ballistic shield has arrived, and we will be having shield use and application training in March.

The two new office desktop computers have arrived and have been installed. The new squad Toughbook computer is currently at Oconto County Technology Services having the required software uploads completed. These new computers should bring all of our computers up to date with the mandatory Windows 11 compatibility requirements.

Chief Shane Breitenbach

JANUARY 2025 Monthly Report

For the month of January I responded to 35 law enforcement related calls between the secondary and elementary school. I also assisted with multiple student contacts.

I was able to recover 2 vapes from students on 6 calls

I had 3 contacts in regards to welfare checks outside of the school hours at student residences. I had 1 student that I had 2 EM1 calls.

I attended multiple basketball games with no incidents at the games

I gave a presentation/answered questions about vaping, bullying, self-defense, & citations

I have been building relationships with the students and teachers in both schools. Students are aware they can come to me with issues and concerns. I have had multiple elementary school students that had spoke with me about home life and things law enforcement could do to make them feel safe. I have noticed multiple parents that have had negative contacts with the school now work on building relationships with staff to assist their child.

I attended multiple meetings in regards to one student that we had 7 calls with in the month of January. Arrangements were made to assist the student with class schedule and now the student is thriving.

We have had multiple THC calls so a k9 search is being set up to assist the school and determine where and how we can assist students and make the school a safe place for all.

All citations that have been issued so far this month have been for truancy issues.



Gillett Police Department

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup	1
911 Open Line	2
Abandoned Vehicle	1
Assist Other Agency	2
Request for ambulance	2
Animal Problem	3
Assault-Battery	1
Building Check	51
Child Abuse	1
Citizen Assist	2
Custodial Interference	2
Direct Traffic	1
Disturbance	3
Domestic Disturbance	2
Controlled Substance Problem	4
EM 1 Transport	2
Explosives Problem	1
Extra Patrol	37
Found Property	3
Information Report	2
Juvenile Problem	8
Lockout	1
Open Records Request	1
Ordinance Violation	7
Traffic Accident with Damage	2
Property Damage, Not Vandalism	3
Public Relations	3
School Safety Check	1
Sex Offender Registrant	1
Suspicious Person, Circumstnce	5
Theft	2
Tobacco Problem	5
Traffic Miscellaneous	1
Traffic Violation	5
Traffic Stop	11
Truancy	7
Welfare Check	2

Total reported: 188

Report Includes:

All dates between `00:00:01 01/01/25` and `18:00:00 02/03/25`, All agencies matching `GPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

W450 main St
Green Valley WI 54127

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

Fee \$ 10
 Town Village City of Gillett

Application Date: 1-22-2024
County of Oconto

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.
at the premises described below during a special event beginning June 13 and ending June 14 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name Roy Hubbard Memorial Truck Show
(b) Address P.O. Box 64, Gillett, WI 54124
 Town Village City

(c) Date organized 2019
(d) If corporation, give date of incorporation _____
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Josh Arndt
Vice President Kevin Thomson
Secretary Wendy Vorpahl
Treasurer Megan Wolke

(g) Name and address of manager or person in charge of affair: Roxann Arndt
W450 Main St, Green Valley, WI 54127

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number East Park St, Zippel Park
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? _____
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Roy Hubbard Memorial Truck Show
(b) Dates of event June 13, 14

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 1-19-24 Officer [Signature] 1-19-24
(Signature/date) (Signature/date)
Officer Wendy Vorpahl 1-19-24 Officer [Signature] 1-19-24
(Signature/date) (Signature/date)

Date Filed with Clerk _____ Date Reported to Council or Board _____
Date Granted by Council _____ License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

Fee \$ 10
 Town Village City of Gillett

Application Date: 01/29/2025
County of Oconto

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name The Oconto County Youth Fair, Inc

(b) Address P.O. Box 502, Gillett, WI 54124
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation 10/19/1988

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Jacob Kasten

Vice President Jeffery Dickson

Secretary Cindy Lundt

Treasurer Clifford Gerbers

(g) Name and address of manager or person in charge of affair: Clifford L. Gerbers

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Zippel Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Oconto County Youth Fair

(b) Dates of event 08/20/2025 - 08/23/2025

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Clifford L. Gerbers
(Signature/date)

The Oconto County Youth Fair, Inc.
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**CITY OF GILLETT
UTILITY COMMITTEE MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
WEDNESDAY, JANUARY 8, 2025 AT 6:66 PM
MINUTES**

Chair Mohr called the meeting to order at 6:00 pm.

