

**CITY OF GILLETT
PUBLIC WORKS COMMITTEE**

**Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124**

**THURSDAY, MARCH 12, 2026 IMMEDIATELY FOLLOWING HEALTH
PROTECTION AND LICENSING**

AGENDA

Committee may deviate from the agenda as needed

Meeting Called to Order

Roll Call

Open Meeting Law has been complied with

PUBLIC INPUT

AGENDA ITEMS

1. Discussion and Possible Action on November 12, 2025 Minutes
2. Discussion and Possible Action on Public Works Department Head and Fire Department Fire Call Schedule
3. Discussion and Possible Action on the purchase of a lawn mower
4. Discussion and Possible Action on City of Gillett garbage and recycling bins
5. Discussion and Possible Action on part time public work and utility position
6. Discussion and Possible Action on new Cold Storage building
7. Set Next Meeting Date
8. Adjournment

cc: Committee members (Hicks, Luther, Young), Mayor

Please remember to silence cell phones before attending meetings at City Hall

It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's office 920-855-2255 with as much advance notice as possible.

Agenda subject to change up to 24 hours prior to the meeting

“An Equal Opportunity Employer”

**CITY OF GILLETT
PUBLIC WORKS COMMITTEE MEETING
Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
WEDNESDAY, NOVEMBER 12, 2025 AT 6:00 PM
MINUTES**

Chairperson Hicks called the meeting to order at 6:00 pm.

Roll Call

Present: Alderpersons Keri Hicks, Matt Young, and Jerry Luther

Also Present: Alderpersons Nanette Mohr, Ashley VanStraten, and David Bunker, Mayor Jon Blaskowski, and Clerk Chelsea Anderson and interviewees.

Public Input: None

AGENDA ITEMS:

1. Discussion and Possible Action on November 6, 2025 Minutes

MOTION: Luther/Hicks

Motion to approve minutes from November 6, 2025

Voice Vote: All Voting Aye – MOTION CARRIED

2. Committee may go into closed session to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees pursuant to 19.85 (1c) Wis. Stats.

MOTION: Luther/Hicks

Motion to go into Closed Session at 5:02 PM to include Clerk, Mayor, and Council Members.

Voice Vote: All Voting Aye – MOTION CARRIED

3. Committee will return to open session and may take action on matters discussed in closed session.

MOTION: Luther/Young

Motion to return to Open Session at 7:20 PM.

Voice Vote: All Voting Aye – MOTION CARRIED

4. Discussion and Possible Action on Public Works Department Head

MOTION: Luther/Young

Motion to hire Tim Via for Public Works Department Head.

Voice Vote: All Voting Aye – MOTION CARRIED

5. Set Next Meeting Date – To Be Determined.

6. Adjournment at 7:45 PM.

MOTION: Young/Hicks

Motion to adjourn.

Voice Vote: All Voting Aye – MOTION CARRIED

Respectfully Submitted by
Clerk Treasurer Chelsea Anderson

*Joe's Power
Center
Sept 2011*

\$13,499.00



Scag Tiger Cat II 61" Zero Turn Mower STCII-61V-26CV-EFI

[Read More](#)

SKU: STCII-61V-26CV-EFI

Categories: [Scag](#)

Product Description

Scag Tiger Cat II 61" Zero Turn Mower STCII-61V-26CV-EFI

With the power of a tiger with the swiftness of a cat, the nimble Tiger Cat® II combines the best of both worlds. Making full use of its compact footprint and robust engine, this easily adjustable and extremely durable machine gets into, around, and out of tight spaces quickly—putting you on the path toward increased profitability.

Joe's Power Center
Scymour

\$ 13,195.00



Gravely Pro-Turn® 160 Kawasaki® Zero-Turn Mower 991130

[Read More](#)

SKU: 991130

Categories: [Gravely](#)

Product Description

Gravely Pro-Turn® 160 Kawasaki® Zero-Turn Mower

Put your best foot forward with the power and performance of the PRO-TURN 100. Every inch is of value on the PRO-TURN 100. Packed with Gravely brand's time-tested features, this hard-working mower stands up to your toughest jobs.

