

**CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR COUNCIL MEETING**

Council Chambers – Municipal Building 150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, MAY 7, 2026 AT 6:00 PM

AGENDA

Council may deviate from agenda as needed

1. Mayor calls meeting to order
2. Pledge of Allegiance
3. Clerk takes roll and informs the Council that the Open Meeting Law has been complied with
4. **Public Input**
5. Discussion and possible action on April 2, 2026
6. **Library Report:** Alderperson Hicks
7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Alderperson Luther
8. **Financial Report:** Clerk Treasurer
 - a. Updated Monthly Check Register Provided
9. **Police Department Report:** Police Chief Breitenbach
 - a. Discussion on Training, Public Relations, and Incident Summary Report
10. **Fire Department Report:** Fire Chief Hicks
11. **Health, Protection and License Committee Report:** Alderperson VanStraten
 - a. Discussion and possible action on Roy Hubbard Memorial Truck Show Picnic License
 - b. Discussion and possible action on 4th of July Parade Route
12. **Utility Committee Report:** Alderperson Young
13. **Board of Public Works Committee Report:** Alderperson Hicks
 - a. Discussion and possible action on Snow Removal charge
14. **Finance and Personnel Committee Report:** Alderperson Mohr
 - a. Discussion and possible action on 4th of July Donation
 - b. Discussion and possible action on Roy Hubbard Memorial Truck Show Donation
15. **Park and Cemetery Committee Report:** Alderperson Luther
 - a. Discussion and possible action on Oconto County Youth Fair Event
 - b. Discussion and possible action on Fireworks Permit for Roy Hubbard Memorial Truck Show and 4th of July
16. **Planning Committee Report:** Alderperson Bunker
17. **Clerk Treasurer's Report:** Clerk Treasurer
18. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law
19. **Public Input**
20. **Mayor's Report:** Mayor Blaskowski
21. **Adjourn**

Posted: City Hall and City Website----**Agenda subject to change up to 24 hours prior to meeting** Cc: City Council, Mayor, Attorney, Gillett Fire Dept., Gillett Police Dept. Contact City Clerk at 920-855-2255 prior to meeting if additional services are required. **It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance** at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

"An Equal Opportunity Employer"

CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

THURSDAY, APRIL 2, 2026 AT 6:00 PM

MINUTES

1. Mayor Blaskowski called the meeting to order at 6:00 PM.
2. Pledge of Allegiance was recited. **Roll Call**
Present: Mayor Jon Blaskowski, Clerk Treasurer Chelsea Anderson, Alderpersons Nanette Mohr, Keri Hicks, Jerry Luther, Matt Young, Ashley VanStraten, David Bunker, Utility Operator Matt Wickman, Public Works Department Head Tim Via, Police Chief Shane Breitenbach, Fire Chief Kurt Hicks. Excused Librarian Shannon Stoner.
3. Clerk Treasurer informs the Council that the Open Meeting Law has been complied with.
4. **Public Input:** None
5. Discussion and possible action on March 12, 2026
MOTION: VanStraten/Mohr
Motion to approve minutes from March 12, 2026.
Voice Vote: All Voting Aye - **MOTION CARRIED**
6. **Board of Public Works Committee Report:** Alderperson Hicks
Public Works Department Head Tim Via showed his hours worked excel spreadsheet for the park in kind matching grant work. We have a recording breaking snowstorm and it took many man hours to clear the city and keep it clean. Picking up the red and black City of Gillett garbage and recycling bins so we can sell them in bulk. GFL has distributed their bins. In our new 2026-2031 contract we need to use their bins, our hinges were breaking and they will not cover the repair costs anymore. East Cedar and Eschner there was a storm sewer collapse, PTS repaired the storm. The new zero-turn mower is delivered; it is for the cemetery. We dug out pickle ball cement court, due to cost it will be cheaper to relay the concrete compared to the fiberglass overlay we would have needed to build a good playing court.
 - a. Discussion and possible action on Cold Storage Building
MOTION: Luther/Mohr
Motion to approve Quality Construction for a total of \$96,645.78. 50x64x16 concrete with fiber-mesh and sealed, drain, framing, siding, roofing, soffit, overhang, overhead doors, windows and job site cleanup. Approved ad ons of concrete aprons \$5,210 and gutters and downspouts \$2,432. Not to exceed \$110,000 including electric
Roll Call Vote: All Voting Aye - **MOTION CARRIED**
 - b. Discussion and possible action on Truck Route
MOTION: VanStraten/Luther
Motion to approve the Truck Route as drawn out.
Voice Vote: All Voting Aye - **MOTION CARRIED**
7. **Park and Cemetery Committee Report:** Alderperson Luther
 - a. Discussion & possible action on 4th of July Event in Zippel Park
MOTION: Hicks/Young
Motion to approve 4th of July Event.
Voice Vote: All Voting Aye - **MOTION CARRIED**
 - b. Discussion & possible action on park bid opening and award- went through five proposals from qualified firms. Rated each proposal.
MOTION: VanStraten/Mohr
Motion to approve Lee Recreation for Zippel Park play equipment.
Voice Vote: All Voting Aye - **MOTION CARRIED**

