

**CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR COUNCIL MEETING**

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
THURSDAY, MAY 1, 2025 AT 6:00 PM
AGENDA

Council may deviate from agenda as needed

1. Mayor calls meeting to order
2. Pledge of Allegiance
3. Clerk takes roll and informs the Council that the Open Meeting Law has been complied with
4. **Public Input**
5. Discussion & possible action on April 3 and 15, 2025 Minutes
6. **Library Report:** Alderperson Drake
7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Alderperson Luther
 - a. Discussion and Possible action on Roy Hubbard Sponsorship
 - b. Discussion and Possible action on Fourth of July Sponsorship
 - c. Discussion and Possible action on Tourism and Economic Development Corporation 2025 Joint Marketing Invoice
8. **Financial Report:** Clerk Treasurer
 - a. Updated Monthly Check Register Provided -April
9. **Police Department Report:** Police Chief Breitenbach
 - a. Discussion on Training, Public Relations, and Incident Summary Report
10. **Fire Department Report:** Fire Chief Hicks
 - a. Discussion on Training, Public Relations, and Incident Summary Report
11. **Health, Protection and License Committee Report:** Alderperson VanStraten
12. **Board of Public Works Committee Report:** Alderperson Drake
13. **Utility Committee Report:** Alderperson Young
 - a. Discussion and Possible action on Septic Holding Tank for 550 E Barke and 208 W Main Street
 - b. Discussion and Possible action on 2024 Consumer Confidence Report
14. **Park and Cemetery Committee Report:** Alderperson Luther
 - a. Discussion and Possible action on tree removal in Zippel Park
15. **Finance and Personnel Committee Report:** Alderperson Mohr
16. **Planning Committee Report:** Alderperson Bunker
17. **Clerk Treasurer's Report:** Clerk Treasurer
18. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law
19. **Public Input**
20. **Mayor's Report:** Mayor Blaskowski
21. **Adjourn**

Posted: City Hall and City Website—**Agenda subject to change up to 24 hours prior to meeting** Cc: City Council, Mayor, Attorney, Gillett Fire Dept., Gillett Police Dept. Contact City Clerk at 920-855-2255 prior to meeting if additional services are required. **It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance** at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

"An Equal Opportunity Employer"

CITY OF GILLETT
COMMON COUNCIL ORGANIZATIONAL MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
TUESDAY, APRIL 15, 2025 – AT 7:00 PM
MINUTES

1. **Acting Mayor Mohr** called the meeting to order at 7:00 PM
2. **Roll Call**
Clerk informs the Council that the Open Meeting Law has been complied with
Present: Mayor Jon Blaskowski, Clerk Treasurer Chelsea Anderson, Alderpersons Nanette Mohr, Jerry Luther, Keri Hicks, David Bunker, Matt Young, and Ashley VanStraten.
3. **PUBLIC INPUT: None**
4. Discussion & possible action on Resolution #5-2025 setting Treasurer's bond, Deputy Treasurer's bond, and Office Staff bond.
MOTION: Mohr/VanStraten
*Motion to approve **Resolution 5-2025: BE IT RESOLVED** by the Common Council of the City of Gillett that the Treasurer's Bonds for the City Treasurer, Deputy Treasurer, and Office Staff be set at a minimum of \$50,000 each, to be furnished by a surety company, with the premium to be paid by the City of Gillett*
Roll Call Vote: All Voting Aye - **MOTION CARRIED**
5. Discussion & possible action on Resolution #6-2025 setting official depositories
MOTION: VanStraten/Bunker
*Motion to approve **Resolution 6-2025: BE IT RESOLVED** by the Common Council of the City of Gillett, that the following financial institutions: Flagstar Bank, Peshtigo National Bank, CoVantage Credit Union, and Wisconsin Department of State Trust Funds be designated as official depositories of the City of Gillett, and all funds are to be deposited therein.*
Voice Vote: All Voting Aye - **MOTION CARRIED**
6. Discussion & possible action on Resolution #7-2025 setting official newspaper
MOTION: Mohr/VanStraten
*Motion to approve **Resolution 7-2025: BE IT RESOLVED** by the Common Council of the City of Gillett that the following newspaper, Oconto County Times Herald be designated as official newspaper of the City of Gillett.*
Voice Vote: All Voting Aye - **MOTION CARRIED**
7. Election of Council President
Young nominates Mohr, Luther Seconds, Close nominations.
MOTION: Young/Luther
Motion for Nanette Mohr to be Council President.
Voice Vote: All Ayes- Mohr Abstains - **MOTION CARRIED**
8. Discussion & possible action on authorizing official signees for depositories account
MOTION: Luther/Hicks
Motion to have Mayor Jon Blaskowski, Council President Nanette Mohr, Clerk Treasurer Chelsea Anderson, and Deputy Clerk Treasurer Lisa Anderson as official signees for depository accounts.
Roll Call Vote: All Voting Aye -Mohr Abstains- **MOTION CARRIED**

9. Discussion & possible action on Council Committee Recommendations

MOTION: VanStraten/Young

Motion to accept recommendations below:

Public Works- Hicks, Luther, Young

Finance and Personnel-Mohr, Bunker, VanStraten

Health Protection and License- VanStraten, Young, Bunker

Utility- Young, Mohr, Hicks

Planning- Bunker, Mohr, Luther

Parks and Cemetery-Luther, VanStraten, Hicks

Voice Vote: All Voting Aye - **MOTION CARRIED**

10. Discussion & possible action on appointments to Police & Fire Disciplinary Review Committee

MOTION: Mohr/Hicks

Motion to approve the Police & Fire Disciplinary Review Committee to include Carol Swim, Michelle Magee, and Tom Wolfgram.

