

**CITY OF GILLETT COMMON COUNCIL
& PUBLIC HEARING FOR PROPOSED COMMUNITY
BLOCK GRANT APPLICATION**

NOTICE OF REGULAR COUNCIL MEETING

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, APRIL 3, 2025 AT 6:00 PM

AGENDA

Council may deviate from agenda as needed

1. Mayor calls meeting to order and Open Public Hearing on Proposed Community Development Block Grant Application. Pledge of Allegiance
2. Clerk takes roll and informs the Council that the Open Meeting Law has been complied with
3. **Public Input**
4. Discussion & possible action on March 3, 2025 Minutes
5. **Park and Cemetery Committee Report:** Alderperson Luther
 - a. Discussion & possible action on **Resolution 2-2025 to Submit a CDBG Application**
 - b. Discussion & possible action on **Resolution 3-2025 to Authorizing the City to Commit Match Funds for a CDBG**
 - c. Discussion & possible action on **Resolution 4-2025 to adopt Capital Improvement Plan**
 - d. Discussion & possible action on **Resolution 5-2025 to adopt a Policy to Prohibit the Use of Excessive Force**
 - e. Discussion & possible action on **Adoption of a Wisconsin Residential Anti-Displacement and Relocation Assistance Plan**
6. **Library Report:** Alderperson Drake
7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Alderperson Luther
8. **Financial Report:** Clerk Treasurer
 - a. Updated Monthly Check Register Provided -February
9. **Police Department Report:** Police Chief Breitenbach
 - a. Discussion on Training, Public Relations, and Incident Summary Report
10. **Fire Department Report:** Fire Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report
11. **Health, Protection and License Committee Report:** Alderperson VanStraten
 - a. Discussion & possible action on Full Time Police Officer Position
 - b. Discussion & possible action on Operator License for Betty Jane Baranczyk and Shawna Craig
 - c. Discussion & possible action on Picnic Licenses for Lions Club for June 6 and September 19, 2025
12. **Board of Public Works Committee Report:** Alderperson Drake
 - a. Discussion & possible action on Veteran Memorial Banners and Pole Hangers
 - b. Discussion & possible action on garbage/recycle lid purchase
13. **Utility Committee Report:** Alderperson Young
 - a. Discussion & possible action on motor for booster on Well House 1
 - b. Discussion & possible action on mixer for water tower
 - c. Discussion & possible action on 550 Barke Road Well and Septic
14. **Finance and Personnel Committee Report:** Alderperson Mohr
15. **Planning Committee Report:** Alderperson Bunker
16. **Clerk Treasurer's Report:** Clerk Treasurer
17. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law
18. **Public Input**
19. **Mayor's Report:** Mayor Blaskowski
20. **Adjourn**

Posted: City Hall and City Website----**Agenda subject to change up to 24 hours prior to meeting** Cc: City Council, Mayor, Attorney, Gillett Fire Dept., Gillett Police Dept. Contact City Clerk at 920-855-2255 prior to meeting if additional services are required. **It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance** at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

"An Equal Opportunity Employer"

NOTICE OF PUBLIC HEARING

CITY OF GILLETT

Proposed Community Development Block Grant Application

150 N. McKenzie Ave

Thursday, April 03, 2025

6:00 PM.

The City Council of Gillett will conduct a public hearing regarding its proposed application for Community Development Block Grant (CDBG) Public Facilities (PF) program funds. The public is invited to attend to learn about the CDBG program, provide input on community development and housing needs, and comment on the activities proposed to be included in the CDBG application.

Agenda for the public hearing:

1. Identification of total potential funding available
2. Eligible CDBG activities
3. Presentation of identified community development and housing needs
4. Presentation of activities proposed for CDBG application
5. Review of any potential residential and non-residential displacement
6. Resident input regarding community development and housing needs, the proposed CDBG project, and other CDBG activities

Residents of the City of Gillett, including residents with low and moderate incomes that may be impacted by the project, are encouraged to attend.

The meeting room is ADA accessible.

Persons needing additional accommodations should contact the Municipal Clerk at telephone number 920-855-2255 or email: Chelsea.anderson@cityofgillett.wi.gov.

Chelsea Anderson, City Clerk

Date of Publication - 3/14/2025

CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, MARCH 6, 2025 AT 6:00 PM

MINUTES

1. Council President Mohr called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Roll Call

Present: Clerk Treasurer Chelsea Anderson, Mayor Jon Blaskowski, Alderpersons Nanette Mohr, Irene Drake, Jerry Luther, Ashley VanStraten, Matt Young, David Bunker via phone, Utility Operator Matt Wickman, Public Works Foreman Nate Anderson, Fire Chief Kurt Hicks, Police Chief Shane Breitenbach, Librarian Shannon Stoner, City Attorney Robert Gagan, and MSA Art Bahr, Public Kevin Smith, Dennis Schultz, Warren Bluhm Times Herald, Keri Hicks, Gerald Wendt, Ann Ammerman, Deanna Smith, and Michael Kohn.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**
3. **Public Input:** Dennis Schultz is asking about putting on an event here in Gillett and how to go about it. He went across America in his wheelchair to honor first responders and to shake their hands, he called it “The Handshake Journey”. The event he is proposing in Gillett will be called “Heroes Day Off”. He plans to put on a concert and serve food, and all money he raises he would donate to the local veterans.
4. Michael Kohn Veteran Banners: Two Banners were made by Dotcom in Shawano. Double sided with grommets for \$110.00. We will put it on our Public Works agenda to hang the banners on Main Street.
5. Discussion & possible action on minutes from February 6, 2025 Minutes
MOTION: VanStraten/Mohr
Motion to approve minutes from February 6, 2025 Minutes.
Voice Vote: All Voting Aye - **MOTION CARRIED**

MOTION: Mohr/VanStraten

Motion to move item #15 under #5.

Voice Vote: All Voting Aye - **MOTION CARRIED**

6. **Library Report:** Library Director Report- Library Director Report- February 2025
Programming:
Thursday, March 13 from 5-7 pm is our Winter Market.
Project: Slime: Join The Children's Museum of Green Bay at Gillett Library Community Center on Wednesday, March 19 from 3:30-4:30 pm to learn about states of matter and make your slime.
Money as you Grow Storytime on Tuesday, March 25 at 10:30 am. Each family receives a book (Berenstein Bears “Trouble with Money”) parent guide, craft, and learning activities about money
Let's play away the winter blues with a Bluey Party at the Gillett Library Community Center on Thursday, March 27 from 11 am to 12 pm! Enjoy a Bluey-themed snack and activities! Build a robot to clean your room, play librarian, and shake those wiggles out with a game of Keepy Uppy!
Gillett Library will also host VITA this year. VITA provides free tax preparation.
Our Peep-le's Choice competition is back for another year! Make a book or library related diorama using peeps and our community will vote on the top two! Dioramas are due at the Gillett Public Library on April 1st. Voting will be from Monday, April 14 and voting will conclude on Thursday, April 17! Who will win the Peep-le's vote?

