CITY OF GILLETT COMMON COUNCIL
NOTICE OF REGULAR COUNCIL MEETING

Council Chambers – Municipal Building 150 N McKenzie Ave – Gillett, WI 54124

TUESDAY, JULY 7, 2026 AT 6:00 PM

AGENDA

Council may deviate from agenda as needed

1. Mayor calls meeting to order
2. Pledge of Allegiance
3. Clerk takes roll and informs the Council that the Open Meeting Law has been complied with
4. **Public Input**
5. Discussion and possible action on June 4 and 16, 2026 minutes
6. **Library Report:** Alderperson Hicks
7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce:** Alderperson Luther
8. **Financial Report:** Clerk Treasurer
   a. Discussion and possible action on Updated Monthly Check Registers
9. **Police Department Report:** Police Chief Breitenbach
   a. Discussion on Training, Public Relations, and Incident Summary Report
10. **Fire Department Report:** Fire Chief Hicks
    a. Discussion on Training, Public Relations, and Incident Summary Report
11. **Health, Protection and License Committee Report:** Alderperson VanStraten
12. **Utility Committee Report:** Alderperson Young
13. **Board of Public Works Committee Report:** Alderperson Hicks
14. **Finance and Personnel Committee Report:** Alderperson Mohr
    a. Discussion and possible action on Resolutions to close interim water and sewer loans
15. **Park and Cemetery Committee Report:** Alderperson Luther
    a. Discussion and possible action on Zippel Park Project
16. **Planning Committee Report:** Alderperson Bunker
17. **Clerk Treasurer's Report:** Clerk Treasurer
18. **Attorneys Report**: Conway, Olejniczak, and Jerry S.C. Attorneys at Law
19. **Public Input**
20. **Mayor's Report:** Mayor Blaskowski
21. **Adjourn**

Posted: City Hall and City Website----**Agenda subject to change up to 24 hours prior to meeting** Cc: City Council, Mayor, Attorney, Gillett Fire Dept., Gillett Police Dept. Contact City Clerk at 920-855-2255 prior to meeting if additional services are required. **It is possible that members of and possibly a quorum of members of the City Council or other committee may be in attendance** at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

"An Equal Opportunity Employer"

CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
THURSDAY, JUNE 4, 2026 AT 6:00 PM

MINUTES

1. Mayor Blaskowski called the meeting to order at 6:00 PM.

2. Pledge of Allegiance was recited. **Roll Call**
   Present: Mayor Jon Blaskowski, Clerk Treasurer Chelsea Anderson, Alderpersons Nanette Mohr, Keri Hicks, Jerry Luther, Matt Young, Ashley VanStraten, City Attorney Robert Gagon, Utility Operator Matt Wickman, Public Works Department Head Tim Via, Police Chief Shane Breitenbach, Fire Chief Kurt Hicks, and Librarian Shannon Stoner. Public Kevin Smith. Alderperson David Bunker was excused.

3. Clerk Treasurer informs the Council that the Open Meeting Law has been complied with.

4. **Public Input:** None

5. Discussion and possible action on May 7 & 12, 2026 minutes
   MOTION: Luther/Mohr
   Motion to approve minutes from May 7 & 12, 2026 minutes.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

6. **Library Report:** Alderperson Hicks-
   Library Director Report- Librarian Shannon Stoner
   June 2026
   Programming
   Wednesdays from 1:30-3: Gillett Gaming Guild and Community Board Games. Everybody is welcome.
   Friday June 12, 4-5 pm: Prehistoric Pets w/J&R Animal Rescue
   Sunday, June 14, 7 am-1 pm: Breakfast on the Farm @ Riewe Farms
   Friday, June 19 10:30 am-12 pm: Outdoor Explorers w/ The Woodsy Dude
   Friday, June 26, 10:15-11:15 am: Zoo Shelters w/ Children's Museum of Green Bay
   Wednesday, June 24 10:30 am: Friends of the Gillett Library Mtg
   Tech Tuesdays
   Tuesday, June 16 10:30-11:30 am: Computer Basics 101: Tutorial on how to use a computer
   Tuesday, June 23, 10:30-11:30 am: Computer Basics 101: Internet
   Tuesday, June 30 10:30-11:30 am: Computer Basics 101: Email
   Community Center repairs will be finished soon. We have to replace the trim and return the counters to their places.
   I'll be cleaning up our system, going through records and cleaning them up prior to our software migration in August.