everything, and made sure we were prepared for the record breaking snowstorm and all the things that come with weather. Looking forward to summer. Within 5 years would like to trade in oldest main line pumper truck and purchase a used truck.

13. Health, Protection and License Committee Report: Alderperson VanStraten

- a. Discussion & possible action on 4th of July Picnic License

MOTION: Luther/Mohr

Motion to approve the 4th of July Picnic License.

Voice Vote: All Voting Aye - MOTION CARRIED

- b. Discussion and possible action on purchase of police squad SUV Dodge Durango V6, for under \$41,000, upfit not to exceed \$10,000.

MOTION: Luther/Bunker

Motion to approve the purchase of a police squad SUV Dodge Durango V6, for under \$41,000, upfit not to exceed \$10,000.

Roll Call Vote: All Voting Aye - MOTION CARRIED

- c. Discussion & possible action on Operators Licenses for David Nelson and Shelly Mikula

MOTION: Luther/Bunker

Motion to approve the operator's licenses.

Voice Vote: All Voting Aye - MOTION CARRIED

- 14. Utility Committee Report:** Utility Operator Matt Wickman stated he needs to replace a valve for a pond at the wastewater treatment plant. The valve is located in a manhole and is filling up with due to the valve failure. They will pump out manhole and replace the valve. There was a curb stop break behind Main Street, that will be fixed. Transducer went out at well 2, which reads water levels, that will also need to be replaced.

- 15. Finance and Personnel Committee Report:** Alderperson Mohr- Next meeting we will be the loan closing with the USDA.

- 16. Planning Committee Report:** Alderperson Bunker- No Report.

- 17. Clerk Treasurers Report:** City Clerk Treasurer Chelsea Anderson stated Election Day is April 7, 2026. HWY 22 Road Project is done with water and sewer and now the DOT starts with storm and pavement/sidewalks. 600 new garbage and recycling lids were ordered under warranty to go along with the sale of the bins. Business meeting with DOT and Gillett Businesses went great. Our Reorganizational meeting will be Tuesday, April 21, 2026 at 6pm.

- 18. Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law- No Report.

- 19. Public Input: None**

- 20. Mayor's Report:** Mayor thanked the Public Works and Utility team dealing with the record-breaking snowstorm. Reorganizational meeting will be the third Tuesday of April, April 21, 2026, at 6pm.

- 21. Adjourn at 8:00 PM**

MOTION: Mohr/VanStraten

Motion to adjourn.