I wrote a grant for the Teen Inclusive Internship. It is a \$2,500 grant to grants for up to seven Wisconsin Libraries to fund library internships for local high school juniors or seniors to be completed between June 1st, 2025, and August 31st, 2025. It offers a paid mentor internship for local high school juniors or seniors to experience the world of librarianship.

I attended Bystander and Anti-human Trafficking Training at NWTC in February. The training is meant to train library staff ahead of the 2025 NFL Draft in Green Bay. Training topics included gaining a deeper understanding of human trafficking and the role libraries can play in identifying, responding to, and supporting victims. We will also learn about ways that we can build community awareness and provide education to help with prevention as well as conflict intervention tactics.

We started a job binder for local jobs. Patrons who are looking for jobs can peruse the binder to see what is available locally.

7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Alderperson Luther stated we discussed construction signage for the HWY 22 Project. \$110 dollars per sign per quote. Circus will not be coming to Gillett this year because the date would have been August 15, when the Oconto County Fair Starts.

MOTION: Luther/Drake

Motion to approve rescind the approval of the Circus performing this year due to conflict with the Oconto County Fair dates.

Voice Vote: All Voting Aye - MOTION CARRIED

8. **Financial Report:** Clerk Treasurer – Updated Monthly Check Register Provided

MOTION: Luther/Drake

Motion to approve February City and Utility Check Registers.

Voice Vote: All Voting Aye - MOTION CARRIED

9. **Police Department Report:** Police Chief Breitenbach –Written Report

Gillett Police Department \ 206 incidents \ February 2025

All the members of our department have completed their bi-annual CPR training. This training instructs us in the application of CPR protocols, care of choking victims, and the proper use of an AED for adult and child patients. Gillett Area Ambulance provides training for many of our first responders including not only law enforcement officers, but firefighters and emergency medical personnel throughout the county. Gillett Area Ambulance also has donated multiple AED units to many organizations including the Gillett Police Department. We are very fortunate to have this organization in our community. I wish to thank the members of Gillett Area Ambulance for their continued support of the Gillett Police Department and our community!

This week we have received the ballistic shield given to us by the Oconto County Sheriff's Office. The Oconto County Sheriff's Office received a grant and through this grant, obtained multiple ballistic shields, providing one to our department. These shields provide an improved area of safety for officers, allowing greater protection from gunfire, blunt objects, and edged weapons. Our officers completed the level 1 ballistic shield application training this week. This training was focused on general use with additional specific training on non-compliant subjects in vehicles and tactical room clearing.

Officer Hull continues her work in the Gillett schools. SRO Hull handled 24 law enforcement related events in the schools. Officer Hull also now been appointed to the Health Committee assisting the school with educating students and staff on topics such as vaping, drugs, use of social media, anxiety, and bullying. Officer Hull has also been working closely with Oconto County Human Services on creating presentations for students on Teen Distracted Driving, Bullying, the Juvenile Justice System, Sexual Abuse, and Harassment. Officer Hull also assisted with facilitating a protective K-9 sweep of the campus.

Officer Hull continues to build on her relationships with students and staff. These relationships have identified issues off campus that are directly impacting the daily activities at school. These relationships have assisted greatly on how we can address the issues at home.

Officer Braun has completed her field training program and has transitioned into solo patrol. Officer Braun has been doing a great job! Officer Kurtz continues with her field training program being paired up with Officer Anderson. Officer Kurtz is also doing very well!

As a reminder, next month the Gillett Police Department will be hosting the annual Spring Drug Takeback event. Specific date and time will be forthcoming.

10. Fire Department Report: Fire Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report: February Calls: February 18 MABAS call Oconto Falls structure fire, 26th MABAS Oconto structure fire.
Joint Training with Underhill: trained on electrical vehicles; how to use jaws, how to extricate, how to shut off power to the vehicle, watched videos and did hands on training. The Youth Firefighter program is going to be offered in this year's summer school programs, called EMS Fire bootcamp.

11. Health, Protection and License Committee Report: Alderperson VanStraten

- a. Discussion & possible action on 4th of July Celebration Picnic License and Operator License
MOTION: Drake/Mohr
Motion to approve the 4th of July Celebration Picnic License and Operator License.
Voice Vote: All Voting Aye - MOTION CARRIED

- b. Discussion & possible action on Life Insurance Policy
MOTION: Drake/Luther
Motion to approve the Life Insurance Policy.
Voice Vote: All Voting Aye - MOTION CARRIED

12. Board of Public Works Committee Report: Public Works Foreman Nate Anderson stated we had large snowstorm and plowing went well. We are working on machinery that broke or in need of repair, such as the wing of plow truck, new head light in dump stuck, new cutting edge and hydraulic motor in snow blower, library maintenance, new camera installed at compost center, maintenance on pay loader, and installed a new cutting edge for pay loader. We have also started our safety training for the year.

13. Utility Committee Report: Utility Operator Matt Wickman stated we had one residents water line freeze up, tried to steam it open but the freeze was too far in the line. The customer is supplied with water from the neighbor until it can thaw. The water tower needs to be inspected and cleaned.

- a. Discussion & possible action on Water Line L&N Metal Works Easement
MOTION: Drake/Mohr
Motion to approve the easement for our water line with L&N Metal Works.
Voice Vote: All Voting Aye - MOTION CARRIED
- b. Discussion & possible action on private septic system application
MOTION: Mohr/VanStraten
Motion to approve the install of a septic system at 125 E Fourth Street where City sewer is not offered.
Voice Vote: All Voting Aye - MOTION CARRIED