Features may include:

X-Factor® II Deck

The 7-gauge, X-Factor® II deck is fabricated from top to bottom, providing industrial-strength peace of mind that's reinforced with an exclusive limited lifetime warranty.

CBT System

Our exclusive Constant Belt Tension (CBT) system ensures that belt tension is maintained, keeping the blade tip speed and cutting results consistent.

Seating System

A full-suspension seat provides added lateral stability and improved durability with vibration control and a four-inch seat slide for all-day comfort.

Selling Equipment

Quote # 1676537
 Customer CITY OF GILLETT STREET DEPARTMENT

New 2026 JOHN DEERE Z950M ZTrak 0695TC

QTY In Group : 1

| | | |
|---------------------|-------------------|----------------|
| Hours | 0 | Suggested List |
| Serial Number | 1TC950MCTST150395 | \$15,894.00 |
| Stock Number | 144700 | Selling Price |
| PUK Parent Serial # | --- | \$12,414.27 |

Equipment Summary

| Description | Qty | List Price | Adjusted Selling Price |
|-------------|-----|-------------|------------------------|
| Z950M ZTrak | 1 | \$15,299.00 | \$15,299.00 |

Base / Options

| Description | Qty | List Price | Adjusted Selling Price |
|--|-----|--------------------|------------------------|
| United States/Canada | 1 | \$0.00 | \$0.00 |
| 24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks | 1 | \$0.00 | \$0.00 |
| 60 In. Side Discharge Mower Deck | 1 | \$0.00 | \$0.00 |
| Fully Adjustable Suspension Seat with Armrests 24" High Back | 1 | \$595.00 | \$595.00 |
| Total Base / Options | | \$15,894.00 | \$15,894.00 |

Customer Discounts

| Description | Discount Amount |
|------------------------|---------------------|
| Total Discounts | (\$3,479.73) |

Value Added Services

| Description | Qty | Agreed Price |
|---|--------------------|--------------------|
| Performance Plus PLC Loaner Guarantee Program | 1 | Included |
| Total Value Added Services | | \$0.00 |
| Selling Price Subtotal | | \$12,414.27 |
| Total Selling Price | \$15,894.00 | \$12,414.27 |



Prepared For

CITY OF GILLETT STREET
DEPARTMENT
PO BOX 95
GILLETT, WI 541240095

Prepared By

Michael Johnson
Riesterer & Schnell, Inc.
23411 US 151
Chilton, WI 53014
9208632181
mjohnson@rands.com

Quote Id 1676537

Creation Date 25-Feb-2026

Expiration Date 04-Mar-2026

Quote Summary

| Equipment Summary | Suggested List | Selling Price | QTY In Group | Extended |
|--|--------------------|--------------------|--------------|--------------------|
| New 2026 JOHN DEERE Z950M ZTrak 0695TC-1TC950MCTST150395 | \$15,894.00 | \$12,414.27 | 1 | \$12,414.27 |
| Performance Plus PLC Loaner Guarantee Program | Included | | | |
| 2025 Lawn and Garden Premium Garden Tractor/Large Z-Trac Service | Declined | | | |
| PowerGard Protection Plan | Declined | | | |
| 0695TC, 0 Deductible | | | | |
| Equipment Total | | | | \$12,414.27 |
| <hr/> | | | | |
| Quote Summary | | | | |
| Total Selling Price | | | | \$12,414.27 |
| Sub-total | | | | \$12,414.27 |
| Balance Due | | | | \$12,414.27 |

Salesperson : X _____

Accepted By : X _____

Jessica Lightner
Jlightner@evtusa.com
704-779-0134



Envirovision offers a recycling program for unwanted residential carts. This keeps bulky plastic out of the landfill.

These are a few details about our program:

- **Envirovision** recycles residential carts made by the following manufacturers: Otto, Rehrig, Cascade, Schaefer, IPL, Sierra, and Toter
 - A full truck load is considered 300+ carts (7-8 ft tall stacks)
- Removal of all water, wheels, and axles is required, EXCEPT on the carts on the bottom of the stacks.
- As soon as a full truck load of carts is ready, contact **Envirovision** and we will schedule a truck to come to your facility within 2-3 business days.
- The truck will need to be loaded, by the shipper, within two hours upon arrival.