Roll Call

Present: Alderpersons Matt Young, Nanette Mohr and Irene Drake, Public Members Ruth Spang and Louis Danielson

Also Present: Alderperson Ashley VanStraten, Clerk Treasurer Chelsea Anderson, Mayor Jon Blaskowski, Utility Operator Ron Anderson and Utility Assistant Matt Wickman.

Public Input: None

AGENDA ITEMS:

1. Discussion and Possible Action on October 9, 2024 Minutes

MOTION: Drake/Mohr

Motion to approve minutes from October 9, 2024.

Voice Vote: All Voting Aye – **MOTION CARRIED**

2. Discussion and Possible Action on CDBG Grant

MSA wants to resume the design process and complete the plans for Robinhood Lane, we have 60% done already. Approximately \$29,000 on engineering \$3000 for CDBG grant application. Application is due in May. Award would be November 2025. Grant covers 2/3- 1/3 match/split. We have spent \$65,000 on the 60 percent we have done.

MOTION: Drake/Mohr

Motion to approve to finish the design for Robinhood Lane.

Roll Call Vote: All Voting Aye – **MOTION CARRIED**

3. Discussion and Possible Action on Interim Financing

State Trust Fund is 5.5% for 2 years. Peshtigo National Bank is 4.65% for 15 months. We need a 4-million-dollar loan, 1.5 for sewer, 2.5 for water. Will receive a grant for \$418,000 for sewer. Project start date is April.

MOTION: Drake/Mohr

Motion to approve interim financing through Peshtigo National Bank for the Highway 22 Project at 4.65%.

Roll Call Vote: All Voting Aye – **MOTION CARRIED**

FINANCE

4. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

MOTION: Mohr/Danielson

Motion to go into Closed Session at 6:46 pm to include all council members, public members, mayor, clerk, and utility operator and assistant operator.

Voice Vote: All Voting Aye – **MOTION CARRIED**

INTERIM

5. Committee will return to open session and may take action on matters discussed in closed session.

MOTION: Mohr/Danielson

Motion to return to Open Session at 7:25 pm.

Voice Vote: All Voting Aye – **MOTION CARRIED**

6. Discussion and Possible Action on Utility Position- Set up interviews.



Professional Services Agreement

MSA Project Number: 09443020

This AGREEMENT (Agreement) is made effective February 1, 2025, by and between

MSA PROFESSIONAL SERVICES, INC (MSA)
1230 South Boulevard, Baraboo, WI 53913
608-355-8886
Representative: Jason Terry

Email: jerry@msa-ps.com

CITY OF GILLETT WISCONSIN
150 N. McKenzie Ave.
Gillett WI 54124
Phone: 920-855-2255
Representatives:
Mayor: Jon Blaskowski
Clerk/Treasurer: Chelsea Anderson

Email: jon.blaskowski@cityofgillett.wi.gov
Email: chelsea.anderson@cityofgillett.wi.gov

Project Name:

City of Gillett Contract Utility Operations 2025

The scope of the work authorized is:

See Attachment A: Scope of Services

The schedule to perform the work is:

Approximate Start Date: 2/1/2025
Approximate Completion Date: 6/30/2025

Services provided:

Routine operations:

\$4,800.00/month

Non-Routine Services:

Operator Technician:

\$ 100.00/hour and mileage rate as set by Federal Government

Advanced Operator (O-I-C):

\$ 120.00/hour and mileage rate as set by Federal Government

After Hours/Emergency:

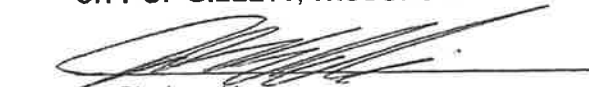
\$ 140.00/hour and mileage rate set by Federal Government

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be a combination of lump sum plus time and expense basis. A list of reimbursable expenses is on Attachment B: Rate Schedule and made part of this Agreement.