Voice Vote: All Voting Aye - **MOTION CARRIED**

11. Discussion & possible action on appointments to Sexual Predator Committee

MOTION: Mohr/Bunker

Motion to approve Sexual Predator Committee to include Police Chief Shane Breitenbach, Karen Herzog, Kevin Magee, Nicole Blaskowski, and Aaron Smith.

Voice Vote: All Voting Aye - **MOTION CARRIED**

12. Discussion & possible action on appointment of Weed Commissioner

MOTION: Luther/Hicks

Motion to appoint Public Works Foreman Nate Anderson.

Voice Vote: All Voting Aye - **MOTION CARRIED**

13. Discussion & possible action on appointment to Library board

MOTION: Mohr/Luther

Motion to appoint Keri Hicks to the Library Board.

Voice Vote: All Voting Aye, Drake Abstains - **MOTION CARRIED**

14. Discussion & possible action on appointments to Zoning Board of Appeals

MOTION: Mohr/VanStraten

Motion to approve Zoning Board of Appeals to include Alderperson Jerry Luther, Marie Blaser, Steve Vandermause, Ruth Spang, Tom Wolfgram.

Voice Vote: All Voting Aye, Luther Abstains - **MOTION CARRIED**

15. Discussion & possible action on appointments to Board of Review

MOTION: Hicks/VanStraten

Motion to approve Board of Review to include Mayor Jon Blaskowski or designee Jerry Luther, Nanette Mohr, and Clerk Chelsea Anderson or Deputy Clerk Lisa Anderson.

Voice Vote: All Voting Aye- Mohr- Luther Abstains - **MOTION CARRIED**

16. Discussion & possible action on Tourism & Marketing Commission recommendations

MOTION: Young/Hicks

Motion to approve Tourism & Marketing Commission to include Council member Nanette Mohr, Designee Jerry Luther, Chris Byars, Deanna Smith, Marie Blaser, and Lorenzo Diaz.

Voice Vote: All Voting Aye, Mohr - Luther Abstains - **MOTION CARRIED**

17. Discussion & possible action on appointments to Ambulance Board

MOTION: Mohr/Luther

Motion to approve Ashley VanStraten to the Ambulance Board.

Voice Vote: All Voting Aye - **MOTION CARRIED**

18. Discussion & possible action on appointments to Utility Committee

MOTION: Mohr/VanStraten

Motion to approve Louis Danielson and Ruth Spang for community members for the Utility Committee.

Voice Vote: All Voting Aye - **MOTION CARRIED**

19. Discussion & possible action on appointments to Mayor's Youth Advisory Board – Leave lay

20. Discussion & possible action on Disaster Plan Committee

MOTION: Luther/Mohr

Motion to approve Disaster Plan Committee to include Utility and Public Works Department Head Matt Wickman, Public Works Foreman Nate Anderson, Fire Chief Kurt Hicks, Tracy Ondik from Gillett Ambulance and Police Chief Shane Breitenbach.

Voice Vote: All Voting Aye - **MOTION CARRIED**

21. Discussion & possible action on other boards, commissions, and/or committees- Leave Lay

22. Adjourned at 7:25 PM.

MOTION: Mohr/Luther

Motion to adjourn.

Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully Submitted,
Chelsea Anderson Clerk Treasurer

*A quorum of the Common Council was in attendance of this meeting.

CITY OF GILLETT COMMON COUNCIL

PUBLIC HEARING MINUTES

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, APRIL 3, 2025 AT 6:00 PM

MINUTES

1. Mayor Blaskowski called the meeting to order at 6:00 PM, Opened Public Hearing on Proposed Community Development Block Grant Application and the Pledge of Allegiance was recited.

Roll Call

Present: Mayor Jon Blaskowski, Clerk Treasurer Chelsea Anderson, Alderpersons Nanette Mohr, Irene Drake, Jerry Luther, Ashley VanStraten, Matt Young, Public Works Foreman Nate Anderson, Police Chief Shane Breitenbach, Fire Chief Kurt Hicks, City Attorney Robert Gagan, Librarian Shannon Stoner, MSA Professional Services Art Bahr, and Oconto County Time Herald Warren Bluhm. Public Michael Kohn, Kevin Smith, Keri Hicks, Dennis Heise, and Norm Finnell. Utility Operator Matt Wickman and David Bunker are excused.

2. **Clerk informs the Council that the Open Meeting Law has been complied with**

Art Bahr from MSA Professional Services was present to discuss the CDBG Funding Program and take questions from those in attendance. The following topics were discussed:

Basic overview of the CDBG Program

CDBG was enacted through the Housing and Community Development Act of 1974. The Wisconsin Department of Administration (DOA) has administered CDBG funds since 1982; its goals include benefit to LMI (low- and moderate-income) households; targets funding to areas of greatest need; housing, public facilities and economic development.

Total CDBG funds (including anticipated revolving loan funds) available for housing, public facilities and economic development.

DOA historically receives approximately \$20 million (general estimate) per year for housing rehabilitation, public infrastructure improvements (Water, sewer, storm sewer, etc.), emergency infrastructure and economic development in exchange for job creation. For the past two years, approximately \$23.0 million was available for public facilities. These dollars funded 23-25 applications each year.