- c. Discussion & possible action on Water Tower Quotes
MOTION: Drake/Mohr
Motion to approve James Orr for \$14,700 for inspecting and cleaning the Water Tower.
Roll Call Vote: All Voting Aye - MOTION CARRIED
- 14. **Finance and Personnel Committee Report:** Alderperson Mohr- No Meeting, No Report.
- 15. **Park and Cemetery Committee Report:** Alderperson Luther
 - a. Discussion & possible action on Resolution 1-2025 DNR Stewardship Outdoor Recreation Grant
MOTION: Mohr/Drake
Motion to approve Resolution 1-2025 DNR Stewardship Outdoor Recreation Grant
Voice Vote: All Voting Aye - MOTION CARRIED
 - b. Discussion & possible action on Update to City of Gillett CORP
MOTION: Drake/Mohr
Motion to approve a one-page section being added in the Oconto County Recreation Plan to add the addition of the Zippel Park Playground Project.
Voice Vote: All Voting Aye - MOTION CARRIED
 - c. Discussion & possible action on Request for amendment to the Oconto County CORP
MOTION: Luther/Drake
Motion to approve the request to Oconto County for an addition to their Recreation Plan.
Voice Vote: All Voting Aye - MOTION CARRIED
 - d. Discussion & possible action on 4th of July Celebration Special Event Permit
MOTION: Drake/Mohr
Motion to 4th of July Special Event Permit.
Voice Vote: All Voting Aye - MOTION CARRIED
- 16. **Planning Committee Report:** Alderperson Bunker
 - a. Discussion & possible action on 125 E Fourth Street New Home Build
MOTION: Luther/Drake
Motion to approve the new home build at 125 E Fourth Street for VanElzen's.
Voice Vote: All Voting Aye - MOTION CARRIED
- 17. **Clerk Treasurer's Report:** Clerk Treasurer - Clerk Anderson stated the February Election went great. We had good voter turnout for a small election. I will be attending the Gillett School District Career Fair for 3rd-5th Graders. I will bring pictures of equipment and explain what Public Works does, Utility, the Police Department, and the Clerk and Treasurer duties, including accounting, election, court, and more. We had our audit completed by Hawkins Ash CPA's, we should get our reports back soon for 2024. Reminder Dog and Chicken Licenses are due April 1. I will put the reminder in the paper, on our website, and on Facebook.
- 18. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law- City Attorney Robert Gagan- Finished the Water and Sewer Line Easement for the Hertwig Property, spoke with the attorney for Waters Edge on Armstrong about their parking lot, they stated they will assign parking spaces and repair the parking lot in spring to make sure all spaces can be used.
- 19. **Public Input:** Ann Ammerman volunteered at school today to help second graders learn about their community. Ann thanks the mayor and council for improving the council.

20. **Mayor's Report:** Mayor Blaskowski will attend BizTown. The Little Seedlings 4H Club donated \$200 to the Friends of Gillett for the Playground Upgrade to Zippel Park, Huge Thank You! Gillett School Superintendent Dr. Hanson reached out for a meeting regarding the great job Officer Hull has been doing and negotiations need to start for next school year. Had a meeting with the Fair Board President and Secretary and spoke with them on how to communicate better and looking forward to working together.

21. **Adjourn** at 7: 05 PM

MOTION: Mohr/Drake

Motion to adjourn.

Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,
Clerk Treasurer Chelsea Anderson

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

CITY OF GILLETT

(UGLG/Unit of General Local Government)

**Authorizing Resolution to Submit a
Community Development Block Grant (CDBG) Application**

Relating to the City of Gillett participation in the
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
 Community Development Block Grant Public Facilities (CDBG-PF) Program
(Name of Program, e.g., Public Facilities (CDBG-PF), Planning (CDBG-PLNG))

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Public Facility Improvement for the CDBG-PF Program

(Activity and Program, e.g., Public Facility Improvement for the CDBG-PF Program; Plan for the CDBG-PLNG Program)

for the City of Gillett ;
(County, City, Village, or Town) (UGLG's Name)

WHEREAS, after public meeting and due consideration, the Common Council
(Name of Appropriate Committee)

has recommended that an application be submitted to DOA for the following project:

Zippel Park Improvements Project ; and
(CDBG Proposed Project Title)

WHEREAS, it is necessary for the City Council to
(County Board, City Council, Village Board, Town Board)

approve the preparation and filing of an application for the City to
(County, City, Town, Village)

receive funds from this program; and

WHEREAS, the City Council has reviewed the
(County Board, City Council, Village Board, Town Board)

need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the City Council
(City Council, County Board, Village Board, Town Board)

does hereby approve and authorize the preparation and filing of an application for the above-named project; and that the Mayor is hereby
(Council President, Mayor, Board Chair, Village President)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

authorized to sign all necessary documents on behalf of the City ; and
(County, City, Village, Town)
that authority is hereby granted to Common Council
(Name of Appropriate Committee)
to take the necessary steps to prepare and file the application for funds under this program in
accordance with this resolution.

ADOPTED on this 3rd day of April , 2025 . ATTEST: _____
(Day) (Month) (Year) (Signature of Clerk)

The governing body of City of Gillett has authorized the above resolution
(UGLG's Full Name)
by Resolution No.: 2-2025 , dated 4/3/2025 .
(Resolution Number) (Date Authorized)

_____ Signature of the Chief Elected Official	<u>Mayor</u> Title	<u>4/3/2025</u> Date Signed
<u>Jon Blaskowski</u> Typed Name of the Chief Elected Official		

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

AUTHORIZING RESOLUTION TO SUBMIT A CDBG APPLICATION:

SUBMISSION INSTRUCTIONS

The Unit of General Local Government (UGLG) **must** submit documentation verifying the Chief Elected Official (CEO) has been authorized to submit a CDBG Application. The Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application form is provided to serve as this documentation, upon being completed by the UGLG and submitted with the UGLG's CDBG Application materials.

- Fill in the designated spaces throughout the form. (Please refer to the micro text located beneath each fillable slot for guidance on the type of information that must be input.)
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the local Clerk.
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the UGLG's Chief Elected Official (i.e., Mayor, City Council President, Village Board President, Town Board Chairperson, County Board Chairperson, etc.). Make sure to provide the signature, typed name, and title of the Chief Elected Official (CEO). Fill in the date the form is signed by the CEO.
- Retain the original completed **Authorizing Resolution to Submit a CDBG Application** form for the UGLG's prospective grant file and submit a copy to the Division of Energy, Housing and Community Resources (DEHCR) with the UGLG's CDBG Application materials.

CITY OF GILLETT

Authorizing Resolution to Commit Match Funds & Certification of Match Funds Secured

RESOLUTION NO. # 3-2025

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF GILLETT,
providing a Guarantee of Match Funds for the
2025 Community Development Block Grant Public Facilities (CDBG-PF) Application

Related to the City of Gillett's participation in the Community Development Block Grant (CDBG) Program.

WHEREAS, federal monies are available under the CDBG Annual Public Facilities Competition, administered by the State of Wisconsin Department of Administration, for the purpose of the provision or improvement of public facilities; and

WHEREAS, the City Council of the City of Gillett has authorized the submission of a CDBG Public Facilities Application to the State of Wisconsin for the following project: Zippel Park Improvement Project; and

WHEREAS, an adequate local financial match must be provided for the proposed CDBG Public Facilities project by the City of Gillett.

