CITY OF GILLETT COMMON COUNCIL

Council Chambers – Municipal Building
150 N McKenzie Ave – Gillett, WI 54124
TUESDAY, JULY 7, 2026 AT 6:00 PM

MINUTES

1. Council President Keri Hicks called the meeting to order at 6:00 PM.

2. Pledge of Allegiance was recited. **Roll Call**
   Present: Clerk Treasurer Chelsea Anderson, Alderpersons Nanette Mohr, Keri Hicks, Jerry Luther, Ashley VanStraten, Utility Operator Matt Wickman, Public Works Department Head Tim Via, Police Chief Shane Breitenbach, Fire Chief Kurt Hicks, and Librarian Aid Ann Ammerman. Public Kelly Roberts and Terry Daniels.
   Excused: Librarian Shannon Stoner, Alderperson David Bunker, Mayor Jon Blaskowski, City Attorney Robert Gagon, and Alderperson Matt Young.

3. Clerk Treasurer informs the Council that the Open Meeting Law has been complied with.

4. **Public Input:** Kelly Roberts manages apartments on Robinhood Lane. There are many problems with ATV's and UTV's using their yard as a bypass around the Texas blocks in the road. She has put up barriers, and they have removed them to get by. The City moved the barriers to allow larger UTV's through, now they are going too fast. Another issue of dogs running loose, not leashed. Speed bumps could be a possibility; city will look into cost. If driving on private property and speeding doesn't stop, the City will make Robinhood Lane a dead end to UTV/ATVs. It is currently a dead-end road but we leave access to UTV's to get to a business. Will ask DOT if UTV's can use the highway instead of Robinhood to get to the business.
   Terry Daniels lives on Washington Street, so far has killed 7 rats, now she sees babies. Clerk's office has received several complaints of rats in the area. Clerk's Office sent out pamphlets to the entire area on rodent control, called DOT for input as the cause seems to be the vibration from the road construction on HWY 22, and called Health and Human services. An exterminator may need to be brought in if the homeowner prefers.

5. Discussion and possible action on June 4 and 16, 2026 minutes
   MOTION: VanStraten/Mohr
   Motion to approve minutes from June 4 and 16, 2026.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

6. **Library Report:** Alderperson Hicks-
   <u>Library Director Report-</u> Librarian Shannon Stoner Written Report
   1. Programming
      a. Thursdays July 9 & 23, 12-2 pm, Sew-Cial Club-bring a needlework or craft in process and socialize!
      b. Wednesday, July 15, 5-7 pm: Paint Nite with David Hipwell
      c. Friday, July 17, 10:30-11:30 am: Dino Dig-we're going to dig for fossils and kids can take home a fossil of their own!
      d. Tuesday, July 21, 1-2 pm: Colonial Games for Kids
      e. Thursday, July 21, 6-7 pm: 6-7 pm: Daughters of the American Revolution: Patriots

   Community Center Repairs-Need to have plumbing installed and the community center cleaned.
   Going to start on 2027 Budget

7. **Tourism & Marketing Commission/Gillett Area Chamber of Commerce**: The Chamber would like to make a plan for when highway re-opens, have an event together. The Chamber will have two $5,000 grants available from the Forever Fund. Still working on passport to Gillett.

8. **Financial Report:** Clerk Treasurer – Updated Monthly Check Register presented for City and Utility
   a. Discussion and possible action on Updated Monthly Check Registers
   MOTION: Luther/Mohr
   Motion to approve June Check Registers.
   Voice Vote: All Voting Aye - **MOTION CARRIED**

9. **Police Department Report:** Police Chief Breitenbach
   From the Chief's Desk;
   Gillett Police Department / 226 incidents / June 2026

   Several of our officers attended training this month. Officers Hull, Kurtz, and Lannoye completed their yearly firearms qualifications. Officer Lannoye completed his bi-annual EVOC (Emergency Vehicle Operations) certification.

   This month I represented the Gillett Police Department at the annual employee orientation meeting at Seneca Foods. I was tasked with educating the traveling workers on city rules, laws, schedules, and behavioral expectations. The Gillett Police Department continues to maintain a great working relationship with all of the Seneca Foods team!

