# CITY OF GILLETT
# BOARD OF REVIEW
### Council Chambers – Municipal Building
### 150 N McKenzie Ave – Gillett, WI 54124
## MONDAY, AUGUST 17, 2026 AT 9:00-11:00 AM
## MINTUES

1**. Mayor** called the meeting to order at 9:00 AM
2. **Roll Call**
3. **Present: Board of Review Members**: Alderperson Jerry Luther, Clerk Treasurer Chelsea Anderson, Alderperson Nanette Mohr, Mayor Jonathan Blaskowsi **Assessor**: Nathan Raddanz from R & R Assessing

4. Confirmation of appropriate Board of Review and Open Meetings notices.
   Clerk verified that appropriate notices and open meeting law was complied with.
5. Select a Chairperson for Board of Review
   **MOTION: Mohr/Luther**
   *Motion to Nominate Jon Blaskowski as Chairperson of Board of Review.*
   **MOTION CARRIED**
6. Select a Vice-Chairperson for Board of Review –
   **MOTION: Luther/Blaskowski**
   *Motion to Nominate Nanette Mohr as Vice Chairperson of Board of Review.*
   **MOTION CARRIED**
7. Verification of a member meeting the mandatory training requirements specified in Sec. 70.46(4).
   Clerk verified that prior training has been completed and Affidavit was submitted to the State.
8. Verification that the City has an ordinance for the confidentiality of income and expense information provided to the assessor under state law Sec. 70.47(7)(af).
   Clerk stated City has an ordinance in place.
9. Review of new laws. Assessor R & R Assessing stated there were no new laws.
10. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony.
   Clerk verified the City has a policy.
11. Adoption of policy regarding the procedure for waiver of BOR hearing requests.
   Committee stated we will accept waiver of BOR hearing requests.
12. Receipt of assessment roll from Assessor- Accepted assessment roll.
13. Receive the Assessment Roll and sworn statement from the clerk-
   Clerk signs statement.
14. Review the Assessment Roll and Perform Statutory Duties
   a. Examination of Tax Roll
   b. Correct description or calculation errors
   c. Add omitted property, and
   d. Eliminate double assessed property.
   Assessment Roll was reviewed for any errors & omissions.
15. Discussion/Action – Certify all corrections of error under state law (Wis. Stats. 70.43)

16. Discussion/Action – Verify with the assessor that open book changes are included in assessment roll. No Open Book Changes

17. Allow taxpayers to examine assessment data.

No public present and no one scheduled for objections, book has been available since Open Book and online.

18. Consideration of:

a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause

b. Requests for waiver of the BOR hearing

c. Requests to testify by telephone or submit written statements

d. Subpoena request

e. Other legally allowed/required BOR matters

No public present and no one scheduled for objections.

19. Review Notices of Intent to File objections.

No public present and no one scheduled for objections

20. Proceed to hear objections, unless scheduled for another date.

No public present and no one scheduled for objections

21. Consider/act on scheduling additional BOR date(s), if necessary.

No public present and no one scheduled for objections

22. Adjourn: Adjournment at 11:03am.

Respectfully Submitted by
Chelsea Anderson, Clerk Treasurer