WHEREAS, the City of Gillett must certify that all matching funds required to complete the proposed project have been secured for and committed to the project prior to the submission of the CDBG application; and

WHEREAS, the City of Gillett must acknowledge that a delay in starting construction by July 1, 2026 and/or completing construction by October 31, 2027 due to the City not having the matching funds that are reported as committed and secured in the CDBG application documents, then the State of Wisconsin Department of Administration Division of Energy, Housing and Community Resources may deny a timeline extension and may rescind the CDBG award;

NOW, THEREFORE, BE IT RESOLVED, that the City of Gillett does hereby authorize the commitment of match funds to be used as outlined in the CDBG application, for the match amount of \$ 514,765, from the following secured source(s):

Interim loan/Line of Credit Funding;

ADOPTED on this 3rd day of April, 2025.

The governing body of the City of Gillett has authorized the above resolution to commit match and certify match funds secured for the CDBG project referenced within the resolution.

ATTEST: _____
Chelsea Anderson, City Clerk/Treasurer

Jon Blaskowski, Mayor

City of Gillett

Resolution to Adopt a Capital Improvement Plan

RESOLUTION NO. 4-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GILLETT,
ADOPTING A 2026-2031 PARKS CAPITAL IMPROVEMENT PLAN

WHEREAS, the City of Gillett has prepared a Parks Department Capital Improvement Plan for City of Gillett park projects, and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Gillett officially adopts the Parks Capital Improvement Plan;

ADOPTED on this 3rd day of April, 2025.

ATTEST:

Chelsea Anderson, City Clerk/Treasurer

The governing body of the City of Gillett has authorized the above resolution dated April 3, 2025.

Jon Blaskowski, Mayor

City of Gillett

Capital Improvement Plan 2026/2031

Parks Departments

Year	Project	Location	Estimated Cost
2026	Trails, play equipment, restroom, sports courts update, kiosk	Zippel Park	\$525,000
2027	Play Equipment, Restroom	Honey Park	\$70,000
2028	Pavement, Play equipment, and trees	Honey Park and Lions Park	\$27,000
2029	Shelter	Seneca Park	\$24,000
2030	Play Equipment	Honey Park	\$20,000
2031			0

Approved 4/6/2023

CITY OF GILLETT

POLICY TO PROHIBIT THE USE OF EXCESSIVE FORCE AND TO ENFORCE APPLICABLE STATE AND LOCAL LAWS PROHIBITING PHYSICALLY BARRING ENTRANCES/EXITS FOR NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS

RESOLUTION NO. # 5-2025

A resolution of the Common Council of the City of Gillett, to adopt the policy to prohibit the use of excessive force and to enforce applicable state and local laws prohibiting physically barring entrances/exits for non-violent civil rights demonstrations:

WHEREAS Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction;

AND WHEREAS it is in the interest of the City of Gillett to pursue Community Development Block Grant Funds and to adopt policy that complies with Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304);

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF GILLETT:

- I. It is POLICY of the City of Gillett to prohibit the use of excessive force by law enforcement agencies within the City of Gillett's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.
- II. It is POLICY of the City of Gillett to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within the City of Gillett's jurisdiction.
- III. The officials and employees of the City of Gillett shall assist in the orderly prevention of all excessive force within the City of Gillett by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.
- IV. The City Council directs the Gillett Chief of Police to implement this Resolution by amending applicable Gillett Police Dept. procedures.

PASSED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GILLETT.

Chief Elected Official Signature
Jon Blaskowski, Mayor

Date 4/3/25

ATTEST:

Municipal Clerk Signature
Chelsea Anderson, Clerk/Treasurer

Date 4/3/2025

CITY OF GILLETT
WISCONSIN RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION
ASSISTANCE PLAN
FOR CDBG PROGRAMS

This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the City of Gillett in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG¹ projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Gillett will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- ☒ Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
- ☒ If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units (especially those units which are "lower-income dwelling units" as defined in 24 CFR 42.305).
- ☒ Target only those properties deemed essential to the need or success of the project.
- ☒ Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.

¹ CDBG programs include: Entitlement Community Development Block Grant (CDBG) Program, State CDBG Program, CDBG Small Cities Program, Section 108 Loan Guarantee Program, CDBG Special Purpose Grants Program, and the Neighborhood Stabilization Program (NSP).

Relocation Assistance to Displaced Persons

The City of Gillett will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Gillett will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375.

Before entering into a contract committing the City of Gillett to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City of Gillett will make public by Oconto Time Herald, or official newspaper at the time, and submit to the U.S. Department of Housing and Urban Development (HUD) through the State, under the State CDBG Program, the following information in writing:

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. **NOTE: See also 24 CFR 42.375(d).**
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom unit), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the City of Gillett will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the City of Gillett may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The City Clerk (920-855-2255) is responsible for tracking the replacement of lower-income dwelling units and ensuring that they are provided within the required period.

The City Clerk (920-855-2255) is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Adopted by the City of Gillett Common Council on: April 3, 2025.

Jon Blaskowski
Chief Elected Official (CEO) Typed/Printed Name

Mayor
CEO Title

Chief Elected Official Signature

ATTEST:

Chelsea Anderson
Municipal Clerk Typed/Printed Name

Clerk/Treasurer
Municipal Clerk Title

Municipal Clerk Signature

Date Adopted: 4/3/2025

Date Effective: 4/10/2025



Library Director Report

March 2025

1. Programming

1. Our Peep-le's Choice competition is back for another year! Make a book or library related diorama using peeps and our community will vote on the top two! **Dioramas are due at the Gillett Public Library on April 1st. Voting will be from Monday, April 14 and voting will conclude on Thursday, April 17!** Who will win the Peep-le's vote?
 2. April 10th is our market for the spring.
 3. Enjoy a purr-fect afternoon playing the game "Herding Cats" at the Library on **Wednesday, April 16 from 4-5 pm** at the Gillett Library.
-
2. I went to career day at Gillett Elementary. I talked to the kids about being a Librarian and everything we do at the library.
 3. I attended Bystander and Anti-human Trafficking Training at NWTC in February. The training is meant to train library staff ahead of the 2025 NFL Draft in Green Bay. Training topics included gaining a deeper understanding of human trafficking and the role libraries can play in identifying,

responding to, and supporting victims. We will also learn about ways that we can build community awareness and provide education to help with prevention as well as conflict intervention tactics.

4. We started a job binder for local jobs. Patrons who are looking for jobs can peruse the binder to see what is available locally.
5. Tracy has informed me that her advocates are working with the dismantling of the Institute of Museums and Libraries which distributes grant money to libraries. The IMLS is one of seven departments named in a Trump order to be closed. The IMLS has a new leader and Tracy said she and others are watching this situation carefully. IMLS helps fund workforce training, supports pilot programs, and supports basic library services such as computer and internet access in rural libraries.
6. April 30-May 2 is WAPL. This year's theme is "Forward" and there are many great seminars I'm looking to attend...
7. Dinah started on 3/11 and she has been coming in several hours a week to learn. She organized her areas and I am setting up Carl training for her.
8. Ann went to Junior Achievement at Gillett Elementary for Entrepreneurship and Financial Literacy representing the Gillett Chamber and the Library.
9. Ann and I relocated Children's Non-fiction beside the kits and games.
10. We have begun to assemble projects for Breakfast on the farm.