7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce**: Will plan a meeting to discuss the open billboard by County Road R for advisement of the UTV Trailhead.
   a. Discussion and possible action on Oconto County Youth Fair Donation
   MOTION: Hicks/VanStraten
   Motion to approve $250.00 donation to the Oconto County Youth Fair.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

11. **Health, Protection and License Committee Report:** Alderperson VanStraten

a. Discussion and possible action on full time police officer

MOTION: Mohr/Young

Motion to hire Joseph Lennoye contingent upon passing psych evaluation, drug screen and physical.

Voice Vote: All Voting Aye - **MOTION CARRIED**

b. Discussion and possible action on the following Alcohol Licenses with the City of Gillett for the period of July 1, 2026 through June 30, 2027

Class A Fermented Malt Beverage

Pat's Market, Inc. DBA Pat's Market; Agent-Rachel Galland, 117 N McKenzie Ave, Gillett, WI 54124

Dolgen Corp, LLC DBA Dollar General Store 24181; Agent-John Greene, 217 N McKenzie Ave, Gillett, WI 54124

La Mexicana, 101 E Main Street Gillett WI 54124 Agent Lorenzo Diaz

Class A Liquor

El Hidalguense Grocery Store, LLC Agent- Angel Hernandez Bautista 102 E Main St, Gillett WI 54124

Class B Fermented Malt Beverage & Class B Liquor

Spirits of Gillett LLC; Agent-Kris Piaskowski, 145 N McKenzie Ave, Gillett, WI 54124

Sleepy Hollow Motel & Resort LLC DBA Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

Thomas Fullerton DBA Fullerton's Bar, 109 N Lake Ave, Gillett, WI 54124

Todd Druckrey DBA The Fifth Wheel, 206 East Railroad Street, Gillett, WI 54124

El Borracho, 100 N Lake Ave Gillett WI 54124 Owner Balmore Oliver Martinez

Class A Fermented Malt Beverage & Class A Liquor

GPM Southeast, LLC. DBA R-Store #4485; Agent-Rhonda Urlaub, 200 N McKenzie Ave, Gillett, WI 54124

MOTION: Luther/Mohr

Motion to approve the above presented alcohol licenses.

Voice Vote: All Voting Aye - **MOTION CARRIED**

c. Discussion and possible action on the following Tobacco Licenses for the City of Gillett for the period of July 1, 2026 through June 30, 2027.

Pat's Market Inc. DBA Pat's Market; Agent-Rachel Galland, 117 N McKenzie Ave, Gillett, WI 54124

Family Dollar Stores of Wisconsin, Inc. #29424, 109 N McKenzie Ave, Gillett, WI 5412

Thomas Fullerton DBA Fullerton's Bar, 109 N Lake Ave, Gillett, WI 54124

GPM Southeast, LLC. DBA R Store #4485; Agent- Rhonda Urlaub, 200 N McKenzie Ave, Gillett, WI 54124

Sleepy Hollow Motel & Resort LLC DBA Sleepy Hollow Wildfire Trails; Agent-Laurie Wold, 5 State Hwy 22 E, Gillett, WI 54124

Dolgen Corp LLC DBA Dollar General Store 24181; Agent-John Greene, 217 N McKenzie Ave, Gillett, WI 54124

El Hidalguense Grocery Store, LLC Agent- Balmore Oliver Martinez 102 E Main St, Gillett WI 54124

MOTION: Luther/Hicks

Motion to approve the above presented tobacco licenses.

Voice Vote: All Voting Aye - **MOTION CARRIED**

14. **Finance and Personnel Committee Report:** Alderperson Mohr
    a. Discussion and possible action to adjourn the board of review to a later unknown date
    MOTION: Luther/Hicks
    Motion to adjourn the board of review to a later unknown date.
    Voice Vote: All Voting Aye - **MOTION CARRIED**

15. **Park and Cemetery Committee Report:** Alderperson Luther- 8Pine is our contractor for the Zippel Park Project. They were the only bid that came in for our project. It came in $200,000 over budget. The scope of the project will eliminate some items to meet the cost, such as removing a sidewalk, removing some asphalt in the parking lot, removing the memorial area upgrade, lowering fence heights around the pickleball court, and completing the basketball court next year.