Please let me know if you have any questions or if you would like to meet to discuss this process in more detail.

We look forward to partnering with you to keep plastic out of the landfill.

10/14/2025 1:53 PM

All Vendors Transaction Detail

Page: 1
ACCT

Bank Account: All Accounts

| | | |
|-------|-------------------|------------------------|
| | <u>Trans Date</u> | <u>Name</u> |
| From: | 1/01/2013 | REHRIG PACIFIC COMPANY |
| Thru: | 10/14/2025 | REHRIG PACIFIC COMPANY |

| <u>Transaction</u> | <u>Posting</u> | | <u>Amount</u> |
|----------------------|----------------|-------------------------------|---------------|
| 1/11/2021 | 1/11/2021 | REHRIG PACIFIC COMPANY | 72,240.00 |
| Check | 36618 | | |
| 100-00-53620-215-000 | | REFUSE CONTRACTED | 36,120.00 |
| | INV#50143162 | | |
| 100-00-53635-215-000 | | CURBSIDE RECYCLING CONTRACTED | 36,120.00 |
| | INV#50143162 | | |

Expenditures

72,240.00

Receipts

0.00

CARTS
1079

\$56/each

extra
carts



Part-Time Public Works & Utility Departments Laborer Job Description

City of Gillett

Revised 2-2026

GENERAL SUMMARY:

This position plays a vital role in maintaining the cleanliness, safety, and overall appeal of the City of Gillett. By ensuring public spaces are well-kept and inviting, you help foster community pride and create a welcoming environment for residents and visitors.

This position entails routine labor such as lawn maintenance, painting, snow/ice removal, cleaning of storm sewers, leaf and brush pickup, and other similar labor.

Hours: Up to 29 hours per week, not exceeding 1,509 hours annually.

Benefits: This position does not include benefits

PHYSICAL REQUIREMENTS:

Ability to lift and carry up to 50 lbs.

Comfortable working outdoors in various conditions (heat, rain, or cold).

Stamina to perform manual labor, such as mowing or shoveling, for extended periods.

DUTIES, POWERS, AND RESPONSIBILITIES:

Includes, but is not limited to:

- Maintain a clean and attractive city environment through general upkeep
- Painting and minor repairs to preserve city facilities
- Garbage collection and storm sewer maintenance to ensure public health and safety
- Assist utility workers as directed
- Operate power equipment (e.g., chainsaws, wood chippers)
- Other duties as assigned to support the city's commitment to cleanliness and community pride
- Lawn mowing and trimming
- Snow and ice removal
- Cleaning storm sewer catch basins
- Ensure shelters at Honey Park and Zippel Park are clean for rentals (schedule provided)
- Communicates with Department Heads and/or Clerk's Office
- Strives to make the city an inviting place for residents and visitors alike. This is essential in maintaining the beauty, safety, and functionality of our public spaces throughout the city
- Other duties as assigned by Public Works or Utility Department Head



Part-Time Public Works & Utility Departments Laborer Job Description

City of Gillett

Revised 2-2026

Minors 16 and 17 years of age who are employed after 11:00 pm must have 8 hours of rest between the end of one shift and the start of the next shift.
Minimum Wage for minors is \$7.25 per hour. Employers may pay an "Opportunity Wage" of \$5.90 per hour for the first 90 days of employment. On the 91st day, the wage must increase to \$7.25 per hour

For further information about the federal employment of minors laws call (608) 441-5221, or write to [U.S. Department of Labor](http://www.dol.gov), Wage & Hour Division.

For further information about the state employment of minors laws, call the Equal Rights Division in Madison (608) 266-6860 or Milwaukee (414) 227-4384.

Here is the standard list:

-Job Application

Once hired:

-Form I-9 (get proper ID, standard is A. copy of DL & SS card or B. copy of passport)

-Form W-4

-Form WT-4

-Direct Deposit form (get copy of cancelled check or letter from bank)

They will want to follow DWD guidelines.

<https://dwd.wisconsin.gov/er/laborstandards/workpermit/minoremployment.htm>

Work permits are required for minors that are 15 or under. 16-18 no work permit is required.