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PNB - CITY CHECKING

ALL Checks

Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39765	3/05/2025	ASTREA 108.33 PLUS 2 PHONE AND FAX	534.60
39766	3/05/2025	BUMPER TO BUMPER	163.12
39767	3/05/2025	GRAINGER INV# 9414034844	110.49
39768	3/05/2025	HAWKINS ASH CPA'S LLP AUDIT	5,300.00
39769	3/05/2025	J.J. KELLER & ASSOCIATES, INC. POSTER	61.68
39770	3/05/2025	KERBER ROSE SERVICES FOR 2/28/25	5,167.50
39771	3/05/2025	LAFORCE	265.00
39772	3/05/2025	MSA PROFESSIONAL SERVICES INC 2023 INCOME SURVEY AND CDBG APPLICATION	1,405.00
39773	3/05/2025	MSA PROFESSIONAL SERVICES INC 2025 STEWARDSHIP APP PARK	5,633.00
39774	3/05/2025	NICOLET FEDERATED LIBRARY SYSTEM OWI MEMBERSHIP-EBOOK FEE	6,503.07
39775	3/06/2025	CONWAY, OLEJNICZAK & JERRY, S.C. STATEMENT#51859	1,533.50
39776	3/06/2025	MOELLER, JASON MENARDS-PAYMENT TO PICK UP SUPPLIES	91.94
39777	3/12/2025	BUMPER TO BUMPER INVOICE# 634-285605	58.47
39778	3/12/2025	BUSINESS CARD	248.75
39779	3/12/2025	BUSINESS CARD FUEL	35.70
39780	3/12/2025	BUSINESS CARD	512.94
39781	3/12/2025	CARQUEST AUTO PARTS INVOICE#14425-10153	939.27
39782	3/12/2025	CULLIGAN OF OCONTO COUNTY ACCOUNT#1055791	13.00
39783	3/12/2025	GARROW OIL MARKETING, INC	948.90
39784	3/12/2025	GILLETT HARDWARE GREASE	11.99

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ACCT

PNB - CITY CHECKING

ALL Checks

Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39785	3/12/2025	GILLETT HARDWARE	104.41
39786	3/12/2025	HEARTLAND BUSINESS SYSTEMS, LLC CAMERAS	1,430.00
39787	3/12/2025	HYDRAULIC REPAIR SPECIALISTS INVOICE# 61637	570.36
39788	3/12/2025	J.J. KELLER & ASSOCIATES, INC. OSHA 10 HOUR TRAINING	210.00
39789	3/12/2025	MCCLONE INVOICE#12983	2,320.53
39790	3/12/2025	NEW MEDIA INC. PUBLIC TEST-QAC AFFADAVIT	58.97
39791	3/12/2025	OCONTO COUNTY HIGHWAY DEPARTMENT INVOICE# 03032025	66.27
39792	3/12/2025	POMASL FIRE EQUIPMENT INC	203.72
39793	3/12/2025	QUILL CORPORATION INVOICE#42936962	138.07
39794	3/12/2025	QUILL CORPORATION	52.49
39795	3/12/2025	SECURIAN FINANCIAL GROUP INC MARCH 2024	15.78
39796	3/12/2025	SECURIAN FINANCIAL GROUP INC APRIL 2025	110.28
39797	3/12/2025	TELFORD EQUIPMENT CONSULTING CO. INV#2203-829 & 2203-832	2,714.51
39798	3/18/2025	BERGMANN'S SERVICE STATION INVOICE#14545	167.96
39799	3/18/2025	CENTURY LINK ACCT#301617494	50.00
39800	3/18/2025	GILLETT POSTMASTER	584.00
39801	3/18/2025	MARCO TECHNOLOGIES LLC. INV13556591	67.60
39802	3/18/2025	OCONTO ELECTRIC KLAUS LAKE & PARK LIGHT, CROSSING GUARD	10.23
39803	3/20/2025	BUSINESS CARD	614.08
39804	3/20/2025	24/7 WELL AND PUMP SERVICE 24/7 WELL AND PUMP SERVICE LLC	829.23

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PNB - CITY CHECKING

ALL Checks

Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39805	3/20/2025	R&R ASSESSING SERVICES CITY ASSESSOR	770.00
39806	3/25/2025	AMERICAN LEGAL SERVICES GILLETT POLICE DEDUCTION REMITTANCE	36.20
39807	3/25/2025	ASTREA 108.33 PLUS 2 PHONE AND FAX	534.60
39808	3/25/2025	BUSINESS CARD SMOKE/CO ALARM - FRIERS-MICROSOFT RENEW	320.45
39809	3/25/2025	GILLETT SCHOOL DISTRICT MARCH 2025	105.69
39810	3/25/2025	WE ENERGIES	5,802.27
39811	3/31/2025	GFL ENVIRONMENTAL INV#U60000265255	13,128.98
39812	3/31/2025	GRAINGER INVOICE#9445107445	22.84
39813	3/31/2025	TEAMSTERS LOCAL 662 APRIL-2025	174.00
39814	3/31/2025	WE ENERGIES INVOICE#5411799581	153.97
EFTPS	3/13/2025	INTERNAL REVENUE SERVICE -EFTPS	5,452.18
	Manual Check	Payroll Withholding 3.13.25	
EFTPS	3/27/2025	INTERNAL REVENUE SERVICE -EFTPS	4,655.74
	Manual Check	Payroll Withholding CD 3.27.25	
V6438	3/13/2025	AMMERMAN, ANN	397.28
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6439	3/13/2025	AMMERMAN, THOMAS	241.04
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6440	3/13/2025	ANDERSON, CHELSEA	1,520.54
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6441	3/13/2025	ANDERSON, ERIC	916.40
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6442	3/13/2025	ANDERSON, LISA	655.96
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6443	3/13/2025	ANDERSON, NATHAN	1,738.71
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6444	3/13/2025	BLASKOWSKI, JONATHAN	461.75
	Manual Check	Pay period 03/01/2025 to 03/31/2025	