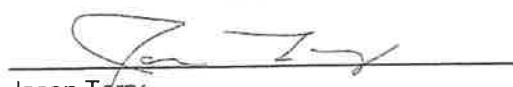
Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF GILLETT, WISCONSIN

MSA PROFESSIONAL SERVICES, INC.



Jon Blaskowski
Mayor
Date: 2/3/2025



Jason Terry
Team Leader
Date: 1/24/2025



Professional Services Agreement

MSA Project Number: 09443019

This AGREEMENT (Agreement) is made effective 02/06/2025 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 1500 N. Casaloma Drive, Appleton, WI 54913

Phone: (920) 545-2086

Representative: Art Bahr

Email: abahr@msa-ps.com

CITY OF GILLETT (OWNER)

Address: 150 N. McKenzie Ave., Gillett, WI 54124

Phone: 920-855-2255

Representative: Jon Blaskowski

Email: Jon.blaskowski@ci.gillett.wi.us

Project Name: CDBG Application2025 - Zippel Park Project

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Start Date: 02/07/2025
Approximate Completion Date: 09/15/2025

The lump sum fee for the CDBG Application work is: \$12,000

The estimated hourly fee for the Environmental Review work is: \$3,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum and an hourly basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF GILLETT

MSA PROFESSIONAL SERVICES, INC.

Jon Blaskowski

Mayor

Date: _____

Brittney Mitchell

Team Leader

Date: 02/03/2025

OWNER ATTEST:

Chelsea Anderson

Clerk/Treasurer

Date: _____

Art Bahr

Sr. Community Development Administrator

Date: 02/03/2025

**MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)**

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 18% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

(General Terms & Conditions - Public)

100 N Richmond

Footing size (in)	Footing max. load (lbs) for 8" x16" pier		
	1500 PSF	2000 PSF	2500 PSF
16x16x6	2.5K	3.4K	4.3K
20x20x6	4.0K	5.3K	6.7K
24x24x8	5.6K	7.6K	9.6K
30x30x10	8.5K	11.7K	14.8K
36x36x12	12.6K	16.7K	20.7K
42x42x14	16.5K	22.4K	28.2K
48x48x14	21.2K	N/A	N/A

* = A 4" thick pre-cast footer of equivalent width and length may be used in place of a 6" thick cast in place footer.
 Footer size must be designed by others to site conditions if noted kip load exceeds capacities listed above

COLUMNS & FOOTINGS MUST BE RATED TO MEET THE CENTER LINE LOADS LISTED

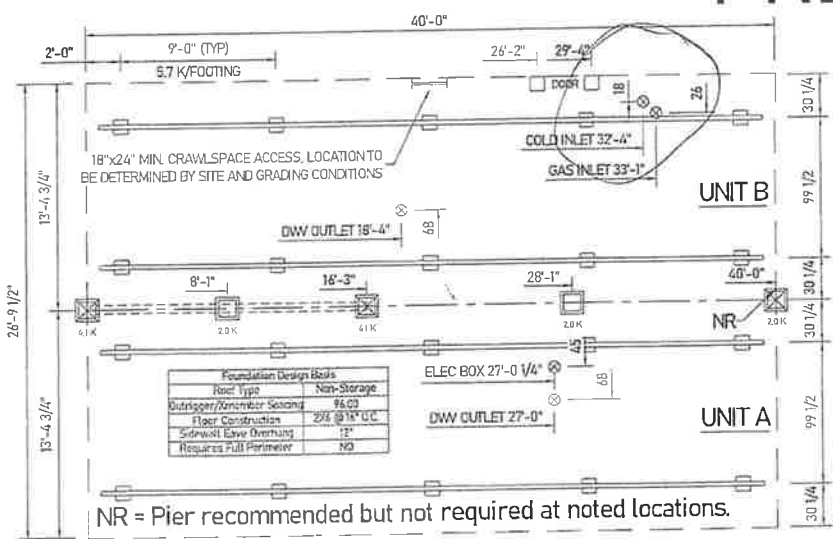
GROUND SNOW LOAD
20 PSF

Kip loads noted are based on allowable stress design (ASD). Capacity of supports (columns, footings, etc.) must exceed noted kip loads. Any changes to this plan that effect the foundation in any way will be the sole responsibility of the builder/dealer.