Voice Vote: All Voting Aye - MOTION CARRIED

Respectfully submitted by
Clerk Treasurer Chelsea Anderson

CITY

Check #	Check Date	Vendor name	Check Amou	Transaction memo
40512	04/02/2026	AT&T MOBILITY	315.78	POLICE
40513	04/02/2026	BOLIN'S SPEEDY T'S LLC	283.5	CITY OF GILLETT ATTIRE
40514	04/02/2026	ECONO SIGNS	752.4	10-1001656
40515	04/02/2026	GFL ENVIRONMENTAL	9,930.90	INV#U60000326986
40516	04/02/2026	HAWKINS ASH CPA'S LLP	1,160.00	GENERAL TID 2 & TID 4
40517	04/02/2026	MCCLONE	2,320.05	INVOICE# 15062
40518	04/02/2026	MSA PROFESSIONAL SERVICES II	21,890.50	ZIPPEL PARK ENGINEERING
40519	04/02/2026	NEW MEDIA INC.	71.74	PUBLIC TEST-QAC AFFADAVIT
40520	04/02/2026	OCONTO COUNTY CLERK	517.73	BALLOT & CODING APRIL ELECTION 2026
40521	04/02/2026	OCONTO COUNTY TREASURER J/	150	MARCH - 2026
40522	04/02/2026	OCONTO COUNTY YOUTH FAIR	628.23	ELECTRIC REIMBURSEMENT FROM PTS
40523	04/02/2026	PECORE, JASON	114	REIMBUREMENT FOR PURCHASE OF BINS
40524	04/02/2026	PESHTIGO NATIONAL BANK	15,130.00	PRINCIPAL WASHINGTON STREET PROJECT
40525	04/02/2026	QUILL CORPORATION	69.99	INV#48171485-REWARDS ANNUAL MEMBEF
40526	04/02/2026	RANDY G. WINKLER	548.96	JUDGES CONFERENCE-MEALS- MILAGE-HOT
40527	04/02/2026	SECURIAN FINANCIAL GROUP IN	16.56	APRIL -2026
40528	04/02/2026	STATE OF WISCONSIN COURT FI	707.5	CITY OF GILLETT MARCH -2026
40529	04/02/2026	TELFORD EQUIPTMENT CONSULT	18,222.00	GENERATOR
40530	04/02/2026	TOWN OF BRAZEAU	159	CITATION PAYMENT
40531	04/02/2026	TOWN OF LAKEWOOD	208	CITATION JOINT COURT FEE
40532	04/02/2026	TOWN OF LAKEWOOD	92.6	CITATION PAYMENT
40533	04/02/2026	TOWN OF TOWNSEND	38	CITATION JOINT COURT
40534	04/02/2026	WE ENERGIES	158.54	INV#5864269950
40535	04/08/2026	CHELSEA ANDERSON	301.82	
40536	04/08/2026	CONWAY, OLEJNICZAK & JERRY,	907.5	STATEMENT#67660
40537	04/08/2026	CULLIGAN OF OCONTO COUNTY	24	INVOICE#2026041055791
40538	04/08/2026	J.J. KELLER & ASSOCIATES, INC.	64.46	INVOICE# 9111069413
40539	04/08/2026	KERBER ROSE	907.5	SERVICES FOR 3/31/26
40540	04/08/2026	MARCO TECHNOLOGIES LLC.	85.74	INVOICE#INV15061439
40541	04/08/2026	METLIFE	50.82	SUBCODE 0032
40542	04/08/2026	MSA PROFESSIONAL SERVICES II	360	STEWARDSHIP & LWCF GRANT ADMIN.
40543	04/08/2026	PROCHECK INSPECTIONS, LLC	1,875.00	INVOICE#2026-01
40544	04/08/2026	R&R ASSESSING SERVICES	1,020.00	CITY ASSESSOR
40545	04/08/2026	SECURIAN FINANCIAL GROUP IN	127.22	MAY-2026
40546	04/08/2026	STONER, SHANNON	73.95	MILAGE
40547	04/08/2026	TEAMSTERS LOCAL 662	106	MAY -2026
40548	04/08/2026	TEDCOR	2,000.00	OCEDC JOINT MARKETING
40549	04/08/2026	WISCONSIN DEPARTMENT OF JU	231	455TIME-0000019391
40550	04/14/2026	BOLIN'S SPEEDY T'S LLC	127.5	
40551	04/14/2026	BUSINESS CARD	370.39	BACKGROUND CHECK
40552	04/14/2026	CENTURY LINK	50	ACCT#301617494