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ALL Checks

Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V6445	3/13/2025	BRAUN, ALLISON	766.24
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6446	3/13/2025	BREITENBACH, SHANE	2,248.29
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6447	3/13/2025	BUNKER, DAVID	277.05
	Manual Check	Pay period 03/01/2025 to 03/31/2025	
V6448	3/13/2025	CHRISTENSEN-ELECTI, LEONE M	34.00
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6449	3/13/2025	DRAKE, IRENE	277.05
	Manual Check	Pay period 03/01/2025 to 03/31/2025	
V6450	3/13/2025	GABLE, RUSSELL	1,626.13
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6451	3/13/2025	GRZYWACZ, CHRISTY	383.97
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6452	3/13/2025	HICKS, KURT L	692.62
	Manual Check	Pay period 01/01/2025 to 03/31/2025	
V6453	3/13/2025	HULL, ASHLEY N	1,843.81
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6454	3/13/2025	KURTZ, KATELYN	497.35
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6455	3/13/2025	LUTHER, JEROME	277.05
	Manual Check	Pay period 03/01/2025 to 03/31/2025	
V6456	3/13/2025	MOHR, NANETTE	277.05
	Manual Check	Pay period 03/01/2025 to 03/31/2025	
V6457	3/13/2025	STONER, SHANNON	1,342.94
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6458	3/13/2025	VAN STRATEN, ASHLEY	277.05
	Manual Check	Pay period 03/01/2025 to 03/31/2025	
V6459	3/13/2025	VIA, TIMOTHY J	346.31
	Manual Check	Pay period 01/01/2025 to 03/31/2025	
V6460	3/13/2025	WICKMAN, MATTHEW	1,653.83
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6461	3/13/2025	WINKLER, RANDY	109.18
	Manual Check	Pay period 02/24/2025 to 03/09/2025	
V6462	3/13/2025	YOUNG, MATTHEW	277.05
	Manual Check	Pay period 03/01/2025 to 03/31/2025	
V6463	3/27/2025	AMMERMAN, ANN	426.15
	Manual Check	Pay period 03/10/2025 to 03/23/2025	

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Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V6464	3/27/2025	AMMERMAN, THOMAS	241.04
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6465	3/27/2025	ANDERSON, CHELSEA	1,420.51
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6466	3/27/2025	ANDERSON, ERIC	870.90
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6467	3/27/2025	ANDERSON, LISA	676.48
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6468	3/27/2025	ANDERSON, NATHAN	1,526.17
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6469	3/27/2025	BRAUN, ALLISON	787.02
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6470	3/27/2025	BREITENBACH, SHANE	1,799.14
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6471	3/27/2025	COX, KATHERINE	184.65
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6472	3/27/2025	DEBAUCH, DINAH	276.12
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6473	3/27/2025	GABLE, RUSSELL	1,574.49
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6474	3/27/2025	GRZYWACZ, CHRISTY	240.11
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6475	3/27/2025	HULL, ASHLEY N	1,809.57
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6476	3/27/2025	KURTZ, KATELYN	604.48
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6477	3/27/2025	STONER, SHANNON	1,345.02
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6478	3/27/2025	WICKMAN, MATTHEW	1,791.56
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
V6479	3/27/2025	WINKLER, RANDY	109.18
	Manual Check	Pay period 03/10/2025 to 03/23/2025	
3192025	3/20/2025	24/7 WELL AND PUMP SERVICE	-829.23
	Manual Check	NEEDS TO BE ACTUAL CK NOT MANUAL	
3192026	3/19/2025	24/7 WELL AND PUMP SERVICE	829.23
	Manual Check	24/7 WELL AND PUMP SERVICE LLC	
DEFCOMP	3/13/2025	WISCONSIN DEFERRED COMPENSATION PROGRAM	120.00
	Manual Check	Deferred Comp PR 3.13.25	

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PNB - CITY CHECKING

ALL Checks

Posted From: 3/01/2025 From Account:

Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
DEFCOMP	3/27/2025	WISCONSIN DEFERRED COMPENSATION PROGRAM	120.00
	Manual Check	To record Deferred Comp PR 3.27.25	
DEPTREV	3/13/2025	WISCONSIN DEPARTMENT OF REVENUE	836.64
	Manual Check	State Withholding PR 3.13.25	
DEPTREV	3/27/2025	WISCONSIN DEPARTMENT OF REVENUE	784.11
	Manual Check	To record state withholding PR 3.27.25	
FEB-WRS	3/31/2025	WISCONSIN DEPARTMENT OF ETF- WRS	6,476.33
	Manual Check	FEBRUARY 2025 WRS REMITTANCE	
03042025	3/04/2025	WISCONSIN DEPARTMENT OF ETF- WRS	13,088.84
	Manual Check	WRS -FEBRUARY 2025	
03062025	3/06/2025	WISCONSIN DEPARTMENT OF REVENUE	300.00
	Manual Check	TID3 annual fee DOR	
03202025	3/04/2025	GILLETT WATER & SEWER - EFT	930.89
	Manual Check		
04012025	3/17/2025	DELTA DENTAL ACH	191.62
	Manual Check	APRIL DENTAL	
02-27-2025	3/19/2025	24/7 WELL AND PUMP SERVICE	-829.23
	Manual Check	SENT TO WRONG ADDRESS	
MANUAL32725	3/27/2025	24/7 WELL AND PUMP SERVICE	-829.23
	Manual Check	SENT 2X	
		Grand Total	127,024.54

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PNB - CITY CHECKING

ALL Checks

Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	104,790.83
Total Expenditure from Fund # 220 - LIBRARY	14,336.27
Total Expenditure from Fund # 330 - TIF 3	150.00
Total Expenditure from Fund # 340 - TIF 4	150.00
Total Expenditure from Fund # 600 - WATER UTILITY	3,798.72
Total Expenditure from Fund # 602 - SEWER UTILITY	3,798.72
Total Expenditure from all Funds	127,024.54

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ACCT

PNB - UTILITY CHECKING

ALL Checks

Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
5268	3/05/2025	ASTREA INTERNET	194.85
5269	3/05/2025	BADGER METER	102.39
5270	3/05/2025	BUMPER TO BUMPER	98.00
5271	3/05/2025	GFL ENVIRONMENTAL INVOICE# U60000260631	121.91
5272	3/05/2025	HAWKINS ASH CPA'S LLP	5,300.00
5273	3/05/2025	PLC WATER JETTING SERVICE INC	612.50
5274	3/12/2025	BUSINESS CARD	1,796.10
5275	3/12/2025	GILLETT HARDWARE ACCT# 1160	77.43
5276	3/12/2025	HYDROCORP	1,151.00
5277	3/12/2025	J.J. KELLER & ASSOCIATES, INC. OSHA 10 HOUR TRAINING	70.00
5278	3/12/2025	MCCLONE W/COMP INS -	849.47
5279	3/12/2025	MSA PROFESSIONAL SERVICES INC WATER AND SEWER	4,152.00
5280	3/12/2025	QUILL CORPORATION INVOICE# 42926231	17.50
5281	3/18/2025	GILLETT POSTMASTER	146.00
5282	3/18/2025	HAWKINS INC	3,362.42
5283	3/18/2025	OCONTO ELECTRIC ACCOUNT#617503	2,097.71
5284	3/20/2025	ROGAN'S SHOES INVOICE#298446	187.00
5285	3/20/2025	WE ENERGIES INV#5398262090	688.85
5286	3/26/2025	ASTREA INTERNET	194.85
5287	3/31/2025	GILLETT POSTMASTER WATER BILL DUE 4/21/25	278.10