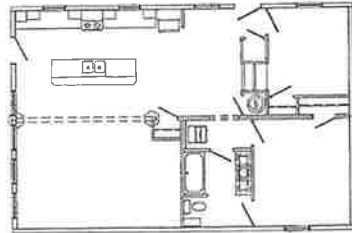
REFER TO INSTALLATION MANUAL FOR PERIMETER PIER BLOCKING REQUIREMENTS. PERIMETER PIER BLOCKINGS & FOOTERS ARE REQUIRED (RATED FOR 2.0K MIN) ON BOTH SIDES OF ALL EXTERIOR DOORS LOCATED IN THE SIDEWALLS (OR SEE ALTERNATE FLOOR REINFORCEMENT) AND ANY OPENING(S) IN THE SIDEWALL OF 4' OR MORE INCLUDING PATIO DOORS, RECESSED ENTRIES, BAY WINDOWS, BUMPOUTS AND PORCHES.

PRELIMINARY

Richmond



BECAUSE FORMAL WORKING DRAWINGS FOR THE PRODUCTION OF THIS HOME ARE TO BE DEVELOPED IN THE FUTURE, THE SUPPORT FOOTING AND UTILITY DROP LOCATIONS SHOWN ON THIS FOUNDATION PLAN ARE SUBJECT TO CHANGE (USING A CONTINUOUS MATELINE FOOTING WILL INSURE ADEQUATE SUPPORT FOR ANY GIVEN FLOOR PLAN)



- CRAWLSPACE NOTES -

- CRAWLSPACE MUST BE VENTILATED PER IRC 408.1 AND IRC 408.2 (ONE VENTILATING OPENING TO BE WITHIN 2' OF EACH CORNER OF BUILDING, 1 SQ. FT. NET AREA PER EACH 150 SQ. FT. OF FOUNDATION AREA. REFER TO HUD INSTALLATION MANUAL FOR MORE INFORMATION)
- WIDTH DIMENSIONS SHOWN INCLUDE A 3/4" ALLOWANCE PER HOME SECTION FOR HOMES WITH FACTORY-INSTALLED O.S.B. ON THE MARRIAGE WALL MATE LINE. THIS ALLOWANCE TAKES INTO ACCOUNT THE 7/8" O.S.B. MATERIAL INSTALLED ON EACH MARRIAGE WALL PLUS ALLOWANCE DUE TO OTHER FACTORS. IF HOME DOES NOT INCLUDE O.S.B. ON THE MARRIAGE WALL MATE LINE, FOUNDATION WIDTH IS TO BE SIZED EQUAL TO ACTUAL MANUFACTURED FLOOR WIDTH. LESSER DIMENSION, IF SHOWN, INDICATES ACTUAL FLOOR WIDTH. THESE DIMENSIONS DO NOT ALLOW FOR ANY VARIANCE THAT MAY OCCUR IN SITE INSTALLATION SUCH AS GAPPING, OFF CENTER SET OR OTHER FIELD-ENCOUNTERED VARIABLES. ANY ADJUSTMENTS NEEDED IN FOUNDATION WIDTH DUE TO SUCH VARIANCES ARE AT THE DISCRETION OF THE INSTALLER.
- REFER TO INSTALLATION INSTRUCTIONS FOR ALL OTHER INFORMATION NOT COVERED BY THIS DRAWING. INSTALL PIER AND FOOTING AT EACH CORNER OF SIDEWALL WALK-OUT BAY WINDOW UNITS.
- FOR DEVIATIONS &/OR OTHER FOUNDATION DESIGNS CONSULT A LOCAL PROFESSIONAL ENGINEER & YOUR LOCAL BUILDING OFFICIAL.