The keys for the 16 and 17 year olds is:

Minors under 18 years of age may not work more than 6 consecutive hours without having a 30-minute, duty free meal period.

Minors 16 and 17 years of age who are employed after 11:00 pm must have 8 hours of rest between the end of one shift and the start of the next shift.

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For further information about the state employment of minors laws, call the Equal Rights Division in Madison (608) 266-6860 or Milwaukee (414) 227-4384.



Quality Construction
 sales@qualconstruction.com
 W4777 Rocky Lane
 Bonduel, WI 54107

Accept Project Print (<https://jobprogress.com/api/public/proposals/177274049669a9df909a6c8/file>)

Download (http://jobprogress.com/api/public/proposals/177274049669a9df909a6c8/file?download=1)



Quality Construction

| | |
|---|--|
| Free Estimates-Fully Insured-Quality Work | |
| Stud Frame Building Proposal | |
| Prepared For: | Prepared By: |
| Matt Young | Joseph Bontrager |
| (820) 598-0272 | Cell: (715) 701-1949 |
| | sales@qualconstruct.com |
| Gillett WI | qualconstruct.com |
| <p>Scope Of Work: 5" Fiber-Mesh Sealed Concrete Slab Installed, 16"X16" Perimeter Grade Beam With Double Row Of Rebar. Framing includes All Necessary Lumber, 24" On Center 2x6 Studs(2-Ply Under Each Truss), 48" On Center Trusses, Headers, Girts, & Purlins. Exterior 28 Gauge Textured Steel Wainscot, Siding, & Roofing, Aluminum Soffit & Fascia On 24" Overhangs, With Required Fasteners. Openings Include 2-14x10 Insulated Kevmar Meridian Overhead Doors With Openers And 2-36" Steel Service Doors. Job-Site Clean-Up Included.</p> <p style="text-align: center;">Option: 5" Seamless Gutters And Downspouts Installed On Eaves, Add +\$2,336 To Total.</p> | |
| Total-\$86,336.80 | Building Dimensions-50'x60'x16' |
| Signature Date | <i>Joseph Bontrager</i> 03/05/2026 |
| Matt Young | Joseph Bontrager |
| <p>An authorized signature and down payment of 35% are required to accept estimate and secure scheduling. Another payment of 35% is required upon commencement of project. The remaining 30% is required upon completion of project. Estimate pricing is valid for 30 days.</p> | |
| <p>Please make checks payable to: Quality Construction W4777 Rocky Ln Bonduel, WI 54107</p> | |



NEW HOMES • BARNDOMINIUMS • GARAGES
ADDITIONS • AG BUILDINGS • ROOFING • SIDING
Licensed and Insured

RAYMOND SCHMUCKER 715.304.1097
N3974 CTY HWY T, SHAWANO, WI 54166

Name MATT YOUNG / GILLET TOWN HALL
Address 510 S GREEN BAY AVE
GILLET, WI 54124
Phone 920-598-0272
Date 11-24-2025

PROPOSAL No.

BUILT 50x60x16 INCLUDES:

2x6 STUD WALL 24" O.C. w/ 2x4 GIRTS + TYVEK SIDES

TRUSSES 48" O.C. 4/12 PITCH w/ 2x4 PURLINS 24" O.C.

2- 10x4 O.H.O. INSULATED- INSTALLED w/ OPERERS

2- SERVICE DOOR-S BLACK

24" OVERHANG (SOFFIT) • WAINSCOT

METAL ROOF • METAL SIDES

5' concrete slab
\$ 24,000.00

NO-CONCRETE INCLUDED

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction. And should give a copy of each notice received to the mortgage lender, if any. Builder agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid. Material prices may vary due to unstable prices.

WE PROPOSE hereby to furnish material and labor --- complete in accordance with above specifications for the sum of:

FIFTY-NINE THOUSAND FIVE HUNDRED dollars (\$ 59,500.00)

with payment to be made as follows: 30% upon acceptance of contract \$ 17,850.00, 50% to start Job \$ 29,750.00

Balance upon completion \$ 11,900.00 if not paid within 30 days a finance charge of 15% per month will be added on all past due balances

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature [Signature]

Note: this proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____