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ACCT

PNB - UTILITY CHECKING

ALL Checks

Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
5288	3/31/2025	WICHMAN, MATTHEW FUSES	72.76
03122025	3/12/2025	J.J. KELLER & ASSOCIATES, INC.	-70.00
	Manual Check	PAID OUT OF SAFETY TRAINING IN 100 ACCT	
03202025	3/04/2025	GILLETT WATER & SEWER - EFT	31.76
	Manual Check		
		Grand Total	21,532.60

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PNB - UTILITY CHECKING

ALL Checks

Posted From: 3/01/2025 From Account:
Thru: 3/31/2025 Thru Account:

Amount

Total Expenditure from Fund # 600 - WATER UTILITY	8,577.18
Total Expenditure from Fund # 602 - SEWER UTILITY	12,955.42
Total Expenditure from all Funds	21,532.60



Gillett Police Department

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Hangup	1
911 Open Line	2
Abandoned Vehicle	1
Assist Other Agency	1
Request for ambulance	2
Animal Problem	3
Building Check	60
Citizen Assist	10
Civil Matter	1
Custodial Interference	1
Disorderly Conduct	1
Disturbance	3
Domestic Disturbance	1
EM 1 Transport	1
Escort	1
Extra Patrol	35
Fire	1
Harassment	1
Information Report	6
Juvenile Problem	6
Line Down	4
Lockout	2
Open Records Request	8
Ordinance Violation	1
Parking Problem	1
Traffic Accident with Injuries	2
Public Relations	1
School Safety Check	2
Suspicious Person, Circumstnce	5
Theft	1
Threatening	1
Tobacco Problem	2
Traffic Hazard	2
Traffic Miscellaneous	2
Traffic Violation	7
Traffic Stop	14
Truancy	4
Wanted Person	1
Welfare Check	4

Total reported: 202

Report Includes:

All dates between `00:00:01 03/01/25` and `08:30:00 04/03/25`, All agencies matching `GPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

MARCH 2025 Monthly Report

For the month of March, I responded to 16 law enforcement related calls between the secondary and elementary school. I also assisted with multiple student contacts.

I was able to recover 2 vape from students on 2 calls

I had 2 EM1 call, multiple harassment/bullying calls. I have assisted students with questions on attending court for traffic and underage violations. Unsure of what to do when or if they miss their court appearance.

I attended Boys regional basketball and had to remove students for inappropriate behavior.

I had a couple students that were in a traumatic incident and were checking in on them throughout the month. By the end of the month they were opening up and talking about it.

I assisted in career day at the Elementary school. The students loved holding the tactical gear and seeing how heavy it is.

I have been in contact with Human Services throughout the month to assist students that need help at home or with their mental health. I have been doing check in with certain student to see how they are doing in school and how home life is going.

I have been building relationships with the students and teachers in both schools. Students are aware they can come to me with issues and concerns. I have had multiple elementary school students that had spoken with me about home life and things law enforcement could do to make them feel safe. I have noticed multiple parents that have had negative contacts with the school now work on building relationships with staff to assist their child.

I have joined the Health Committee at school to assist students and staff. We have 2 presentations set up for the month of April. Stranger Danger in the Elementary School and Human Trafficking in the Secondary school the week of the Draft.

I am working on a program in the Elementary school to acknowledge students that go above and beyond to make a difference in school.

I have issued 7 citations this month. 2 for vaping, 1 disorderly conduct, and 4 truanancies.

I have been signed up for reunification training right after school gets out to assist with threats and disasters at school.

We did have spring break this month so last days of classes were March 21st.

OPERATOR'S LICENSE

NO. 03-2025

\$40.00

WHEREAS, The Local Governing Body of the City of Gillett, County of Oconto, Wisconsin,
has, upon application duly made, granted and authorized the issuance of a "Operator's" License to:

BETTY JANE BARANCZYK

AND WHEREAS, the said applicant has paid the treasurer the sum of \$40.00 as required by local
ordinances, and has complied with all requirements necessary for obtaining a license:

Now, Therefore, An Operator's License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin
Statutes, and local ordinances, is hereby issued to said applicant.

FOR THE PERIOD ending June 30, 2026

(Corporate Seal)

Given under my hand and the corporate seal of

The City of Gillett, County of Oconto,

State of Wisconsin, this 3rd day of April 2025

Clerk

This License must be FRAMED and POSTED in a conspicuous place in the room the operator is serving.

OPERATOR'S LICENSE

NO. 04-2025

\$40.00

WHEREAS, The Local Governing Body of the City of Gillett, County of Oconto, Wisconsin,
has, upon application duly made, granted and authorized the issuance of a "Operator's" License to:

SHAWNA CRAIG

AND WHEREAS, the said applicant has paid the treasurer the sum of \$40.00 as required by local
ordinances, and has complied with all requirements necessary for obtaining a license:

Now, Therefore, An Operator's License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin
Statutes, and local ordinances, is hereby issued to said applicant.

FOR THE PERIOD ending June 30, 2026

(Corporate Seal)

Given under my hand and the corporate seal of

The City of Gillett, County of Oconto,

State of Wisconsin, this 3rd day of April 2025

Clerk

This License must be FRAMED and POSTED in a conspicuous place in the room the operator is serving.

TEMPORARY CLASS "B" RETAILER'S LICENSE

For the Sale of Fermented Malt Beverages at a **GATHERING OR PICNIC**

NO. 08P-2025

\$10.00

WHEREAS, The Local Governing Body of the City of Gillett, County of Oconto, Wisconsin, has, upon application duly made, granted and authorized the issuance of Retail Class "B" License to

GILLETT LIONS CLUB

to sell Fermented Malt Beverages, as defined by law, pursuant to Section 125.26(6) of the Statutes of the State of Wisconsin, and local ordinances;

AND WHEREAS, the said applicant has paid the treasurer the sum of \$10.00 (Ten Dollars) for such Class "B" Retailer's

Fermented Malt Beverage License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license;

LICENSE IS HEREBY ISSUED to the said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises:

150 N McKenzie Ave, Gillett WI 54124. Zippel Park Oconto County Fair Grounds and Exposition Hall

FOR THE PERIOD from June 6, 2025 to June 6, 2025

(Corporate Seal)