16. **Planning Committee Report:** Alderperson Bunker- No Report.

17. **Clerk Treasurers Report:** City Clerk Treasurer Chelsea Anderson stated the THRIVE grant committee has reached out to our suggested community members and stated they had great conversations on the housing grant. The Public Service Commission is nearing the end of their review to help the Utility Department raise the water rates to reach the needs of the department. We will soon need to plan a public meeting.

18. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law- Attorney Robert Gagon stated he completed the legal opinion for MSA on our park bid.

19. **Public Input: None**

20. **Mayor's Report:** Mayor Blaskowski stated we needed to discuss meeting times for the July meeting as many members will be gone on the first Thursday of the Month. Council decided Tuesday, July 7, 2026 at 6pm for our July Meeting. We will also plan a meeting to approve the Compliance Maintenance Report for Utility, a Fire Department meeting to discuss purchasing a new truck, and a meeting with the Fair Board to discuss the Park needs. Looking for grants or money from the state for our road projects, Attorney Gagon will look into details if there is money available.

21. **Adjourn** at 7:50 PM
    MOTION: VanStraten/Hicks
    Motion to adjourn.
    Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully submitted by
Clerk Treasurer Chelsea Anderson

CITY OF GILLETT COMMON COUNCIL SPECIAL MEETING

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124

TUESDAY, JUNE 16, 2026 IMMEDIATELY FOLLOWING HEALTH PROTECTION AND LICENSING/FINANCE COMMITTEE

MINUTES

1. Mayor Blaskowski called the meeting to order at 6:20 PM.

2. Clerk Treasurer informs the Council that the Open Meeting Law has been complied with.
   Roll Call
   Present: Mayor Jon Blaskowski, Clerk Treasurer Chelsea Anderson, Alderpersons Nanette Mohr, Keri Hicks via phone, Jerry Luther, Matt Young, David Bunker, Ashley VanStraten, Utility Operator Matt Wickman, Public Works Department Head and Assistant Fire Chief Tim Via, and Fire Chief Kurt Hicks via phone.

3. Public Input: None

4. Discussion and Possible action on Compliance Maintenance Annual Report for Utility (CMAR)
   MOTION: VanStraten/Mohr
   Motion to approve the 2025 Compliance Maintenance Annual Report Resolution 4-2026 contingent upon filling in the missing financial information.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

5. Discussion and Possible action on a budget amendment for a purchase of a Fire Truck
   MOTION: Luther/VanStraten
   Motion to approve a budget amendment using unassigned funds to purchase a 2012 Pierce Pumper Fire Truck for $64,000.
   Roll Call Vote: All Voting Aye - **MOTION CARRIED**

6. **Adjourn** at 6:25 PM
   MOTION: Luther/Mohr
   Motion to adjourn.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully submitted by
Clerk Treasurer Chelsea Anderson

PNB - CITY CHECKING ALL Checks

Posted From: 6/01/2026 From Account:
Thru: 6/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
40643	6/03/2026	FLYMEFLAG.COM INVOICE#15040	3,901.60
40644	6/03/2026	GENERAL CODE INVOICE# PG000046945	1,674.00
40645	6/03/2026	GFL ENVIRONMENTAL INV#U60000337402	12,922.70
40646	6/03/2026	MCCLONE INVOICE# 15064	2,320.05
40647	6/03/2026	NEW MEDIA INC. ALCOHOL/TOBACCO LICENSE	80.05
40648	6/03/2026	OCONTO COUNTY TREASURER REIMBURSEMENT FOR OVERPAYMENT	355.36
40649	6/03/2026	OCONTO COUNTY TREASURER JAIL ASSESSMENT FEES MAY - 2026	40.00
40650	6/03/2026	PENNINGS N.E.W. PLASTERING, LLC COMMUNITY CENTER WATER DAMAGE REPAIR	6,147.40
40651	6/03/2026	PESHTIGO NATIONAL BANK PRINCIPAL WASHINGTON STREET PROJECT CITY	15,130.00
40652	6/03/2026	QUILL CORPORATION INVOICE#48958967	77.30
40653	6/03/2026	STATE OF WISCONSIN COURT FINES & ASSESSMENTS CITY OF GILLETT MAY-2026	107.33
40654	6/03/2026	TEE'S PAINTING AND CLEANING LLC. PAINTING COMMUNTY CENTER	5,275.00
40655	6/03/2026	TOWN OF BRAZEAU CITATION PAYMENT	38.00
40656	6/04/2026	CONWAY, OLEJNICZAK & JERRY, S.C. STATEMENT#70190	2,247.50
40657	6/04/2026	GRAYBAR	44.77
40658	6/04/2026	OCONTO COUNTY CLERK 2026 DOG TAX SETTLEMENT	369.50
40659	6/09/2026	ARNDT, JESSICA DEPOSIT REFUND FOR PARK RENTAL	50.00
40660	6/09/2026	AUTO-WARES	116.55
40661	6/09/2026	CARQUEST AUTO PARTS INV#14425-38148	162.73