Types of activities eligible

- A. Housing: rehabilitation for owner-occupied and renter-occupied units: LMI home buyer ("Homestead") programs; handicapped accessibility projects; housing site preparation; housing site acquisition and occupant relocation; blight elimination through demolition of structures; and neighborhood public facilities projects.
- B. Planning Grant: The program's goals are to help communities develop clear and actionable strategies for addressing site specific, neighborhood, community or regional economic or development needs and to improve the quality of community or economic development projects by helping to fund local plans.
- C. Public Facilities: water facilities including mains, looping, extensions, treatment, source, hydrants, valves; sewerage including collector and interceptor mains, lift stations, treatment plants and lagoons, and de-chlorination facilities; storm sewers; certain fire system components; handicapped accessibility; park enhancements, and community centers. CDBG typically funds 66% of the total project costs. Awards are limited to \$1,000,000.

D. Economic Development: low interest loans to business in exchange for job creation.

E. Public Facilities for Economic Development: business or industrial park water systems; sewerage systems; roads; infrastructure in support of business attraction/expansion and job creation.

Community development (public facilities or economic development) needs identified by staff/consultant prior to the public hearing.

The City of Gillett is preparing a CDBG-PF application for the Zippel Park Improvement Project.

There were no comments reported from residents at the hearing. Art Bahr asked the following questions of the City Council members present.

Are there any housing needs identified? No needs were identified.

Are there additional community development needs identified? No comments were made.

Art Bahr asked 3 times for any additional comments or questions. No comments were made.

MOTION: Drake/Mohr

Motion to Close the Public Hearing.

Voice Vote: All Voting Aye - **MOTION CARRIED** Carried unanimously.

Mayor Blaskowski closed the hearing.

3. Public Input: None

4. Discussion & possible action on Meeting Minutes from March 3, 2025

MOTION: Drake/Mohr

Motion to approve minutes from March 3, 2025

Voice Vote: All Voting Aye - **MOTION CARRIED**

5. Park and Cemetery Committee Report: Alderperson Luther

a. Discussion & possible action on Resolution 2-2025 to Submit a CDBG Application

MOTION: Mohr/Drake

Motion to approve Resolution 2-2025 to submit a CDBG Application.

Voice Vote: All Voting Aye - **MOTION CARRIED**

b. Discussion & possible action on Resolution 3-2025 to Authorizing the City to Commit Match Funds for a CDBG

MOTION: Drake/Young

Motion to approve Resolution 3-2025 to Authorizing the City to Commit Match Funds for a CDBG.

Voice Vote: All Voting Aye - **MOTION CARRIED**

c. Discussion & possible action on Resolution 4-2025 to adopt Capital Improvement Plan

MOTION: Mohr/Drake

Motion to approve Resolution 4-2025 to adopt Capital Improvement Plan.

Voice Vote: All Voting Aye - **MOTION CARRIED**

d. Discussion & possible action on Resolution 5-2025 to adopt a Policy to Prohibit the Use of Excessive Force

MOTION: Mohr/VanStraten

Motion to Resolution 5-2025 to adopt a Policy to Prohibit the Use of Excessive Force.

Voice Vote: All Voting Aye - **MOTION CARRIED**

- e. Discussion & possible action on **Adoption of a Wisconsin Residential Anti-Displacement and Relocation Assistance Plan**

MOTION: Mohr/Drake

Motion to Adopt Wisconsin Residential Anti-Displacement and Relocation Assistance Plan.

Voice Vote: All Voting Aye - **MOTION CARRIED**

6. **Report: Library Director Report- March 2025**

Programming:

Our Peep-le's Choice competition is back for another year! Make a book or library related diorama using peeps and our community will vote on the top two! Dioramas are due at the Gillett Public Library on April 1st. Voting will be from Monday, April 14 and voting will conclude on Thursday, April 17! Who will win the Peep-le's vote?

April 10th is our market for the spring.

Enjoy a purr-fect afternoon playing the game "Herding Cats" at the Library on Wednesday, April 16 from 4-5 pm at the Gillett Library.

I went to career day at Gillett Elementary. I talked to the kids about being a Librarian and everything we do at the library.

I attended Bystander and Anti-human Trafficking Training at NWTC in February. The training is meant to train library staff ahead of the 2025 NFL Draft in Green Bay. Training topics included gaining a deeper understanding of human trafficking and the role libraries can play in identifying, responding to, and supporting victims. We will also learn about ways that we can build community awareness and provide education to help with prevention as well as conflict intervention tactics. We started a job binder for local jobs. Patrons who are looking for jobs can peruse the binder to see what is available locally.

Tracy has informed me that her advocates are working with the dismantling of the Institute of Museums and Libraries which distributes grant money to libraries. The IMLS is one of seven departments named in a Trump order to be closed. The IMLS has a new leader and Tracy said she and others are watching this situation carefully. IMLS helps fund workforce training, supports pilot programs, and supports basic library services such as computer and internet access in rural libraries. April 30-May 2 is WAPL. This year's theme is "Forward" and there are many great seminars I'm looking to attend.

Dinah started on 3/11 and she has been coming in several hours a week to learn. She organized her areas and I am setting up Carl training for her.

Ann went to Junior Achievement at Gillett Elementary for Entrepreneurship and Financial Literacy representing the Gillett Chamber and the Library.