   On June 6th, Officer Braun attended the Finnegan Lake Walleye Club's Kid's Fishing Day. Officer Braun enjoyed her time with everyone and is looking forward to next year's event!

   The National Night Out planning is coming along nicely! This year's venue will once again be the Gillett Elementary School. The bounce house obstacle course and cotton candy machine have been reserved. And new for this year, a corn roast! Seneca Foods has graciously offered to donate the corn for our event! The flyers will be going up soon. If anyone would like some flyers to distribute, please let me know!

   On June 19th –June 20th the Roy Hubbard Memorial Truck Show was held at Zippel Park. The event was a success with minimal crowd related issues. On July 3rd- 4th the Gillett Fourth of July Celebration was held at Zippel Park. The event was well attended with several minor issues. I wish to extend a sincere thank you to the members of the City of Gillett Public Works and the Gillett Fire Department for of the assistance with the parades held this passed month.

10. **Fire Department Report:** Fire Chief Hicks- 5 calls; June 5 Lift Assist with Gillett EMS, June 24 Fire alarm Gillett High School, June 24 Power Pole Burning and sparking by park, June 30 lift assist, July 4 fire alarm at Seneca. Training with Suring June 13th, went up in ariel and taught how to work the controls, great cross training. At times, we need to rely on other department, and they need to feel comfortable controlling our equipment. EMS and fire boot camp went really well. Toured jail in Oconto, saw dispatch, met a police dog, saw a drone, and more. Picked up new Fire truck, will be put into service in a month, need to install charger for radios and some other small fixes.

11. **Health, Protection and License Committee Report:** Alderperson VanStraten -no report.

12. **Utility Committee Report:** Alderperson Young-
    Utility Operator Matt Wickman reported he had meters tested, as they do yearly, for accuracy. A Valve has rotted off at the well on Washington Street, needs to be replaced to shut off the well. PLC was here, cleaned half the sewers in the city. Waste plant valve was fixed, UV system got upgraded bulbs and is up and running. Utility Assistant Aiden Patza starts on Monday, looking forward to a full team.

13. **Board of Public Works Committee Report:** Alderperson Hicks-
    Public Works & Parks Monthly Report: Public Works Department Head Tim Via
    Reporting Period: June
    Did a lot of work in Zippel Park to prepare for the new playground, took off topsoil, located utilities, removed trees, and more. Helped place the no parking signs for the 4th of July Celebration. Will patch streets and fill in potholes, many complaints on Second Street. Called locates in for new cold storage building near the fire department, which will be the new location of the cold storage building.

14. **Finance and Personnel Committee Report:** Alderperson Mohr
    a. Discussion and possible action to resolutions- Leave Lay, USDA is 3 weeks behind in reviewing our files.

15. **Park and Cemetery Committee Report:** Alderperson Luther- Reported we had our groundbreaking ceremony for Zippel Park Playground. It went well with a good turnout. 8Pine is our contractor for the Zippel Park Project. Our bids came in slightly over budget and to save money we were going to eliminate the basketball court and redo it next year, it was advised to do the court this year and loan the money. It will be cheaper this year and is already in the plans.
    a. Discussion and possible action on Zippel Park Project
    MOTION: Hicks/Mohr
    Motion to approve completing the basketball court according to the original plan.
    Roll Vote: All Voting Aye - **MOTION CARRIED**

16. **Planning Committee Report:** Alderperson Bunker

17. **Clerk Treasurers Report:** City Clerk Treasurer Chelsea Anderson stated. The Public Service Commission is nearing the end of their review to help the Utility Department raise the water rates to reach the needs of the department. The public meeting has been planned for August 20, 2026 at 1:00. Board of Review is planned for August 17, 2026.

18. **Attorneys Report:** Conway, Olejniczak, and Jerry S.C. Attorneys at Law- Attorney Robert Gagon

19. **Public Input: None**
20. **Mayor's Report:** Mayor Blaskowski

21. **Adjourn** at 7:20 PM
    MOTION: Mohr/Luther
    Motion to adjourn.
    Voice Vote: All Voting Aye - **MOTION CARRIED**

Respectfully submitted by
Clerk Treasurer Chelsea Anderson