Given under my hand and the corporate seal of

The City of Gillett, County of Oconto,

State of Wisconsin, this 3rd day of April, 2025

Clerk

This License must be FRAMED and POSTED in a conspicuous place in the room or place where fermented malt beverages are drawn or removed for service or sale

TEMPORARY CLASS "B" RETAILER'S LICENSE

For the Sale of Fermented Malt Beverages at a **GATHERING OR PICNIC**

NO. 09P-2025

\$10.00

WHEREAS, The Local Governing Body of the City of Gillett, County of Oconto, Wisconsin, has, upon application duly made, granted and authorized the issuance of Retail Class "B" License to

GILLETT LIONS CLUB

to sell Fermented Malt Beverages, as defined by law, pursuant to Section 125.26(6) of the Statutes of the State of Wisconsin, and local ordinances;

AND WHEREAS, the said applicant has paid the treasurer the sum of \$10.00 (Ten Dollars) for such Class "B" Retailer's

Fermented Malt Beverage License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license;

LICENSE IS HEREBY ISSUED to the said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises:

150 N McKenzie Ave, Gillett WI 54124. Zippel Park Oconto County Fair Grounds and Exposition Hall

FOR THE PERIOD from September 19, 2025 to September 19, 2025

(Corporate Seal)

Given under my hand and the corporate seal of

The City of Gillett, County of Oconto,

State of Wisconsin, this 3rd day of April, 2025

Clerk

This License must be FRAMED and POSTED in a conspicuous place in the room or place where fermented malt beverages are drawn or removed for service or sale

SOIL EVALUATION
FOR A PRIVATE ONSITE WASTE TREATMENT SYSTEM (POWTS)

GEORGE
&
HOLDT
ORIGINAL
OWNER

PRESTON ZIMMERMAN

LEGAL DESCRIPTION

SW-SE,S22,T28N-R18E
CITY OF GILLETT
OCONTO COUNTY
WISCONSIN

PARCEL NO: 2310422438756

Physical Site Address: 550 Barke Street



6350 Nero Lane
Sobieski, WI 54171
Phone: 920-822-9918
Fax: 920-822-9937
Email: email@georgeandholdt.com
Web: georgeandholdt.com

SUGGESTED POWTS COMPONENT

- ☐ In-Ground Conventional
- ☐ Pressurized In-Ground
- ☐ Mound w/<24" to Limitation
- ☐ Mound w/24"+ to Limitation
- ☐ At-Grade
- ☒ Holding Tank
- ☐ Pre-Treated
- ☐ Individual Site Design Requirement
- ☐ Interpretive Soil Report

Date: March 25, 2025

23048

SOIL EVALUATION REPORT

In accordance with SPS 385, Wis. Adm. Code

Attach complete site plan on paper not less than 8 1/2 x 11 inches in size. Plan must include, but not limited to: vertical and horizontal reference point (BM), direction and percent slope, scale or dimensions, north arrow, and location and distance to nearest road.

Please print all information.

Personal information you provide may be used for secondary purposes (Privacy Law, s. 15.04(1)(m)).

County OCONTO
Parcel I.D. 2310422438756
Reviewed by <i>Karin Brehmer</i>
Date 4/2/25

Property Owner ZIMMERMAN, PRESTON				Property Location Govt. Lot SW 1/4 SE 1/4 S 22 T 28 N R 18 E (or) W			
Property Owner's Mailing Address 150 CHICAGO STREET				Lot # NA	Block # NA	Subd. Name or CSM# NA	
City PULASKI	State WI	Zip Code 54162	Phone Number ()	<input checked="" type="checkbox"/> City <i>A. Gullett</i>	<input type="checkbox"/> Village	<input type="checkbox"/> Town <i>GILLET</i>	Nearest Road 550 BARKE STREET

☐ New Construction Use: ☒ Residential / Number of bedrooms 3 Code derived design flow rate 450 GPD
☒ Replacement ☐ Public or commercial – Describe: _____
Parent material LACUSTRINE Flood Plan elevation if applicable NA ft.
General comments and recommendations: -Suggest a HOLDING TANK Component (The site fails to meet A+4 requirements)

1 Boring #

☒ Boring
☐ PitGround surface elev. NA ft. Depth to limiting factor <10 in.

Horizon	Depth In.	Dominant Color Munsell	Redox Description Qu. Az. Cont. Color	Texture	Structure Gr. Sz. Sh.	Consistence	Boundary	Roots	Soil Application Rate	
									GPD/Ft ²	
									*Eff#1	*Eff#2
Ap	0-10	10YR2/1	NONE	FSL	---	---	---	---	---	---
Bw	10-20	7.5YR6/6	C2P 5YR5/8	SIL	---	---	---	---	---	---
			H2O@20"							
Comments: A backhoe pit dug east of the existing garage (off site) was also evaluated for the possibility of the owner buying more land to locate a POWTS (septic). The backhoe pit revealed an A+0 profile, high chroma and low chroma redoximorphic features are present immediately below the surface epipedon. Based upon the soil characteristics and limitations, it appears that holding tanks are the only viable solution on this site.										

2 Boring #

☐ Boring
☐ Pit

Ground surface elev. ____ ft.

Depth to limiting factor ____ in.

Horizon	Depth In.	Dominant Color Munsell	Redox Description Qu. Az. Cont. Color	Texture	Structure Gr. Sz. Sh.	Consistence	Boundary	Roots	Soil Application Rate	
									GPD/Ft ²	
									*Eff#1	*Eff#2

* Effluent #1 = BOD, > 30 ≤ 220 mg/L and TSS > 30 ≤ 150 mg/L

* Effluent #2 = BOD, > 30 ≤ 220 mg/L and TSS > 30 ≤ 150 mg/L

CST Name (Please Print) DAVE GEORGE / GEORGE & HOLDT LLC	Signature <i>[Signature]</i>	CST Number 048800004-SP
Address 6350 NERO LANE SOBIESKI, WI 54171	Date Evaluation Conducted March 25, 2025	Telephone Number OFFICE: 920-822-9918 CELL PHONE: 920-366-0655

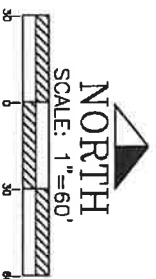
SBD-8330 (R04/15)

Preston Zimmerman
150 Chicago Street
Pulaski, WI 54162

Tax Parcel #2310422438756
SW,SE,S22,T28N-R18E
City of Gillett
Oconto County

Parcel Size: 4 Acres
Land Use: Lawn/Meadow

Site Location: 550 Barke Street



BARKE STREET

S GREEN BAY AVENUE


George & Holdt
LLC
6350 Nero Lane Sobieski, WI 54171 920-822-9918
georgeandholdt.com