V7	04/09/2026	GABLE, RUSSELL	1,586.51	Pay period 03/23/2026 to 04/05/2026
V7	04/09/2026	HICKS, KERI	277.05	Pay period 04/01/2026 to 04/30/2026
V7	04/09/2026	HULL, ASHLEY N	1,854.22	Pay period 03/23/2026 to 04/05/2026
V7	04/09/2026	LUTHER, JEROME	277.05	Pay period 04/01/2026 to 04/30/2026
V7	04/09/2026	MOHR, NANETTE	277.05	Pay period 04/01/2026 to 04/30/2026
V7	04/09/2026	STONER, SHANNON	1,386.73	Pay period 03/23/2026 to 04/05/2026
V7	04/09/2026	VAN STRATEN, ASHLEY	277.05	Pay period 04/01/2026 to 04/30/2026
V7	04/09/2026	VIA, TIMOTHY J	1,489.76	Pay period 03/23/2026 to 04/05/2026
V7	04/09/2026	WICKMAN, MATTHEW	2,056.83	Pay period 03/23/2026 to 04/05/2026
V7	04/09/2026	WINKLER, RANDY	103.45	Pay period 03/23/2026 to 04/05/2026
V7	04/09/2026	YOUNG, MATTHEW	277.05	Pay period 04/01/2026 to 04/30/2026
V7	04/23/2026	AMMERMAN, ANN	454.56	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	AMMERMAN, THOMAS	241.04	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	ANDERSON, CHELSEA	1,613.31	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	ANDERSON, LISA	673.32	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	ANDERSON, LORI	116	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	BRAUN, ALLISON	633.56	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	BREITENBACH, SHANE	2,464.53	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	CHRISTENSEN-ELECTI, LEONE M	114.75	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	COVERT, AUTUMN R	108	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	DEBAUCH, DINAH	462.46	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	FINNELL, NORMAN W	190.05	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	GABLE, RUSSELL	1,447.96	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	HULL, ASHLEY N	1,719.85	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	LUTHER, JEROME	99.73	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	NELSON, THERESA M	123.25	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	SMITH, KEVIN	116	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	STONER, SHANNON	1,386.73	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	VIA, TIMOTHY J	1,605.54	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	WICKMAN, MATTHEW	2,124.93	Pay period 04/06/2026 to 04/19/2026
V7	04/23/2026	WINKLER, RANDY	103.45	Pay period 04/06/2026 to 04/19/2026
WI	04/23/2026	WI SCTF	276.92	Payroll 4.23.26
WI	04/09/2026	WI SCTF	276.92	Child Support 4.9.26
406206	04/06/2026	LA PORTE CHRYSLER INC	40,001.00	ACT 12 MONEY
DEF	04/09/2026	WISCONSIN DEFERRED COMPEN: 120		Deferred Comp 4.9.26
DEF	04/23/2026	WISCONSIN DEFERRED COMPEN: 120		Payroll 4.23.26
DEP	04/23/2026	WISCONSIN DEPARTMENT OF RE 824.23		Payroll Withholding 4.23.26
DEP	04/09/2026	WISCONSIN DEPARTMENT OF RE 872.76		State withholding 4.9.26
3E+06	03/24/2026	JKKS INDUSTRIES	-2,340.00	PAID TWICE
4E+06	04/02/2026	HEALTH INSURANCE WI DEPT OF 17,897.54		MAY-2026 Premiums
4E+06	04/13/2026	GILLETT WATER & SEWER - EFT 964.89		
4E+06	04/23/2026	DELTA DENTAL ACH	280.5	DENTAL-CHELSEA
March	04/30/2026	WISCONSIN DEPARTMENT OF ET 7,448.58		March 2026 WRS Remittance

TEMPORARY CLASS "B" RETAILER'S LICENSE

For the Sale of Fermented Malt Beverages at a **GATHERING OR PICNIC**

NO. 04P-2026

\$10.00

WHEREAS, The Local Governing Body of the City of Gillett, County of Oconto, Wisconsin, has, upon application duly made, granted and authorized the issuance of Retail Class "B" License to

***Roy Hubbard Memorial Truck Show
With Roxy and Rosie Railway***

to sell Fermented Malt Beverages, as defined by law, pursuant to Section 125.26(6) of the Statutes of the State of Wisconsin, and local ordinances;

AND WHEREAS, the said applicant has paid the treasurer the sum of \$10.00 (Ten Dollars) for such Class "B" Retailer's

Fermented Malt Beverage License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license;

LICENSE IS HEREBY ISSUED to the said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises:

150 N McKenzie Ave, Gillett WI 54124. Zippel Park Oconto County Fair Grounds and Exposition Hall

FOR THE PERIOD from June 19 and 20, 2026

(Corporate Seal)