Ann and I relocated Children's Non-fiction beside the kits and games.

We have begun to assemble projects for Breakfast on the farm.

7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Alderperson Luther attended a TEDCOR (Tourism and Economic Development Corporation for the Oconto County Region) meeting and learned that the county has offered to have signage over by County R for the Chamber to advertise or place directional signs for the Highway 22 Reconstruction Project. The Chamber of Commerce Spring Clean Up Day is May 3, 2025, from 10a to 12. The Lions Club will also have their spaghetti dinner that day located in Zippel Park. We are still looking for volunteers to come out and help clean up the City. We want to help encourage and promote Gillett residents to get

out and beatify the City. Chamber Bucks are in! Implementation program starting soon. Chamber Bucks will be sold at City Hall and the Gillett Library. Next meeting is Thursday April 10, 2025.

8. **Financial Report:** Clerk Treasurer –

- a. Updated Monthly Check Register Provided

MOTION: Luther/Drake

Motion to approve March 2025 City Account and Utility Account Check Registers.

Roll Call Vote: All Voting Aye - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Breitenbach

- a. Discussion on Training, Public Relations, and Incident Summary Report -Chief Breitenbach provided the incident report: Training and Public Relations-

From the Chief's Desk;

Gillett Police Department \ 202 incidents \ March 2025

All the members of our department have completed their bi-annual EVOC (Emergency Vehicle Operations) and High-Risk Traffic Stop training. This ongoing training instructs us on the use of proper defensive and offensive driving applications in regards to our daily patrol operations. The training also includes the instruction of the new High Risk Traffic Model which the State of Wisconsin has recently implemented. The Oconto County Sheriff's Office and the Oconto Falls Police Department provided the instructors and the Oconto Falls Fire Department granted the group use of their new training facility for the event. This is another great example demonstrating how the first responder community throughout Oconto County works and supports each other!

SRO Hull reported 16 law enforcement related events in the schools. Officer Hull along with members of the Gillett Schools Health Committee have been working on 2 presentation events that will take place later this month. SRO Hull participated in the career day event at the Elementary School. SRO Hull noted the children loved the tactical gear demonstration! SRO Hull has been working closely with Oconto County Health and Human Services assisting several students and families needing assistance not only at school but also extending into their homes. SRO Hull also followed up with several students struggling with a traumatic law enforcement related event that they had been involved in that occurred outside of school. SRO Hull reported that the children are doing much better! Officer Hull has also been working closely with Oconto County Human Services on creating presentations for later this month. Topics about strangers and human trafficking will be discussed.

I am pleased to announce the promotion of Officer Allison Braun from part-time to full-time status. Officer Braun will be filling the position vacated by Officer Hoeft. Officer Braun started with the department last summer and has been doing very well! Officer Braun has proven herself as a great asset to our community and I look forward to working with her for many years to come!

As a reminder, on April 26, 2025 from 10am-2pm, the Gillett Police Department will be hosting the annual Spring Drug Takeback event. This event is a special nationwide drug take back event! Also, as a reminder we have a drug drop off container located in the Gillett Police Department lobby that is available daily.

10. Fire Department Report: Fire Chief Hicks

- a. Discussion on Training, Public Relations, and Incident Summary Report- 11 calls. March 20 Auto Aid with Underhill Co2, 24th Auto Aid with Underhill Power Pole, 26th Gillett Faulty Smoke Alarm, 30th, Gillett Tree on Power Line, Gillett Tree on Power Line, Gillett Tree on Power Line and Home, Lines Down, Gas Leak, 31st Gas Smell in Home, April 1 Lift Assist.
2 firefighters are currently taking A&B Training for Firefighters. Last Tuesday we did a refresher course, refreshing on electric car fires and how to handle them. A Fire Department course will be in the Gillett School District summer school program called Boot Camp Emergency Services It's a week-long camp for grades 6-10 interested in emergency services for a career path or volunteers.

11. Health, Protection and License Committee Report: Alderperson VanStraten

- a. Discussion & possible action on Full Time Police Officer Position

MOTION: Drake/Luther

Motion to approve promoting Allison Braun to Full Time Police Officer.

Voice Vote: All Voting Aye - MOTION CARRIED

- b. Discussion & possible action on Operator License for Betty Jane Baranczyk and Shawna Craig

MOTION: Drake/Mohr

Motion to approve the operator licenses for Jane Baranczyk and Shawna Craig.

Voice Vote: All Voting Aye - MOTION CARRIED

- c. Discussion & possible action on Picnic Licenses for Lions Club for June 6 and September 19, 2025

MOTION: Mohr/Young

Motion to approve the Picnic License for the Lions Club for June 6 and September 19, 2025

Voice Vote: Luther and Drake Abstain -Voting Aye - MOTION CARRIED

12. Board of Public Works Committee Report: Alderperson Drake- Public Works Foreman Nate

Anderson stated our road salt order was received -100 tons in shed and will order more for next year so we are fully stocked. I have completed and submitted our Recycling Annual Report grant and it was accepted. More maintenance on equipment such as the pay loader and plow truck. We have planned an extra chipping day on Monday because of the ice storm tree damage.

- a. Discussion & possible action on Veteran Memorial Banners and Pole Hangers

MOTION: Mohr/Luther

Motion to approve the Veteran Memorial Banners on Main Street.

