CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
THURSDAY, JUNE 4, 2026 AT 6:00 PM

MINUTES

1. Mayor Blaskowski called the meeting to order at 6:00 PM.

2. Pledge of Allegiance was recited. **Roll Call**
   Present: Mayor Jon Blaskowski, Clerk Treasurer Chelsea Anderson, Alderpersons Nanette Mohr, Keri Hicks, Jerry Luther, Matt Young, Ashley VanStraten, City Attorney Robert Gagon, Utility Operator Matt Wickman, Public Works Department Head Tim Via, Police Chief Shane Breitenbach, Fire Chief Kurt Hicks, and Librarian Shannon Stoner. Public Kevin Smith. Alderperson David Bunker was excused.

3. Clerk Treasurer informs the Council that the Open Meeting Law has been complied with.

4. **Public Input:** None

5. Discussion and possible action on May 7 & 12, 2026 minutes
   MOTION: Luther/Mohr
   Motion to approve minutes from May 7 & 12, 2026 minutes.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

6. **Library Report:** Alderperson Hicks-
   Library Director Report- Librarian Shannon Stoner
   June 2026
   Programming
   Wednesdays from 1:30-3: Gillett Gaming Guild and Community Board Games. Everybody is welcome.
   Friday June 12, 4-5 pm: Prehistoric Pets w/J&R Animal Rescue
   Sunday, June 14, 7 am-1 pm: Breakfast on the Farm @ Riewe Farms
   Friday, June 19 10:30 am-12 pm: Outdoor Explorers w/ The Woodsy Dude
   Friday, June 26, 10:15-11:15 am: Zoo Shelters w/ Children's Museum of Green Bay
   Wednesday, June 24 10:30 am: Friends of the Gillett Library Mtg
   Tech Tuesdays
   Tuesday, June 16 10:30-11:30 am: Computer Basics 101: Tutorial on how to use a computer
   Tuesday, June 23, 10:30-11:30 am: Computer Basics 101: Internet
   Tuesday, June 30 10:30-11:30 am: Computer Basics 101: Email
   Community Center repairs will be finished soon. We have to replace the trim and return the counters to their places.
   I'll be cleaning up our system, going through records and cleaning them up prior to our software migration in August.

7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce**: Will plan a meeting to discuss the open billboard by County Road R for advisement of the UTV Trailhead.
   a. Discussion and possible action on Oconto County Youth Fair Donation
   MOTION: Hicks/VanStraten
   Motion to approve $250.00 donation to the Oconto County Youth Fair.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

8. **Financial Report:** Clerk Treasurer – Updated Monthly Check Register presented for City and Utility
   a. Updated Monthly Check Register
   MOTION: VanStraten/Mohr
   Motion to approve May Check Registers.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Breitenbach

a. Discussion on Training, Public Relations, and Incident Summary Report -Chief Breitenbach
From the Chief's Desk:
Gillett Police Department / 167 incidents / May 2026
This month I attended the Open Records: Overview and Advanced training event at Fox Valley Technical College. We are seeing a sharp increase in requests for information and the laws pertaining to these requests can be extensive and confusing. The information learned in this training provided a foundation for understanding Public Records Law regarding disclosure of different types of records, the authority to charge fees, the obligation to effectively respond to requests for records, drafting effective communications to record requestors designed to protect the interests of the custodian and the governmental authority, applying the balancing test analysis and other details of the Public Records Law.

I was able to secure a free three-month use of a police training simulator through the League of Wisconsin Municipalities. The DART trainer is a training simulator used by law enforcement, the military, and commercial entities to teach marksmanship, tactical skills, and communication skills such as de-escalation and managing high-stress interactions. DART is divided into two main programs: Range and Studio. Studio is used to create virtually any type of course, drill, or scenario, while Range is the program in which those courses are run in the training environment. I plan on hosting a countywide law enforcement training event utilizing this simulator later this summer.
I attended the Gillett School District Emergency Operation Planning Committee meeting held at the Gillett Secondary School. Tracy Ondik from Gillett Area Ambulance, Chief Hicks with the Gillett City Fire Department, Oconto County Emergency Management Director Jon Spice, and several school administration staff members were in attendance. The committee was established to assist the school district with updating their emergency response plan. The meeting went well and many of the plan's deficiencies were addressed.
Our department continues to address the traffic concerns throughout the city. With the daily construction activities, road closures, and ever-changing traffic patterns, we are experiencing an increase in speed, stop sign, and truck traffic violations. If there are certain times and or days that these issues are occurring, please contact the police department. This information will help us with our directed patrol efforts.