Given under my hand and the corporate seal of

The City of Gillett, County of Oconto,

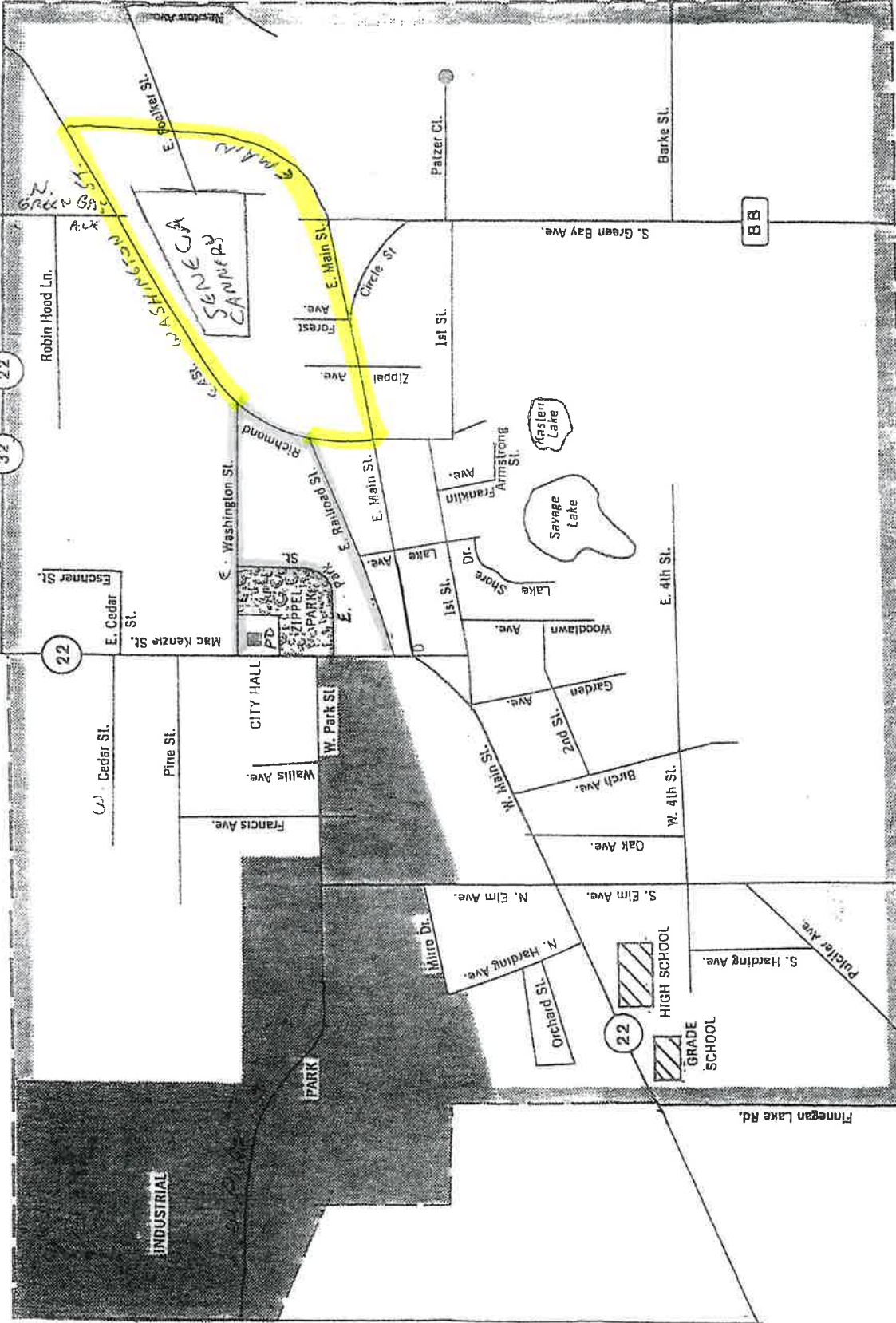
State of Wisconsin, this 7th day of May, 2026

Clerk

This License must be FRAMED and POSTED in a conspicuous place in the room or place where fermented malt beverages are drawn or removed for service or sale

Staging
Parade Route

GILLET



KLAUS
LAKE RD.