PNB - CITY CHECKING ALL Checks

Posted From: 6/01/2026 From Account:
Thru: 6/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
40681	6/16/2026	BUSINESS CARD SIGN HOLDER	392.45
40682	6/22/2026	BUSINESS CARD	83.21
40683	6/22/2026	GFC LEASING - WI GORDON FLESCH CO INV#1578343	125.21
40684	6/22/2026	NICOLET FEDERATED LIBRARY SYSTEM INVOICE#3023	1,894.95
40685	6/22/2026	OCONTO ELECTRIC KLAUS LAKE & PARK LIGHT, CROSSING GUARD	10.23
40686	6/22/2026	PSYCHOLOGIE CLINIQUE, S.C. PSYCH EVAL	650.00
40687	6/22/2026	SPECTRUM VOIP	83.25
40688	6/25/2026	AT&T MOBILITY POLICE	315.72
40689	6/25/2026	BOLIN'S SPEEDY T'S LLC CITY OF GILLETT ATTIRE	85.00
40690	6/25/2026	BUSINESS CARD	83.24
40691	6/25/2026	GOVERNMENT FORMS AND SUPPLIES I VOTED STICKERS	24.86
40692	6/25/2026	LEMMENES HYDROMETRIC SERVICES INVOICE# 2616	1,690.00
40693	6/25/2026	LISOWE HEATING & COOLING, LLC	615.25
40694	6/25/2026	POMASL FIRE EQUIPMENT INC	1,355.55
40695	6/25/2026	TEAMSTERS LEGAL DEFENSE FUND GILLETT POLICE DEDUCTION REMITTANCE SEPT	14.48
40696	6/25/2026	WE ENERGIES	4,312.86
40697	6/25/2026	WISCONSIN STATE FIREFIGHTERS ASSOCIATION 2026-2027 DUES	600.00
EFTPS	6/04/2026	INTERNAL REVENUE SERVICE -EFTPS	5,799.27
Manual Check		Payroll withholding 6.4.26	
EFTPS	6/18/2026	INTERNAL REVENUE SERVICE -EFTPS	4,939.19
Manual Check		Payroll Withholding 6.18.26	
V7068	6/04/2026	AMMERMAN, ANN	358.65
Manual Check		Pay period 05/18/2026 to 05/31/2026	

PNB - CITY CHECKING ALL Checks

Posted From: 6/01/2026 From Account:
Thru: 6/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
V7088	6/04/2026	VIA, TIMOTHY J	1,818.05
Manual Check		Pay period 05/18/2026 to 05/31/2026	
V7089	6/04/2026	WICKMAN, MATTHEW	1,964.29
Manual Check		Pay period 05/18/2026 to 05/31/2026	
V7090	6/04/2026	WINKLER, RANDY	103.45
Manual Check		Pay period 05/18/2026 to 05/31/2026	
V7091	6/04/2026	YOUNG, MATTHEW	277.05
Manual Check		Pay period 06/01/2026 to 06/30/2026	
V7092	6/18/2026	AMMERMAN, ANN	478.54
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7093	6/18/2026	AMMERMAN, THOMAS	107.13
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7094	6/18/2026	ANDERSON, CHELSEA	1,582.43
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7095	6/18/2026	ANDERSON, LISA	687.36
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7096	6/18/2026	BARANCZYK, JAMES	430.40
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7097	6/18/2026	BRAUN, ALLISON	769.86
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7098	6/18/2026	BREITENBACH, SHANE	2,211.58
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7099	6/18/2026	DEBAUCH, DINAH	462.46
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7100	6/18/2026	FINNELL, NORMAN W	589.41
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7101	6/18/2026	GABLE, RUSSELL	1,595.35
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7102	6/18/2026	HERTWIG, CAMERON	277.05
Manual Check		Pay period 01/01/2026 to 12/31/2026	
V7103	6/18/2026	HULL, ASHLEY N	1,704.25
Manual Check		Pay period 06/01/2026 to 06/14/2026	
V7104	6/18/2026	MILHANS, CHRIS	277.05
Manual Check		Pay period 01/01/2026 to 12/31/2026	
V7105	6/18/2026	RAATZ, RICK L	277.05
Manual Check		Pay period 01/01/2026 to 12/31/2026	
V7106	6/18/2026	STONER, SHANNON	1,386.73
Manual Check		Pay period 06/01/2026 to 06/14/2026	