10. **Fire Department Report:** Fire Chief Hicks- 4 calls; May 8 Lift Assist with Gillett EMS, May 18 Fire Alarm, May 20 Fire Alarm, and June 1 Lift Assist with Gillett EMS. Training: Have completed hose testing on one truck, two to go. Trained on the ariel truck with Suring and practiced shuttling water and draft to feed the ariel truck. Chief attended the N-300 National Incident Management (NIMS) Class along with Alderpersons Keri Hicks and Jerry Luther. It is essential the city officials have this training in case of an emergency. Currently the department and Gillett Area Firefighters Association are planning the Golf Outing event. Planning for Summer Classes on Fire, EMT, and adding Police this year. Reminding the Council of the truck replacement needed in three years and to keep planning ahead. On that note, we did find a $70,000 pumper truck 2012 Pierce nearby. That is an unheard-of price, we are looking for permission to go look at the unit. It would update our 1992 pumper. Council granted permission to look and inspect the fire truck.

11. **Health, Protection and License Committee Report:** Alderperson VanStraten

a. Discussion and possible action on full time police officer

MOTION: Mohr/Young

Motion to hire Joseph Lennoye contingent upon passing psych evaluation, drug screen and physical.

Voice Vote: All Voting Aye - **MOTION CARRIED**

b. Discussion and possible action on the following Alcohol Licenses with the City of Gillett for the period of July 1, 2026 through June 30, 2027

Class A Fermented Malt Beverage

Pat's Market, Inc. DBA Pat's Market; Agent-Rachel Galland, 117 N McKenzie Ave, Gillett, WI 54124

Dolgen Corp, LLC DBA Dollar General Store 24181; Agent-John Greene, 217 N McKenzie Ave, Gillett, WI 54124

La Mexicana, 101 E Main Street Gillett WI 54124 Agent Lorenzo Diaz

Class A Liquor

El Hidalguense Grocery Store, LLC Agent- Angel Hernandez Bautista 102 E Main St, Gillett WI 54124

Class B Fermented Malt Beverage & Class B Liquor

Spirits of Gillett LLC; Agent-Kris Piaskowski, 145 N McKenzie Ave, Gillett, WI 54124

Sleepy Hollow Motel & Resort LLC DBA Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

Thomas Fullerton DBA Fullerton's Bar, 109 N Lake Ave, Gillett, WI 54124

Todd Druckrey DBA The Fifth Wheel, 206 East Railroad Street, Gillett, WI 54124

El Borracho, 100 N Lake Ave Gillett WI 54124 Owner Balmore Oliver Martinez

Class A Fermented Malt Beverage & Class A Liquor

GPM Southeast, LLC. DBA R-Store #4485; Agent-Rhonda Urlaub, 200 N McKenzie Ave, Gillett, WI 54124

MOTION: Luther/Mohr

Motion to approve the above presented alcohol licenses.

Voice Vote: All Voting Aye - **MOTION CARRIED**

c. Discussion and possible action on the following Tobacco Licenses for the City of Gillett for the period of July 1, 2026 through June 30, 2027.

Pat's Market Inc. DBA Pat's Market; Agent-Rachel Galland, 117 N McKenzie Ave, Gillett, WI 54124

Family Dollar Stores of Wisconsin, Inc. #29424**,** 109 N McKenzie Ave, Gillett, WI 5412

Thomas Fullerton DBA Fullerton's Bar, 109 N Lake Ave, Gillett, WI 54124

GPM Southeast, LLC. DBA R Store #4485; Agent- Rhonda Urlaub, 200 N McKenzie Ave, Gillett, WI 54124

Sleepy Hollow Motel & Resort LLC DBA Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

Dolgen Corp LLC DBA Dollar General Store 24181; Agent-John Greene, 217 N McKenzie Ave, Gillett, WI 54124

El Hidalguense Grocery Store, LLC Agent- Balmore Oliver Martinez 102 E Main St, Gillett WI 54124

MOTION: Luther/Hicks

Motion to approve the above presented tobacco licenses.

Voice Vote: All Voting Aye - **MOTION CARRIED**

d. Discussion & possible action on Operator License for Heather Moede, Maureen Macarther, Jane Winkler, Morgan Stroik, Nancy DesJarlais, Mary Stroik, Monica Zeitler, Michelle Maier, Robert Hennes, David Dietrich, Tanya Galkowski, Dana Peterson, Nicholas Blumreich, Bonnie Gauthier, David Nelson, Shelly Mikula, David Henrichs, Betty Jane Baranczyk, Abigail Gutenberger, Linda Hougas, Jody Bierhals, Tina Monzingo, Lynn Wright, Christine Lopez Sanchez, Jennifer Kumm, Zachary Bierhals, Jennifer McNabb, Amanda Thorson, Clay Notz, William Burt, Dana Peterson, Kadence Swim, Heidi Weyker, Esther Verhagen, Haley Giese, Patricia Randals, Bernard Piaskowski.