CITY OF GILLETT

150 N MCKENZIE AVE

GILLETT, WI 54124

(920)855-2255

ACCOUNT NUMBER

108-0000-00

ENTER AMOUNT PAID

ACCOUNT ID: 108-0000-00
BERENDT, COHL OR SONNY
204 N MCKENZIE AVENUE
GILLETT WI 54124

BILLING DATE

1/28/2026

AMOUNT DUE

\$76.51

DUE DATE

PAST DUE

AFTER DUE DATE PAY

\$76.51

PLEASE RETURN TOP PORTION WITH YOUR PAYMENT

BILLING DATE

1/28/2026

DUE DATE

PAST DUE

ACCOUNT NUMBER

108-0000-00

DESCRIPTION

CITY CHARGES Past Due

AMOUNT

76.51

AMOUNT DUE

76.51

Security Code: 7205

BILLS NOT PAID BY NOV 3 2025 WILL BE PLACED ON THE
TAX ROLL AS A SPECIAL CHARGE. THIS IS PURSUANT TO
WI. STATE STAT. 66.0809, 99.027, & 66.06279(4)
A PENALTY OF TEN PERCENT OF THE AMOUNT
WILL BE ADDED.

SERVICE ADDRESS

204 N MCKENZIE AVE

ACCOUNT NUMBER

108-0000-00

CITY OF GILLETT

150 N MCKENZIE AVE

GILLETT, WI 54124

(920)855-2255

Dear Community Member,

On behalf of the Gillett Civic Club and 4th of July Committee, thank you for being part of our community.

We are excited to celebrate **250 Years of America's Independence** with our 2026 Gillett 4th of July Celebration. This event brings together residents, families, and visitors from surrounding communities for* live music, a parade, truck and tractor pull, car/truck/motorcycle show, horse show, and what many call **“the best fireworks around.”**

As we plan this special event, we are reaching out to both past and **new supporters**. For businesses or first-time donors, this is a great opportunity to **gain visibility while supporting a well-loved community event**. Your support helps us continue this tradition and create a memorable experience for all.

We kindly ask that you consider donating to help us achieve our goal of hosting a spectacular 2026 Gillett 4th of July Celebration. Please use the enclosed form to indicate your gift amount and return it in the self-addressed envelope provided.

Donor Recognition: Contributions received by **May 29th** will be recognized on our donor poster, in the paper, and on social media.

Thank you for your consideration and support. We truly could not make this celebration possible without the generosity of individuals and businesses like you.

Questions? Call or text:

Ann Henrichs Co-Chair – (920) 373-3707

Dave Henrichs Co-Chair – (920) 373-2449

Gillett Civic Club & 4th of July Committee

Name or Business: _____ Amount: _____

Level Options:

_____ BLUE (\$400+) _____ RED (\$200-\$399)

_____ YELLOW (\$100-\$199) _____ WHITE (\$25-\$99)

*Events are subject to change



Mail donations to:
Gillett Civics Club
PO Box 434
Gillett WI 54124

APPLICATION FOR PERMIT TO DISCHARGE FIREWORKS

This permit application must be completed and submitted to the City Clerk for approval by the Health, Protection and License Committee 30 days prior to the discharge of fireworks by any organization or individual in the City of Gillett.

Name of Organization/Individual: Spielbauer Fireworks Co./ Scott Wolfe

Address and phone number: 1976 Lane Rd. Green Bay, WI 54311 920-336-0446

Name of person who will be lighting off the fireworks: Scott Wolfe

Attach a copy of the certification card for person lighting fireworks.

Date and time of fireworks display: 6/19/26, 7/4/26

Names of clean up crew: Scott Wolfe to Provide

All debris must be cleaned up within 24 hours after the launching of fireworks.

Attach a diagram showing location of launching area(s) for fireworks including distances from
Buildings and/or shelters.

Attach a letter of approval from property owner on which fireworks display will be launched.

Attach proof of insurance.

Attach an inventory of fireworks to be presented.

POLICY FOR LAUNCHING FIREWORKS DISPLAY

1. Copy of city permit must be given to property owner.
2. All grass within a 100-foot minimum from launching area, unless property owner specifies greater distance, must be cut within 24 hours of launching time.
3. Access to launching area, as designated on application form by Health, Protection & Licensing committee, only permitted to those people that are required to be on site (i.e. Fire Department personnel, pyro technician.)
4. All property must be restored to original condition.
5. No persons under the influence of alcoholic beverages and no alcoholic beverages will be permitted in launching area.
6. City Clerk shall forward copy of permit to Fire Chief.
7. City permit must be displayed in launching area.