Voice Vote: All Voting Aye - MOTION CARRIED

- b. Discussion & possible action on garbage/recycle lid purchase- We have a 10-year warranty from the company we originally purchased the bins from called Rehrig Pacific Company, they are sending us 200 new lids. 100 red recycling lids, and 100 black garbage lids. They were willing to work with us to change the color of the garbage to help differentiate the bins.

13. Utility Committee Report: Alderperson Young – stated we are still moving ahead with water tower cleaning.

- a. Discussion & possible action on motor for booster on Well House 1

MOTION: Drake/Mohr

Motion to approve L&S Electric for \$2710 plus any upcharge for new motor.

Roll Call Vote: All Voting Aye - MOTION CARRIED

- b. Discussion & possible action on mixer for water tower
MOTION: Mohr/Drake
Motion to approve Lane Tank Company for \$16,500.00 plus any upcharges.
Roll Call Vote: All Voting Aye - MOTION CARRIED
- c. Discussion & possible action on 550 Barke Road Well and Septic- Leave Lay
14. **Finance and Personnel Committee Report:** Alderperson Mohr- We had a meeting prior to Council to discuss how call out time and overtime hours should be handled in conjunction with working hours. Our City Attorney will write a policy.
15. **Planning Committee Report:** Alderperson Bunker- No Report
16. **Clerk Treasurer's Report:** Clerk Treasurer stated Liquor and Tobacco renewal forms were sent to all license holders and will be returned to me for the June Council Meeting. The Reorganizational Meeting will be Tuesday, April 15, 2025 at 7pm. I also went to the Gillett Elementary Career Day to talk about all the positions at the City of Gillett including the Fire Department, Police Department, Clerks Office, Utility and Public Works. All the children had a great time.
17. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law- City Attorney Robert Gagan stated he is working on alcohol beverage licensing background checks and court pretrials. He also looked over our contract for Com 2 Recycling Program, which will be an electronic recycling company to take our bins from our Recycling Center.
18. **Public Input:** Dennis Heise wondered if we would consider changing the stop signs at East 4th Street and Birch. It's a 3 way stop and quite confusing because there are 4 roads intersecting. Take to Public Works Committee.
19. **Mayor's Report:** Mayor Blaskowski stated in the later part of March, he had met with superintendent Hanson regarding our School Resource Officer, which the City of Gillett Police Department provides. They mentioned they are very happy with the SRO program. The School Board will write a one-year-long contract, and we will bring it to the committee to be discussed.
20. **Adjourn** at 7:00 PM
MOTION: Luther/Drake
Motion to adjourn.
Voice Vote: All Voting Aye - MOTION CARRIED

Respectfully Submitted,
Clerk Treasurer Chelsea Anderson

Library Director Report

April 2025

1. Programming

- a. Wed. May 21 3-4 pm: Slime Time with Children's Museum
- b. Thursday, May 22 from 6-7 pm: Travelogue: Alaska

2. Fund Balance accounts

- a. I spoke with Rachel at Oconto Falls Library. Her library has two separate accounts: one at a credit union for savings (CDs and Donations) and one at Associated for her budget. The city of Oconto Falls has access to this accounts for wages and bills and that's it. Their budget money gets deposited directly into her Associated account.
 - b. Suring has a money market with credit union. City does accounting...set up separate account and mark it as designated funds. City transfers money when it has to pay bills/wages
3. I called The gazette and they said that we can have digital access to 5 devices and share the account with one other person for \$24.99 per month. I informed the CSR that the price is getting tight for our budget and we're not having many readers. She brought us back to \$44 a month. We could have just the Sunday paper delivered, but that in itself is \$24 a month. When did the Sunday paper get so expensive??? That means it's \$6 for a Sunday paper!
4. I wrote to Kim Pyleski and requested that the Oconto County Library Board cover the cost of the books. April brought up a good point when she said that if we're going to be promoting Oconto County Libraries, then it can't just be April and I every year at the table. April has volunteered to do the BOTF event with me again this year. I'll be going to the county on May 15 to discuss funding with County admin.
5. Newsletter released for May-August 2025

Library Director Report

May 2025

1. Programming

- a. Wed. May 21 3-4 pm: Slime Time with Children's Museum
 - b. Thursday, May 22 from 6-7 pm: Travelogue: Alaska
 - c. Thursday, June 5, 5-6 pm: Community Market and Randy Peterson performing.
2. Gillett will participate in the "Jobpod" Pilot Program created by the partnership between NFLS, WI DWD, and Bay Area Workforce Development. It helps connect job seekers with libraries to provide them resources for their search. We already have the Job binder and this will allow for us more resources to help job seekers in our area. For more information. Visit www.jobpodwi.org. There are 9 locations in the state. We would be the only pod in this area.
3. Newsletter released for May-August 2025
4. We're partnering with Annie's Angels to give away backpacks with school supplies for local children in need. Last year Annie's Angels helped 53 kids prepare for school. Annie's Angels will be giving away backpacks on Monday, August 11 from 4-6 pm. If you would like to make a donation, contact Ann Schultz at 920-855-6409.
5. Our new produce stand is built and is being stained. The produce will be a place where people can take fresh produce and/or leave produce for others to take. It is our hope that this, along with our Little Free Pantry, will help fight hunger in our community. The builder prefers to remain anonymous, but the stand was financed by the Gillett Area Chamber of Commerce. The stand will be located in the drive thru area of our Community Center.