And the owners of the establishments can serve; such as Laurie Wold, Kristine Piaskowski, Balmore Oliver Martinez, Todd Druckrey, Tom Fullerton, Rachel Galland, Adriana Estrada Bilchis, Lorenzo Diaz Ibarra

MOTION: Luther/Mohr
Motion to approve the above-mentioned operator licenses.
Voice Vote: All Voting Aye - **MOTION CARRIED**

e. Discussion and Possible Action on Home Occupation Permits for Jeff Hertwig Hertee's Custom Printing, High Falls Metal Shop Weston Jannush, Tammy Temple Body Basics, Jon Ross Realty Jon Gildemeister, and SeeYaBye Rentals Bryce Meyet.

MOTION: Luther/Mohr
Motion to approve the above-mentioned Home Occupation Permits.
Voice Vote: All Voting Aye - **MOTION CARRIED**

12. **Utility Committee Report:** Alderperson Young
    a. Discussion and possible action on Compliance Maintenance Report-Leave Lay
    b. Discussion and possible action on Consumer Confidence Report

MOTION: Mohr/Young
Motion to approve the Consumer Confidence Report.
Voice Vote: All Voting Aye - **MOTION CARRIED**

Utility Operator Matt Wickman reported he had taken his last water test to be certified. He gained access to complete the CMAR maintenance report and will need to have a special meeting to approve and to the DNR by July 1. We need to update our GIS system and pay the cost to have Robert E Lee send the new HWY 22 information to MSA. On the road construction, it seems some valves are not up to grade and we need to contact PTS, our crew who put in the water and sewer.

13. **Board of Public Works Committee Report:** Alderperson Hicks
    a. Discussion and possible action on sale of garbage and recycling bins- Leave Lay- List back on GovDeals.

Public Works & Parks Monthly Report: Public Works Department Head Tim Via
Reporting Period: May 2026
Since the Roy Hubbard Memorial Truck Show and 4th of July parade will be down East Main Street, we have weed wacked and weed sprayed the light poles and cleaned up the sides of the road. We have mulched under the benches at Zippel Park and taken down many dead trees. I have purchased an edger, which is a tool used to create a clean, distinct border between a lawn and our sidewalks. The telephone company put in the new lines out of the road right of way and on private property in the HWY 22 project on N McKenzie Avneue. The City feel we need to help the homeowners and give them details on the steps they can take to fix the issue.

14. **Finance and Personnel Committee Report:** Alderperson Mohr
    a. Discussion and possible action to adjourn the board of review to a later unknown date
    MOTION: Luther/Hicks
    Motion to adjourn the board of review to a later unknown date.
    Voice Vote: All Voting Aye - **MOTION CARRIED**

15. **Park and Cemetery Committee Report:** Alderperson Luther- 8Pine is our contractor for the Zippel Park Project. They were the only bid that came in for our project. It came in $200,000 over budget. The scope of the project will eliminate some items to meet the cost, such as removing a sidewalk, removing some asphalt in the parking lot, removing the memorial area upgrade, lowering fence heights around the pickleball court, and completing the basketball court next year.

16. **Planning Committee Report:** Alderperson Bunker- No Report.

17. **Clerk Treasurers Report:** City Clerk Treasurer Chelsea Anderson stated the THRIVE grant committee has reached out to our suggested community members and stated they had great conversations on the housing grant. The Public Service Commission is nearing the end of their review to help the Utility Department raise the water rates to reach the needs of the department. We will soon need to plan a public meeting.

18. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law- Attorney Robert Gagon stated he completed the legal opinion for MSA on our park bid.

19. **Public Input: None**

20. **Mayor's Report:** Mayor Blaskowski stated we needed to discuss meeting times for the July meeting as many members will be gone on the first Thursday of the Month. Council decided Tuesday, July 7, 2026 at 6pm for our July Meeting. We will also plan a meeting to approve the Compliance Maintenance Report for Utility, a Fire Department meeting to discuss purchasing a new truck, and a meeting with the Fair Board to discuss the Park needs. Looking for grants or money from the state for our road projects, Attorney Gagon will look into details if there is money available.

21. **Adjourn** at 7:50 PM
    MOTION: VanStraten/Hicks
    Motion to adjourn.
    Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully submitted by
Clerk Treasurer Chelsea Anderson