PNB - CITY CHECKING ALL Checks

Posted From: 6/01/2026 From Account:
Thru: 6/30/2026 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	89,624.49
Total Expenditure from Fund # 220 - LIBRARY	21,380.48
Total Expenditure from Fund # 230 - TOURISM & MARKETING	250.00
Total Expenditure from Fund # 501 - FRIENDS OF GILLETT	15.19
Total Expenditure from Fund # 600 - WATER UTILITY	4,737.45
Total Expenditure from Fund # 602 - SEWER UTILITY	4,753.22
Total Expenditure from Fund # 700 - CAPITAL OUTLAY	16,804.00
Total Expenditure from all Funds	137,564.83

PNB - UTILITY CHECKING ALL Checks

Posted From: 6/01/2026 From Account:
Thru: 6/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
5667	6/03/2026	BADGER METER	121.84
5668	6/03/2026	CORE & MAIN LP	515.00
5669	6/03/2026	GFL ENVIRONMENTAL INVOICE# U60000337385	146.11
5670	6/03/2026	MCCLONE W/COMP INS -15064	420.95
5671	6/03/2026	NORTHERN LAKE SERVICE INC	786.43
5672	6/03/2026	WE ENERGIES INV#5932560334	1,942.46
5673	6/03/2026	WISCONSIN DEPARTMENT OF NATURAL RESOURCES INV#26ESR10300	277.45
5674	6/04/2026	TROJAN TECHNOLOGIES CORP INV#200/50012633	919.90
5675	6/09/2026	COUNTY LINE PLUMBING SERVICES LLC	330.00
5676	6/09/2026	GARROW OIL MARKETING, INC	150.20
5677	6/09/2026	GILLETT HARDWARE ACCT#1160	86.95
5678	6/09/2026	HYDROCORP LLC	1,071.50
5679	6/09/2026	KERBER ROSE ACCOUNTING SERVICES FOR MAY 2026	3,850.00
5680	6/09/2026	ROBERT E LEE & ASSOCIATES, INC STATE HWY 22 -PROFESSIONAL SERVICES	34,222.02
5681	6/09/2026	WICKMAN, MATTHEW	68.12
5682	6/15/2026	HAWKINS INC	3,519.70
5683	6/15/2026	OCONTO ELECTRIC ACCOUNT#617503	2,424.03
5684	6/15/2026	QUILL CORPORATION INVOICE# 49142582-WHITE LABELS	39.13
5685	6/16/2026	WICKMAN, MATTHEW VINEGAR-FOR WEED KILLING	23.88
5686	6/22/2026	BUSINESS CARD	722.60

PNB - UTILITY CHECKING ALL Checks

Posted From: 6/01/2026 From Account:
Thru: 6/30/2026 Thru Account:

	Amount
Total Expenditure from Fund # 600 - WATER UTILITY	35,412.48
Total Expenditure from Fund # 602 - SEWER UTILITY	40,204.90
Total Expenditure from all Funds	75,617.38

SAVE THE DATE!

GROUNDBREAKING CEREMONY

for the **ZIPPEL PARK PLAYGROUND**

TUESDAY, JULY 7, 2026 | **5:00 PM**

Please join us as we celebrate the beginning of this exciting new community playground project!

MADE IN WISCONSIN

LEE RECREATION LLC

ZIPPEL PARK

Burke
PLAY THAT MOVES YOU.
BCIBURKE.COM • 800.266.1250