5/01/2025 3:27 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

PNB - CITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39815	4/02/2025	AT&T MOBILITY POLICE	315.66
39816	4/02/2025	GFC LEASING - WI GORDON FLESCH CO	18.00
39817	4/02/2025	GFL ENVIRONMENTAL INV#U60000265257	185.50
39818	4/02/2025	HAWKINS ASH CPA'S LLP DEPRECIATION SCHEDULES	525.00
39819	4/02/2025	KRIETE TRUCK CENTER GREEN BAY BRACKET	152.38
39820	4/02/2025	MARCO TECHNOLOGIES LLC. INV13685291	67.60
39821	4/02/2025	MCCLONE INVOICE#12985	2,320.53
39822	4/02/2025	NEW MEDIA INC. AFFIDAVIT/ELECTION PUBLICATION	567.55
39823	4/02/2025	OCONTO COUNTY REGISTER OF DEEDS ZIPPEL PARK DEED FOR CDBG GRANT	5.00
39824	4/02/2025	OCONTO COUNTY TREASURER JAIL ASSESSMENT FEES MARCH 2025	120.00
39825	4/02/2025	PESHTIGO NATIONAL BANK PRINCIPAL WASHINGTON STREET PROJECT CITY	15,130.00
39826	4/02/2025	SECURIAN FINANCIAL GROUP INC APRIL 2025	15.78
39827	4/02/2025	STATE OF WISCONSIN COURT FINES & ASSESSMENTS CITY OF GILLETT MARCH 2025	605.92
39828	4/02/2025	TELFORD EQUIPMENT CONSULTING CO. INV#2203-832	1,888.95
39829	4/02/2025	CITY OF GILLETT SOUP LUNCH FROM GAAS	50.00
39830	4/02/2025	GILLETT AREA FIREFIGHTER ASSOCIATION REIMBURSEMENT FROM GRANT	1,575.00
39831	4/09/2025	CONWAY, OLEJNICZAK & JERRY, S.C. STATEMENT#53404	2,842.50
39832	4/09/2025	GARROW OIL MARKETING, INC FUEL	118.14
39833	4/09/2025	GFC LEASING - WI GORDON FLESCH CO	105.21

5/01/2025 3:27 PM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

PNB - CITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39834	4/09/2025	KASTEN, JAMES FULL BURIAL- SOHR	650.00
39835	4/09/2025	KERBER ROSE SERVICES FOR3/31/25	4,693.75
39836	4/09/2025	MSA PROFESSIONAL SERVICES INC 2025 STEWARDSHIP APP PARK	7,582.83
39837	4/09/2025	OCONTO COUNTY SPRING ELECTION BALLOTS	523.06
39838	4/09/2025	PAT'S MARKET ELECTION FOOD 4/01/25	127.56
39839	4/09/2025	SECURIAN FINANCIAL GROUP INC MAY 2025	112.31
39840	4/09/2025	STATE BAR OF WISCONSIN INVOICE#5147661	100.10
39841	4/15/2025	BUMPER TO BUMPER	30.58
39842	4/15/2025	BUSINESS CARD FOOD FOR ELECTION WORKERS	117.58
39843	4/15/2025	CENTURY LINK ACCT#301617494	50.00
39844	4/15/2025	COMPASS MINERALS AMERICA US HWY BULK SALT	7,338.42
39845	4/15/2025	GARROW OIL MARKETING, INC	436.03
39846	4/15/2025	GILLETT HARDWARE	112.75
39847	4/15/2025	HAWKINS ASH CPA'S LLP AUDIT	3,025.00
39848	4/15/2025	OCONTO ELECTRIC KLAUS LAKE & PARK LIGHT, CROSSING GUARD	10.23
39849	4/15/2025	PROCHECK INSPECTIONS, LLC INVOICE#2025-01	1,875.00
39850	4/15/2025	SECURIAN FINANCIAL GROUP INC MAY 2025	15.78
39851	4/17/2025	BUSINESS CARD	664.15
39852	4/17/2025	BUSINESS CARD INJECTOR SWITCH	494.41
39853	4/17/2025	GILLETT HARDWARE	82.97

5/01/2025 3:27 PM

Reprint Check Register - Quick Report - ALL

Page: 3
ACCT

PNB - CITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39854	4/17/2025	HAWKINS ASH CPA'S LLP ACCOUNTING ASSISTANCE	2,468.50
39855	4/17/2025	INTERSTATE BILLING SERVICE, INC.	152.38
39856	4/17/2025	KURT HICKS JANUARY 1ST THRU JUNE 30TH,2025	1,040.00
39857	4/17/2025	NICOLET FEDERATED LIBRARY SYSTEM INVOICE#2921	715.84
39858	4/17/2025	OUTAGAMIE WAUPACA LIBRARY SYSTEM RECEIPT PAPER -1 CASE	80.00
39859	4/17/2025	RICK RAATZ JANUARY1st thru JUNE 30th,2025	1,040.00
39860	4/17/2025	BUSINESS CARD FISH FRYER	89.99
39861	4/17/2025	GILLETT HARDWARE WATER COND.SALT	43.96
39862	4/17/2025	SECURIAN FINANCIAL GROUP INC MAY 2025-MISSED 1 EMPLOYEE CONTRIBUTION	7.04
39863	4/22/2025	GILLETT SCHOOL DISTRICT APRIL 2025	86.16
39864	4/22/2025	KREATIVE MARKETING AND DESIGN, LLC. DONATION BANNER- OUTDOOR VINYL	100.00
39865	4/22/2025	R&R ASSESSING SERVICES CITY ASSESSOR	770.00
39866	4/22/2025	TEAMSTERS LOCAL 662 MAY-2025	191.00
39867	4/22/2025	WE ENERGIES	5,017.35
39868	4/24/2025	BUSINESS CARD TIRES FOR SQUAD	653.12
39869	4/24/2025	GFC LEASING - WI GORDON FLESCH CO	24.22
39870	4/24/2025	MARCO TECHNOLOGIES LLC. INV13685291	67.60
39871	4/24/2025	WISCONSIN DEPARTMENT OF JUSTICE - TIME 455TIME-0000017965	218.25
39872	4/28/2025	ASTREA 108.33 PLUS 2 PHONE AND FAX	534.80
39873	4/28/2025	NELSON TACTICAL	260.80