Main

Builder: midcountry homes	Address: 190 Factory St. Dorchester, Vt 54425	Callout: 2840	Revisions:	Scale: 1/8" = 1'-0"	Date: 01/02/2025	Cust: -	Model/Eng. No: 3W1644-PFOUND
Title: Foundation 99.5 I-Beam Pier Blocking			Drawn By: KF	Reference: NONE		Dir: -	Pg: C99.5-20#

MIDCOUNTRY (04/27-3W1644-PFOUND)

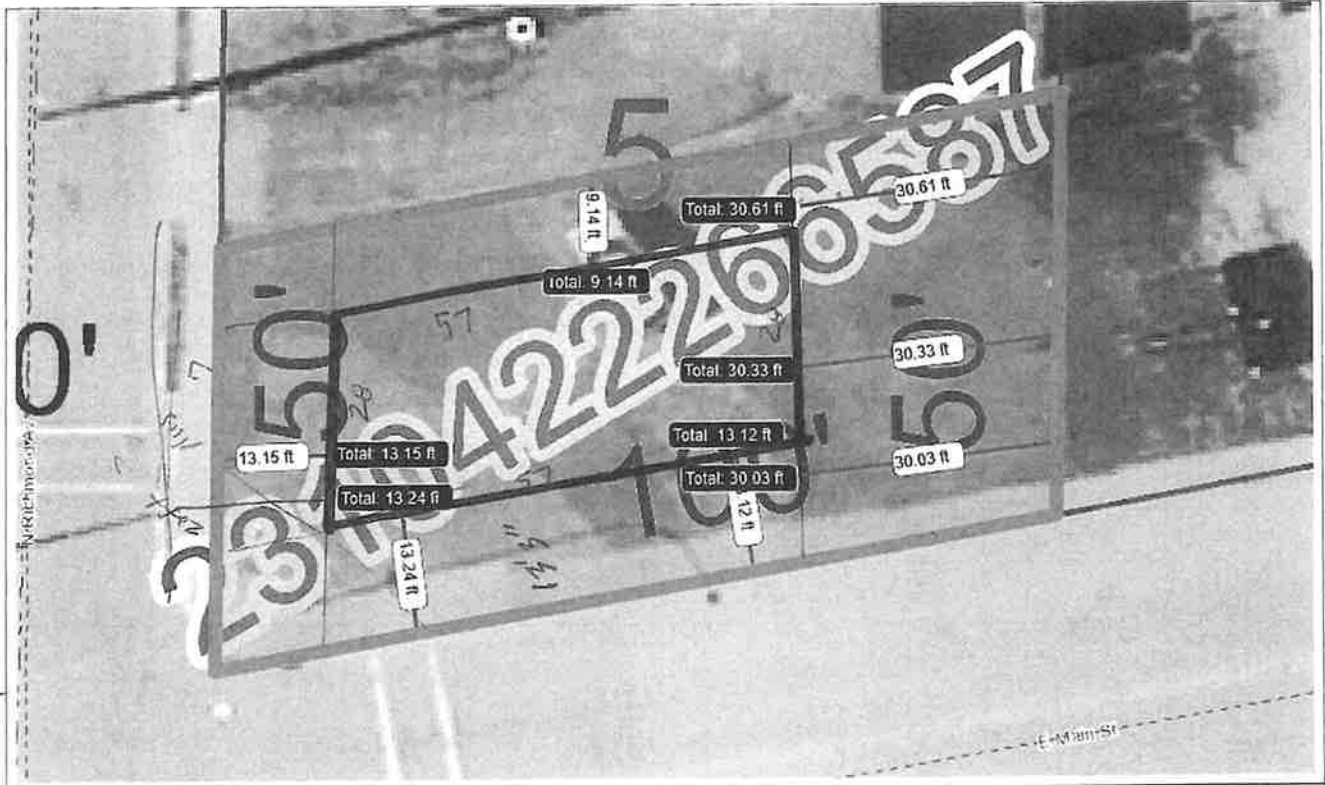
NO DISTURBANCE / ASK DINK

$28 \times 57 = 1596 \text{ sq ft}$

$100 \times 50 = 5000 \text{ sq ft}$

Front
door on Richmond

40%
of
5000
is
2000



Oconto County Land Information Systems makes every effort to produce the most current and accurate information possible. No warranties, expressed or implied, are provided for the data provided, its use, or its interpretation. Oconto County does not guarantee the accuracy of the material contained herein and is not responsible for any misuse or misrepresentation of this information or its derivatives. Oconto County parcel maps are for tax and real property listing purposes only and do NOT represent a survey. The tax parcel maps are compiled from official records, including survey plats and deeds, but only contain the information required for Oconto County business. You should always use the original recorder documents for legal or survey information.

Oconto County GIS

TextBox1



SCALE: 1" = 15'



Print Date: 12/10/2024

House can be 28 x 57