PNB - CITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:

Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
39874	4/28/2025	WE ENERGIES INVOICE#5449319612	153.97
EFTPS	4/10/2025	INTERNAL REVENUE SERVICE -EFTPS	5,316.25
Manual Check		Payroll Withholding CD 4/10/25	
EFTPS	4/24/2025	INTERNAL REVENUE SERVICE -EFTPS	5,164.26
Manual Check		Payroll Withholding 04.24.2025	
V6480	4/10/2025	AMMERMAN, ANN	391.51
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6481	4/10/2025	AMMERMAN, THOMAS	107.13
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6482	4/10/2025	ANDERSON, CHELSEA	1,633.52
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6483	4/10/2025	ANDERSON, ERIC	573.78
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6484	4/10/2025	ANDERSON, LISA	703.81
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6485	4/10/2025	ANDERSON, LORI	120.00
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6486	4/10/2025	ANDERSON, NATHAN	2,061.55
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6487	4/10/2025	BLASKOWSKI, JONATHAN	461.75
Manual Check		Pay period 04/01/2025 to 04/30/2025	
V6488	4/10/2025	BRAUN, ALLISON	464.37
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6489	4/10/2025	BREITENBACH, SHANE	2,229.88
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6490	4/10/2025	BUBOLZ, BETTY M	108.00
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6491	4/10/2025	BUNKER, DAVID	277.05
Manual Check		Pay period 04/01/2025 to 04/30/2025	
V6492	4/10/2025	CHRISTENSEN-ELECTI, LEONE M	114.75
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6493	4/10/2025	COVERT, AUTUMN R	88.00
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6494	4/10/2025	COX, KATHERINE	123.11
Manual Check		Pay period 03/24/2025 to 04/06/2025	
V6495	4/10/2025	DEBAUCH, DINAH	126.06
Manual Check		Pay period 03/24/2025 to 04/06/2025	

PNB - CITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:

Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V6496	4/10/2025	DRAKE, IRENE	277.05
	Manual Check	Pay period 04/01/2025 to 04/30/2025	
V6497	4/10/2025	FREDERICK, JANE E	116.00
	Manual Check	Pay period 03/24/2025 to 04/06/2025	
V6498	4/10/2025	GABLE, RUSSELL	1,437.86
	Manual Check	Pay period 03/24/2025 to 04/06/2025	
V6499	4/10/2025	HULL, ASHLEY N	1,626.47
	Manual Check	Pay period 03/24/2025 to 04/06/2025	
V6500	4/10/2025	KURTZ, KATELYN	348.48
	Manual Check	Pay period 03/24/2025 to 04/06/2025	
V6501	4/10/2025	LUTHER, JEROME	277.05
	Manual Check	Pay period 04/01/2025 to 04/30/2025	
V6502	4/10/2025	MOHR, NANETTE	277.05
	Manual Check	Pay period 04/01/2025 to 04/30/2025	
V6503	4/10/2025	SMITH, KEVIN	116.00
	Manual Check	Pay period 03/24/2025 to 04/06/2025	
V6504	4/10/2025	STONER, SHANNON	1,343.99
	Manual Check	Pay period 03/24/2025 to 04/06/2025	
V6505	4/10/2025	VAN STRATEN, ASHLEY	277.05
	Manual Check	Pay period 04/01/2025 to 04/30/2025	
V6506	4/10/2025	WICKMAN, MATTHEW	2,315.38
	Manual Check	Pay period 03/24/2025 to 04/06/2025	
V6507	4/10/2025	WINKLER, RANDY	109.18
	Manual Check	Pay period 03/24/2025 to 04/06/2025	
V6508	4/10/2025	YOUNG, MATTHEW	277.05
	Manual Check	Pay period 04/01/2025 to 04/30/2025	
V6509	4/24/2025	AMMERMAN, ANN	449.24
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6510	4/24/2025	AMMERMAN, THOMAS	241.04
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6511	4/24/2025	ANDERSON, CHELSEA	1,568.91
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6512	4/24/2025	ANDERSON, ERIC	200.75
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6513	4/24/2025	ANDERSON, LISA	669.64
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6514	4/24/2025	ANDERSON, NATHAN	1,981.16
	Manual Check	Pay period 04/07/2025 to 04/20/2025	

PNB - CITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:

Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
V6515	4/24/2025	BRAUN, ALLISON	1,694.18
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6516	4/24/2025	BREITENBACH, SHANE	1,826.47
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6517	4/24/2025	DEBAUCH, DINAH	474.69
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6518	4/24/2025	GABLE, RUSSELL	1,848.31
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6519	4/24/2025	HULL, ASHLEY N	1,767.16
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6520	4/24/2025	KURTZ, KATELYN	122.75
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6521	4/24/2025	STONER, SHANNON	1,343.99
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6522	4/24/2025	WICKMAN, MATTHEW	1,931.04
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
V6523	4/24/2025	WINKLER, RANDY	109.18
	Manual Check	Pay period 04/07/2025 to 04/20/2025	
DEFCOMP	4/10/2025	WISCONSIN DEFERRED COMPENSATION PROGRAM	120.00
	Manual Check	To record Deferred Comp PR 4.10.25	
DEFCOMP	4/24/2025	WISCONSIN DEFERRED COMPENSATION PROGRAM	120.00
	Manual Check	To record Deferred Comp PR 04.24.25	
DEPTREV	4/10/2025	WISCONSIN DEPARTMENT OF REVENUE	852.44
	Manual Check	To record State Withholding PR 4.10.25	
DEPTREV	4/24/2025	WISCONSIN DEPARTMENT OF REVENUE	905.60
	Manual Check	To record state withholding PR 04.24.25	
04172025	4/17/2025	DELTA DENTAL ACH	272.08
	Manual Check	DENTAL/VISION -CHELSEA	
04212025	4/01/2025	GILLET WATER & SEWER - EFT	918.55
	Manual Check		
04242025	4/24/2025	HEALTH INSURANCE WI DEPT OF ETF	15,834.82
	Manual Check	APRIL 2025 Premiums	
March-WRS	4/30/2025	WISCONSIN DEPARTMENT OF ETF- WRS	6,561.01
	Manual Check	March 2025 WRS Remit & Inv 0053978 Pmt	
Grand Total			139,042.61

5/01/2025 3:27 PM

Reprint Check Register - Quick Report - ALL

Page: 7
ACCT

PNB - CITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	105,046.04
Total Expenditure from Fund # 220 - LIBRARY	8,034.17
Total Expenditure from Fund # 330 - TIF 3	315.00
Total Expenditure from Fund # 340 - TIF 4	315.00
Total Expenditure from Fund # 600 - WATER UTILITY	5,129.53
Total Expenditure from Fund # 602 - SEWER UTILITY	5,072.87
Total Expenditure from Fund # 700 - CAPITAL OUTLAY	15,130.00
Total Expenditure from all Funds	139,042.61

PNB - UTILITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
5289	4/02/2025	AT&T MOBILITY UTIL- MARCH	282.42
5290	4/02/2025	BADGER METER	102.28
5291	4/02/2025	GFL ENVIRONMENTAL INVOICE# U60000265222	121.91
5292	4/02/2025	MCCLONE W/COMP INS -	849.47
5293	4/02/2025	R.L HALL LAND TITLE COMPANY, INC	324.00
5294	4/02/2025	WE ENERGIES INV#5405233121- 539827567-5399425779	2,833.40
5295	4/09/2025	CORE & MAIN LP	123.54
5296	4/09/2025	GFC LEASING - WI GORDON FLESCH CO COPIER LEASE	40.00
5297	4/15/2025	BUMPER TO BUMPER	65.09
5298	4/15/2025	HAWKINS ASH CPA'S LLP	2,395.00
5299	4/15/2025	MSA PROFESSIONAL SERVICES INC WATER AND SEWER	5,448.00
5300	4/17/2025	BRAUN ELECTRICAL SERVICES WEEKEND CALLOUT- TRANSFORMER FUSE BLOWN	200.00
5301	4/17/2025	GILLETT HARDWARE ACCT# 1160	158.89
5302	4/17/2025	HAWKINS ASH CPA'S LLP	3,160.50
5303	4/17/2025	HAWKINS INC	180.00
5304	4/17/2025	HAWKINS INC	3,641.42
5305	4/17/2025	HYDROCORP	1,151.00
5306	4/17/2025	TRI-COUNTY PUMPERS, LLC WEEKEND CALL-LIFT STATION	250.00
5307	4/22/2025	BUSINESS CARD VOICESHOT	2,197.28
5308	4/22/2025	OCONTO ELECTRIC ACCOUNT#617503	1,973.70

PNB - UTILITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
5309	4/22/2025	WE ENERGIES INV#5436469478	494.48
5310	4/24/2025	GFC LEASING - WI GORDON FLESCH CO COPIER LEASE	30.00
5311	4/24/2025	WE ENERGIES INV#5436631651 & 5436820158	4,858.97
5312	4/28/2025	ASTREA INTERNET	194.95
5313	4/30/2025	CLASSIC INDUSTRIAL SUPPLIES INC	159.05
5314	4/30/2025	GILLETT POSTMASTER WATER BILL DUE 5/20/25	288.00
04212025	4/01/2025 Manual Check	GILLETT WATER & SEWER - EFT	31.76
04282025	4/28/2025 Manual Check	ENVIRONMENTAL IMPROVMENT FUND -STATE OF WI 21209	275,849.47
Grand Total			307,404.58

PNB - UTILITY CHECKING

ALL Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

Amount

Total Expenditure from Fund # 600 - WATER UTILITY	123,072.94
Total Expenditure from Fund # 602 - SEWER UTILITY	184,331.64
Total Expenditure from all Funds	307,404.58

